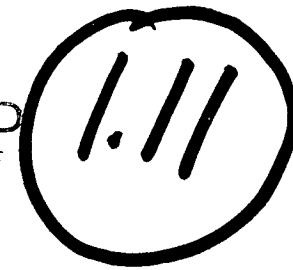




APPROVED  
BY THE CITY COUNCIL

JUN 1 1999

OFFICE OF THE  
CITY CLERK



DEPARTMENT OF  
PUBLIC WORKS

CITY OF SACRAMENTO  
CALIFORNIA

DEVELOPMENT SERVICES  
& SPECIAL DISTRICTS  
1231 I STREET, ROOM 300  
SACRAMENTO, CA 95814

TECHNICAL SERVICES  
DIVISION

PH 916-264-7474  
FAX 916-264-7480

May 14, 1999

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: CITYWIDE LANDSCAPING AND LIGHTING DISTRICT - INITIATE ANNUAL PROCEEDINGS**

**LOCATION AND COUNCIL DISTRICT:** Citywide, all Council Districts.

**RECOMMENDATION:**

This report recommends that the City Council adopt the following:

- Resolution Directing Filing of the Annual Report.
- Resolution of Intention to Order Improvements and Set the Public Hearing Date.

**CONTACT PERSON:** Jim Johnston, Administrative Analyst, 264-7967

**FOR COUNCIL MEETING OF:** June 1, 1999

**SUMMARY:**

This report will initiate annual proceedings for the Citywide Landscaping and Lighting (L&L) Assessment District. The recommended Council action authorizes filing of the FY 1999/2000 Engineer's Report and sets a public hearing date for June 22, 1999. The proposed budget of \$8,723,561 reflects a 3.0% consumer price index (CPI) adjustment for inflation. Adjustments vary by land use and range from \$.73 per multi-family unit to \$35.08 for a large commercial lot. The adjustment for a typical single-family home is \$1.64. A schedule of the L&L budget process is shown on Exhibit A.

Department of  
**PUBLICWORKS**  
CITY OF  
SACRAMENTO

City Council  
Citywide Landscaping and Lighting  
May 14, 1999

**COMMITTEE/COMMISSION ACTION:**

None.

**BACKGROUND INFORMATION:**

The Citywide L&L District was established in June of 1989. The district provides funding for the maintenance and rehabilitation of City parks and other public landscaped areas, street tree maintenance, and the energy and maintenance cost of streetlights throughout the City. Property owners are assessed in accordance with a series of benefit formulas adopted by City Council in 1989. Annual assessments are paid by property owners along with their regular County property taxes. Each year the City must update and adopt the annual Engineer's Report and approve the assessment.

The budget is arranged in three categories as described below. In addition to the maintenance activity, each category also contains a proportionate share of the administration and billing costs.

- 1) Street Related Operations and Maintenance - This section contains the budget for safety lighting, neighborhood lighting, median maintenance and street tree maintenance.
- 2) Bonded Indebtedness - A portion of the annual L&L budget (\$600,000) goes towards the payment of debt service on 20-year bonds sold in 1996 to finance park improvements.
- 3) On-going Park Maintenance, Park Improvements and Graffiti Abatement - This section contains the park maintenance budget, the graffiti abatement program and funding for park capital improvement projects (CIP). This portion was approved by the voters in November 1996.

The existing Citywide L&L program contains a provision for an annual adjustment in budget and assessments to account for inflation. The district allows for an annual increase in assessments based on the Consumer Price Index (CPI), San Francisco area, but cannot exceed three percent (3%) in any year. The 1998 CPI was 3.2%, thus the proposed budget reflects an adjustment of 3.0%.

## **FINANCIAL CONSIDERATIONS:**

Each year the L&L budget is put together taking into consideration several factors. Some of these factors include the cost of services, the number of parcels in each assessment category and the amount of estimated surplus/deficit in the L&L fund. The proposed budget is shown on Exhibit B.

### Parcel/Unit Count Update

L&L assessments are based on categories for single family parcels and multi-family units (with and without neighborhood lights), non-residential parcels (based on parcel size) and churches. The data base is periodically updated to reflect adjusted parcel counts due to new construction. Other factors used in computing assessments are the number of residents or employees, parcel size and trip generation factors.

