



Sacramento
Employment and
Training
Agency

10
RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
2020 J Street • Sacramento, CA 95814 • (916) 447-6961
APR 28 4 15 PM '81

APPROVED
BY THE CITY COUNCIL

April 17, 1981

APR 28 1981

For the agenda of:

OFFICE OF THE
CITY CLERK

APPROVED
BY THE CITY COUNCIL

City Council
Sacramento, California 95814

APR 28 1981

Honorable Members in Session

OFFICE OF THE
CITY CLERK

Subject: Approval of SETA Governing Board Action

SUMMARY

The Sacramento Employment and Training Agency Governing Board has approved one action that requires the review and approval of your body before such action is considered final and authorized.

BACKGROUND INFORMATION

The Joint Exercise of Powers Agreement calls for the review and approval of certain specific action that the Governing Board takes. The action falls within the following review area: Modification of the CETA Title II-D subpart.

The Governing Board took the following action: Approved the Title II-D modification to the Title II-D subpart (major modification) on April 15, 1981.

This major modification is intended to phase out the Title II-D Public Service Employment (PSE) programs operated by the City of Sacramento and the County of Sacramento. It was submitted only because it is SETA's understanding that it is mandatory under the terms of Field Memorandum 133-81, and that failure to comply would subject SETA to liability for uncontrollable expenditures.

A copy of the complete background information including the Title II-D modification itself is on file at the City Clerk's office. If you wish any additional information, or have any questions, please feel free to contact me.

RECOMMENDATION

It is recommended that the City Council approve the action.

Governing
Board

Illa Collin
Chairperson
SETA Governing Board

Chairperson
Sacramento County
Board of Supervisors

Anne Rudin
Vice Chairperson
SETA Governing Board

Councilwoman
City of Sacramento

C. Tobias Johnson
Vice Chairperson
Sacramento County
Board of Supervisors

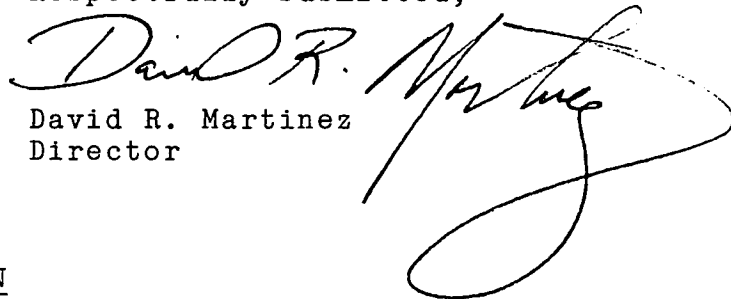
G. E. "Gib" Peters
Public Representative

Dan Thompson
Vice Mayor
City of Sacramento

David R. Martinez
Director

City Council
Sacramento, California
April 17, 1981
Page Two

Respectfully submitted,


David R. Martinez
Director

DRM:kht

APPROVAL RECOMMENDATION


Walter Slipe City Manager

ITEM III-D - ACTION

TITLE II-D MODIFICATION TO ANNUAL PLAN

BACKGROUND:

On March 16, 1981, SETA received correspondence from the Regional Office of the Department of Labor with modification instructions for Titles II-D and VI. The modification for Title II-D is due by April 15, 1981, and would include a description of the phaseout of programs funded under this title. Instructions for the modification for Title VI will be submitted at a later date.

The modification to Title II-D will be provided to you prior to your meeting of April 15, 1981.

RECOMMENDATION:

To approve the Title II-D modification to the Annual Plan.



Sacramento
Employment and
Training
Agency

2020 'J' Street • Sacramento, CA 95814 • (916) 447-6961

April 15, 1981

Governing
Board

Illa Collin
Chairperson
SETA Governing Board

Chairperson
Sacramento County
Board of Supervisors

Anne Rudin
Vice Chairperson
SETA Governing Board

Councilwoman
City of Sacramento

C. Tobias Johnson
Vice Chairperson
Sacramento County
Board of Supervisors

G. E. "Gib" Peters
Public Representative

Dan Thompson
Vice Mayor
City of Sacramento

David R. Martinez
Director

Mr. John Otero
U. S. Department of Labor
Employment & Training Administration
450 Golden Gate Avenue
San Francisco, California 94102

Dear Mr. Otero:

Enclosed is the modification for Title II-D subpart as per CRB #31-81. We are submitting this modification only because it is our understanding that it is mandatory under the terms of FM 133-81, and that failure to comply will subject us to liability for uncontrollable expenditures.

