



Minutes

City of Sacramento
Sacramento Disabilities Advisory Commission

COMMISSION MEMBERS:

Darlene Anderson	David Bain, Chair	Joan Barden
Dawn Correia	Debra Finch	Tina Johnson
Walter Johnson Jr.	Evangeline Skierka	Jessica Springer, Vice Chair

CITY STAFF:

*Ken Fleming, Office of Civil Rights Manager
Neal Albritton, Citywide ADA Coordinator
Obi Agha, Program Specialist*

*New City Hall
915 I Street, 1st Floor - Conference Room 1104
October 3, 2011 - 6:00 P.M.*

The Sacramento Disabilities Advisory Commission is an advisory board of the City Council with review and recommendation authority. Its purpose is to advise regarding compliance with federal and state disability laws; review policies, programs and activities that affect persons with disabilities; recommend procedures regarding reasonable accommodation; provide information, referral and technical assistance in matters pertaining to disabilities; and liaison with the City's ADA Coordinator.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the meeting room and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review no less than 72 hours prior to the meeting. Hard copies are available from the Office of Civil Rights, Human Resources Department. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, need alternate formats, or other auxiliary aides, contact Obi Agha at (916) 808-8426 (voice), (916) 264-5707 (TTY), or e-mail at oagha@cityofsacramento.org at least 48 hours prior to the meeting.

MINUTES

October 03, 2011

*New City Hall
915 I Street - 1st Floor, Conference Room 1104*

*(Enter from H Street side or Plaza Entrance
between Historic and New City Halls)*

All items listed are heard and acted upon by the Sacramento Disabilities Advisory Commission unless otherwise noted.

Call to Order - 6:00 p.m.

Roll Call of Members: Regular session called to order by Chair Commissioner Bain at 6:05 PM on Monday, October 3, 2011. Meeting was held at the New City Hall, Conference Room 1104. The roll call of members was also carried out by Commissioner Bain.

Present: Anderson, Bain, Barden, Correia, Johnson Jr., Skierka, Springer.

Absent: Johnson, Finch.

Commission Staff: Neal Albritton and Obi Agha, City of Sacramento, Office of Civil Rights.

Presenters: Ryan DeVore, Chief Building Official, Community Development Department, City of Sacramento.

Jeffery Townsend, ASLA, Principal Urban Design & Planning
JACOBS

Guest: N/A

Agenda Review: Commissioner Bain reviewed the order of the Agenda. The Agenda order was not changed.

Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

1. APPROVAL OF MINUTES FOR SEPTEMBER 15, 2011

Recommendation: Approve Commission minutes.

Contact: Obi Agha, Program Specialist, (916) 808-8426 or Neal Albritton, ADA Coordinator, (916) 808-8795, Office of Civil Rights, Human Resources Department.

The approval of the September 15, 2011 minutes was tabled to the next scheduled meeting of October 3, 2011

2. **BUILDING PERMIT PROCESS:** Is Accessibility review a separate discipline and /or process?

Recommendation: Receive and file or provide advice.

Contact: Ryan DeVore, Chief Building Official, (916) 808-8860, Community Development Department, City of Sacramento.

Discussion:

Ryan DeVore, Chief Building Official (Community Development Department, City of Sacramento) presented details about the Building Permit Process to the DAC. Mr. DeVore reported that approximately 15,000 permits are processed a year by public counter plan review staff and inspectors. The Building Department has three (3) State Certified Access Specialists (CAsp).

Ryan spoke briefly on the building department requirement process. He said that building permits are required for projects ranging from new construction, additions and remodeling to "toilet change outs" in residential buildings. Building permits are also required on electrical, mechanical, and plumbing work done on commercial and/or residential facilities. Mr. DeVore indicated that work performed without a building permit will be subject to four times the original permit fee.

In response to Commissioners' question on whether or not plan review for access is a separate discipline on the Building Department process, Ryan indicated that Accessibility review is combined with that of Life Safety. Life Safety deals with Building Exits Code, Public Safety and Welfare to Code for Safety from Fire. He added that the rationale for combining the Plan Check for Access and that of Life Safety is due the fact that these two disciplines are closely related technically and are covered in the same general sections within the code. Moreover these two disciplines (Access and Life Safety) are depicted (drawn) and specified on the same general sections in construction documents (architectural sheets). In light of this, Mr. DeVore concluded that it only made sense for the plan check and review be combined. He emphasized that staff that perform these duties have similar knowledge base.