### L&L Fund Surplus

Each year, the L&L fund balance is reflected in the following year budget. A fund surplus or deficit is shown in the proposed budget. A surplus can occur because contingencies are built into the budget to cover assessment delinquencies and/or potential cost increases. The projected L&L fund balance for June 30, 1999, is a surplus of \$196,375 and will be rolled over into this year's budget.

### Proposed Budget

The proposed L&L budget for FY 1999/2000 is \$8,723,561. This budget reflects the increase in revenue due to the CPI adjustment (3.0%) in assessment rates. A comparison of the proposed budget to last year's budget is shown on Exhibit B. Implementation of the proposed budget will require levy of the following assessments for FY 1999/2000.

City Council  
Citywide Landscaping and Lighting  
May 14, 1999

**RECOMMENDED ANNUAL ASSESSMENTS FOR FY 1999/2000**

Assessment Components	Single Family Residence	Multi- Family Residence	Business 0-25,000 S.F.	Business 25,001- 100,000	Business 100,001 or more	Church
<b><u>Street Related O&amp;M:</u></b> Safety & Neighborhood Lighting Maintenance & Replacement Program, Median Maintenance & Construction, Tree Maintenance						
No Lights:	\$ 20.29	\$ 13.84	\$ 88.68	\$ 443.32	\$922.11	\$ 25.33
Lights	41.60	28.76				
<b><u>Bonded Indebtedness:</u></b> CIP-Park Improvements	\$ 3.95	\$ 2.69	\$ 5.87	\$ 29.35	\$ 61.05	\$ 1.68
<b><u>Park Facilities &amp; Related O&amp;M:</u></b> Park Main., Youth Employment Program, Graffiti Abatement	\$ 12.45	\$ 8.47	\$ 21.41	\$107.06	\$222.69	\$ 6.12
<b>Total Assessment Per Year:</b> No Lights:	\$36.69	\$25.00	\$115.95	\$579.73	\$1,205.84	\$33.13
Lights:	\$58.00	\$39.92				
<b>Total assessment above Reflects CIP adjustment of:</b>						
No Lights:	\$ 1.03	\$ .73	\$ 3.38	\$ 16.87	\$ 35.08	\$ .97
Lights:	\$ 1.64	\$ 1.17				

**ENVIRONMENTAL CONSIDERATIONS:**

Council action in adopting these resolutions is exempt from CEQA because it will have no conceivable effect on the physical environment and is therefore not within the definition of a CEQA project.

City Council  
Citywide Landscaping and Lighting  
May 14, 1999

**POLICY CONSIDERATIONS:**

These annual proceedings are being conducted in accordance with the Landscaping and Lighting Act of 1972 as set forth in Section 22500 of the California Streets and Highway's Code.

**ESBD CONSIDERATIONS:**

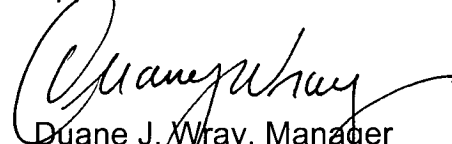
No goods or services are being purchased.

Respectfully submitted,



Gary Alm, Manager  
Special Districts

Approved:




Duane J. Wray, Manager  
Technical Services Division

RECOMMENDATION APPROVED:



ROBERT P. THOMAS  
City Manager

Approved:



Michael Kashiwagi  
Director of Public Works

Attachments

## EXHIBIT A

### CITYWIDE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT ANNUAL REPORT SCHEDULE FOR FY 1999/2000 BUDGET

June 1, 1999	City Council Adopts: <ul style="list-style-type: none"><li>• Resolution Directing Filing of the Annual Report</li><li>• Resolution Amending the FY 1999/2000 Budget for the City Landscaping and Lighting District</li></ul>
June 4, 1999	City Clerk publishes Notice of Hearing
June 22, 1999	City Council Conducts Public Hearing and adopts: <ul style="list-style-type: none"><li>• Resolution Confirming Report and Levying FY 1999/2000 Assessments.</li><li>• Resolution Amending the FY 1999/2000 Budget for the Citywide Landscaping and Lighting District</li></ul>
July 1999	Prepare final assessment roll for adopted budget.
August 1, 1999	Transfer assessment roll to county for inclusion on tax bill.