We are concerned about whether DOL has the authority to unilaterally decrease our grant without Congress acting to decrease CETA funds. Our PSE program will be officially closed down and all PSE's terminated by May 1, 1981.

Sincerely,

*Signed 4/15/81
lu*

Illa Collin, Chairperson
SETA Governing Board

IC:RN:pp

Enclosure

FEDERAL ASSISTANCE		2. APPLICANT'S APPLICATION	a. NUMBER 06-1060-21	3. STATE APPLICATION IDENTIFIER	4. NUMBER
1. TYPE OF ACTION (Mark appropriate box) <input type="checkbox"/> PREAPPLICATION <input type="checkbox"/> APPLICATION <input type="checkbox"/> NOTIFICATION OF INTENT (Dupl.) <input type="checkbox"/> REPORT OF FEDERAL ACTION		b. DATE 19 81 04 18	b. DATE Year month day 19 81 04 18		b. DATE ASSIGNED 19

6. LEGAL APPLICANT/RECIPIENT		5. FEDERAL EMPLOYER IDENTIFICATION NO. 94-6000529	
a. Applicant Name : Sacramento Employment and Training b. Organization Unit : Agency c. Street/P.O. Box : 2020 "J" Street d. City : Sacramento e. County : Sacramento f. State : California g. ZIP Code : 95814 h. Contact Person (Name & telephone No.) : David R. Martinez, (916) 447-6961		7. FEDERAL PROGRAM (From Federal Catalog) a. NUMBER 11702132 b. TITLE Comprehensive Employment and Training Program IID	

7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT Comprehensive Employment and Training Act Title IID		8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate D-District E-County F-City G-School District H-Special Purpose District I-Community Action Agency J-Higher Educational Institution K-Indian Tribe L-Other (Specify): Consortium <i>Enter appropriate letter</i> <input checked="" type="checkbox"/> K	
10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.) City and County of Sacramento		11. ESTIMATED NUMBER OF PERSONS BENEFITING 500	

13. PROPOSED FUNDING		14. CONGRESSIONAL DISTRICTS OF:		12. TYPE OF APPLICATION A-New B-Renewal C-Extension D-Continuation <i>Enter appropriate letter</i> <input checked="" type="checkbox"/> C	
a. FEDERAL \$ 5,163,234 .00	b. APPLICANT .00	a. APPLICANT 1,3,4,14	b. PROJECT 1,3,4,14	15. TYPE OF CHANGE (For 15a or 15b) A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Continuation <i>Enter appropriate letter(s)</i> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> B	
c. STATE .00	d. LOCAL .00	e. OTHER .00	f. TOTAL \$ 5,163,234 .00	16. PROJECT START DATE 19 80 10 01	
		17. PROJECT DURATION 12 Months		18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY 19 81 4 15	

20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code)		21. REMARKS ADDED <input type="checkbox"/> Yes <input type="checkbox"/> No
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22. THE APPLICANT CERTIFIES THAT		a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the application is approved. <input checked="" type="checkbox"/> State <input checked="" type="checkbox"/> Region <input type="checkbox"/> (3)		b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: agencies <input checked="" type="checkbox"/> <input type="checkbox"/> responses attached <input type="checkbox"/> <input type="checkbox"/>	
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23. CERTIFYING REPRESENTATIVE Illa Collin Chairperson, Governing Board	b. TYPED NAME AND TITLE	a. SIGNATURE	c. DATE SIGNED Year month day 19
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24. AGENCY NAME	25. APPLICATION RECEIVED Year month day 19
26. ORGANIZATIONAL UNIT	27. ADMINISTRATIVE OFFICE
28. ADDRESS	29. FEDERAL APPLICATION IDENTIFICATION

31. ACTION TAKEN		32. FUNDING		33. ACTION DATE 19	
<input type="checkbox"/> a. AWARDED	<input type="checkbox"/> b. REJECTED	<input type="checkbox"/> c. RETURNED FOR AMENDMENT	<input type="checkbox"/> d. DEFERRED	<input type="checkbox"/> e. WITHDRAWN	34. STARTING DATE 19
		a. FEDERAL \$.00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$.00		35. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number)	
				36. ENDING DATE 19	
				37. REMARKS ADDED <input type="checkbox"/> Yes <input type="checkbox"/> No	

38. FEDERAL AGENCY A-95 ACTION	a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part 1, OMB Circular A-95, it has been or is being made.	b. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)
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APPROVAL REQUEST

DATE:

U.S. Department of Labor
Employment and Training Administration
450 Golden Gate Avenue, Box 36084
San Francisco, California 94102

Attn: John Otero
Grant Officer

Dear

Enclosed for your review and approval are three copies of the Comprehensive Employment and Training Plan (CETP) as follows:

Modification No. _____ to CETP, Master Plan No. _____ -XX.

