



APPROVED  
BY THE CITY COUNCIL

APR 04 1988

OFFICE OF THE  
CITY CLERK

5

DEPARTMENT OF  
GENERAL SERVICES

FACILITY MANAGEMENT  
DIVISION

CITY OF SACRAMENTO  
CALIFORNIA

5730-24TH STREET  
BUILDING ONE  
SACRAMENTO, CA  
95822-3699

CITY MANAGER'S OFFICE

RECEIVED

MAR 30 1988

916-449-5445

DUANE J. WRAY  
FACILITY MANAGER

March 28, 1988

City Council  
Sacramento, CA.

Honorable Members in Session:

Subject: Completion of Contract for Convention Center Theater  
Women's Restroom Remodel (PA01)

SUMMARY

Zinco General Contractors has completed the above referenced project under Project Number PA01 Council Contract No. C087003 dated August 3, 1987. As of Change order #2, \$82,836.70 has been encumbered to date. Change order #3 will reduce the final cost to \$82,247.15. This work was completed March 4, 1988 and acceptance is recommended.

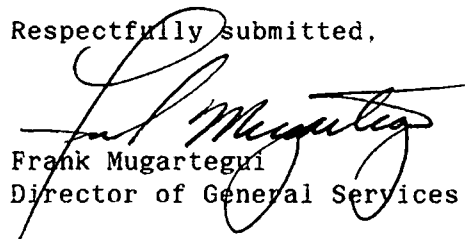
BACKGROUND

Prior to construction, the configuration of the restroom would not allow female patrons to be accommodated during intermissions and performance conclusions in a timely manner.

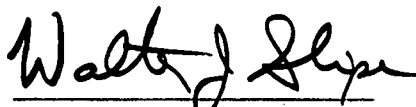
RECOMMENDATION:

It is recommended that the project be accepted, change order number 3 be approved, the Notice of Completion and Acceptance of Work be filed with the County Recorder and the final payment be authorized.

Respectfully submitted,

  
Frank Mugartegui  
Director of General Services

Recommendation Approved



Walter J. Slupe  
City Manager

April 5, 1988  
District No. 1

Recorded at the Request and for the  
Benefit of the City of Sacramento

RETURN TO: General Services, Facility Development  
5730 24th Street, Building 1  
Sacramento, CA 95822  
Attn:

**APPROVED**  
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APR 04 1988

OFFICE OF THE  
CITY CLERK

NOTICE OF COMPLETION AND ACCEPTANCE  
OF WORK UNDER PUBLIC WORKS CONTRACT

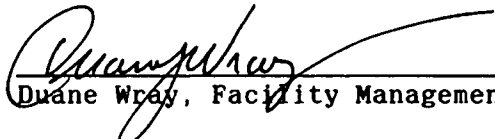
CITY OF SACRAMENTO

NOTICE IS HEREBY GIVEN that on April 15, 1988 the work for Convention  
Center Theater Women's Restroom Remodel

was accepted by the Council of the City of Sacramento. Said work was performed  
pursuant to contract between the City of Sacramento and Zinco General Contractor  
as contractor, whose address is 4550 24th Street Sacramento, CA 95822  
and said contract is described as follows:

The Contractor's Surety is: Fairmont Insurance Company  
1540 River Park Drive  
Sacramento, CA 95815

CITY OF SACRAMENTO, A Municipal Corporation

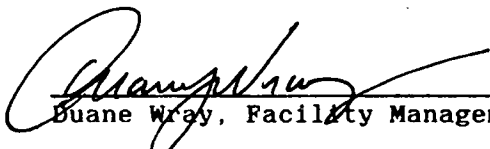
  
\_\_\_\_\_  
Duane Wray, Facility Management Superintendent

VERIFICATION

Dated:

\_\_\_\_\_ declares:

I am the Facility Management Superintendent of the City of Sacramento, a  
municipal corporation. I have read the foregoing Notice of Completion and  
Acceptance of Work Under Public Works Contract and am informed and believe the  
matters stated therein to be true, and on that ground, allege that the matters  
stated herein are true. Executed at Sacramento, California on \_\_\_\_\_  
I declare under penalty of perjury that the foregoing is true and correct.

  
\_\_\_\_\_  
Duane Wray, Facility Management Superintendent



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95822-3699

916-449-5445

DUANE J. WRAY  
FACILITY MANAGER

Mr. Manuel Wiggins, Executive Director  
Greater Sacramento Area Plan  
2220 Watt Avenue, B-5  
Sacramento, California 95825

Dear Mr. Wiggins:

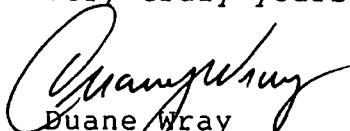
The following project, under contract with the City of Sacramento,  
is now completed.

Project Name: Convention Center Theater  
Women's Restroom remodel

Contractor: Zinco General Contractor  
4550 24th Street  
Sacramento, CA 95822

Date of Completion: March 4, 1988

Very truly yours,

  
Duane Wray  
Facility Manager

**PROJECTION COMPLETION CHECKLIST**

NAME OF PROJECT CONVENTION CENTER THEATER RESTROOM  
 NAME OF CONTRACTOR ZINCO GENERAL CONTRACTORS  
 DATE COMPLETED MARCH 4, 1988  
 PROJECT MANAGER KIRK THOMPSON  
 COUNCIL CONTRACT NO./DATE CO 87003 : 7/21/87  
 FUND GP. & COST CENTER NO. 419 : PAΦ1  
 FINAL CONTRACT AMOUNT \$ 82,247.15

REQUIRED TASKS	TASKS	DATE/INITIAL COMPLETED
<u>SHOP</u>	Facility Management Review of Maintenance Manuals Including F.M. Shop Review and Acceptance	<u>NA</u>
<u>AL B.</u>	Obtain Record Drawings for Review and File by F.M. Drawing File Room Representative	<u>KT 3/28/88</u>
<u>P.M.</u>	Punch List Items Complete	<u>3/4/88: KT</u>
<u>GLENN</u>	Inspector Signs Off On Acceptance of Project	<u>3/11/88</u>
<u>P.M./A.A.</u>	Process Final Payment to Contractor (Less 10% Retention)	<u>3/28 KT</u>
<u>P.M./A.A.</u>	Prepare Letter to Council Accepting Facility	<u>3/28 KT</u>
<u>P.M./A.A.</u>	Prepare Notice of Completion	<u>3/28 KT</u>
<u>P.M./A.A.</u>	Prepare Letter to GSAP re Completed Project	<u>3/28 KT</u>
<u>P.M.</u>	Receive all Warranties from Contractor	<u>KT</u>

NAME /ADDRESS OF BANK \_\_\_\_\_

ESCROW NUMBER \_\_\_\_\_

SURETY COMPANY/ADDRESS FAIRMONT Insurance Company

1540 River Park DRIVE Sacto, 95815

DATE ON AGENDA April 5, 1988

COUNCIL DISTRICT 1

END OF 35-DAY RETENTION May 10, 1988

**NOTE:**  
 THIS CHECKLIST MUST BE COMPLETED AND INITIALED BY RESPONSIBLE AGENCY/PERSON PRIOR TO FINAL PAYMENT BEING SUBMITTED TO DUANE FOR AUTHORIZATION. ATTACH THE COMPLETED FORM TO THE CERTIFIED INVOICE AND SUBMIT TO JIM.