



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

Consent
December 12, 2006

**Honorable Mayor and
Members of the City Council**

Title: Purchase: Park Landscape Maintenance Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) awarding the contract for Park Landscape Maintenance Services IFB No. B071187029 to Roush Landscape Services in an annual amount not to exceed \$200,000 and a total amount not to exceed \$600,000; 2) awarding the contract for Park Landscape Maintenance Services IFB No. B071187030 to TruGreen LandCare in an annual amount not to exceed \$80,000 and a total amount not to exceed \$240,000; 3) awarding the contract for Park Landscape Maintenance Services IFB No. B071187031 to Dominguez Landscape Services, Inc. in an annual amount not to exceed \$145,000 and a total amount not to exceed \$435,000; 4) awarding the contract for Park Landscape Maintenance Services IFB No. B071187032 to Roush Landscape Services in an annual amount not to exceed \$190,000 and a total amount not to exceed \$570,000. Each of the contracts above provide for an initial term of 12 months, with the option to extend for up to two additional 12-month terms for a total contract term of 36 months (including the initial term and all extensions); and 5) authorizing the City Manager to exercise the options to extend the contracts subject to specified conditions.

Contact: Robert J. Fleming, Park Operations Manager, (916) 808-6301, Barbara Collins, Program Analyst, Procurement Services, (916) 808-7432

Presenters: None

Department: Parks and Recreation

Division: Park Maintenance

Organization No: 4728

Description/Analysis

Issue: The City of Sacramento maintains over 195 public parks throughout the City. 177 of the parks are maintained by City staff and 18 are maintained by contractors. Landscape maintenance services for these parks include lawn

mowing; trimming of ground cover, trees, and shrubs; maintenance of irrigation systems; and trash and leaf removal. City Council Resolution 2006-740, directs staff to continue contracting for park maintenance in new parks during the transition from contract maintenance to in-house maintenance with the provision that the City will require contractors to pay wages and benefits as described in the city's Living Wage Ordinance.

Department of Finance, Procurement Services advertised the requirements for these services and recommends award of IFB Nos. B071187029, B071187030, B071187031, and B071187032. The initial term for these contracts is January 1, 2007 through December 31, 2007.

All contracts require contractors to pay employees at least the Living Wage rate under these contracts, regardless of dollar value of the contract or number of employees. All contracts require contractors to maintain and furnish, within 10 days of request by city, a certified copy of each weekly payroll containing a statement of compliance signed under penalty of perjury.

Policy Considerations: This recommendation is consistent with the requirements for competitive bidding as detailed in Sacramento City code 3.56. The Equal Benefits Ordinance (EBO) and the Living Wage Ordinance (LWO) are applicable to these contracts and the contractors have affirmed their intent to comply. Signed Declarations of Compliance are on file in the City Clerk's office.

Environmental Considerations: None

Rationale for Recommendation: The Department of Parks and Recreation contracts park maintenance at 18 parks, it is anticipated that an additional 25 new parks will be developed through December 2008. Contract maintenance will be needed until such time as these services can be transitioned from contractors to City staff.

The recommendation is consistent with Resolution No. 2006-740, passed by the City Council on October 10, 2006, authorizing the Department of Parks and Recreation to continue contracting for park maintenance in new parks for a period of up to one-year. Attached is a tabulation of sealed bids received by the City Clerk for these requirements in accordance with the specifications used in the bidding process.

Financial Considerations: The total annualized cost for these contracts is \$615,000. The total cost for these contracts, if renewal options are exercised will be \$1,845,000. These projects shall be funded through the Park Operations operating budget. No additional budget appropriation is being requested with this report and Park Operations will only spend up to their annual appropriation limit. The contract costs are broken down per contract year in the table below.

