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NEIGHBORHOOD SERVICES
DEPARTMENT
SACRAMENTO START

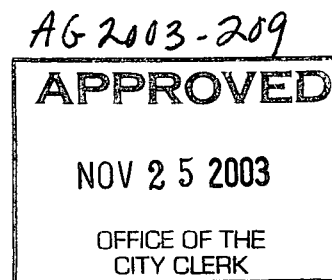
CITY OF SACRAMENTO
CALIFORNIA

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November 6, 2003

City Council
Sacramento, California

Honorable Members in Session:



SUBJECT: Sacramento START Snack and School District Agreements

LOCATION AND COUNCIL DISTRICT: All

RECOMMENDATION:

It is recommended that City Council, by resolution:

1. Authorize the City Manager, or a designated representative, to execute all documents, including any amendments or extensions thereto, on behalf of the City of Sacramento, with the Elk Grove Unified School District to allow Sacramento START to provide an after-school program on a contractual basis at Union House Elementary School during the 2003-2004 school year.
2. Authorize the City Manager, or a designated representative, to accept funding from the California Department of Education for the Sacramento START after-school snack program for the 2003-2004 federal fiscal year, to execute all agreements and documents necessary to operate the program, to appropriate grant funds, and to amend the START fund grants budget.

CONTACT PERSON: Marie L. Dixon, START and Grants Manager, 808-6022

FOR COUNCIL MEETING OF: November 18, 2003

SUMMARY:

For several years the Sacramento START (Students Today Achieving Results for Tomorrow) program has been operating an after-school program at Union House Elementary in the Elk Grove Unified School District (the District) on a cooperative basis with the District. The District has its own grant from the California Department of Education (CDE) to operate an after-school program at Union House, and Sacramento START has supplemented the program to allow additional students to attend.

The District has requested that Sacramento START take over responsibility for daily operation of their after-school program on a contractual basis. The District will continue to be responsible for managing all aspects of their CDE grant, including grant compliance, attendance and financial reporting, and evaluation. The District will reimburse Sacramento START for all labor and operating costs associated with the operation of the program at the site. All funds required for the operation of the program are available within START's approved budget, and no appropriation is required.

In addition, the Sacramento START program has been providing snacks for nearly 5,000 elementary school students since 1998. City Council last gave approval to operate the after-school snack program for the program year that ended September 30, 2003. Staff is requesting approval at this time for a renewal of the program for the federal fiscal ending September 30, 2004.

Council approval is requested at this time to authorize the City Manager to sign an agreement with the Elk Grove Unified School District and to approve the renewal of the after-school snack program for the another year.

COMMITTEE/COMMISSION ACTION: None.

BACKGROUND:

Elk Grove Unified School District Agreement

Sacramento START has been operating at elementary schools throughout the City and County of Sacramento since 1995. The program provides literacy, homework assistance and enrichment programs in schools at which more than half of their students are eligible for the free and reduced-price lunch program. A majority of the funding for this program comes from a grant from the California Department of Education (CDE), with additional support from the City's General Fund, participating school districts, and private contributions.

START has been cooperating in the operation of an after-school literacy and enrichment program at Union House Elementary School for several years. This has been the one Sacramento START school at which the CDE grant has been applied for by and awarded to the school district rather than to the City. The City's contribution supplemented the District's grant and other support provided by the District. As a result, more than 300 children have been able to attend the START program at this site, which is more than the District could support on its own and more than at nearly all other START sites.

In prior years the City's financial support to the District has been provided almost exclusively from the funds Sacramento START received from the County of Sacramento. With funds from the County no longer available to the START program, the financial commitment by START was to be greatly reduced for the current school year and future years. At the same time, Union House Elementary School's principal believed it would be more efficient for the District to contract with START for the daily operation of the program as START has the infrastructure and expertise to deliver a quality program. Consequently, an agreement has been negotiated whereby START will operate the after-school program at Union House for up to 250 students and will be fully reimbursed for all costs.

