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DEPARTMENT OF  
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO  
CALIFORNIA

June 20, 1995

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City Council  
Sacramento, California

Honorable Members In Session:

**SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1670,  
ELECTRONIC PARKING METERS, IN THE TOTAL AMOUNT OF  
\$70,037.50**

LOCATION AND COUNCIL DISTRICT

City-wide-All Districts

STAFF RECOMMENDATION

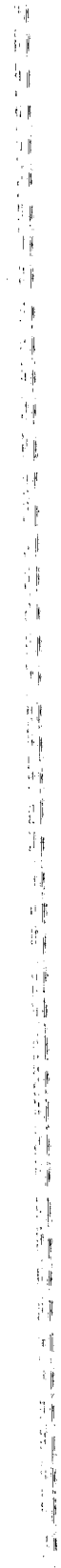
It is recommended that, in the best interest of the City, the City Council adopt the specifications used in the bidding process and accept the lowest responsible bid submitted for the contract resulting from Bid No. 1670 for Electronic Parking Meters. Award is being recommended to the following contractor: Pacific Parking Systems, Inc., 216-H Technology Drive, Irvine, CA 92718, in a total amount of \$70,037.50.

CONTACT PERSON: Karen Parrottino, Buyer II, 433-6240

FOR COUNCIL MEETING OF: June 20, 1995

SUMMARY

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing equipment in accordance with the specifications used in the bidding process, and recommendation of bid award for Bid No. 1670 for Electronic Parking Meters to be used by the Public Works Department, Transportation Division.



**BACKGROUND**

These Electronic Parking Meters are being purchased by the On-Street Parking Section of the Public Works Department. They will be located within the City blocks between 3rd to 8th Street from N to R Streets with the majority of the parking meters located in the general vicinity of the Crocker Art Museum. These Electronic Parking Meters have the capacity to accept both coin and debit card transactions.

Specifications for Bid No. 1670 were publicly advertised and mailed by the City Clerk. Initial advertising and mailing to vendors, bid advertising firms and minority outreach agencies began on April 26, 1995. Sealed bids were publicly opened by the City Clerk on May 17, 1995.

The following is a summary of the recommendation for contract award:

<u>Bidder</u>	<u>Contract Items</u>	<u>Award Amounts<sup>(1)</sup></u>
Pacific Parking Systems, Inc. 216-H Technology Drive Irvine, CA 92718	All	\$70,037.50

<sup>(1)</sup> The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.

**FINANCIAL CONSIDERATIONS**

Sufficient funds for this purchase are available in the On-Street Parking's operating budgets 101-310-3184-4424 and 101-310-3184-4461.

**ENVIRONMENTAL CONSIDERATIONS**

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

**POLICY CONSIDERATIONS**

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

**MBE/WBE EFFORTS**

Requests for bid (RFB) were sent to six vendors, none of which are M/WBE firms. No M/WBE firms could be found that supply this type of electronic parking meter after researching the City bid list, the East Bay Municipal Utility District (EBMUD) Minority and Women Business Enterprise

1992-93 Directory, City of Oakland MBE/WBE Directory, and the State of California - Summer 1994 Disadvantaged Business (DB) and Women Business Enterprise (WBE) List, and upon conferring with the City Office of Minority, Women and Small Business.

However, this RFB was sent to several bid advertising agencies, including the Small Business Exchange and the Sacramento Minority Business Development Center (NEDA). This bid also included provisions for a five percent (5%) bid evaluation preference, not to exceed \$25,000.00, for City-certified, preference-eligible M/WBE firms. Of the three bids received, none was from a certified Minority/Woman-Owned Business Enterprise. Although the low bidder, Pacific Parking Systems, Inc., did indicate in their bid response that the company is a women-owned business enterprise, it is not certified by the City of Sacramento. They have received the certification package from the City Office of Minority, Women and Small Business and are in the process of completing and submitting the required information for City certification.

Respectfully Submitted,



Robert B. Holbrook  
Procurement Services Manager

RECOMMENDATION APPROVED:



William H. Edgar  
City Manager

1 Attachment