

DEVELOPMENT SERVICES  
DEPARTMENT

DEVELOPMENT ENGINEERING  
AND FINANCE

CITY OF SACRAMENTO  
California

Special Districts  
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May 3, 2004

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: VILLAGE GARDEN MAINTENANCE DISTRICT - PUBLIC HEARING ON  
FY 2004/05 ANNUAL REPORT**

**LOCATION AND COUNCIL DISTRICT:**

This district is located in Council District 2 and includes Village Garden North Subdivision, Units 1 through 5. Village Garden North is located north of Main Avenue and west of Sully Street (see Attachment "A").

**RECOMMENDATION:**

This report recommends City Council adopt the attached resolutions:

- Overruling Protests for the Village Garden Maintenance District for FY 2004/05.
- Confirming Diagram and Assessment and Levying Assessment for the Village Garden Maintenance District for FY 2004/05.
- Adopting the FY 2004/05 Budget for Village Garden Maintenance District.

**CONTACT PERSON:** Rita Goolkasian, Program Specialist, 808-5236

**FOR COUNCIL MEETING OF:** May 25, 2004

**SUMMARY:**

The Village Garden Maintenance District was established to recover the annual costs for maintenance of this district. The recommended City Council action will levy the FY 2004/05 annual assessment for the Village Garden Maintenance District and adopt the budget.

**COMMITTEE/COMMISSION ACTION:**

None.

**BACKGROUND INFORMATION:**

On December 8, 1987, City Council adopted Resolution #87-1012 ordering the formation of the Village Garden Maintenance District, formerly known as the Village Garden North Landscaping and Lighting Assessment District. The district provides funding to maintain landscaping, which was installed as a condition of the subdivision development. The district includes 208 residential lots.

Each year the City Council must adopt a new Engineer's Report and re-levy the assessments. This report presents the recommended Village Garden Maintenance District budget for FY 2004/05 and the necessary assessments to perform the landscape maintenance.

On May 4, 2004, City Council adopted a Resolution of Intention that set a hearing date for the Annual Report. As of this date, no protests have been received.

**FINANCIAL CONSIDERATIONS:**

The total assessment for property owners in FY 2004/05 is projected at \$14,560. Maintenance costs will be assessed to the 208 residential lots within the district. Although, the maximum authorized annual assessment is \$100 per unit or \$20,800 total per year, the fiscal year 2004/05 annual maintenance cost for a single-family residential lot is projected at \$70 per unit.

The FY2004/05 budget is determined to be \$18,107. A projected surplus of \$22,000 at current fiscal year end is sufficient to provide a budget offset of \$3,547 and still maintain an adequate contingency for unanticipated expenses.

The table below reflects the increased assessment to property owners and the offset needed from available surplus funds.

FY 03/04 Assessed	FY04/05 Budget	Surplus Offset From FY 04	FY04/05 Assessed
\$14,560	\$18,107	\$3,547	\$14,560

The costs are detailed in the Engineer's Report on file with the City Clerk. This maintenance district is self-supporting and has no impact on the General Fund.

**ENVIRONMENTAL CONSIDERATION:**

Under California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project and are therefore exempt from review.

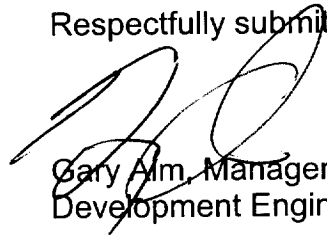
**POLICY CONSIDERATIONS:**

These annual proceedings are being conducted in accordance with the Landscaping and Lighting Act of 1972, as set forth in Section 22500 of the Streets and Highways Code. Approving the annual district and budget is consistent with the City's Strategic Plan in preserving and enhancing the City's neighborhoods and quality of life.

**ESBD CONSIDERATIONS:**

Not applicable. No goods or services are being purchased.