Modification No. _____ to Annual Plan No. _____ -pp (SF-424 and General AP narrative), Subpart B.

Modification No. _____ to Annual Plan No. _____ -10 for Title IIB/C, Subpart C.

X Modification No. 103 to Annual Plan No. 06-1060 -21 for Title IID, Subpart D.

Modification No. _____ to Annual Plan No. _____ -38 for Title IV, YCCIP Subpart E.

Modification No. _____ to Annual Plan No. _____ -48 for Title IV, YETP Subpart F.

Modification No. _____ to Annual Plan No. _____ -32 for Title IV, SYEP Subpart G.

Modification No. _____ to Annual Plan No. _____ -60 for Title VI, Subpart H.

Modification No. _____ to Annual Plan No. _____ -27 for Title VII, PSIP Subpart I.

X Modification No. 103 to Administrative Cost Pool, Subpart K.

Modification No. _____ to _____ Subpart J.
Title/Program

Modification No. _____ to _____ Subpart J.
Title/Program

Please notify me of your action on the enclosed as soon as possible.

Sincerely,

(Chief Elected Official or
Authorized Prime Sponsor Representative)

Enclosure(s)

II D Narrative

Transitioning Participants (Title IID)

In order to insure that participants under Title IID, whom are faced with eminent layoff are given all opportunity to transition into other activities, the following measures have been taken:

1. A task force consisting of representatives of local government, private industry, the prime sponsor, the private industry council and the chamber of commerce, has been organized to develop, coordinate and implement procedures to transition laid off PSE participants.
2. Information as to the availability of different CETA activities has been disseminated to all laid off PSE participants.
3. The local chamber of commerce has been designated to serve as the clearinghouse for matching participants with private sector employees who have need of their skills.

In addition to the above measures, the following plans have been made. SETA governing board may allocate approximately \$700,000 to augment contracts with current program operators in order to implement the following:

1. PSE participants will be allowed to enroll in a Job Search activity designed to assist in the development of employability techniques, i.e. resume writing, interview skills, labor market information and motivational skills.
2. PSE participants will be given a priority rating in the filling of new OJT and CRT/Vocational training positions.
3. Information on alternative means of receiving training will be made available to all PSE participants, i.e. Job Corps, California Conservation Corps, etc.

4. An inventory outlining the background, experience and interest of laid off participants will be developed and disbursed to potential employers.

Throughout all of the above measures the prime sponsor and the local Job Service have been and will continue to be working together in the development of a constructive solution to the lay-off problem. A list of all laid-off participants has been developed and forwarded to the local EDD for insertion into the appropriate systems, i.e. Job Search, WIN, U.I., etc.

EDD has developed plans for advance registration, Job referrals, Job development, etc. to insure that as many PSE participants as possible are transitioned into unsubsidized employment.

II D Narrative

Compliance with PSE Average Wage and Training Requirements (Title IID)

Average Wage

Prior to the IID phasedown, SETA's program agents, the City and County of Sacramento, instituted the following measures to insure compliance with the PSE average wage requirements.

1. Elimination of all job classes which would exceed the maximum wage requirement.
2. Issuance of Request for Proposal to sub-agents which specifies that any positions requested must not exceed average wage requirements. This includes taking into consideration any merit or annual step increases. Also any increases in wage would require prior approval by the applicable program agent.
3. A self imposed wage rate of a maximum \$10,000 per year by the County of Sacramento for its own departments.

In addition to the above measures, the City of Sacramento conducted a three month classification study in an attempt to add thirty additional job classes which could be utilized by PSE participants. The classes were to be available by March 1, 1981. Due to the phasedown, this effort is no longer an option.

The introduction of the above measures has allowed SETA's PSE program to comply with the average wage requirements.