**EXHIBIT B**

**PROPOSED FY 1998/99 BUDGET FOR  
CITYWIDE LANDSCAPING AND LIGHTING DISTRICT  
(With 3% CPI adjustment in assessments)**

5/17/99 3:35 PM

<b>SERVICES</b>	<b>ACTUAL BUDGET FY 1998/99</b>	<b>PROPOSED BUDGET FY1999/00</b>
<u>Street Related Operations &amp; Maintenance:</u>		
Safety Lighting	\$328,386	\$340,238
CIP - Safety Lighting Replacement Program	120,000	123,600
Median Maintenance	402,446	429,696
CIP - Median & Soundwall Area Landscaping	0	0
Tree Maintenance (Residential & Non-residential)	2,816,700	2,879,280
Neighborhood Street Lighting Maintenance	1,649,341	1,742,258
CIP - Neighborhood Street Lighting Replacement Program	448,659	462,600
Administration & Billing	54,556	55,875
Contingency	196,375	170,000
<b>SUBTOTAL STREET RELATED O&amp;M</b>	<b>6,016,463</b>	<b>6,203,547</b>
<u>Bonded Indebtedness:</u>		
Park Improvements (bonded portion)	\$600,000	\$600,000
Administration & Billing	5,479	5,484
<b>SUBTOTAL BONDED INDEBTEDNESS</b>	<b>\$605,479</b>	<b>\$605,484</b>
<u>Park Maintenance &amp; Improvements and Graffiti Abatement:</u>		
Park Maintenance	\$1,085,125	\$1,207,800
CIP - Park Improvements (on-going improv)	608,000	608,000
Graffiti Abatement	78,260	80,608
Administration & Billing	17,131	18,122
Contingency	100,000	100,000
<b>SUBTOTAL PARK MAINT., IMPROV. &amp; GRAFFITI</b>	<b>\$1,888,516</b>	<b>\$2,014,530</b>
<b>TOTAL L&amp;L BUDGET</b>	<b>\$8,510,458</b>	<b>\$8,823,561</b>
Estimated Fiscal Year-End Fund Balance:	(\$100,000)	(\$100,000)
<b>ASSESSED TO PROPERTY OWNERS:</b>	<b>\$8,410,458</b>	<b>\$8,723,561</b>

**RESOLUTION NO. 99-<sup>270</sup>~~8~~**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**APPROVED**  
BY THE CITY COUNCIL

**JUN 1 1999**

OFFICE OF THE  
CITY CLERK

**RESOLUTION DIRECTING FILING OF  
ANNUAL REPORT FOR FY 1999/2000  
ASSESSMENT DISTRICT NO. 2**

(Pursuant to the Landscaping and Lighting Act of 1972)

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

1. The Director of Public Works, the person designated by this Council as the Engineer of Work for Assessment District No. 2 (Citywide Landscaping and Lighting District), is hereby directed to file an annual report in accordance with the provisions of the Landscaping and Lighting Act of 1972.
2. This resolution is adopted pursuant to Section 22622 of the Streets and Highways Code.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_



## RESOLUTION NO. 99-271

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

APPROVED  
BY THE CITY COUNCIL

JUN 1 1999

OFFICE OF THE  
CITY CLERK

### RESOLUTION OF INTENTION TO ORDER IMPROVEMENTS FY 1999/2000 ASSESSMENT DISTRICT NO. 2

(Pursuant to the Landscaping and Lighting Act of 1972)

#### BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The City Council intends to levy and collect assessments within Assessment District No. 2 (Citywide Landscaping and Lighting District) during fiscal year 1999/2000. The area of land to be assessed is located in the City of Sacramento, Sacramento County.
2. The improvements to be made in this assessment district are generally described as follows:
  - a. The installation or construction of improvements including (a) landscaping; (b) statuary fountains, and other ornamental structures and facilities; (c) all works or improvements used or useful for the lighting of public places, including ornamental standards, luminaries, poles, traffic signals, supports, tunnels, manholes, vaults, conduits, pipes, wires, conductors, guys, stubs, platforms, braces, transformers, insulators, contacts, switches, capacitors, meters, communication circuits, appliances, attachments, and appurtenances; (d) any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof including grading, clearing, removal of debris, curbs, gutters, walls, sidewalks, paving, water irrigation, drainage, or electrical facilities; (e) park and recreational improvements including, but not limited to, land preparation such as grading, leveling, cutting and filling, sod landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, and public restrooms; (f) the acquisition of land for park, recreational, or open-space purposes; and (g) any and all expenses incidental to the above.

