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DEPARTMENT OF
FINANCE

CITY OF SACRAMENTO
CALIFORNIA

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BUILDING FOUR
SACRAMENTO, CA
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PROCUREMENT SERVICES DIVISION

June 8, 2004

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1921 FOR CITY HALL AUDIOVISUAL SYSTEM IN THE TOTAL AMOUNT OF \$929,234.13

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION:

Staff recommends that the City Council adopt specifications of Bid No. 1921, and accept the lowest responsible bid received in response to Procurement's solicitation for an Audiovisual System for the remodeled City Hall. It is recommended that a contract for this system be awarded to SPL Integrated Solutions in the total amount of \$929,234.13.

CONTACT PERSONS: ThanhVo, Network Services Manager, IT, 808-7988
Xavier Covarrubia, Telecommunications Engineer, IT, 808-8512
Christine Slay, Senior Buyer, Procurement Division, 433-6344

FOR COUNCIL MEETING: June 22, 2004

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing an Audiovisual System in accordance with the specifications used in the bidding process, and recommendation for award to SPL Integrated Solutions in the total amount of \$929,234.13.

BACKGROUND:

This Audiovisual system will be used primarily by City Council members in the newly remodeled City Hall Council Chambers. Several additional City Hall rooms will be integrated with the system and they include the Closed Session Conference Room, Council Conference Room, Press Room, and the Head End Control Room. The completed system will consist of digital conferencing, agenda management system, audio and video components, projection setup, podium multimedia subsystem, and various complements.

Staff recommends that the contract be awarded to SPL Integrated Solutions, 2401 North Park Drive, Sacramento, CA in the total amount of \$929,234.13. Theirs was the lowest responsible bid received as shown on the attached bid tabulation sheet (Attachment 1). The cost of a 5 year maintenance and repair service, as solicited in Bid 1921 (Category III), will not be included in this contract. Maintenance and repair services will be done on an as needed basis.

FINANCIAL CONSIDERATIONS:

Sufficient funds are available in General Services' Capital Improvement Project budget, Civic Center Administration (BB81, object line 4435), for this system.

ENVIRONMENTAL CONSIDERATIONS:

The current project has been determined to be exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The current proposal involves only the purchase of an Audiovisual System with no potential for significant effect on the environment.

POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 3.56 of the Sacramento City Code.

ESBE CONSIDERATIONS:

Requests for bid were sent to eighteen vendors, five of which are certified as Emerging or Small Business Enterprises (ESBE). Of the five bid responses received, none were from ESBE firms.

Respectfully Submitted,



Chris Stewart
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

1 Attachment

TABLE OF CONTENTS

1) Bid Tabulation Sheet, page 3

**BID TABULATION SHEET FOR
BID NO. 1921 - AUDIOVISUAL SYSTEM**

Bidder	Total Category I (Excludes Sales Tax)	Total Category II (Excludes Sales Tax)	5% E/SBE Preference	1% City Tax Preference (Category I Only)	Prompt Payment Discount (Category I & II)	*Evaluation Total (Includes Sales Tax)
SPL Integrated Solutions	\$619,682.00	\$261,526.77	None	<\$6,196.82>	<\$8,812.09> 1%/20 Days	\$914,225.22
Ford Audio	\$664,798.36	\$204,601.10	None	None	None	\$920,921.33
Anderson Audio Visual	\$674,213.79	\$264,588.08	None	None	None	\$991,053.44
Compview Inc.	\$593,735.67	\$327,705.57	None	None	None	\$967,455.75
Spinitar	\$636,864.79	\$261,882.02	None	None	None	\$948,103.83

***There will be no award for Category III, Maintenance and Repair Services**

Award of Contract To: SPL Integrated Solutions
2401 North Park Drive
Sacramento, CA 95835

Original Estimated Cost: \$1,000,000.00

Total Bid Amount: \$929,234.13(includes sales tax)

Using Department: Network Services

Total Amount of Contract: \$929,234.13

Bid Due Date: May 24, 2004

Total No. of
Bids Solicited

No. of E/SBE
Bids Solicited

No. of E/SBE
Responses

Award to
E/SBE Vendor?