Training

During the first quarter of fiscal year 1981, SETA had experienced some problems spending the required 20% training funds for Title IID. As a means to alleviate this problem, a contract was negotiated with the Purple Heart Rehabilitation Service to perform Job Search, Assessment, Classroom Training, and Job Placement. This program began March 1, 1981. Other efforts to comply with the training requirements included a month long survey of other primes in Region 9 to ascertain what types of training are presently conducted. The results of this survey along

with the identified training needs of our PSE participants was to result in an additional RFP for service. Because of the II D phase out, this option is no longer available.

II D Narrative

Closeout Plan:

1. SETA plans to complete the closeout of the Title IID program by September 30, 1981, and has taken the following steps to:
 - A. Notify both program agents of reduced funding.
 - B. Notify all subagents of termination of the program.
 - C. Project expenditures to March 31, 1981 and September 30, 1981.
 - D. Calculate termination date for all participants based on step C.
 - E. Notify all subagents and participants of termination date.
 - F. Prepare to handle all closeout claims from subagents.
 - G. Prepare to store records of subagents which are unable to continue after closeout.
 - H. Prepare audit RFP to include completion of II D program audit by September 30, 1981.
 - I. Prepare to initiate the audit resolution process in October 1981, and is planning to complete the major portion by March 31, 1982 (after which date the remaining costs will be done by the administrative cost pool).
 - J. Prepare a greivance procedure to address the specific needs of the termination of Title II D, and is planning that the major portion of that activity will be completed by September 30, 1981.
2. The costs associated with the closeout activities are estimated on the next page;

A. Audit costs	\$ 25,000
B. County closeout staff (April 1 to September 30, 1981)	195,000
C. City closeout staff (April 1 to September 30, 1981)	180,000
D. SETA staff, December 1980 to September 30, 1981, at 10% of 1980 budget for six months	130,000
E. Audit resolution costs after September 30, 1981, estimated at 2 persons @ 25% for six months	15,000
	<hr/>
TOTAL ESTIMATED COSTS (Title IID and VI)	<u>\$545,000</u>

Amount required to be used in closeout activities - Title IID only \$313,764
(Amount required to be used in closeout activities - Title VI = \$179,422)

Schedule of Audits:

For program closeout, SETA plans an audit of each subagent in the City and County programs, to be started by July 1, 1981 and completed by September 30, 1981.

U.S. DEPARTMENT OF LABOR
Employment and Training Administration

**CETA PROGRAM
PLANNING
SUMMARY**

A. PRIME SPONSOR'S NAME AND ADDRESS
Sacramento Employment and Training
Agency
2020 "J" Street
Sacramento, California 95814

B. GRANT NUMBER
06-1060-21 MOD 103

C. PERIOD OF GRANT
From 10-1-80 To 9-30-81

FOR REGIONAL OFFICE USE ONLY

TRANS. OPERI SEG.	CONTRACT KEY										Mod. No.	MOD. DATE			Mod. Type
	Prog. Code	Reg.	Sl.	F.Y.	Proj. No.	Subj. Proj. No.	Comp Code	MM	DD	YY					
D	0	0	9												

D. TYPE OF PROGRAM ("X" appropriate box(es))

- II - B.C
- II - D
- VI
- VII
- III (Specify)
- IV (Specify)
- Other (Specify)

I. PARTICIPATION AND TERMINATION SUMMARY

	1980					1981					1982					
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	
A. TOTAL PARTICIPANTS	26	1160	1335	1335	1335											
1. New Participants	31	360	538	0	0											
2. Transfers from other Subparts	36	47	22	0	0											
3. Participants Carried Over	41	753	753	753	753											
B. TOTAL TERMINATIONS	46	455	772	1335	1335											
1. Entered Unsub. Employ.	51	71	186	450	450											
a. Direct Placement	56	0	0	0	0											
b. Indirect Placement: (1) Thru Sponsor	61	40	112	350	350											
(2) Other Indirect	66	31	74	100	100											
2. Transfers to other Subparts	71	28	28	200	200											
3. Additional Positive Terminations	76	6	11	115	115											
a. Ret. to/Continue Full-Time School		0	2	26	4				9	57	57					
4. Other Terminations	31	350	547	570	570											
C. TOTAL CURRENT PARTICIPANTS (End-of-Quarter)	36	705	563	0	0											
1. Active Non-PSE Participants (II-D or VI)	41	101	79	0	0											

