



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

Consent
November 9, 2006

Honorable Mayor and
Members of the City Council

Title: Agreement: Telecommunication Cabling Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** (1) awarding the contract for telecommunication cabling and wiring maintenance services to Integrity Data and Fiber (IDF), for an annual amount not to exceed \$200,000; and (2) suspending competitive bidding, in the best interests of the City, and awarding a secondary contract to Network Management Corporation (NMC), for an annual amount not to exceed \$50,000.

Contact: Xavier Covarrubias, Information Technology Supervisor, 808-8512
Karl Rosander, Information Technology Manager, 808-8262

Presenters: None

Department: Information Technology

Division: Administration

Organization No: 1311

Description/Analysis

Issue: The City of Sacramento is in the process of completing the migration of its telephony systems from legacy analog/PBX technology to Voice over Internet Protocol (VoIP) technology. Due to older, outdated or malfunctioning cabling, the City has found it necessary to install, upgrade or rewire the data cabling inside the buildings where VoIP will be deployed. The City also has approximately 80 miles of fiber network throughout the area that will require maintenance and emergency repairs in order to maintain essential services. In addition, there are unpredictable situations that involve telecommunication cabling modifications and/or wiring changes due to staff relocations, reorganizations, etc.

In order to efficiently and effectively respond to the growing demand for telecommunication cabling and wiring services, the Information Technology Department issued a Request for Qualification (RFQ) for Telecommunications Cabling Services that was advertised on the City's web site in August 2006. There were a total of six (6) proposals that were received. Three of the bids

received were considered non-responsive and rejected. Integrity Data and Fiber (IDF) was the lowest responsible bidder, followed by Network Management Corporation (NMC).

Policy Considerations: The requested action is in conformance with City Code Section 3.60, Articles I and III, which provides that the City Council may award competitively bid contracts to the lowest responsible bidder. This report's recommendation is in conformance with the goals, objectives, initiatives and operating principles of the City's Information Technology Strategic Plan. In particular, this recommendation is in accordance with Goal #2, which is, "City employees are provided with the highest quality information technology customer service and support."

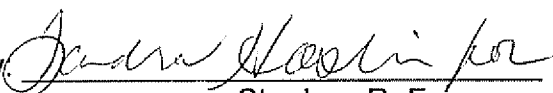
Environmental Considerations: This project has been determined to be exempt from the provisions of the California Environmental Quality Act (CEQA) under Section 15031(b) of the CEQA Guidelines. Projects exempted under Section 15031(b) consist of minor alteration or repair of existing facilities used to provide electric power, natural gas, sewerage, or other public utility services, which include telephone and other communication systems.

Rationale for Recommendation: The Information Technology Department is responsible for managing telecommunication cabling services throughout the City, but lacks the necessary staff to meet urgent and/or high priority requests above normal daily workload. Also, from time to time specialty cabling projects require specialized equipment that the City does not own. Having two vendors on contract will help ensure the City's requirements are met in emergency situations. Staff therefore recommends awarding contracts to both IDF and NMC.

Financial Considerations: No additional funding is requested. Funding for this service will be paid for by the requesting department on an as needed basis.

Emerging Small Business Development (ESBD): IDF and NMC are both City certified E/SBE firms.

Respectfully Submitted by: Xavier Covarrubias, IT Supervisor

Approved by: 
Stephen R. Ferguson
Chief Information Officer

Recommendation Approved:

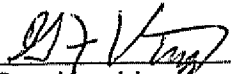

for _____
Ray Kerridge
City Manager

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Attachment 1

Background

In August 2006, a Request for Qualification (RFQ) for Telecommunication Cabling Service was advertised on the City's web site. Six (6) proposals were received and opened on September 1, 2006 and are summarized below:

<u>Vendor</u>	<u>Hourly labor rate</u>
IDF:	\$45
NMC	\$50
Walker Comm.	\$53.75
Vendor 4	Non-responsive due to lack of RCDD Certification
Vendor 5	Non-responsive due to lack of RCDD Certification
Vendor 6	Non-responsive due to lack of RCDD Certification

Attachment 2

RESOLUTION NO.

Adopted by the Sacramento City Council

AWARD CONTRACT FOR TELECOMMUNICATION CABLING AND WIRING MAINTENANCE SERVICES

BACKGROUND

- A. The City of Sacramento is in the process of completing the migration of its telephony systems from legacy analog/PBX technology to Voice over Internet Protocol (VoIP) technology. Due to older, outdated or malfunctioning cabling, the City has found it necessary to install, upgrade or rewire the data cabling inside the buildings where VoIP will be deployed. The City also has approximately 80 miles of fiber network throughout the area that will require maintenance and emergency repairs in order to maintain essential services.
- B. City staff issued a Request for Qualification (RFQ) for telecommunications cabling and wiring maintenance services that was advertised on the City's web site in August 2006. Integrity Data and Fiber (IDF) was the lowest responsible bidder followed by Network Management Corporation (NMC).
- C. From time to time specialty cabling projects require specialized equipment and staff resources the City does not have. Having two vendors on contract will help ensure the City's Telecommunication requirements are met. Therefore, it is in the best interests of the City to suspend competitive bidding and award a secondary contract to NMC, the second lowest responsible bidder, for an annual amount not to exceed \$50,000 on as-needed basis.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The contract for telecommunication cabling and wiring maintenance services is awarded to the lowest responsible bidder Integrity Data and Fiber (IDF), for an annual amount not to exceed \$200,000.
- Section 2. It is in the best interests of the City to suspend competitive bidding and award a secondary contract to Network Management Corporation (NMC) for telecommunication cabling and wiring maintenance services, for an annual amount not to exceed \$50,000 on as-needed basis.
- Section 3. The contracts with IDF and NMC provide for an initial term of one (1) year, with the option to extend for additional one year terms, up to a total agreement term of five (5) years. The City Manager may authorize such extensions for the annual not to exceed amounts specified above, provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year.