



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
June 16, 2009

Honorable Mayor and
Members of the City Council

Title: Contracts: Vehicle and Equipment Repairs and Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) awarding three year contracts to:
a) Reliable Mobile Fleet Service and Repair, Inc. for vehicle and equipment repairs and services in an amount not to exceed \$371,856 for the three year period; b) Howard and Son Truck Service for vehicle and equipment repairs and services in an amount not to exceed \$267,714 for the three year period; and 2) authorizing the City Manager or the City Manager's designee to execute the contracts specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

Contacts: Keith Leech, Fleet Manager, 808-5869

Presenters: Not applicable

Department: General Services

Division: Fleet Management

Organization No: 13001311

Description/Analysis:

Issue: The Department of General Services, Fleet Management Division, has an ongoing need to maintain the City's medium and heavy duty vehicles and equipment as well as meet federal, state and local governmental regulations for repairs and services.

Policy Considerations: The recommendations in this report are in accordance with the provisions of City Code Section 3.56.

Committee/Commission Action: Not applicable

Environmental Considerations:

California Environmental Quality Act (CEQA): The current project has been determined to be exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15061(b)(3) which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The current proposal involves purchasing vehicle and equipment repairs and services for the City's medium and heavy duty vehicles. Therefore, as determined by the City's Environmental Services Planning Manager, no environmental review is necessary.

Sustainability Considerations: Not applicable

Rationale for Recommendation: In support of City departments, the Department of General Services, Fleet Management Division is responsible for maintaining the City's medium and heavy duty vehicles, ensuring unit availability on a daily basis, and also meeting federal, state and local governmental regulations.

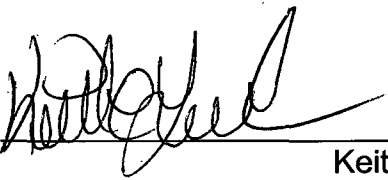
On April 8, 2009, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B093246039 for repairs and services for the City's medium and heavy duty vehicles and equipment. The bid included three separate groups of repairs and services that apply to both medium and heavy duty vehicles and equipment. Seven responses were received. One bidder requested that its bid be withdrawn. The lowest responsive and responsible bidders were determined to be Reliable Mobile Fleet Service and Repair, Inc. and Howard and Son Truck Service. A summary of the bid results is provided in Attachment 1.

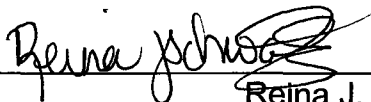
Financial Considerations: This report recommends awarding and executing a three year contracts with Reliable Mobile Fleet Service and Repair, Inc., and Howard and Son Truck Service for medium and heavy duty vehicles equipment repair and services. The City was successful in obtaining fixed pricing for the three year contract terms so there are no annual price increases allowed in either of these contracts. The estimated annual amounts are as follows:

Vendor	Year 1 Estimate	Year 2 Estimate	Year 3 Estimate	Contract Total
Reliable Mobile Fleet Service & Repair, Inc.	\$123,952	\$123,952	\$123,952	\$371, 856
Howard and Son Truck Service	\$89,238	\$89,238	\$89,238	\$267,714

Sufficient funds are available in the Department of General Services, Fleet Management, FY2008/09 operating budget to purchase the required services through June 30, 2009. Purchases after June 30, 2009 and through the duration of the contracts are subject to funding availability in the adopted budget of the applicable fiscal year(s).

Emerging Small Business Development (ESBD): Reliable Mobile Fleet Service and Repair, Inc. is certified as an emerging/small business firm.

Respectfully submitted by: 
Keith Leech
Fleet Manager

Approved by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:

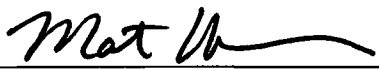

Ray Kerridge
City Manager

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Attachment 1

**BID RESULTS - IFB No. B093246039
Medium and Heavy Duty Vehicle and Equipment Repairs and Services**

	All Valley Diesel	Case Power & Equipment	Howard & Son Truck Service	Reliable Mobile Fleet Service and Repair, Inc.	Suburban Motors	Utility * Equipment	West Coast Frame
Group I							
Subtotal	NO BID	\$ 302,553.00	NO BID	\$ 67,828.50	\$139,452.00	\$ 63,150.00	NO BID
ESBE Pref - 5%		-		(3,391.43)	-	-	
Prompt Payment Discount		(15,127.65)		(1,356.57)	-	-	
Bid Evaluation Total		\$ 287,425.35		\$ 63,080.51	\$139,452.00	\$ 63,150.00	
Award Total		\$ 287,425.35		\$ 63,080.51	\$139,452.00	\$ 63,150.00	
Group II	Ext						
Subtotal (taxable items)	\$ 107,400.00	\$ 244,450.00	\$89,237.50	\$109,882.00	\$113,325.00	\$ 72,100.00	\$136,171.00
ESBE Pref - 5%	(5,370.00)	-		(5,494.10)		-	(6,808.55)
Prompt Payment Discount	(2,148.00)	(12,222.50)	(1,784.75)	(2,197.64)	-	-	(2,723.42)
Bid Evaluation Total	\$ 99,882.00	\$ 232,227.50	\$87,452.75	\$102,190.26	\$113,325.00	\$ 72,100.00	\$126,639.03
Award Total	\$ 99,882.00	\$ 232,227.50	\$87,452.75	\$102,190.26	\$113,325.00	\$ 72,100.00	\$126,639.03
Group III							
Subtotal (taxable items)	\$ 74,920.00	\$ 96,024.00		\$ 56,122.72	\$ 87,906.00	\$ 57,716.00	\$ 82,881.36
ESBE Pref - 5%	(3,746.00)	-		(2,806.14)	-	-	(4,144.07)
Prompt Payment Discount	(1,498.40)	(4,801.20)		(1,122.45)	-	-	(1,657.63)
Bid Evaluation Total	\$ 69,675.60	\$ 91,222.80		\$ 52,194.13	\$ 87,906.00	\$ 57,716.00	\$ 77,079.66
Award Total	\$ 69,675.60	\$ 91,222.80		\$ 52,194.13	\$ 87,906.00	\$ 57,716.00	\$ 77,079.66

* Bid Withdrawn

RESOLUTION NO. 2009-XXXX

Adopted by the Sacramento City Council

June 16, 2009

AWARD CONTRACTS FOR VEHICLE AND EQUIPMENT REPAIRS AND SERVICES

BACKGROUND

- A. The Department of General Services, Fleet Management Division, has a requirement to maintain the City's medium and heavy duty vehicles and equipment as well as meet federal, state and local governmental regulations for repairs and services.
- B. On April 8, 2009, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B093246039 for repairs and services for the City's medium and heavy duty vehicles and equipment. Seven responses were received. One bidder requested that its bid be withdrawn. The lowest responsive and responsible bidders were determined to be Reliable Mobile Fleet Service and Repair, Inc., and Howard and Son Truck Service.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Reliable Mobile Fleet Service and Repair, Inc. is awarded a three-year contract for vehicle and equipment repairs and services in an amount not to exceed \$371,856 for the three year period.
- Section 2. Howard and Son Truck Service is awarded a three-year contract for vehicle and equipment repairs and services in an amount not to exceed \$267,714.
- Section 3. The City Manager or the City Manager's designee is authorized to execute the contracts specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).