



# Minutes City of Sacramento Sacramento Disabilities Advisory Commission

## COMMISSION MEMBERS:

Neal Albritton	David Bain	Robert Benson
Dawn Correia	Lester Finch, Jr.	Dan Kysor
Jeff Thom	Evangeline "Angie" Skierka	Jessica Springer

## CITY STAFF:

*Ken Fleming, Equal Opportunity Manager  
Obi Agha, Program Specialist*

*New City Hall  
915 I Street, 1st Floor - Conference Room 1104  
July 16, 2009 - 6:00 P.M.*

*The Sacramento Disabilities Advisory Commission is an advisory board of the City Council with review and recommendation authority. Its purpose is to advise regarding compliance with federal and state disability laws; review policies, programs and activities that affect persons with disabilities; recommend procedures regarding reasonable accommodation; provide information, referral and technical assistance in matters pertaining to disabilities; and liaison with the City's ADA Coordinator.*

## **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the meeting room and should be completed and submitted to the Commission Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.*

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review no less than 72 hours prior to the meeting. Hard copies are available from the Human Resources Department. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, need alternate formats, or other auxiliary aides, contact Obi Agha at (916) 808-8426 (voice), (916) 264-5707 (TTY), or e-mail at [oagha@cityofsacramento.org](mailto:oagha@cityofsacramento.org) at least 48 hours prior to the meeting.

# MINUTES

July 16, 2009

*New City Hall  
915 I Street - 1<sup>st</sup> Floor, Conference Room 1104*

*(Enter from H Street side or Plaza Entrance  
between Historic and New City Halls)*

All items listed are heard and acted upon by the Sacramento Disabilities Advisory Commission unless otherwise noted.

## Call to Order - 6:00 p.m.

**Roll Call of Members -** Regular session called to order by Chair, Commissioner Jeff Thom at 6.04 PM, Thursday July 16, 2009. Meeting was held at the New City Hall, Conference Room 1104. Mr. Thom also introduced his guest, Kamilla Ryding, visiting from Demark. Ms. Ryding would be residing in the Sacramento area for 6 months, and would intern with the California Council of the Blind.

**Present -** Albritton, Bain, Benson, Finch, Thom, Skierka, Springer,

**Absent -** Correia, Kysor, (excused)

**Commission Staff:** Obi Agha, City of Sacramento, EO/ADA Program

**Presenters:** N/A

**Guest:** Kamilla Ryding, Demark.

**Agenda Review -** The record reflects that changes to the agenda were made. Item #2, (ADA Coordination Position - Potential Questions Discussion), was moved to the bottom of the agenda. This was done to accommodate the Commissioner(s) who applied for the City ADA Coordinator position to participate on rest of the Agenda items, before rescuing themselves from discussion of item #2.

## Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

### 1. **Approval of Minutes for June 18, 2009**

**Recommendation:** The minutes of June 18, 2009, were approved.

**Contact:** Obi Agha, Program Specialist, (916) 808-8426, Human Resources Department.

**Action:** **Minutes of June 18:** Moved/Seconded: Commissioners Albritton / Skierka

**Yes:** Albritton, Bain, Benson, Finch, Springer, Skierka

**No:** None  
**Absent:** Correia, Kysor,  
**Abstained** Thom

Motion **passed** to approve the meeting minutes of June 18, 2009.

**2. ADA Coordinator Position - Potential Questions Discussion**

**Recommendation:** Receive and file.

**Contact:** Obi Agha, Program Specialist, (916) 808-8426, Human Resources Department.

**Discussion:** The Commissioners brainstormed on potential questions to be developed into interview questions to be utilized, in the event, the Commissioners have the opportunities to interact with the candidates. Staff compiled the list of the questions. The Commissioners instructed that the list of questions not be published or distributed with the meeting minutes, because some current Commissioners have applied for the ADA Coordinator position.

**3. Update on the ADA Team Report on the Upcoming ADA Anniversary**

**Recommendation:** Receive and file.

**Contact:** Obi Agha, Program Specialist, (916) 808-8426, Human Resources Department.

**Discussion:** Commissioner Albritton, a member of the ADA 2010 Planning Committee updated the Commissioners on the activities from their July 2, 2009 ADA 2010 Anniversary Planning Meeting held at Department of Rehabilitation in Sacramento. The meeting minutes of 7/2/09 meeting was forwarded to Commissioners prior to this (7/16/09) DAC meeting, and copies were made available at the DAC meeting.

Following Mr. Albritton presentation, the DAC reiterated their strong interest in participating (in some fashion) in the event and expressed strong support for the ADA Anniversary. The Commissioners engaged on an extensive deliberation, several questions were raised and discussed. Some of the questions raised were as follows:

- a) What level of DAC participation is expected from the ADA 2010 Planning Committee?
- b) Would participation on this kind of event violate the roles and /or the purposes of which the DAC was established?
- c) Would the ADA 2010 celebration be the appropriate avenue to highlights the achievements the City has made on accessibility, and make the DAC more visible?

