



12.5

DEVELOPMENT SERVICES
DEPARTMENT

CITY OF SACRAMENTO
CALIFORNIA

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April 5, 2004

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: SUPPLEMENTAL AGREEMENTS FOR PROFESSIONAL SERVICES

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION: Adopt Resolution

CONTACT PERSON: Dennis Richardson, Building Official –808-5956
Michael Medema, Special Projects Manager– 808-1915

FOR COUNCIL MEETING OF: April 20, 2004

SUMMARY:

The attached resolution authorizes the City Manager to approve supplemental agreements for consultant services. These services will allow the Development Services Department to maintain adequate service levels in building permit plan review and field inspection services during the City's record growth.

COMMITTEE/COMMISSION ACTION: None

BACKGROUND:

The use of professional services contracts for consultants and temporary inspections services provides flexibility in meeting service demand levels. At the time of the Mayor's Commission on Development report in 1999, we were utilizing just a few professional services providers. Consistent with the recommendations of that report and supporting the City Managers sustainable budget approach, we are currently utilizing over thirty professional services providers to assist in meeting building permit plan review, fire plan review and field inspection services.

In addition to the utilization of consultants and temporary inspections services, we are working to fill vacancies of engineering and inspections positions. Given the high workload

period we are currently in, consultants and temporary field inspections services will continue to be needed once those positions are filled.

FINANCIAL CONSIDERATIONS:

The expenditures related to the supplemental agreements total \$1,530,000. It is requested that revenue and expenditure budget for the Department be augmented in the amount for \$1,530,000. The appropriations will be funded from higher than expected building fees generated from the pace for development. There is no impact on the General Fund.

POLICY CONSIDERATIONS

This request to adopt the attached resolution is in accordance with the policy recommended by the Mayor's Commission to contract out building inspections workload that cannot be performed by city employees. It is also in accordance with policy requiring City Council approval of all contracts over \$100,000. City Council Resolution 2003-632 requires an identified funding source for new expenditures. This report identifies all funding sources for the new expenditures.

ENVIRONMENTAL CONSIDERATIONS:

There are no environmental considerations associated with this report.

ESBD EFFORTS:

The total ESBD efforts of the Supplemental Agreements for Building and Planning Department is 48%.

Respectfully Submitted,



Dennis Richardson
Chief Building Official


Betty Masuoka, Assist. City Manager and
Development Services Director

RECOMMENDATION APPROVED BY:



ROBERT P. THOMAS
City Manager

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RESOLUTION NO:

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE
CONSULTANT SERVICE AGREEMENT AMENDMENTS FOR A
CUMULATIVE AMOUNT NOT TO EXCEED \$1,530,000.00**

BE IT RESOLVED BY THE SACRAMENTO CITY COUNCIL THAT:

The City Council authorizes the City Manager to:

1. Approve consultant service agreement amendments in an amount not to exceed \$1,530,000 for the following consultants:

Consultant Name	FY04 Expense Budget Funding Source	Current Contract	Amendment	Proposed Contract:
<u>Plan Review:</u>				
McKenny Krug	101 480 4868 4258	300,000	40,000	340,000
Mike Anderson Engineering	101 480 4868 4258	209,000	70,000	279,000
Plan Review Consultants	101 480 4868 4258	348,000	60,000	408,000
<u>Fire Plan Review:</u>				
Capitol Fire Inspections	101 480 4868 4258	110,000	50,000	160,000
Greg Ledesma	101 480 4868 4258	150,000	50,000	200,000
Lisa Beaver	101 480 4868 4258	440,000	40,000	480,000
Loralyn Davis	101 480 4868 4258	314,000	20,000	324,000
<u>Inspection Services:</u>				
4 Leaf Consultants, Inc.	101 480 4866 4258	\$ 1,330,000	\$ 700,000	2,030,000
Berryman & Henigar	101 480 4868 4258	95,000	450,000	545,000
LP2A	100 480 4866 4258	530,000	50,000	580,000
Total Amounts:		\$ 3,826,000	\$ 1,530,000	\$ 5,356,000

2. Augment the revenue and expenditure budget of the Planning and Building Department by \$ 1,530,000.00

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____