

Meeting Date: September 3, 2013

Report Type: Consent



**Personnel and Public
Employees Committee
Report**

915 I Street, 1st Floor

www.CityofSacramento.org

Title: Approval of Committee Meeting Minutes for the August 20, 2013 Meeting

Location: Citywide

Issue: Meeting minutes are approved by the legislative body before becoming certified by the City Clerk for the official record.

Recommendation: Approve the committee meeting minutes for the August 20, 2013 meeting.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk

Presenter: None

Department: Office of the City Clerk

Division:

Dept ID: 04001011

Attachments:

01 Draft Minutes

Submitted By: Holly Charl  ty

Adobe

Signature:

A handwritten signature in blue ink, appearing to read "H. Charl  ty", written over a vertical line.

Approved By: Wendy Klock-Johnson

Adobe

Signature:

A handwritten signature in blue ink, appearing to read "W. Klock-Johnson", written over a vertical line.

PERSONNEL AND PUBLIC EMPLOYEES COMMITTEE

Angelique Ashby, Chair, District 1
Kevin McCarty, Vice Chair, District 6
Steve Hansen, District 4
Bonnie Pannell, District 8

COMMITTEE STAFF

Michelle Kille, Director of Public Policy, District 1
Kourtney Burdick, Deputy City Attorney
Wendy Klock-Johnson, Assistant City Clerk

City of SACRAMENTO Minutes

Personnel and Public Employees Committee

City Hall Council Chamber
915 I Street, 1st Floor

Published by the
Office of the City Clerk
(916) 808-7200

Tuesday, August 20, 2013

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing
(City Code 2.15.160).

Speaker slips are available on the City's Website and located in racks inside the chamber and should be completed and submitted to the Assistant City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk and all written material received is available at the meeting for public review.

Meetings are broadcast live on Metrocable, Channel 14, AT&T Broadband Cable System and rebroadcast on the Saturday following the date of the meeting. (Check Listings)

Archived indexed videostreams of meetings are available via the internet. Visit the City's official website at http://sacramento.granicus.com/ViewPublisher.php?view_id=21.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Personnel and Public Employees Committee Meetings

- Members of the public attending Personnel and Public Employees Committee meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Personnel and Public Employees Committee

Purpose of Public Comment. The City provides opportunities for the public to address the Committee as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the Personnel and Public Employees Committee as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

Speaker Time Limits.

In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.

- **Matters not on the Agenda.** Two (2) minutes per speaker.
- **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
- **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
 - The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

MINUTES

Tuesday, August 20, 2013

1:30 p.m.

City Hall – 915 I Street- First Floor Council Chamber

Open Session - 1:30 p.m.

Regular session called to order by Chair Ashby at 1:32 p.m. on Tuesday, August 20, 2013 at the Sacramento City Hall Council Chamber.

Roll Call **Present:** Steve Hansen (arrived at 1:40) Angelique Ashby, Kevin McCarty, and Bonnie Pannell

Consent Calendar Estimated Time: 5 minutes

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

Action: Motion/Second: Members Kevin McCarty/Bonnie Pannell

Yes: Angelique Ashby, Kevin McCarty, and Bonnie Pannell

Absent: Steve Hansen

Motion **passed** to approve the consent calendar.

1. Approval of Committee Meeting Minutes for the July 16, 2013 Meeting.

Location: Citywide

Issue: Meeting minutes are approved by the legislative body before becoming certified by the City Clerk for the official record.

Recommendation: Approve the committee meeting minutes for the July 16, 2013 meeting.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk.

Discussion Calendar

Discussion Calendar items include an oral presentation including those recommending "receive and file".

2. Review Applications and Conduct Interviews for Human Rights/Fair Housing Commission

Estimated Time: 10 Minutes

Location: Citywide

Issue: Review Applications and conduct interviews to identify the most qualified candidate to nominate and forward to the Mayor for appointment

Action: Motion/Second: Members Angelique Ashby/Kevin McCarty
Yes: Angelique Ashby, Kevin McCarty, and Bonnie Pannell
Absent: Steve Hansen

Conducted interviews and motion **passed** to nominate Randal Seriguchi Jr. and forward to the mayor for appointment.

Contact: Holly Charley, Senior Deputy City Clerk, (916) 808-7605, Office of the City Clerk; Fred Chan-You, Interim Executive Director, (916) 444-6903, Human Rights & Fair Housing Commission

3. Review Applications and Conduct Interviews for Sacramento Metropolitan Arts Commission

Estimated Time: 10 Minutes

Location: Citywide

Issue: Review Applications and conduct interviews to identify the most qualified candidate to nominate and forward to the Mayor for appointment

Action: Conducted interviews and continued to the next meeting for discussion and nomination. Member Steve Hansen arrived at 1:40 p.m.

Contact: Holly Charley, Senior Deputy City Clerk, (916) 808-7605, Office of the City Clerk; Shelly Willis Executive Director, (916) 808-3971, Sacramento Metropolitan Arts Commission.

4. Review Applications and make nominations for Parks & Recreation Commission

Estimated Time: 10 Minutes

Location: Citywide

Issue: Review applications to identify the most qualified candidate to nominate and forward to Mayor for appointment

Action: Motion/Second: Members Angelique Ashby/Bonnie Pannell

Yes: Steve Hansen, Angelique Ashby, Kevin McCarty, and Bonnie Pannell

Motion **passed** to nominate David O'Toole for category C and forward to Mayor for appointment

Contact: Holly Charley, Senior Deputy City Clerk, (916) 808-7605, Office of the City Clerk; Lori Harder, Support Services Manager, (916) 808-5172, Department of Parks & Recreation.

5. Review Applications and make nominations for Sacramento Disabilities Advisory Committee

Estimated Time: 10 Minutes

Location: Citywide

Issue: Review applications to identify the most qualified candidates to nominate and forward to Mayor for appointment

Action: Motion/Second: Members Bonnie Pannell/Steve Hansen

Yes: Steve Hansen, Angelique Ashby, Kevin McCarty, and Bonnie Pannell

Motion **passed** to nominate Felicia E. Oropeza for category A and forward to Mayor for appointment and extend the application period for the two remaining vacancies.

Contact: Holly Charlety, Senior Deputy City Clerk, (916) 808-7605, Office of the City Clerk; Obi Agha, Program Specialist, (916) 808-8426, Department of Human Resources

6. Review Applications and make nominations for Utilities Rate Advisory Commission

Estimated Time: 10 Minutes

Location: Citywide

Issue: Review applications to identify the most qualified candidates to nominate and forward to Mayor for appointment

Action: Motion/Second: Members Bonnie Pannell/Steve Hansen

Yes: Steve Hansen, Angelique Ashby, Kevin McCarty, and Bonnie Pannell

Motion **passed** to nominate Steven Archibald and Timothy C. Horner for category A and Kevin Schubert for category B and forward to Mayor for appointment.

Contact: Holly Charlety, Senior Deputy City Clerk, (916) 808-7605, Office of the City Clerk; Erin Treadwell, Community Outreach & Media manager, (916) 808-4934, Department of General Services.

Member Comments-Ideas, Questions and Meeting/Conference Reports

Adjournment: 2:04 p.m.