The discussion concluded with Commissioner Thom (Chair) recommendation to put forward a motion in affirmation of DAC interest on the upcoming ADA 2010 Anniversary celebration.

It was agreed that Commissioner Albritton would draft a Letter to the Mayor and City Council requesting their formal support and the use of City Hall facilities and plaza as an additional and accompanying location to co-host the upcoming ADA 2010 Anniversary celebration. This draft letter would be submitted to Mr. Ken Fleming, City Equal Opportunity Manager (first), for his input and approval prior to coming back to the DAC for further work.

**Action:** Moved/Seconded: Commissioners Benson / Springer  
**Yes:** Albritton, Bain, Benson, Correia, Finch, Springer, Thom  
**No:** None  
**Absent:** Kysor  
**Abstained:** Skierka

Motion **passed** that Commissioner Albritton would draft a Letter to the Mayor and City Council requesting their formal support and the use of City Hall facilities and plaza as an additional and accompanying location to co-host upcoming ADA 2010 Anniversary celebration. This draft letter would be submitted to Mr. Ken Fleming, City Equal Opportunity Manager (first), for his input and approval prior to coming back to the DAC for further work.

Commissioner Albritton announced that the next ADA 2010 Anniversary Planning Committee meeting is Thursday August 6, 2009, at 1 PM, Department of Rehabilitation in Sacramento. He encouraged the Commissioners to attend, if they wish.

#### 4. **Alley Activation Accessibility Discussion**

**Recommendation:** Received and filed.

**Contact:** Obi Agha, Program Specialist, (916) 808-8426, Human Resources Department.

**Discussion:** Staff read a portion of the minutes from the Alley Activation meeting of June 25, 2009, which stated that the project team continue to have excellent meetings with City Staff and Management. Sacramento Fire Department is conducting a walk-through of the proposed alleys to help the project team with recommendations on life safety strategies for each alley.

Stacia Cosgrove, Senior Planner with Community Development Department is writing the staff report on the Alley Activation for presentation to City Council in mid -July / August 2009.

A discussion of DAC's input on the project followed, including how best to ensure that accessibility and disability concerns and feedback are incorporated in the project.

The discussion concluded with Commissioner Thom (Chair) recommendation to put forward a motion, requesting the Alley Activation project come before the Commission and a language be included in the Staff Report that speaks about accessibility requirements.

**Action:** Moved/Seconded: Commissioners Thom / Albritton  
**Yes:** Albritton, Bain, Benson, Correia, Finch, Skierka, Springer, Thom  
**No:** None  
**Absent:** Kysor  
**Abstained:** None

Motion **passed**.

Staff would contact Ms. Stacia Cosgrove and ask to add Commissioner's input in the staff report.

**5. Update on Current Accessibility Program Activities**

**Recommendation:** Receive and file or provide direction.

**Contact:** Obi Agha, Program Specialist, (916) 808-8426, Human Resources Department.

**Action:** Received and filed.

**Discussion:** Staff updated the Commissioners on the current accessibility program activities.

Obi Agha reviewed potential Agenda topics ideas with the Commissioners and asked for input. Staff reported the application deadline for the ADA Coordination position is July 24, 2009. The “best qualified” candidate would be screened by the City, and the Commissioners would be notified for their feedback.

**Public Comments- Matters Not on the Agenda**

4. None

**Commission Ideas, Questions and Announcements**

**5. Issues for Future Meetings**

- (a) Alley Activation Accessibility Discussion,
- (b) ADA Team Report on the Upcoming ADA Anniversary,
- (c) Review Purposes, Powers and duties of the Commission (DAC).
- (d) Law enforcement (Police) policy and procedure on interviewing victim of crime, including suspects with respect with people with disabilities.

The meeting concluded with Commissioner Thom (Chair) recommendation to write a “letter of support” to the Members of Personnel & Public Employees Committee (P&PE), supporting the efforts of Commissioner Bain to seek reappointment to the Commission.

**Action:** Moved/Seconded: Commissioners Springer / Skierka  
**Yes:** Albritton, Bain, Benson, Correia, Finch, Skierka, Springer, Thom  
**No:** None  
**Absent:** Kysor  
**Abstained:** None

Motion **passed**. The Commissioner agreed that Mr. Thom would draft a letter and submit to staff for review. The letter would be distributed to the members of the P&PE during their 7/21/09 meeting.

**Adjournment**

The meeting was adjourned at 7:45 PM. Moved / Seconded: Commissioners Benson / Bain.

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Jeff Thom, Chair

Attest:

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Commission Clerk-Secretary

Obi Agha, Program Specialist  
Equal Opportunity / ADA Program