II. SPECIAL CATEGORIES

A. UNSUB. PRIVATE SECTOR PLACEMENTS	46	17	37	107	107
B. TITLE II - C:	51	56			
(1) Upgrading					
(2) Retraining					
C. TITLE IV:	61	66	71	76	
(1) GED Certificate					
(2) Academic Credit					
(3) Special Mixture Component (YETP)					
(4) Limited Services (YETP)					
D. SYEP:	31	36	41	46	
(1) Vocational Exploration Program					
(2) Summer Entitlement Program					
(3) Concurrent Participation in:					
(a) Title II-B/C					
(b) YETP					
(c) YCCIP					

III. PARTICIPATION IN PROGRAM ACTIVITIES

	a. Total		b. Current		a. Total		b. Current		a. Total		b. Current	
	D	4	D	5	D	4	D	5	D	4	D	5
A. Classroom Training (Occup. Skills)	26											
B. Classroom Training (Other)	31											
C. On-the-Job Training	36											
D. Work Experience (In-School)	41											
E. Work Experience (Other)	46	101	79	477	17	477	0	477	0	477	0	0
F. Pub. Srv. Employ. (II-D or VI or III-302)	51	598	412	862	522	862	0	862	0	862	0	0
1. PSE Participants in Trng./Services	56	10	0	110	0	110	0	110	0	110	0	0
G. Career Employ. Experience (YETP)	61											
H. Transition Services (YETP)	66											

IV. OTHER ACTIVITIES: Indicate other activities or special programs on attachments. Describe their objectives and list milestones toward their achievement in a quantitative or narrative presentation.

V. SIGNIFICANT SEGMENTS (Program Year-to-Date Plan)

	1980					1981					1982					
	D	6	1	2	3	D	6	1	2	3	D	6	1	2	3	
A. Male	26	662	750	750	750	G. 55 & over	26	27	29	29	29					
B. Female	31	498	585	585	585	H. W-(N.H.)	31	503	579	579	579					
C. 19 & under	36	92	112	112	112	I. B-(N.H.)	36	395	456	456	456					
D. 20-21	41	122	141	141	141	J. Hispanic	41	213	240	240	240					
E. 22-44	46	853	972	972	972	K. AI & AN	46	18	23	23	20					
F. 45-54	51	66	81	81	81	L. A & P.I.	51	31	37	37	37					

U.S. DEPARTMENT OF LABOR Employment and Training Administration <h3 style="text-align: center;">CETA MONTHLY SCHEDULE</h3>	a. GRANT NUMBER 06-1060-21 b. TYPE OF PROGRAM ("X" one) <input checked="" type="checkbox"/> II - D <input type="checkbox"/> VI <input type="checkbox"/> Special Grant to Governors																																																													
c. GRANTEE'S NAME AND ADDRESS Sacramento Employment and Training Agency 2020 "J" Street Sacramento, California 95814	FOR REGIONAL OFFICE USE ONLY <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <th colspan="12">CONTRACT KEY</th> </tr> <tr> <th>Prog. Code</th> <th>Reg.</th> <th>St.</th> <th>F.Y.</th> <th>Proj. No.</th> <th>Sub. Prog. No.</th> <th>Comp. Code</th> <th>Mon. Ind</th> <th colspan="4"></th> <th></th> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> <td>12</td><td>13</td><td>14</td><td>15</td> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> </table>	CONTRACT KEY												Prog. Code	Reg.	St.	F.Y.	Proj. No.	Sub. Prog. No.	Comp. Code	Mon. Ind																								4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
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4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21																																													

TRANS.	OPER.	SEQ.
1	2	3
E		1

I. MONTH	END OF MONTH		III. PROJECTED CUMULATIVE EXPENDITURES BY MONTH
	II PLANNED CURRENT ENROLLMENT		
	A. PSE	B. NON-PSE	
22 M 1 M 0 Y 8 Y 0	26 Actual 545	31 175	36
1 1 8 0	617	144	
1 2 8 0	665	80	
0 1 8 1	533	80	
0 2 8 1	500	80	
0 3 8 1	473	14	
0 4 8 1	Planned 276	0	
0 5	0	0	
0 6	0	0	
0 7	0	0	
0 8	0	0	
0 9	0	0	

U.S. DEPARTMENT OF LABOR * Employment and Training Administration
BUDGET INFORMATION SUMMARY

FOR REGIONAL OFFICE USE ONLY	G	TRANS.	O	SEC.	CONTRACT KEY															MOD. DATE	MOD. TY.									
					Prog. Code	Reg.	Sl.	F.Y.	Project Number	Subj. Proj. No.	Comp. Code	Mod. No.	M	M	D	D	Y	Y												
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