Respectfully submitted,



Gary Alm, Manager  
Development Engineering and Finance

**RECOMMENDATION APPROVED:**



ROBERT P. THOMAS  
City Manager

Approved:

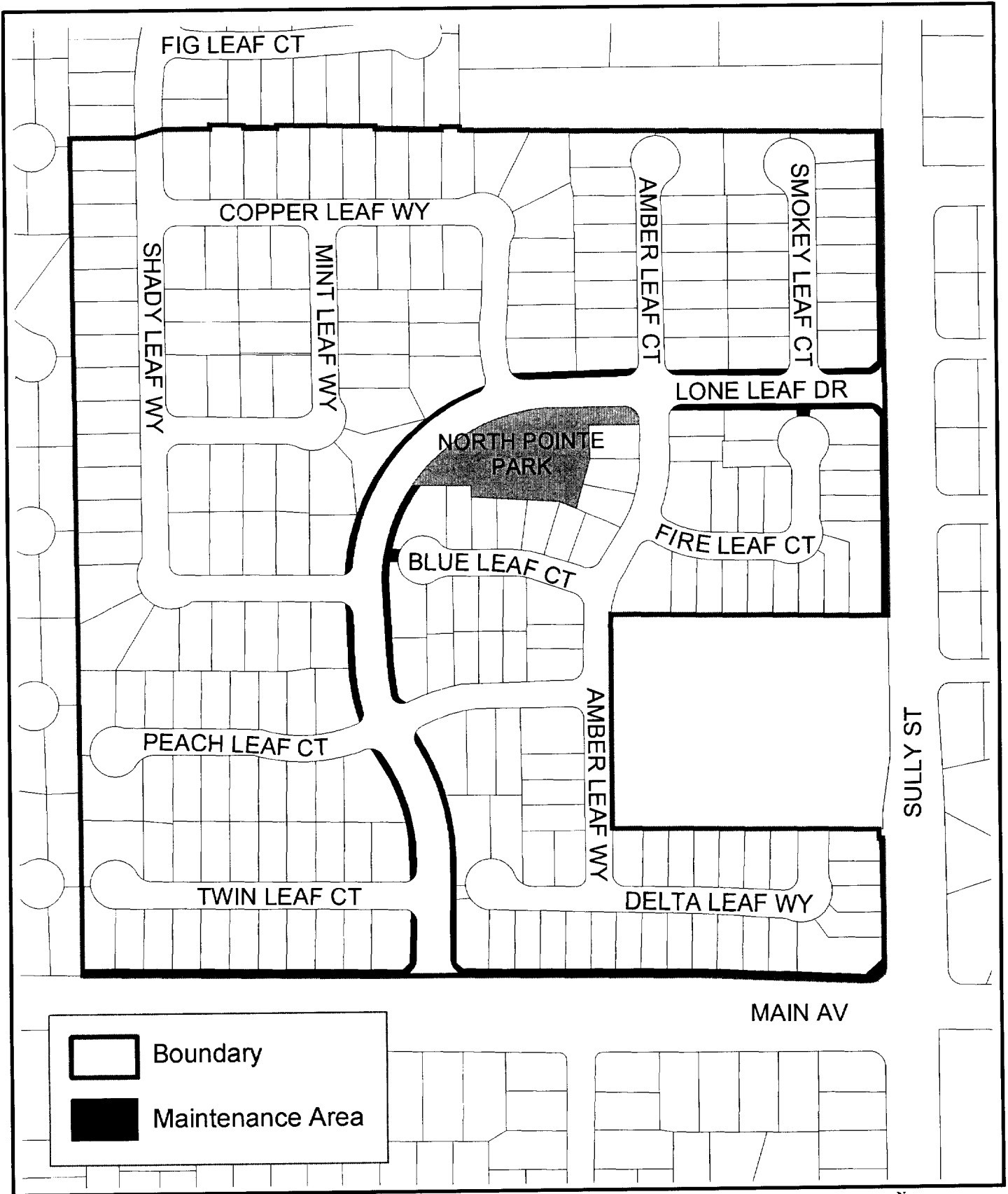


Betty Masuoka  
Assistant City Manager

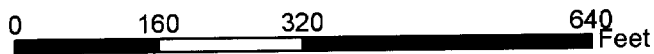
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# Village Garden Maintenance District Maintenance Area



