

REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

CONSENT
June 12, 2007

Honorable Mayor and
Members of the City Council

Title: Del Paso Boulevard Property and Business Improvement District – Initiate Annual Proceedings FY2007/08

Location/Council District: The Del Paso Boulevard Property and Business Improvement District (PBID) is located in Council District 2. The district includes approximately 193 parcels and 116 property owners in the North Sacramento Redevelopment Area (Exhibit A, page 7).

Recommendation: Adopt 1) a **Resolution** adopting the Del Paso Blvd. PBID Annual Budget, and Levying Assessment; and 2) a **Resolution** amending the Fiscal Year 2007/08 City Budget for the Del Paso Blvd. PBID.

Contact: Sini Makasini, Administrative Analyst, (916) 808-7967; Mark Griffin, Fiscal Manager, (916) 808-8788

Presenters: Not Applicable

Department: Planning Department

Division: Public Improvement Financing

Organization No: 4915

Description/Analysis

Issue: The existing district is required by the Property and Business Improvement District Area Law of 1994 to present before City Council an annual budget for approval. Approval of the district's annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for economic development, security services, maintenance services, and image enhancement within the Del Paso Blvd. commercial corridor for FY2007-08.

Policy Considerations: The annual proceedings for this district are being processed as set forth in section 36600 of the California Streets and Highways Code, entitled "Property and Business Improvement District Law of 1994." This process is consistent with the City's Strategic Plan 3 Year Goal to "achieve sustainability and enhance livability" and to "expand economic development throughout the City."

Environmental Considerations: Under the California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Committee/Commission Action: None

Rationale for Recommendation: The actions in the recommended Resolutions are required by the California Streets and Highways Code, which is codified as part 7 (beginning with section 36600) of division 18.


Financial Considerations: Financing will be provided by levy of assessments upon real property that benefits from improvements and activities. The PBID does not plan to issue bonds.

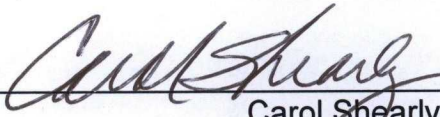
The PBID assessment budget for FY 2007/08 is \$210,000 (Details on Exhibit “B”, page 11). The Del Paso Blvd. PBID will receive an approximate total of \$206,142. The remaining \$3,830 will be retained by the City to cover City administration cost.

Program	Budget	% of Total
Security and Maintenance Enhancement	\$ 130,500	62.0
Image Enhancement	\$35,000	17.0
Advocacy	\$34,000	16.0
Contingency / PBID Renewal	\$10,500	5.0
Total	\$ 210,000	100.0

Annual assessment rates are based on an allocation of program costs and a calculation of parcel square footage. The cost to the property owner is \$0.10 per parcel square foot in Zone 1 and \$0.035 per parcel square foot in Zone 2. Religious properties are assessed at a rate which is 50% of the full assessment in both Zone 1 and Zone 2. Auto wrecking properties are assessed at a rate which is 30% of the full assessment in both Zone 1 and Zone 2. Residential properties with 4 units or less are not assessed.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Mark Griffin
Fiscal Manager

Respectfully Submitted by: 
Carol Shearly
Director of Planning

Recommendation Approved:

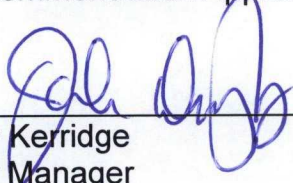

Ray Kerridge
City Manager

Table of Contents:

	Report	Pg 1
Attachments		
1	Background	Pg 4
2	Resolution Adopting Annual Budget and Levying Assessment.....	Pg 5
	Exhibit A, Map of District.....	Pg 7
	Exhibit B, District and Parcel Assessment.....	Pg 8
3	Resolution Amending the FY 2007/08 City Budget.....	Pg 9
	Exhibit A, Map of District.....	Pg 10
	Exhibit B, District Budget and Parcel Assessment.....	Pg 11

S:\Moves\DEV\Spec Dists\DISTRICT PROJECTS\PBID\Del Paso Blvd Annual Report 0708.doc

Attachment 1

BACKGROUND

The Del Paso Boulevard PBID was approved by City Council on May 24, 2005, in accordance with the Property and Business Improvement District Area Law of 1994, and became effective on January 1, 2006. The District provides funding for the Del Paso Boulevard PBID to provide the following services in the Del Paso Boulevard commercial corridor:

- Public Safety and Maintenance Perception
 - Clean and Safe Program
 - Integration with City Police
 - Maintenance Patrol

- Advocacy, Advertising and Economic Development

- Image Enhancement Program

The annual assessments are based upon allocation of program costs and a calculation per parcel square foot. The assessment rates proposed for FY 2007/08 will remain the same as the 2nd year of services, \$0.10 per parcel square foot in Zone 1 and \$0.035 per parcel square foot in Zone 2. Residential properties with 4 units or less will not be assessed.