Bid No.	Number of Parks	Location	Contractor	Annual NTE Amount	3-Year NTE Amount	E/SBE
B071187029	12	North Natomas: North of Del Paso Rd.	Roush Landscape Services	\$200,000	\$600,000	YES
B071187030	7	South Natomas	TruGreen LandCare	\$80,000	\$240,000	NO
B071187031	7	South of the American River	Dominguez Landscape	\$145,000	\$435,000	YES
B071187032	10	North Natomas: South of Del Paso Road and North of I-5	Roush Landscape Services	\$190,000	\$570,000	YES

Emerging Small Business Development (ESBD): Roush Landscape Services and Dominguez Landscape Services are City certified Emerging/Small Businesses.

Reviewed by: 
 Chris Stewart
 Procurement Services Manager

Approved by: 
 Cassandra H.B. Jennings
 Assistant City Manager

Recommendation Approved:

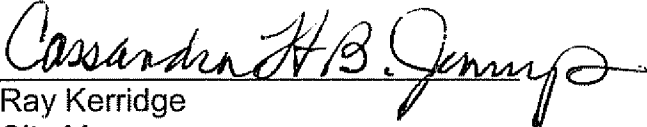

 for Ray Kerridge
 City Manager

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Attachment 1

Bid Tabulation Sheet

BID NO. B071187029, B071187030, B071187031, and B071187032 – PARK LANDSCAPE MAINTENANCE SERVICES

B071187029 - North Natomas: North of Del Paso Road

<u>Company</u>	<u>Location</u>	<u>Evaluation Total</u>	<u>E/SBE</u>
Roush Landscape Service -AWARD	Sacramento	\$179,082.60	SBE
Thompson Landscape	Sacramento	\$184,140.32	SBE
TruGreen LandCare	Sacramento	\$200,876.40	No
Dominguez Landscape	Sacramento	\$217,496.04	SBE
Plantech Landscapes	Rancho Cordova	\$231,667.00	SBE
Coast Landscape	West Sacramento	\$266,336.00	No
Valley Landscape	Sacramento	\$293,816.00	SBE
Quality Landscape	Rancho Cordova	\$318,090.40	EBE
Moodey, Incorporated	Sacramento	\$362,293.90	EBE
City of Sacramento Park Operations	Sacramento	\$469,056.00	No

B071187030 - South Natomas

<u>Company</u>	<u>Location</u>	<u>Evaluation Total</u>	<u>E/SBE</u>
TruGreen LandCare - AWARD	Sacramento	\$69,009.28	No
Plantech Landscapes	Sacramento	\$82,336.50	SBE
Thompson Landscape	Sacramento	\$88,089.28	SBE
Dominguez Landscape	Sacramento	\$97,769.97	SBE
Roush Landscape Service	Sacramento	\$110,580.00	SBE
Valley Landscape	Sacramento	\$124,697.00	SBE
Quality Landscape	Rancho Cordova	\$142,883.80	EBE
Moodey, Incorporated	Sacramento	\$167,029.00	EBE
City of Sacramento Park Operations	Sacramento	\$180,118.00	No

B071187031 - South of the American River

<u>Company</u>	<u>Location</u>	<u>Evaluation Total</u>	<u>E/SBE</u>
<u>Dominguez Landscape</u> - AWARD	Sacramento	\$125,557.89	SBE
TruGreen LandCare	Sacramento	\$130,538.36	No
Plantech Landscapes	Sacramento	\$143,520.00	SBE
Roush Landscape Service	Sacramento	\$143,879.40	SBE
Moodey, Incorporated	Sacramento	\$198,806.50	EBE
Quality Landscape	Rancho Cordova	\$234,395.40	EBE
City of Sacramento Park Operations	Sacramento	\$303,804.00	No

