



3.18

DEPARTMENT OF
FINANCE

CITY OF SACRAMENTO
CALIFORNIA

5730 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

PROCUREMENT SERVICES DIVISION

PH 916-433-6240
FAX 916-399-0263

December 1, 2004
PS:Admin:04-54:CS:DK:rjf

City Council
Sacramento, California

Honorable Members in Session

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1932 FOR THREE WIDE AREA 16-FOOT CUT ROTARY MOWERS IN A TOTAL AMOUNT OF \$274,290.56

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid in response to Procurement's solicitation (Bid No. 1932) for three Wide Area 16-Foot Cut Rotary Mowers. Award is recommended to H. V. Carter Company, Inc, in a total amount of \$274,290.56.

CONTACT PERSONS: Robert Summersett, Fleet Manager, General Services Dept. 808-6309
Dennis Kerhulas, Senior Buyer, Procurement Services, 808-6242

FOR COUNCIL MEETING: December 14, 2004

SUMMARY:

Attached is a tabulation of sealed bids received by the City Clerk for furnishing equipment in accordance with the specifications used in the bidding process. Staff recommends that a contract for three wide area 16-foot cut rotary mowers, resulting from Bid No. 1932, be awarded to H. V. Carter Company, Inc, in a total amount of \$274,290.56.

BACKGROUND:

General Services (Fleet Operations) has need to replace two wide-area mowers on behalf of the Parks and Recreation Department and is recommending the purchase of an additional unit for the Utilities Department for use in cutting grass at City parks and facilities Citywide. All mowers will be equipped with a hydraulic direct-drive rotary type blades, which provide superior longevity and less maintenance than the "V-belt" driven mowers that are to be replaced. The low bid submitted by Turf Star was determined by staff to be unresponsive. Several exceptions to the City's bid specifications were taken by this firm in their bid response. In addition, a field evaluation was conducted by the Parks Department on the equipment proposed (Toro 580-D). Some of the most noticeable problems found were: 1) the on-board

①

fuel tank was too small for all day field operations, necessitating a return to a City fuel facility or by truck dispatched to the work site to provide fuel during mid-day operations; 2) the deck drive belts slipped in heavy grass and 3) the operator was unable to adequately float the mowing decks in wet areas. Staff therefore recommends that the contract be awarded to the H. V. Carter Company, Inc., 2309 Lexington Street, Sacramento, CA, in a total amount of \$274,290.56. This was the only responsive/responsible bid received as shown on the attached bid tabulation sheet (Attachment 1). As provided in the bid specifications, it is also requested that the City Council authorize subsequent purchases of identical units under the same terms and conditions within 365 days of award, providing such purchases have been approved and budgeted by the City Council.

FINANCIAL CONSIDERATIONS:

Sufficient funds are available in the FY04/05 Department of Utilities, Park's and the General Services Department (Fleet Management) replacement equipment budgets for the purchase of the mowers.

ENVIRONMENTAL CONSIDERATIONS:

The current project has been determined to be exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15061(b)(3), which states that CEQA applies only to projects, which have the potential for causing a significant effect on the environment. The current proposal involves only the purchase of three rotary mowers. Therefore, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

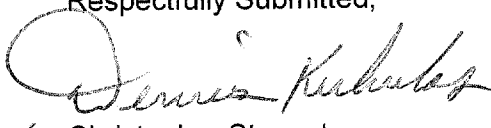
POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 3.56 of the Sacramento City Code.


ESBE CONSIDERATIONS:

Requests for bid were sent to five vendors. There were no known certified Emerging or Small Business Enterprise (E/SBE) firms that sell this type of equipment. H. V. Carter Company, Inc., is not a certified E/SBE firm.

Respectfully Submitted,


for Christopher Stewart
Procurement Services Manager

Approved:


Gustavo F. Vina
Director of Finance

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

TABLE OF CONTENTS:

- 1) Bid Tabulation Sheet, page 4

**BID TABULATION SHEET FOR BID NO. 1932
THREE WIDE AREA 16-FOOT CUT ROTARY MOWERS**

Bidder	Unit Price (Mower)	Unit Price (Cab)	Total 3 Mowers & 2 Cabs (less Sales Tax)	5% E/SBE Preference	1% City Tax Preference	Prompt Payment Discount	Evaluation Total (Less Sales Tax)
H. V. Carter	\$76,212.00	\$12,963.00	\$254,562.00	None	<2,545.62>	1/2%/20 days <1272.81>	<u>\$250,743.57</u>
Turf Star	\$61,974.03	\$6,154.86	\$198,231.81	None	None	N-30	\$198,231.81 ⁽¹⁾

⁽¹⁾ Bid unresponsive to technical specifications.

Award of Contract To: H.V. Carter Co., Inc.
2309 Lexington Street
Sacramento, CA

Original Estimated Cost: \$256,000.00

Total Bid Amount: \$274,290.56 (includes sales tax)

Total Amount of Contract: \$274,290.56⁽²⁾

Using Departments: Parks and Utilities

Bid Due Date: September 8, 2004

Total No. of Bids Solicited	No. of E/SBE Bids Solicited	Responses	No. of E/SBE E/SBE Vendor?	Award to
5	0	0	0	No

⁽²⁾ As provided in the bid specifications, it is also recommended that the City Council authorize subsequent purchases of identical units under the same terms and conditions within 365 days of award, providing such purchases have been approved and budgeted by the City Council.

35