The Del Paso Boulevard PBID Advisory Board has prepared the Annual Report, which is on file with the City Clerk. The report addresses the current and proposed budgets and services to be provided. The Management District's Advisory Board is recommending that services remain at the current level, and that the district itself remains unchanged.

Attachment 2

RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE ANNUAL BUDGET AND LEVYING ASSESSMENT FOR DEL PASO BOULEVARD PROPERTY AND BUSINESS IMPROVEMENT DISTRICT (FY 2007/08)

BACKGROUND

- A. The Del Paso Boulevard Property and Business Improvement District (“District”), as depicted in Exhibit A, was established by the City Council and approved by the property owners on May 24, 2005.
- B. The City Council established the District under the Property and Business Law of 1994 (California Streets and Highway Code—Sections 36600 to 36671) and has previously levied assessments on property in the District to pay for improvements and services to be provided within the District, all in accordance with the PBID Law of 1994.
- C. The Del Paso Boulevard Property and Business Improvement District provides for economic development, image enhancement, security and maintenance services and advocacy with the intent of continuing to create a positive atmosphere in the Del Paso Boulevard Commercial Corridor Area. All services are as defined within the Management Plan Annual Report, separately bound and on file in the City Clerk’s Office, and by reference made a part of this resolution.
- D. This year’s assessments will not increase from the previous year, and are still below the highest authorized amount for this district shown on Exhibit B.
- E. The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Council finds and determines that the background statements, A through E are true and correct.

Section 2. The City Council:

- a) adopts the annual budget set forth in the FY 2007/08 Management Plan; and
- b) levies the assessment set forth in the FY 2007/08 Management Plan.

Section 3. Exhibits A and B are part of this resolution.

Table of Contents:

Exhibit A: District Map -1 Page

Exhibit B: FY2007/08 District & Parcel Assessment -1 Page

EXHIBIT A

Del Paso Boulevard
Property and Business Improvement District 2005-03

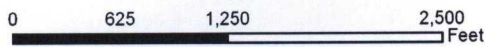
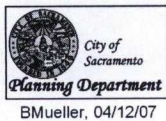
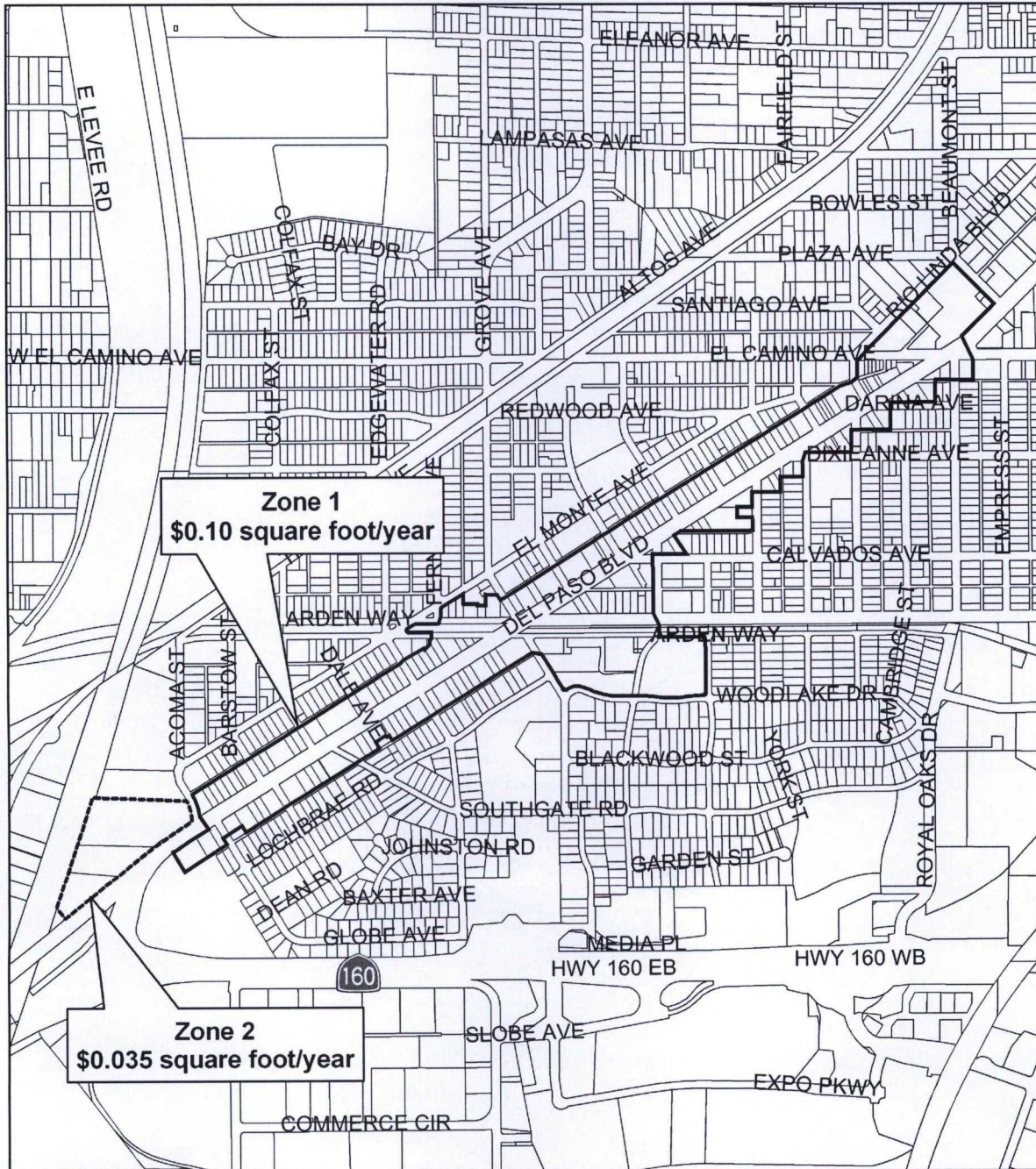