B071187029 - North Natomas: South of Del Paso Road and North of I-80

<u>Company</u>	<u>Location</u>	<u>Evaluation Total</u>	<u>E/SBE</u>
<u>Roush Landscape Service</u> - AWARD	Sacramento	\$168,799.80	SBE
Thompson Landscape	Sacramento	\$174,961.12	SBE
TruGreen LandCare	Sacramento	\$189,527.08	No
Dominguez Landscapes	Sacramento	\$196,123.85	SBE
Plantech Landscapes	Sacramento	\$205,865.00	SBE
Valley Landscape	Sacramento	\$257,279.00	SBE
City of Sacramento Park Operations	Sacramento	\$507,028.00	No

Award of Contracts To: Roush Landscape Services	Total Amount of Contract: \$200,000 ⁽¹⁾	E/SBE Vendor
9989 Stirling Park Drive		
Sacramento, CA 95827	Total Bid Amount: \$179,082.60	YES
TruGreen LandCare	Total Amount of Contract: \$80,000 ⁽¹⁾	E/SBE Vendor
4095 Deeble Street		
Sacramento, CA 95820	Total Bid Amount: \$69,009.28	NO

Dominguez Landscape Services, Inc. 8376 Rovana Circle Sacramento, CA 95828	Total Amount of Contract: \$145,000 ⁽¹⁾	E/SBE Vendor
	Total Bid Amount: \$125,557.89	YES
Roush Landscape Services 9989 Stirling Park Drive Sacramento, CA 95827	Total Amount of Contract: \$190,000 ⁽¹⁾	E/SBE Vendor
	Total Bid Amount: \$168,799.80	YES

Bid Due Date: November 8, 2006

Using Departments: Parks & Recreation

(1) The lowest responsible bid totals represent the total for the estimated quantities selected for evaluation purposes only. Authorization is requested to enter into contracts in an amount not to exceed the amounts stated, per year, which more closely reflects the actual amount anticipated to be expended each year of these 3 year contracts.

Background Information

Since 2001, the City's park system has grown at a rapid pace. Rapid growth of the park system has presented many challenges related to the care and maintenance of City parks.

The primary challenge has been how to provide a consistent level of park maintenance service without substantial General Fund augmentations. To meet this challenge, City Council directed the Department of Parks and Recreation (DPR) to begin contracting for park maintenance services in new parks. In accordance with City Council direction, DPR began a *Contract Maintenance Pilot Program* in FY 2004-05. To date, the Department of Parks and Recreation contracts park maintenance in 18 parks and projects 25 more parks will come online through December 2008.

On October 10, 2006 the City Council approved Resolution No. 2006-740 directing the DPR to phase out contracting for park maintenance services and transition to using City staff to maintain parks where maintenance is currently contracted. Resolution No. 2006-740 specifically directs the DPR to:

- Continue contracting for park maintenance in new parks for a period of up to one year with the provision that the City will require contractors to pay salaries and benefits as described in the City's Living Wage Ordinance; and
- Report back at to the City Council at midyear and during the FY 2007-08 Budget process with a proposal to transition from contracted maintenance to using City staff for the maintenance of parks currently contracted and for new parks coming online in FY 2007-08 and beyond.

All contracts this report recommends for award require contractors to pay employees at least the Living Wage rate under these contracts, regardless of dollar value of the contract or number of employees. All contracts also require contractors to maintain and furnish, within 10 days of request by city, a certified copy of each weekly payroll containing a statement of compliance signed under penalty of perjury.

DPR is in the process of developing the transition proposal and will present the proposal to City Council at midyear and during the FY 2007-08 budget process as directed in Resolution No. 2006-740. The contracts in this report are meant as an interim solution until the transition proposal has been presented and accepted by the City Council.

Procurement Services competitively bid this acquisition in accordance with Chapter 3.56 of the City Code and Administrative Policy Instruction 1, "Procurement of Supplies and Non-Professional Service."