3. **TOWNSHIP NINE PROJECT UPDATE:**

Recommendation: Receive and file or provide advice.

Contact: Jeffrey Townsend, ASLA, Principal, Urban Design & Planning (916) 929-3323, JACOBS.

Discussion:

Jeffrey Townsend, ASLA, Principal, Urban Design & Planning, with JACOBS presented the Township Nine project to the DAC. Mr. Townsend introduced himself and briefly spoke about his involvement with the project. Mr. Townsend is a Landscape Architect by profession and has been part of the Township Nine since 1997. He developed the land plan for the 65 acres project site.

Township Nine is a mixed-use, urban infill, transit oriented development that is located on the south bank of the American River. The 65 acre site is bound by the American River to the north, 5th Street to the west, Richards Boulevard to the south and 7th Street to the east. The project is designed with the concept of Central Park. This park concept, according to Mr. Townsend and the Master Plan report, has an urban style neighborhood park located in the center of the project. The Central Park is designed to blend with the adjacent Park Boulevard parkway and a vehicular roundabout with distinct paving pattern that unifies all

three spaces (adjacent park, Blvd Parkway and the roundabout) as one holistic public space.

The Township Nine Development Project was approved by City Council in October 2007. Mr. Townsend indicated that subsequent to the conceptual design process the plans have been refined through numerous meetings with the city and county Parks Departments and a community workshop conducted in February 2010. The project anticipated completion date is July 2012.

Using a PowerPoint presentation, Mr. Townsend presented elements of public concerns, opportunities and constraint that were synthesized into the final design. He outlined this synthesis by presenting examples of the most common elements which includes:

- Use of ADA compliant materials on paths - along the linear water canal and the Barbecue pit areas.
- River Trail (pedestrian and bicycle) path along the Riverfront park
- Plaza with all street furnishing such as drinking fountains, trash receptacles and benches for public use.

The Commissioners had several comments. Three comments that stand out as potential design enhancements to the Riverfront Park site are as follows:

1. Wheelchair Seating: The amphitheater has wheelchair seating along the perimeter walkway currently. The commission recommended additional seating closer to the stage to provide at least two different seating options for users.
2. Separation of bikes and pedestrians: There was a concern that the Two Rivers Trail is a combined pedestrian and bicycle pathway. It was suggested that there be a new pedestrian walkway located adjacent to the Two Rivers Trail so that there will be less circulation conflicts within Riverfront Park.
3. Vehicular roundabout: Commissioners requested a follow up presentation on the "roundabout" relative to accessibility and impact (if any) on blind pedestrians. Mr. Townsend indicated that roundabout design meets the **AASHTO**, the **American Association of State Highway and Transportation Officials**, is a standards setting body which publishes specifications, test protocols and guidelines which are used in highway design and construction throughout the United States.

4. UPDATE ON CURRENT ACCESSIBILITY PROGRAMS AND ACTIVITIES

Recommendation: Receive and file or provide advice. (Refer to list on Page 6 of this Agenda for additional information)

Staff reminded the Commissioners of the upcoming (October 4, 2011) City Council presentation in conjunction with the Council's recognition of the National Disability Employment Awareness Month.

Staff had a quick dry run of what is expected at the October 4, 2011 City Council presentation:

Staff continues to work on the City Facilities ADA Transition Plan (TP), and accompany training on the self evaluation.

Public Comments- Matters Not on the Agenda

3. None

Commission Ideas, Questions and Announcements

5. ISSUES FOR FUTURE MEETINGS

Commissioners asked to extend an invitation to Greg Sandlund Assistance Planner with City Planning Department to come and update the DAC on Universal Design relative to (a) Impact on new developments and (b) Process to encourage and expand universal access.

Adjournment

The meeting was adjourned at 7:31 PM. Moved / Seconded: Commissioners Barden /Johnson Jr.