EXHIBIT B

**DEL PASO BOULEVARD
PROPERTY AND BUSINESS IMPROVEMENT DISTRICT
FY 2007/2008 DISTRICT AND PARCEL ASSESSMENT**

DISTRICT ASSESSMENT

District	FY 2007/08 Budget	Surplus / (deficit)	FY 2007/08 Assessed
Del Paso Blvd. PBID	\$210,119	\$119	\$210,000

PARCEL ASSESSMENT

ANNUAL ASSESSMENT RATES ARE BASED ON AN ALLOCATION OF PROGRAM COSTS ON A COST PER PARCEL SQ. FT. CALCULATION AS REFLECTED BELOW:

Benefit Zone	Cost Per Parcel Sq. Ft.
Zone 1	\$0.10
Zone 2	\$0.035
Religious Properties	
Zone 1	\$0.050
Zone 2	\$0.0175

Attachment 3

RESOLUTION NO.

Adopted by the Sacramento City Council

**AMENDING THE CITY'S FISCAL YEAR 2007/08
BUDGET FOR THE DEL PASO BOULEVARD PROPERTY AND BUSINESS
IMPROVEMENT DISTRICT, FUND 253**

BACKGROUND

- A. The Del Paso Boulevard Property and Business Improvement District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owners on May 24, 2005.
- B. The City Council established the District under the Property and Business Law of 1994 (California Streets and Highway Code—Sections 36600 to 36671) and has previously levied assessments on property in the District to pay for improvements and services to be provided within the District, all in accordance with the PBID Law of 1994.
- C. The Council is fully advised in this matter.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

Section 1. The City Council finds and determines that the background statements, A through C are true and correct.

Section 2. The FY 2008 revenue budget of \$210,000 [\$210,119 - \$119 surplus] and expenditure budget of \$210,119 is amended for the District as set forth in Exhibit B.

Section 3. The Finance Director is authorized to expend a portion of the budgeted funds in the amount of \$3,830 for the Planning Department and for the Department of Finance to provide services for the District, as set forth in Exhibit B, which will be reimbursed by the District.

Section 4. Exhibits A and B are part of this resolution.

Table of Contents:

Exhibit A: District Map – 1 Page

Exhibit B: FY2007/08 District Budget & Parcel Assessment – 1 Page

EXHIBIT A

Del Paso Boulevard
Property and Business Improvement District 2005-03

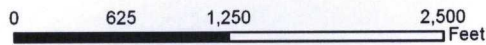
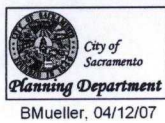
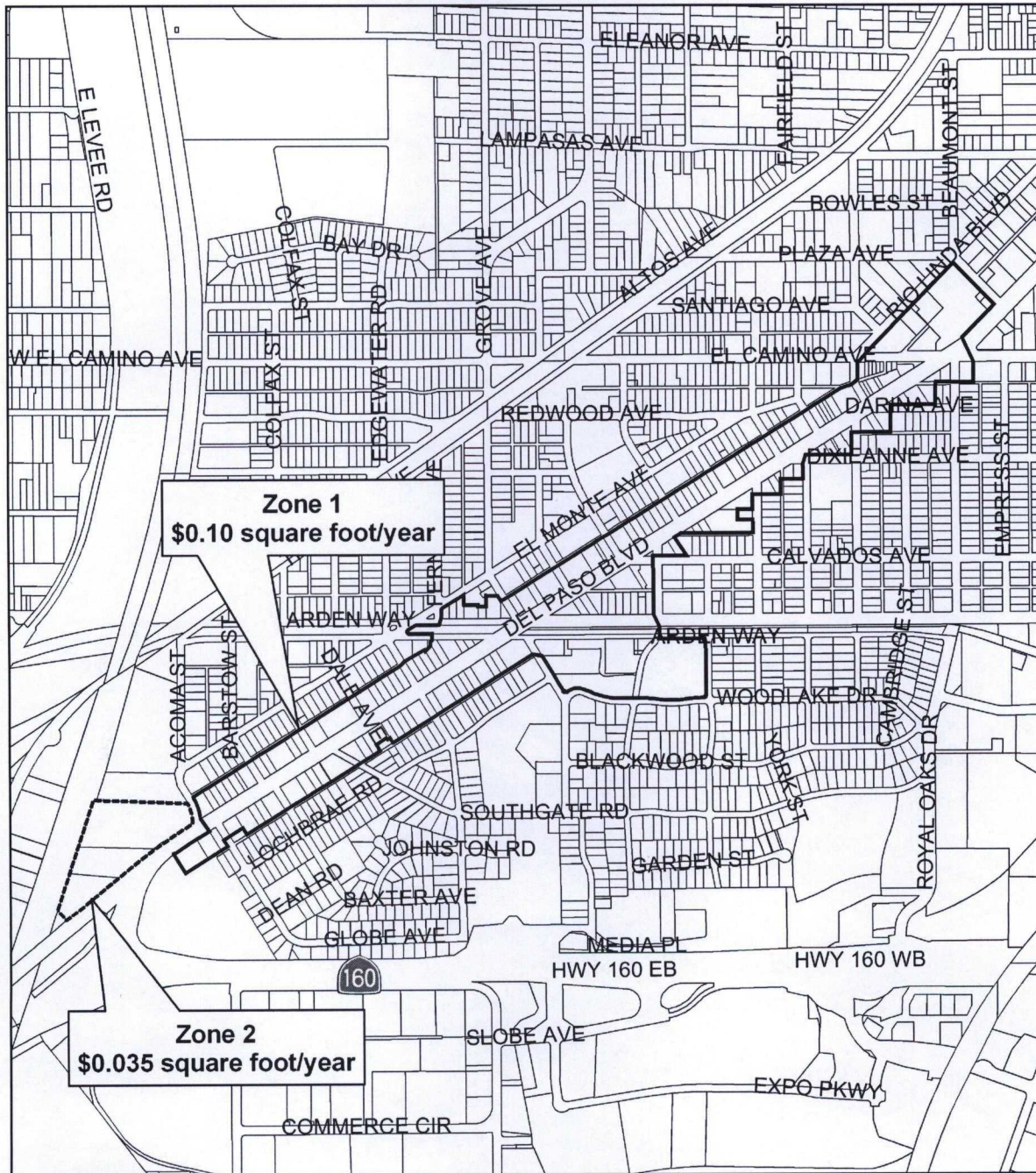


EXHIBIT B

**DEL PASO BOULEVARD PROPERTY AND BUSINESS IMPROVEMENT DISTRICT
FY 2007/08 BUDGET & PARCEL ASSESSMENT**

Del Paso Blvd PBID	\$206,142
Interest Earned (Surplus)	<u>119</u>
Del Paso Blvd PBID Total	\$206,261
Special Districts Administration	2,500
Consultant (Muni) Reporting	434
Finance Administration	761
County Billing Cost	163
Contingency	<u>0</u>
Subtotal	\$210,119
Less: Surplus	(119)
Total Assessment	\$210,000

PARCEL ASSESSMENT

ANNUAL ASSESSMENT RATES ARE BASED ON AN ALLOCATION OF PROGRAM COSTS ON A COST PER PARCEL SQ. FT. CALCULATION AS REFLECTED BELOW:

Benefit Zone	Cost Per Parcel Sq. Ft.
Zone 1	\$0.10
Zone 2	\$0.035
Religious Properties	
Zone 1	\$0.050
Zone 2	\$0.0175