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FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

- b. The furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any of the foregoing, including (a) repair, removal, or replacement of all or part of any improvement; (b) the provision for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, and treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; (d) the furnishing of electrical current, gas, or other illuminating agent for any public lighting facilities, or for the lighting or operation of any other improvements; (f) the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti; (g) park, recreational, or open space facilities, and (h) any and all expenses incidental to the above.
3. In accordance with this Council's resolution directing the filing of an annual report, the Engineer of Work has filed with the City Clerk the report required by the Landscaping and Lighting Act of 1972. All interested persons are referred to that report for full and detailed description of the improvements, the boundaries of the assessment district, and the proposed assessments upon assessable lots and parcels of land within the assessment district.
4. The assessments are being increased by 3%, from the previous year based on the Consumer Price Index (CPI) rate, San Francisco, all items.
5. The City Council will conduct a public hearing on Tuesday June 22, 1999, on the question of the levy of the proposed annual assessments and the issuance of bonds. The hearing will be held at 7:00 p.m., at the meeting place of the City Council located in City Hall, 915 "I" Street, Second Floor, Sacramento, California.
6. The City Clerk is authorized and directed to give the notice of hearing required by the Landscaping and Lighting Act of 1972.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

THE DAILY RECORDER

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(2015.5 C.C.P.)

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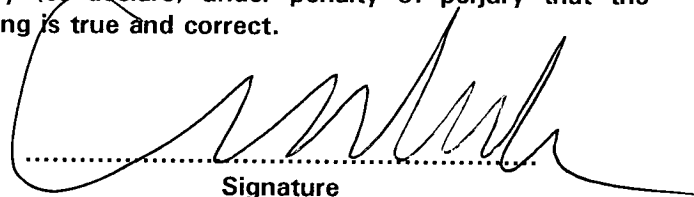
AD8873

I am a citizen of the United States; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of THE DAILY RECORDER, a daily newspaper published in the English language in the City of Sacramento, County of Sacramento, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of Sacramento, State of California, under date of May 2, 1913, Case No. 16,180. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

06/07/99

EXECUTED ON : 06/07/99  
AT LOS ANGELES, CALIFORNIA

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

  
Signature

DJC8924308

Resolution No. 99-271  
Adopted by the Sacramento City Council

on Date of June 1, 1999  
RESOLUTION OF INTENTION TO  
ORDER IMPROVEMENTS  
FY 1999/2000

ASSESSMENT DISTRICT NO. 2  
(Pursuant to the Landscaping and  
Lighting Act of 1972)

BE IT RESOLVED BY THE  
COUNCIL OF THE CITY OF SACRAMENTO:

1. The City Council intends to levy and collect assessments within Assessment District No. 2 (City-wide Landscaping and Lighting District) during fiscal year 1999/2000. The area of land to be assessed is located in the City of Sacramento, Sacramento County.

2. The improvements to be made in this assessment district are generally described as follows:

a. The installation or construction of improvements including (a) landscaping; (b) statuary fountains, and other ornamental structures and facilities; (c) all works or improvements used or useful for the lighting of public places, including ornamental standards, luminaries, poles, traffic signals, supports, tunnels, manholes, vaults, conduits, pipes, wires, conductors, guys, stubs, platforms, braces, transformers, insulators, contacts, switches, capacitors, meters, communication circuits, appliances, attachments, and appurtenances; (d) any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof including grading, clearing, removal of debris, curbs, gutters, walls, sidewalks, paving, water irrigation, drainage, or electrical facilities; (e) park and recreational improvements including, but not limited to, land preparation such as grading, leveling, cutting and filling, sod landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, and public restrooms; (f) the acquisition of land for park, recreational, or open-space purposes; and (g) any and all expenses incidental to the above.

b. The furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any of the foregoing, including (a) repair, removal, or replacement of all or part of any improvement; (b) the provision for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, and treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; (d) the furnishing of electrical current, gas, or other

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4. The assessments are being increased by 3% from the previous year based on the Consumer Price Index (CPI) rate, San Francisco, all items.

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6. The City Clerk is authorized and directed to give the notice of hearing required by the Landscaping and Lighting Act of 1972.

JOE SERNA, JR., Mayor  
ATTEST:  
VALERIE BURROWES, City Clerk

AD No.: 8873  
SAC-DJC8924308/AD8873  
06/07