RESOLUTION NO. 2006-

Adopted by the Sacramento City Council

December 12, 2006

APPROVE AND AWARD A PARK LANDSCAPE MAINTENANCE SERVICES CONTRACT TO: ROUSH LANDSCAPE SERVICES IN A NOT TO EXCEED AMOUNT OF \$600,000; TRUGREEN LANDCARE IN A NOT TO EXCEED AMOUNT OF \$240,000; DOMINGUEZ LANDSCAPE SERVICES IN A NOT TO EXCEED AMOUNT OF \$435,000.00; AND ROUSH LANDSCAPE SERVICES IN AN AMOUNT NOT TO EXCEED \$570,000.

BACKGROUND

- A. Since 2001, the City's park system has grown at a rapid pace. Rapid growth of the park system has presented many challenges relating to the care and maintenance of City parks. Staff currently maintains over 195 public parks throughout the City, utilizing contracted out labor for 18 parks with 18 more parks with 25 more parks expected to come on-line through December 2008. City Council Resolution 2006-740 directs the Department of Parks and Recreation to:
1. Continue contracting for park maintenance in new parks for a period of up to one year with the provision that the City will require contractors to pay salaries and benefits as described in the City's Living Wage Ordinance.
 2. Directs the Department of Parks and Recreation to report back to the City Council at mid-year and during the FY 2007-08 budget process with a proposal to transition from contract maintenance to using City staff for the maintenance of those parks currently being maintained by contract labor and for new parks scheduled to come on-line in FY 2007-08 and beyond.
- B. All contracts this report recommends for award require contractors to pay employees at least the Living Wage rate under these contracts, regardless of dollar value of the contract or number of employees. All contracts also require contractors to maintain and furnish, within 10 days of request by city, a certified copy of each weekly payroll containing a statement of compliance signed under penalty of perjury.
- C. It is recommended that the following contracts be awarded:
1. The contract for Park Landscape Maintenance Services IFB No. B071187029 to Roush Landscape Services, the low responsible bidder, in an annual amount not to exceed \$200,000 and a total amount not to exceed \$600,000;
 2. The contract for Park Landscape Maintenance Services IFB No. B071187030 to TruGreen LandCare, the low responsible bidder, in an annual amount not to exceed \$80,000 and a total amount not to

exceed \$240,000;

3. The contract for Park Landscape Maintenance Services IFB No. B071187031 to Dominguez Landscape Services, Inc., the low responsible bidder, in an annual amount not to exceed \$145,000 and a total not to exceed amount of \$435,000;
4. The contract for Park Landscape Maintenance Services IFB No. B071187032 to Roush Landscape Services, the low responsible bidder, in an annual amount not to exceed \$190,000 and a total amount not to exceed \$570,000.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1.** The contract for Park Landscape Maintenance Services IFB No. B071187029 is awarded to Roush Landscape Services in an annual amount not to exceed \$200,000 and a total amount not to exceed \$600,000.
- Section 2.** The contract for Park Landscape Maintenance Services IFB No. B071187030 is awarded to TruGreen LandCare in an annual amount not to exceed \$80,000 and a total amount not to exceed \$240,000.
- Section 3.** The contract for Park Landscape Maintenance Services IFB No. B071187031 is awarded to Dominguez Landscape Services, Inc. in an annual amount not to exceed \$145,000 and a total not to exceed amount of \$435,000.
- Section 4.** The contract for Park Landscape Maintenance Services IFB No. B071187032 is awarded to Roush Landscape Services in an annual amount not to exceed \$190,000 and a total amount not to exceed \$570,000.
- Section 5.** Each of the contracts above provide for an initial term of 12 months, with the option to extend for up to two additional 12-month terms for a total contract term of 36 months (including the initial term and all extensions). The City Manager may authorize such extension(s) for the not to exceed amounts specified above, provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year(s).
- Section 6.** The City Manager is hereby authorized to execute these agreements and upon such execution the Procurement Services Manager is hereby authorized to issue Purchase Orders, as necessary, to Roush Landscape Services, TruGreen LandCare, and Dominguez Landscape Services.