



3.8

DEPARTMENT OF  
GENERAL SERVICES

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

OFFICE OF THE DIRECTOR

916-449-5548  
FAX 916-399-0263

June 21, 1991

APPROVED  
BY THE CITY COUNCIL

DIVISIONS:

City Council  
Sacramento, California

JUL 9 1991

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

OFFICE OF THE  
CITY CLERK

Honorable Members In Session:

Subject: APPROVAL OF PLANS AND SPECIFICATIONS FOR  
CITY CORPORATION CENTER SOUTH EXPANSION - PHASE II (CB56)  
5730 24TH STREET, SACRAMENTO

SUMMARY

This report requests City Council approval of the plans and specifications for the City Corporation Center South Expansion project.

BACKGROUND INFORMATION

Phase II of the Space Needs Study, presented to the City Council in January 1987, pointed out that the City's Corporation Center had a space deficiency of 43%. More than two years have passed and we continue to add equipment and personnel without addressing the Center's space deficiency.

In August 1989, City Council appropriated \$215,000 and authorized preparation of the plans and specifications for this expansion and modification in order to mitigate overcrowding, employee safety concerns, and improve employee working environment along with efficiency. The City Council has approved \$1,700,000 in the FY 91-92 CIP budget for the construction of Phase II. This expansion (Phase II), along with building modifications (Phase III) included in the FY 92-93 CIP budget should provide interim relief for the activities working out of the Center until the proposed North Area Corporation Center is developed.

The investment of \$1,915,000 for this phase is consistent with the overall master plan for existing and proposed operations of City Corporation facilities.

June 21, 1981

City Council  
Sacramento, California

Honorable Members in Session:

Subject: APPROVAL OF PLANS AND SPECIFICATIONS FOR  
CITY CORPORATION CENTER SOUTH EXPANSION - PHASE II (1981)  
8780 SOUTH STREET, SACRAMENTO

SUMMARY

This report requests City Council approval of the plans and specifications for the City Corporation Center South Expansion project.

BACKGROUND INFORMATION

Phase II of the Space Needs Study, presented to the City Council in January 1981, pointed out that the City's Corporation Center had a space deficiency of 400,000. More than two years have passed and we continue to add equipment and personnel without addressing the Center's space deficiency.

In August 1980, City Council appropriated \$10,000 and authorized preparation of the plans and specifications for this expansion and modification in order to mitigate overcrowding, improve safety concerns, and improve employee working environment along with efficiency. The City Council has approved \$1,700,000 in the FY 81-82 CIP budget for the construction of Phase II. This expansion (Phase II) along with building modifications (Phase III) included in the FY 82-83 CIP budget should provide interim relief for the activities working out of the Center until the proposed North Area Corporation Center is developed.

The investment of \$1,700,000 for this phase is consistent with the overall master plan for existing and proposed operations of City Corporation facilities.

City Council  
Re: City Corporation Center So. Expansion  
June 21, 1991  
Page Two

FINANCIAL DATA

This project is being funded by CIP CB56. The City Council previously approved \$215,000 for the design phase. The approved budget for FY 91-92 includes \$1,700,000 for the construction phase. The current unobligated balance in CB56 as of this date is \$76,680. The addition of the FY 91-92 funds will increase the unobligated balance to \$1,776,680., which is sufficient to cover the estimated construction cost of \$1,282,200.

POLICY CONSIDERATION

The approval of plans and specifications is consistent with Sacramento City Code Chapter 58, Article III, Section 58.303.

MBE/WBE EFFORTS

Plans and specifications will be sent to 18 plan rooms and construction service organizations for publication and use by the construction industry in Northern California. Three organizations on the distribution list are directly involved with MBE/WBE construction firms.

RECOMMENDATION

It is recommended that the plans and specifications be approved, that a \$30.00 non-refundable plan and specification charge be approved, and that bids be received on July 30, 1991.

Respectfully submitted,

  
Frank Mugartegui  
Director of General Services

RECOMMENDATION APPROVED:

  
WALTER J. SLIPE, CITY MANAGER

July 9, 1991  
District #7

Contact Person:  
Dana Gard, Project Manager  
449-5977