Program staff will be employees of the City, which is the case at all other START sites. All supervision and administration will be handled through START. The District will be billed quarterly for the cost of all labor and supplies used at Union House Elementary, plus an additional amount for administrative costs spent on behalf of the program. The City will be fully reimbursed for all costs.

Snack Program Funding

START has been providing nutritious snacks to its students since 1998. City Council last gave approval to operate the after-school snack program for the program year that ended September 30, 2003. Staff is requesting approval for the program year ending September 30, 2004.

FINANCIAL CONSIDERATIONS:

The agreement with the Elk Grove Unified School District provides for the attendance of up to 250 students and for a maximum expenditure by the City and reimbursement by the District of \$220,000 for the operation of the program in the current school year. All funds required for the operation of the program are available within START's approved budget, and no appropriation is required.

The estimated cost of the snack program for the year ending September 30, 2004, is \$463,000. This covers the costs of the food and the administration of the program. START bills CDE monthly based on the number of snacks served. All funds required for the operation of the program are available within START's approved budget, and no additional funds are required.

ENVIRONMENTAL CONSIDERATIONS:

There are no environmental considerations associated with this report.

POLICY CONSIDERATIONS:

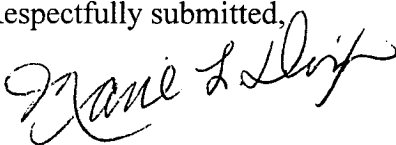
The START program supports a number of goals in the City's strategic plan, including:

1. Establish and Strengthen Community and Regional Partnerships to Enhance the Quality of Life (Principle – The City will pro-actively seek out partnerships with community organizations and other agencies to build, operate, program and maintain community facilities)
2. Preserve and Expand the Arts and Culture, Open Space, Urban Forest, Parks, and Recreation Opportunities (Principle – The City should support broader access to regional properties, facilities and services through specialized program and partnerships)
3. Enhance Educational Opportunities for the Entire Community (Principles – The City should provide resources to improve and expand accessibility to facilities and programs for community learning; Partnerships with multiple local institutions should be continuously expanded to leverage resources; Pursue opportunities to educate the public and promote civic engagement; and Support students and provide resources (e.g., libraries, START, Archives) to them so they have the best chance to be successful)

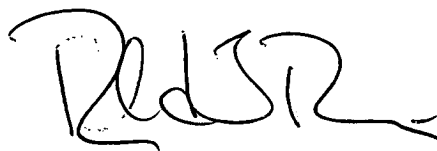
ESBD CONSIDERATIONS:

There are no ESBD considerations associated with this report.

Respectfully submitted,



Marie L. Dixon
START and Grants Manager



Richard J. Ramirez
Deputy City Manager

RECOMMENDATION APPROVED:

ROBERT P. THOMAS
City Manager

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RESOLUTION NO. 2003-822



ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE
ELK GROVE UNIFIED SCHOOL DISTRICT AND
ACCEPTING GRANT FUNDS FOR THE AFTER-SCHOOL SNACK PROGRAM**

WHEREAS, the City of Sacramento desires to continue, improve and expand the Sacramento START after-school literacy, homework assistance and enrichment program in elementary schools throughout the City and at County locations,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The City Manager, or a designated representative, is authorized to execute all documents, including any amendments or extensions thereto, on behalf of the City of Sacramento, with the Elk Grove Unified School District to allow Sacramento START to provide an after-school program on a contractual basis at Union House Elementary during the 2003-2004 school year.
2. The City Manager, or a designated representative, is authorized to accept funding from California Department of Education for the Sacramento START after-school snack program for the program year October 1, 2003 - September 30, 2004, to execute all agreements and documents necessary to operate the program, and to appropriate grant funds.
3. The Sacramento START Fund (245) is hereby amended to reflect the operation of the Sacramento START after-school snack program as follows:

Revenue:	245-OGR-G434-3513	Federal Grants	\$463,000
Expense:	245-OGR-G434-4403	Food	\$463,000

MAYOR

ATTEST:

CITY CLERK

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FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____