A. GRANTEE'S NAME AND ADDRESS
 Sacramento Employment and Training Agency
 2020 "J" Street
 Sacramento, California 95814

B. GRANT NUMBER
 06-1060-21 Mod 103

C. TYPE OF PROGRAM "X" (one)

II - B.C VI
 II - D VII
 III Other
 IV

E. BUDGET SUMMARY COST CATEGORIES

a. GRANT PROGRAM FUNCTION OR ACTIVITY	ESTIMATED FEDERAL UNEXPENDED FUNDS			NEW OR REVISED FEDERAL BUDGET			f. TOTAL							
	b. Total			c. YETP In-School				d. Total			e. YETP In-School			
	1	2	3	1	2	3	1	2	3	1	2	3		
1. Administration														
2. Allowances														
3. Wages														
4. Fringe Benefits														
5. Work Site Supervision														
6. Training														
7. Services														
8. Totals	G	5	26	0			G	5	26	35			4,570,119	4,570,119

F. CUMULATIVE QUARTERLY PROJECTIONS OF OBLIGATIONS AND EXPENDITURES (For Quarter Ending)

	1					2					3					4												
	1	2	3	21	22	1	2	3	21	22	1	2	3	21	22	1	2	3	21	22	1	2	3	21	22	1	2	3
1. Prime Sponsor Obligations	G	3	26	1,954,612		G	3	26	3,909,224		G	3	26	4,570,119		G	3	26	4,570,119									
2. Total Projected Expenditures by Program			35					35					15					35										
a. Classroom Training, Prime Sponsor			44					44					14					44										
b. On-the-Job Training			53					53					13					53										
c. PSE			62					62					2					62										
(1) Subsidized Employ. (Wages/Fringes)																												
(2) Trng. (Wages/Fringes or Allow.)			71					71					71					71										
(3) Services (Wages/Fringes or Allow.)	G	4	26			G	4	26			G	4	26			G	4	26										
(4) Trng. Costs (No compensation)			35					35					15					35										
(5) Services Costs (No compensation)			44					44					14					44										
d. Work Experience			53					53					13					53										
e. Services to Participants			62					62					2					62										
f. Other Activities			71					71					71					71										
g. Career Employment Experience	G	5	26			G	5	26			G	5	26			G	5	26										
h. Transition Services			35					35					15					35										
i. Vocational Exploration Program			44					44					14					44										
j. Summer Enrollment			53					53					13					53										
3. Projected Expenditures of Non-Fed. Funds			62					62					2					62										
4. a. Upgrading			71					71					71					71										
b. Retraining	G	6	26			G	6	26			G	6	26			G	6	26										

U.S. DEPARTMENT OF LABOR * Employment and Training Administration
BUDGET INFORMATION SUMMARY

FOR REGIONAL OFFICE USE ONLY	G	TRANS.	O	SEC.	CONTRACT KEY															Mod. No.	MOD. DATE					Mod. Ty.				
					Prog. Code	Reg.	St.	F.Y.	Project Number	Subj. Proj. No.	Comp. Code	M	M	D	U	Y	Y													
60	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

A. GRANTEE'S NAME AND ADDRESS
 Sacramento Employment and Training Agency
 2020 "J" Street
 Sacramento, California 95814

B. GRANT NUMBER
 06-1060-Admin.Mod. 103

C. TYPE OF PROGRAM ("X" one)
 II - B,C VI
 II - D VII
 III Other ACP.....
 IV

E. BUDGET SUMMARY COST CATEGORIES

a. GRANT PROGRAM FUNCTION OR ACTIVITY	ESTIMATED FEDERAL UNEXPENDED FUNDS			NEW OR REVISED FEDERAL BUDGET				f. TOTAL				
	b. Total			c. YETP In-School			d. Total		e. YETP In-School			
	1	2	3	1	2	3	1	2	3	1	2	3
1. Administration							G					
2. Allowances												
3. Wages												
4. Fringe Benefits												
5. Work Site Supervision												
6. Training												
7. Services												
8. Totals	G											

