



CITY OF SACRAMENTO

19

DEPARTMENT OF FINANCE

915 I STREET
ROOM 112

SACRAMENTO, CALIFORNIA 95814
TELEPHONE (916) 449-5736

JACK R. CRIST
DIRECTOR OF FINANCE

ROBERT C. LELAND
ASSISTANT DIRECTOR

November 14, 1983
FA:83310 BEL

City Council
Sacramento, California

Honorable Members in Session

SUBJECT: Plan Checking Fire Protection Engineer

APPROVED
BY THE CITY COUNCIL

NOV 22 1983

OFFICE OF THE
CITY CLERK

SUMMARY

This report recommends that the City Council reinstate the Fire Protection Engineer position that was cut from the Building Inspections budget during the 1983-84 budget process. The position will be reinstated effective December 1, 1983.

BACKGROUND

The December 8, 1982 Building Permit study by management staff recommended the addition of a Fire Protection Engineer position in Plan Checking. Until the new position could be filled, the Fire Department located a Fire Prevention Inspector II in Plan Checking. This person continued to be paid and supervised by the Fire Department even though he spent only 20-30 percent of his time in Fire doing Fire-related duties and almost 70-80 percent of his time in Plan Checking reviewing plans.

In attempting to make up the City's 1983-84 projected budget shortfall, staff recommended and the Council adopted cutting the Fire Protection Engineer position. At the time staff believed that the work could continue to be accomplished by the Fire Prevention Inspector II on loan from the Fire Department. The biggest drawback to this situation, however, is that Plan Checking has little control over the Fire Prevention Inspector's time, since he remains a Fire Department employee. This is problematic in that construction activity has been much stronger this year than had been expected. (The total number of permits received thru September 1983 was 7606 with a valuation of \$240,265,405, compared to 6243 permits valued at \$129,465,555 received through September of the prior year.) This heavy workload has made it difficult for Plan Checking to abate the existing backlog. Although Plan Checking Staff are already working overtime, the Fire Department has not authorized overtime for the Fire Prevention Inspector II. Additionally, Plan Checking has his services only six hours a day and those hours may be reduced due to the Fire Department's own work demands and staffing situation.

Should the Council choose not to reinstate the Fire Protection Engineer position and should Fire no longer be able to designate six hours of the Fire Prevention Inspectors time to plan checking, then Plan Checking

SECRET

... ..
... ..
... ..

... ..
... ..
... ..

... ..
... ..
... ..

... ..
... ..
... ..

... ..
... ..
... ..

... ..
... ..
... ..

... ..
... ..
... ..

19

will be unable to achieve the goals the Council adopted in the December 8th report, which included a six week plan check turnaround time. The savings that have been achieved to date will be lost. For example, under the old system when plans were routed to the Fire Department, it took 17.29 days to review plans for compliance with the Fire codes. Under the current system Fire's review is part of Plan Checking's in-house review and takes only 1.5 days on average.

Reinstating the Fire Protection Engineer position will give Plan Checking better control over the plan checking process. Having a Fire Protection Engineer on staff full time will help further reduce the backlog and move closer to the goal of a six week turnaround time.

FINANCIAL

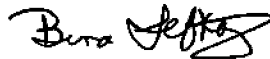
Although Personnel must perform a job survey to establish a proper job classification for the Fire Protection Engineer, the salary is assumed to be comparable to a Fire Protection Inspector II. The cost for a Fire Prevention Inspector II at step A for 6 months and step B for one month is:

Salary	\$15,863
FICA	1,097
Insurance	1,390
Unemployment Ins.	48
Workers Comp	683
Unfunded Liability	2,068
PERS	2,641
<hr/>	
TOTAL	\$23,790

RECOMMENDATION

Staff recommends reinstating the Fire Protection Engineer position that was out from the Plan Checking budget during the 1983-84 budget process, and transferring \$23,790 from the General Fund contingency reserve to Plan Checking. This action will become effective December 1, 1983.

Respectfully submitted,



Bina Lefkovitz
Management Analyst

Recommendation Approved:



WALTER J. SLIPE
City Manager

November 22, 1983
ALL DISTRICTS

1007

THE BOARD OF DIRECTORS OF THE NATIONAL ASSOCIATION OF REALTORS
HAS ADOPTED THE FOLLOWING RESOLUTIONS AT ITS MEETING HELD AT
WASHINGTON, D. C. ON THE 15TH DAY OF MARCH, 1934.

RESOLUTION NO. 1. WHEREAS the National Association of Realtors
is a non-profit corporation organized for the purpose of
promoting the interests of the real estate profession and
the public; and

RESOLUTION

WHEREAS the National Association of Realtors is a non-profit
corporation organized for the purpose of promoting the
interests of the real estate profession and the public;

RESOLUTION NO. 2. WHEREAS the National Association of Realtors
is a non-profit corporation organized for the purpose of
promoting the interests of the real estate profession and
the public; and

RESOLUTION NO. 3. WHEREAS the National Association of Realtors
is a non-profit corporation organized for the purpose of
promoting the interests of the real estate profession and
the public; and

RESOLUTION NO. 4.

RESOLUTION NO. 5.

RESOLUTION NO. 6.

RESOLUTION NO. 7.

19

RESOLUTION NO. 83-930

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

**RESOLUTION REINSTATING THE FIRE PROTECTION ENGINEER
POSITION IN PLAN CHECKING**

WHEREAS, the Fire Protection Engineer position was cut from the Plan Checking budget during the 1983-84 budget process, and

WHEREAS, the Fire Department finds it increasingly difficult to provide a staff person solely for plan checking review, and

WHEREAS, Plan Checking has an existing backlog and a goal to achieve a six week turnaround time in its plan review, and will be unable to accomplish these goals without the Fire Protection Engineer position, then

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

THAT, the Fire Protection Engineer position be reinstated, and

THAT, the City of Sacramento operating budget for 1983-84 is amended as of December 1, 1983, by appropriating \$23,790 from the General Fund Contingency(1-01-7012-0000-4399) to Plan Checking(1-01-3532-0000-4101).

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

NOV 22 1983

OFFICE OF THE
CITY CLERK

1. The first part of the document is a list of names and their corresponding addresses.

2. The second part of the document is a list of names and their corresponding addresses.

3. The third part of the document is a list of names and their corresponding addresses.

4. The fourth part of the document is a list of names and their corresponding addresses.

5. The fifth part of the document is a list of names and their corresponding addresses.

6. The sixth part of the document is a list of names and their corresponding addresses.

7. The seventh part of the document is a list of names and their corresponding addresses.

8. The eighth part of the document is a list of names and their corresponding addresses.

9. The ninth part of the document is a list of names and their corresponding addresses.

10. The tenth part of the document is a list of names and their corresponding addresses.