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DEPARTMENT OF  
GENERAL SERVICES

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

OFFICE OF THE DIRECTOR

November 3, 1989  
PS:Admin:FM:DK:bb

916-449-5548

DIVISIONS:

City Council  
Sacramento, California

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

Honorable Members In Session:

SUBJECT: Rental of Vans for Parks and Community Services  
Workreation Program

SUMMARY

The Parks and Community Services Department has had a requirement for the rental of seven 8-passenger vans to be used for their Workreation Program.

BACKGROUND INFORMATION

Formal bids (Bid No. 1086) were solicited for the Workreation Van rental program on May 5, 1987. This program provided for transportation of economically disadvantaged youth during summer months. Services were rendered at various work sites throughout the City in economically disadvantaged districts identified by SHRA. This contract continued through the Summer of 1989.

The bid resulted in only one vendor responding to provide these vehicles. In the Summer of 1989, this vendor was unable to secure vehicles locally and therefore incurred additional transportation costs, which were passed on to the City. The Parks Workreation Program was unable to find an alternative source for the vehicles.

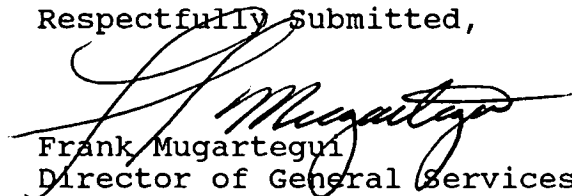
FINANCIAL DATA

The program was originally funded for approximately \$15,000.00 per year. For the first two years the program costs were within the Council authorized limit originally requested. In the Summer of 1989, the program exceeded the initial Council authorized amount by \$3,492.00 for a balance of \$18,492.00. The Workreation Program, which secures its funds from a Federal Block Grant, was able to absorb the additional costs (Fund 205 CDBG, Revenue Source Code 3513).

RECOMMENDATION

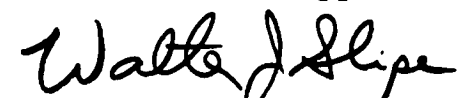
This report is for information purposes only and requires no action by Council.

Respectfully Submitted,



Frank Mugartegui  
Director of General Services

Recommendation Approved



Walter J. Slipe  
City Manager

November 14, 1989  
All Districts