F. CUMULATIVE QUARTERLY PROJECTIONS OF OBLIGATIONS AND EXPENDITURES (For Quarter Ending)

	1					2					3					4											
	1	2	3	21	22	1	2	3	21	22	1	2	3	21	22	1	2	3	21	22	1	2	3	21	22	1	2
1. Prime Sponsor Obligations	G					G					G					G						G					
2. Total Projected Expenditures by Program																											
a. Classroom Training, Prime Sponsor																											
b. On-the-Job Training																											
c. PSE																											
(1) Subsidized Employ. (Wages/Fringes)																											
(2) Trng. (Wages/Fringes or Allow.)																											
(3) Services (Wages/Fringes or Allow.)	G					G					G					G						G					
(4) Trng. Costs (No compensation)																											
(5) Services Costs (No compensation)																											
d. Work Experience																											
e. Services to Participants																											
f. Other Activities																											
g. Career Employment Experience	G					G					G					G						G					
h. Transition Services																											
i. Vocational Exploration Program																											
j. Summer Entitlement																											
3. Projected Expenditures of Non-Fed. Fund																											
a. Upgrading																											
b. Retraining	G					G					G					G						G					

**BUDGET INFORMATION SUMMARY BACKUP
FOR THE ADMINISTRATIVE COST POOL**

06-1060-Admin. Mod.103

NAME AND ADDRESS OF GRANTEE (No., Street, City, State, ZIP Code)

Sacramento Employment and Training Agency
2020 "J" Street
Sacramento, California 95814

TITLE OR ANNUAL PLAN SUBPART (A)	MOD. #	ADMINISTRATIVE CONTRIBUTION (B)	ANNUAL ALLOCATION (NOA - Reallocation) (C)
II B.C	102	1,582,714	7,913,568
II D	103	800,758	4,869,942
II. Special Grant to Governors Vocational Education			
III Section 302			
IV YETP	102	482,000	2,410,000
IV YCCIP	102	63,655	438,999
IV SYEP			
IV Governors' Statewide Youth Program			
VI.	102	916,853	6,196,000
VII	102	199,117	995,583
Others (Specify): I.Y.I.G.	102	33,250	175,000
Indo-Chinese Youth Incentive Grant	102	1,084,887	
Carry In.			
TOTAL ADMINISTRATIVE CONTRIBUTION		5,163,234	

The administrative cost percentages are listed below :

TITLE	MAXIMUM ALLOWABLE PERCENTAGE	FEDERAL REGISTER REFERENCE
All titles except those noted below	20	676.40-2
II - Special Grant to Governors Vocational Education	Not limited to 20 20	677.40 677.39
II - D	10	677.58
VI - PSE	15	678.8
IV - YCCIP	5 for Prime Sponsors 9.5 for Projects	680.113

Master Plan Narrative (Revision)

7. b. iii.

The determination and verification of eligibility shall be performed by the State of California Employment Development Department (EDD). Each interested individual must be processed at one of the area offices located throughout the county. A self-certification process is used to ascertain all pertinent eligibility information. This process includes attestation by each individual of the truthfulness of all information provided by the applicant. The applicant is made aware that, in the case of questionable eligibility, the applicant is responsible for providing proof of all claims and statements made at the time of eligibility determination.

SETA as the prime sponsor is responsible for determining whether or not an applicant has prior CETA participation. This is accomplished mainly through the use of SETA's automated MIS. This system is capable of tracking individuals through several identification methods i.e., name, address, registration number, enrollment number, characteristic combination, etc.

8. d. i.

The following policies and arrangements to insure compliance with the PSE Average wage requirements have been instituted. The City and County of Sacramento have been designated as program agents and have in place the following measures:

1. The elimination of all job classes which would exceed the maximum wage requirements from consideration as PSE positions.
2. Stipulations placed in the PSE Request for Proposals to the effect that any requested position must not exceed average and maximum wage requirements. This includes the additional funding due to merit or annual wage increase.
3. Any increase in wages to funded PSE positions are subject to the approval of the Program Agent and the prime sponsor.
4. The County of Sacramento has imposed a maximum wage rate of \$10,000 per year for its own departments.



Governing Board Meeting of April 15, 1981

Item III-D. Modification to Annual Plan.

Mr. Martinez stated the background information on the correspondence received by SETA from the Department of Labor with modification instructions for Titles II-D and VI. Mr. Martinez also stated the staff recommendation to approve the Title II-D modification to the Annual Plan as presented by SETA staff.

Mr. Toby Johnson moved approval of the staff recommendation to approve the Title II-D modification to the Annual Plan/seconded by Mr. Thompson. Vote on the motion: Passed 5-0.