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**DEPARTMENT OF PARKS  
AND COMMUNITY SERVICES**

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**CITY OF SACRAMENTO  
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August 27, 1991

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PARKS AND RECREATION  
• NORTH  
• SOUTH  
• CITY-WIDE

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: Child Care Task Force**

**APPROVED  
BY THE CITY COUNCIL**

**AUG 27 1991**

**OFFICE OF THE  
CITY CLERK**

**LOCATION**

City-wide.

**SUMMARY**

This report provides information on the formation of an interim Child Care Task Force to provide advice and counsel to the Department of Parks and Community Services.

**RECOMMENDATION**

It is recommended that the City Council, by resolution, approve the formation of an interim Child Care Task Force.

**BACKGROUND INFORMATION**

On July 23, 1991, the City Council approved various recommendations relative to the Child Care Coordinator and the 4th R school-age child care program. The City Council further directed staff to return with a proposal for the formation of a Child Care Task Force to provide community review and input through the development of a comprehensive Child Care Plan for the City of Sacramento.

Attachment A is the staff proposal outlining the purpose, composition, and staffing of an interim Child Care Task Force. The proposed task force will be representative of various interests affected by child care issues and will assist staff in the development of a comprehensive child care plan and provide input on related issues. Staff will return to City Council in February 1992 with a recommended Child Care Plan and request that a permanent community review process for child care issues be established.

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FINANCIAL DATA

No additional City funds are required to implement the Task Force.

POLICY CONSIDERATIONS

The recommendations of this report are consistent with the adopted Mayor's Child Care Task Force Report.

MBE/WBE IMPACTS

None.

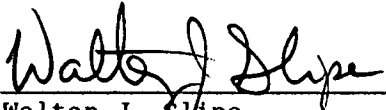
Respectfully submitted,



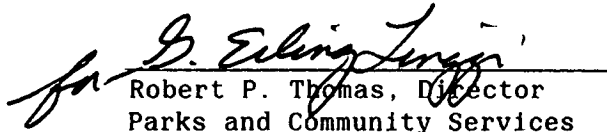
Ken Harris, Manager  
Parks and Recreation City-Wide

Recommendation Approved:

Approved:



Walter J. Slupe  
City Manager



Robert P. Thomas, Director  
Parks and Community Services

Contact Person: Alan Boyd, Superintendent, 449-8677

August 27, 1991  
All Districts

RPT:ja

K:Council/ABCRCCTF

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**RESOLUTION NO.** 91-675

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

RESOLUTION AUTHORIZING  
A CHILD CARE TASK FORCE

APPROVED  
BY THE CITY COUNCIL

JUN 27 1991

OFFICE OF THE  
CITY CLERK

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. An interim Child Care Task Force is hereby authorized to provide advice and counsel to the Department of Parks and Community Services in the development of a Child Care Plan and related issues.
2. Members of the Child Care Task Force will be appointed by the Director of Parks and Community Services with one representative from each of the following community segments:
  - a) Public Child Care Provider
  - b) Private Child Care Provider
  - c) Family Home Day Care Provider
  - d) Consumer
  - e) Private Employer
  - f) Developer or Building Industry
  - g) Real Estate or Apartment Owners Association
  - h) Community Group with a standing interest in Child Care
  - i) Child Care Organization
3. The Child Care Task Force will continue in existence until such time as a permanent community review process is authorized and implemented.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 3

DATE ADOPTED: \_\_\_\_\_

CHILD CARE TASK FORCE

PURPOSE

To provide advice and counsel to the Department of Parks and Community Services in the development of a Child Care Plan and related issues as identified in the July 23, 1991 report to the City Council.

These issues include, in addition to the overall Child Care Plan, the following:

- a) Development of a Private Sector Child Care Ordinance and guidelines for the current Public Sector resolution.
- b) Implementation of an Intra-Departmental Task Force to identify and remove barriers so as to encourage and facilitate the development of child care facilities and services.
- c) Development of a City-County Child Care Fund
- d) Development of marketing strategies to increase employer participation in child care benefits.
- e) Development of a mechanism for ongoing community input and review of the efforts relative to the availability, affordability, accessibility and quality of Child Care.

COMPOSITION

The Task Force needs to be representative of the various interests affected by the above issues but small enough to be effective in its review and discussion of various proposals developed by City staff. To that end a nine member Task Force is proposed with representation from each of the following segments of the community:

- 1) Public Child Care Center Provider - School District/Head Start
- 2) Private Child Care Center Provider
- 3) Family Home Day Care Provider
- 4) Consumer - Parent of child enrolled in a child care program
- 5) Private Employer
- 6) Developer/Building Industry
- 7) Real Estate/Apartment Association
- 8) Community Group Interested in Child Care Issues - League of Women Voters; Jewish Women; COSWO;
- 9) Child Care Organization/Advocates - Child Action; Child Care Coalition; Childrens Agenda; Child Care Professional Organizations;

In order that the Task Force can begin shortly after September 1, 1991, it is proposed that the Director of Parks and Community Services appoint the members from the above segments. This interim Task Force will continue in existence until such time as the recommendations of the plan regarding a permanent community review process are implemented.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support informed decision-making.

3. The third part of the document focuses on the analysis of the collected data. It describes how the data is processed and interpreted to identify trends, patterns, and key performance indicators that are critical to the organization's success.

4. The final part of the document provides a summary of the findings and conclusions drawn from the data analysis. It also offers recommendations for future actions and improvements based on the insights gained from the study.

5. The document concludes by reiterating the significance of data-driven insights in driving organizational growth and innovation. It encourages a culture of continuous learning and improvement, where data is used as a key resource to inform strategic decisions and optimize performance.

6. In addition, the document provides a detailed list of references and sources used throughout the report, ensuring that all information is properly cited and verifiable.

7. The document also includes a glossary of key terms and definitions to ensure clarity and consistency in the use of language throughout the report.

8. Finally, the document provides contact information for the authors and a list of acknowledgments to those who provided support and assistance during the course of the study.

## STAFFING

The Superintendent of the Office of Human Services, Department of Parks and Community Services, will coordinate and facilitate the work of the Task Force. The City Child Care Coordinator will provide the primary technical and professional staff work from which the Task Force will be asked to review and provide advise. Staff of other City Department's and outside agencies will be utilized, as needed, to develop various aspects of the plan and related issues.

August 1991