

MINUTES OF REGULAR MEETING  
CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
May 5, 1987

The meeting of the City of Sacramento Civil Service Board was called to order by President Bill White in Conference Room 103, Department of Personnel, 801 9th Street, Sacramento, CA at 1:35 p.m.

MEMBERS PRESENT: Ms. Dora Huntzing  
Mr. Jonathan Mayhew  
Mr. Bill White

MEMBER ABSENT: Ms. Catherine Harris  
Mr. Joseph Russell

MINUTES OF REGULAR MEETING OF MAY 5, 1987

A motion was made to approve the minutes of the April 17, 1987 Civil Service Board meeting.

Motion: Mr. Mayhew  
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Ms. Donna Giles, Director of Personnel, informed the Board that leaves of absences have been approved for Cathyrumi Scruggs, Dispatcher III (Medical/Personal), Clarence E. Koen, Sanitation Worker I (Medical), Lynette R. Gibbons, Typist Clerk III (Medical) and Verna Banks, Personnel Analyst II (Personal).

Ms. Giles also introduced Gerrie Giffin the newly appointed Personnel Technician to the Board.

REQUEST FOR VOLUNTARY DEMOTION - BARBARA COYLE, DISPATCHER I

Ms. Gerrie Giffin, Personnel Technician, addressed the Board on this item. Ms. Giffin informed the Board that Ms. Coyle was present. She also informed them that Ms. Coyle was aware of the reduction in salary. The effective date of the demotion has been changed to May 9, 1987 due to the cancellation of the CSB meeting on May 5, 1987.

Motion: Mr. Mayhew  
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE IN THE MATTER OF THE APPEAL  
OF CHESTER BUCKNER, PARK MAINTENANCE WORKER II

Ms. Linda Gonzales, Deputy City Attorney addressed the Board on this matter. Ms. Gonzales informed the Board that the Department has requested that she ask the Board to accept the proposed decision of the Administrative Law Judge in this matter.

Mr. Garland Rosauro, District Representative for Local 39 and representing Mr. Buckner agreed with Ms. Gonzales that the Board accept the proposed decision of the Administrative Law Judge.

A motion was made to adopt the Findings of Fact, the Determination of Issues and the proposed decision of the Administrative Law Judge.

Motion: Mr. Mayhew  
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE IN THE MATTER OF THE APPEAL  
OF WILLIAM HENRY, BUILDING INSPECTOR II

Ms. Linda Gonzales, Deputy City Attorney, addressed the Board on this item. Ms. Gonzalez asked the Board to adopt the proposed decision of the Administrative Law Judge. She informed them that the evidence presented in the hearing definitely warranted a 3-day suspension for Mr. Henry.

Mr. Garland Rosauro, District Representative for Local 39 and representing Mr. Henry addressed the Board. Mr. Rosauro asked the Board to reduce the 3-day suspension recommended by the Administrative Law Judge to a letter of reprimand.

A motion was made to adopt the findings of fact, the determination of issues and the proposed decision of the Administrative Law Judge.

Motion: Mr. Mayhew  
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE IN THE MATTER OF THE APPEAL  
OF MARTHA GARCIA, TYPIST CLERK II

Mr. Jim Thomas, Employee Services Representative, addressed the Board on this issue. Mr. Thomas briefly explained the background of this matter and asked the Board to adopt the proposed decision of the Administrative Law Judge.

Mr. Frank Hughes, Business Representative for Local 39 and representing Ms. Garcia addressed the Board. Mr. Hughes stated that the disciplinary action taken in this matter was too severe. He felt that the circumstances did not warrant a 10-day suspension.

After questions by the Board of Mr. Hughes a motion was made to adopt the findings of fact, the determination of issues and the proposed decision of the Administrative Law Judge.

Motion: Ms. Huntzing  
Second: Mr. Mayhew

The motion was approved by unanimous roll call vote.

Mr. Russell entered the meeting at 1:55 p.m.

DECISION OF THE ADMINISTRATIVE LAW JUDGE IN THE MATTER OF THE APPEAL OF NICOLAS A. MORENO, JR., PARK MAINTENANCE WORKER I

Ms. Tamara Milligan-Harmon, Deputy City Attorney, addressed the Board on this issue. Ms. Milligan-Harmon briefly critiqued the highlights of the Administrative hearing for the Board. She urged the Board to uphold the proposed decision of the Administrative Law Judge.

Mr. Richard J. Twohy, Attorney at Law, and representing Mr. Moreno addressed the Board. Mr. Twohy informed the Board of various issues in which he differed with the proposed decision. He asked the Board not to adopt the decision of the Administrative Law Judge.

There was considerable discussion by the Board, Ms. Milligan-Harmon and Mr. Twohy.

The Board went into Executive Session at 3:15 p.m.

The Board reconvened at 4:25 p.m.

A motion was made to reject the proposed decision of the Administrative Law Judge in the matter of the appeal of Nicolas A. Moreno, Jr. Secretary of the Board is to obtain transcripts of the Administrative Law Judge Hearing pertaining only to the testimony of the expert witnesses in the matter of intoxication.

Motion: Mr. Mayhew  
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

PROPOSED NEW CLASSIFICATION - DATA ENTRY TECHNICIAN AND SENIOR DATA ENTRY TECHNICIAN - FIRST READING

Ms. Bronda Silva, Personnel Analyst, addressed the Board. Ms. Silva informed the Board that these two new classifications are needed because the current Key Data Operator class has not been reviewed since 1977 and is out-of-step with recent developments. The Data Entry Technician will be responsible for performing computer data input duties and the Senior Data Entry Technician will perform computer input duties of a greater variety and complexity as well as provide supervision. Local 39 has been contacted and has no objection to the new classifications.

A motion was made to adopt the proposed new classifications of Data Entry Technician and Senior Data Entry Technician for first reading.

Motion: Ms. Huntzing  
Second: Mr. Mayhew

The motion was approved by unanimous roll call vote.

EXTENSION OF ELIGIBLE LISTS

Information item only.

ELIGIBLE LISTS ESTABLISHED

Information item only

EXAMINATIONS ANNOUNCED

Information item only.

CITIZENS ADDRESSING THE CIVIL SERVICE BOARD ON MATTERS NOT ON THE AGENDA

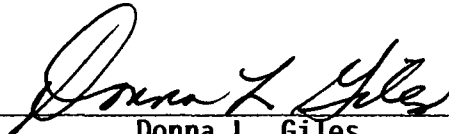
Information item only.

EXECUTIVE SESSION - CLOSED SESSION WITH DESIGNATED REPRESENTATIVE ON MANDATORY SUBJECTS WITHIN THE SCOPE OF REPRESENTATION. GOVERNMENT CODE SECTION 549757.6(b)

President White declared the regular meeting of the Civil Service Board closed at 4:45 p.m. The Board went into Executive Session at that time.



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Bill White  
President



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Donna L. Giles  
Secretary