David Bain, Chair

Attest:

Commission Clerk-Secretary

Obi Agha, Program Specialist
Equal Opportunity / ADA Program

Status of City Accessibility Programs and Activities (for reference)	
Program/Activity:	Status: [as listed below, or will be discussed at the meeting]
1. Council Awards Presentation for Stellar Efforts Relating to Accessibility.	Tentatively scheduled for October 2011 Council Meeting
2. Website content addressing quarterly recognition of individuals for remarkable efforts in accessibility.	Status Pending August meeting with IT Division Manager regarding designated staff availability.
3. CASp Certification and Permit Process. <ul style="list-style-type: none"> Effectiveness of CASp training and certification; Request presentation by City Inspectors. 	Training was provided in 2010 to key staff throughout the City enhance their Physical and Program Access knowledge and to prepare for the CASp exam. Feedback from participants noted that the training enhanced their preparation for the CASp exam. The City currently exceeds the minimum requirement of CASp certified staff. A presentation by City Inspectors is pending.
4. Accessibility Device Transition Plan <ul style="list-style-type: none"> Survey: <ul style="list-style-type: none"> How many conference rooms? What is required by code checklist? 	Status Pending
5. Crocker Art Museum: <ul style="list-style-type: none"> Follow-up on accessibility programs including assistive listening devices? Checklist or review process for all museums? Follow-up on evacuation training program? Follow-up regarding audio description efforts. Accessible path of travel/crosswalk to museum entrance. 	<p>A follow-up report/presentation to the DAC by DGS and the Historic Director is pending.</p> <p>An onsite walk-through by the ADA Coordinator and the Director of DOT occurred in 2010, shortly after the issue of concern was raised, regarding the accessible path of travel to the museum entrance. It was confirmed that there are no noncompliant issues regarding this matter and that the current path of travel offers the greatest level of accessibility.</p>
6. Accessibility Issues related to meetings. <ul style="list-style-type: none"> Is there a review process for scheduled meetings that address accessibility/ADA issues when setting a venue? Issues relating to: <ul style="list-style-type: none"> Public Transportation access Meeting Room access Restroom access 	March 2011 - A checklist was provided to Neighborhood Services for distribution to Vendors and for internal use to ensure accessible meetings. The Office of Civil Rights continues to provide ongoing technical assistance as needed when access issues arise.

iv. Accessible information and materials	
<p>7. Management Education Program:</p> <ul style="list-style-type: none"> • Is there a training program for management regarding ADA policies and programs? • Steps needed to improve training? 	<p>The Office of Civil Rights continues to deliver presentations on FEHA, ADA and the City's Administrative Policy #11 to City Management. We are in the process of developing multimedia content, including captioned video, of the training material for posting on the City's Intranet site.</p> <p>August 10, 2011 Update: Neal Albritton met with Parks & Recreation Management Team to train, provide technical assistance, and develop implementation process related to accessibility requirements and process for accessible digital documents.</p>
<p>8. Well Springs (3rd/4th Avenues):</p> <ul style="list-style-type: none"> • Issues relating to overcrowding, permits and safety 	Status Pending
<p>9. Accessible Taxis:</p> <ul style="list-style-type: none"> • Status of Sting Operations 	Presentation with updates by Ron O'Connor to DAC on 5/2/2011.
<p>10. Universal Design:</p> <ul style="list-style-type: none"> • Impact on new developments? • Process to encourage and expand Universal Access? 	<p>Status Pending:</p> <p>10/3/11 - Extend an invitation to Greg Sandlund Assistance Planner with City Planning Department to come an update</p>
11. Township Nine Project	<p>Jeff Townsend, ASLA, Principal, Urban Design & Planning, with JACOBS will present and update the DAC on 10/3/2011.</p>
12. Business Permit Process: Advisory and Educational Checklist for Business License Application	Status Pending
13. Building Permit Process: Is Accessibility review a separate discipline and /or process.	<p>Ryan DeVore, Chief Building Official (Community Development Department, City of Sacramento) will present the Building Permit Process to the DAC on 10/3/2011</p>
14. Greyhound Adhoc tour and follow-up to Kirk Thompson's (city staff) presentation	<p>Status Pending:</p> <p>Staff will contact the project manager (PM) of the Greyhound Terminal (Kirk Thompson-DGS).</p>
15. Rocky Burks to report on Sidewalk Safety Issues raised by Commissioner Barden.	<p>Status Pending:</p> <p>Staff will contact the project manager (PM) for the PROW (Rocky Burks-DOT).</p>

