REPORT TO
Personnel and Public Employees Committee
City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

1

Discussion Report
October 18, 2011

Honorable Chair and Members of
The Personnel and Public Employees Committee

Title: Approval of Personnel and Public Employees Committee Minutes

Location/Council District: (Citywide)

Recommendation: Approve the Committee's meeting minutes of September 20, 2011

Contact: Stephanie Mizuno, Assistant City Clerk, (916) 808-8093
Presenters: None
Department: City Clerk's Office
Division: N/A
Organization No: 04001011

Description/Analysis

Issue: Approve the minutes to confirm the action of the meeting for the official record.

Considerations: None

Rational for Recommendation: Approving the minutes confirms the action of the meeting.

Approved by: S. Mizuno
Stephanie Mizuno,
Assistant City Clerk

Table of Contents:

Minutes for 09-20-2011 pg. 2

DRAFT MINUTES
City of Sacramento
Personnel and Public Employees Committee

MEMBERS:

ANGELIQUE ASHBY, Chair (D-1)

ROBERT KING FONG (D-4)
Member

KEVIN MCCARTY (D-6)
Vice-Chair

BONNIE PANNELL (D-8)
Member

CITY STAFF:

Michelle Kille
Director of Public Policy D-1

Stephanie Mizuno
Assistant City Clerk

Katia Ligaiviu
Deputy City Clerk

Marcos Kropf
Sr. Deputy City Attorney

New City Hall
915 I Street, 1st Floor – Council Chambers

September 20, 2011 – 1:30 P.M.

The Personnel and Public Employees Committee is a Standing Committee, a permanent committee of the City Council established to consider subjects of a particular class. Its purpose is to review applications received for membership to various City Boards, Commissions and Committees; conduct interviews; and to make recommendations to the Mayor concerning appointment of members.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the rack outside the chamber and should be completed and submitted to the City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit http://sacramento.granicus.com/ViewPublisher.php?view_id=21.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

MINUTES

September 20, 2011

New City Hall
915 I Street – First Floor, Council Chambers

All items listed are heard and acted upon by the Personnel and Public Employees Committee unless otherwise noted.

Call to Order – 1:30 p.m.

Regular session called to order by Chair Ashby at 1:30 p.m. on Tuesday, September 20, 2011 at the Sacramento City Hall Council Chamber.

Roll Call - Present: Robert King Fong, Kevin McCarty, Bonnie Pannell (arrived at 1:32) and Angelique Ashby

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. Approval of Minutes for September 06, 2011.
Location: (Citywide)

Recommendation: Approve Committee minutes for September 06, 2011.

Contact: Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

Action: Moved/Seconded: Member R. Fong / Ashby
Yes: Members R. Fong, McCarty and Ashby
Absent: Pannell
No: None

Motion **passed** unanimously to approve the September 6, 2011 meeting minutes.

Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to an allocated length of minutes.

2. Review of Applications for Sacramento Heritage, Inc. Board of Directors.
Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Roberta Deering, Senior Planner, (916) 808-8259, Community Development Department.

Action: Moved/Seconded: Member McCarty / R. Fong
Yes: Members R. Fong, McCarty, Pannell and Ashby
No: None

Motion **passed** to nominate William Burg to one seat in Category A (public at large with knowledge and/or experience in finance.)

3. Review of Applications for Code Enforcement Hearing Examiners.
Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Ron O'Connor, Operations Manager, (916) 808-8183, Code Enforcement Division, Community Development Department.

Action: Moved/Seconded: Member Pannell / Ashby
Yes: Members R. Fong, McCarty, Pannell and Ashby
No: None

Motion **passed** to nominate Barbara Thalacker and Terry Reed to two seats in the category of two years of legal or quasi-judicial experience.

4. Review of Applications and Conduct Interviews for Sacramento Environmental Commission.
Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (9167) 808-7604, Office of the City Clerk; Val Siebal, Director, (916) 875-8444, County Environmental Management Department.

Action: Conducted interviews and continued to next meeting for consideration.

5. Animal Care Services Citizens Advisory Committee – Status on Membership Qualifications [Oral Report]
Location: (Citywide)

Recommendation: Receive and file.

Contact: Reina Schwartz, Director of General Services, (916) 808-7195, Department of General Services.

Action: Direction given to staff to amend the City Code to add language that clarifies that volunteering at a municipal animal shelter is an allowable attribute for qualification in the public-at-large category.

Public Comments- Matters Not on the Agenda

6. None.

Member Comments, Ideas and Questions

7. None.

Adjourned at 1:48 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the September 20, 2011 meeting as approved by the Personnel and Public Employees Committee.

_____

Stephanie Mizuno
Assistant City Clerk