Development Services  
Department  
B Mueller 04/08/04



**ATTACHMENT B**

**VILLAGE GARDEN MAINTENANCE DISTRICT**

**FY 2004/05 SCHEDULE**

May 4, 2004	Council Adopted Resolution of Intention and Set Date for Hearing
May 6, 2004	Publish Notice of Hearing
May 25, 2004	Hearing - Council Considers All Protests, Orders Annual Levy
July 2004	Assessments to County for Placement on Tax Roll

**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: \_\_\_\_\_

**RESOLUTION OVERRULING PROTESTS FOR THE  
VILLAGE GARDEN MAINTENANCE DISTRICT  
FOR FY 2004/05**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

On May 25, 2004, City Council opened a public hearing on the Resolution of Intention and the Engineer's Annual Report for Village Garden Maintenance District, City of Sacramento, County of Sacramento, State of California.

At or before the time set for the hearing, certain interested persons made protests or objections to the proposed maintenance, the extent of the assessment district, or the proposed maintenance.

City Council hereby overrules each of these protests, written or oral.

City Council finds that the protest against the proposed maintenance (including all written protests not withdrawn in writing before the conclusion of the protest hearing) is made by the owners of less than one-half of the area of the land to be assessed for the improvement.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: \_\_\_\_\_

## RESOLUTION CONFIRMING DIAGRAM AND ASSESSMENT AND LEVYING ASSESSMENT FOR VILLAGE GARDEN MAINTENANCE DISTRICT FOR FY 2004/05

### BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. Pursuant to Chapter 3 of the Landscaping and Lighting Act of 1972, City Council directed the Director of Public Works as the Engineer of Work for the Village Garden Maintenance District to prepare and file an Annual Report for the Fiscal Year 2004/05.
2. The Engineer of Work filed the annual report on May 4, 2004, and City Council adopted its Resolution approving the Engineers Report and Intention to levy and collect assessments within the assessment district for Fiscal Year 2004/05 and set a public hearing to be held on May 25, 2004, in the meeting place of City Council, at the Interim City Hall, 730 I Street, 1<sup>st</sup> floor, Sacramento, California. Notice of the hearing was given in the time and manner required by law.
3. At the public hearing, City Council afforded to every interested person an opportunity to make protest to the Annual Report either in writing or orally, and City Council has considered each protest.
4. City Council hereby confirms the diagram and assessment as set forth in the Annual Report of the Engineer of Work and hereby levies the assessment set forth therein for Fiscal Year 2004/05.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

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FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: \_\_\_\_\_

## RESOLUTION AMENDING THE FY 2004/05 BUDGET FOR VILLAGE GARDEN MAINTENANCE DISTRICT

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

1. The Fiscal Year 2004/05 Expenditure Budget for the Village Garden Maintenance District is adopted as follows:

Transportation- Street Maintenance	\$ 4,925
	9,000
Development Services Department - Special Districts	2,900
Accounting Administration	<u>1,282</u>
Total Expenditures	\$18,107
Fund Balance Offset	( <u>3,547</u> )
Net Expenditure Budget	\$ 14,560

2. The Fiscal Year 2004/05 Revenue Budget for the Village Garden Maintenance District is adopted as follows:

(See Budget preparation table – Attachment A)

280-480-4815-3657      \$14,560

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

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\_\_\_\_\_  
**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

## EXHIBIT A

Budget preparation table:

### Village Garden Maintenance District

FUND	ACT	AGY	ORGN	OBJ/REV	CURRENT BUDGET	REVISED BUDGET	INCREASE (DECREASE)	BUDGET REFERENCE
280	C	480	4815	3657	14,560	14,560	0	A
				RB Totals:	14,560	14,560	0	
280	C	110	1131	4390	1,222	1,282	60	B
280	C	480	4815	4390	2,500	2,900	400	C
280	C	340	3497	4384	10,350	9,000	(1,350)	D
280	C	340	3497	4390	4,780	4,925	145	
280	C	710	7012	4999	20,512	16,965	(3,547)	E
				EB Totals:	39,364	35,072	(4,292)	

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_