

SPECIAL MEETING

SACRAMENTO CITY COUNCIL

THURSDAY, SEPTEMBER 15, 1988

2:00 P.M.

BOARD OF SUPERVISORS CHAMBERS
COUNTY ADMINISTRATION BUILDING, SUITE 1450
700 H STREET
SACRAMENTO, CALIFORNIA

I hereby call a Special Meeting of the Sacramento City Council to meet jointly with the Sacramento County Board of Supervisors, at the date time and location specified above, for the purpose of considering and acting upon matters relating to the Sacramento Ad-Hoc Charter Commission.

Members of the public are invited to attend the public hearings and present their comments.

ISSUED: This 8th day of September, 1988.



ANNE RUDIN
MAYOR

ATTEST:



ANNE MASON
ACTING CITY CLERK

9-15-88
Meeting

IA

COUNTY OF SACRAMENTO
CITY OF SACRAMENTO

September 6, 1988

For Joint Meeting of:
September 15, 1988

TO: Members, Sacramento Board of Supervisors
Members, Sacramento City Council

FROM: Brian Richter, County Executive
Walter J. Slipe, City Manager

SUBJECT: FINANCING AND SCOPE OF WORK PROGRAM OF THE SACRAMENTO
AD-HOC CHARTER COMMISSION

At the suggestion of the Board of Supervisors on August 16, 1988 and with the concurrence of the City Council this joint meeting was established to reach a final joint legislative agreement of the financing and scope of study to be undertaken by the Sacramento Ad-Hoc Charter Commission.

RECOMMENDATION

It is our recommendation that the Board of Supervisors and the Sacramento City Council:

1. Approve the \$500,000 funding agreement (attachment 1) between the Sacramento Metropolitan Cable Television Commission and the City and County of Sacramento for the purpose of interim financing the activities of the Sacramento Ad-Hoc Charter Commission;
2. Approve the full \$1,000,000 work program as recommended by the Local Government Reorganization and the Sacramento Ad-Hoc Charter Commission; but
3. Utilize only a portion of the \$500,000 to permit the Sacramento Ad-Hoc Charter Commission to implement only Phase I of the work program, not to exceed \$170,000 plus any upward adjustment based on actual consultant bids to undertake this portion of the study; and,
4. Instruct the Sacramento Ad-Hoc Charter Commission to report back with the results of Phase I and their recommendations and estimated additional financing to proceed with the project at a joint meeting with the Board of Supervisors and the City Council at 2:00 p.m., Thursday, January 5, 1989 in the Board of Supervisors Chambers.

APPROVED
BY THE CITY COUNCIL

SEP 15 1988

OFFICE OF THE
CITY CLERK

AG 88-053

BACKGROUND

In June 1988, the Local Government Reorganization Commission submitted their recommendations and observations, which among other suggestions, requested that the Board of Supervisors and City Council:

- establish and adequately staff a Charter Commission to prepare a Charter Amendment to improve the delivery of local City and County services which would be submitted to the voters no later than November 1989; and,
- empower the Charter Commission to develop such a Charter Amendment by utilizing opinion polls, public hearings and study of two models of local government structural change recommended by the Local Government Reorganization Commission. The Local Government Reorganization Commission also indicated it preferred one of the models, the Local Control/Metropolitan Plan, to receive priority consideration by the Charter Commission.

After review, both your chief executive officers agreed to the importance of the Commission suggestions and recommended that our respective legislative bodies approve the recommendations and finance the project from funds due the City and County from the Sacramento Metropolitan Cable Television Commission. We also noted, as did the Local Government Reorganization Commission, its Executive Director and your chief legal counsels, that this project would cost approximately \$1,000,000 and ought to be fully financed.

SUMMARY OF CITY/COUNTY ACTIONS TO DATE

In summary, the following actions have been taken by the legislative bodies:

- the Cable Commission financed only \$500,000 of the \$1,000,000 requested by the City and County and needed for the project;
- the Board of Supervisors established the Sacramento Ad-Hoc Charter Commission, appointed its 10 members, recognized the limited funding of \$500,000 and recommended a joint meeting of the City Council and the Sacramento Ad-Hoc Charter Commission to make a final joint decision regarding the scope of the study and its financing;
- the City Council agreed with the recommendations of the Local Government Reorganization Commission including the scope of the study and appointed its five representatives to the Sacramento Ad-Hoc Charter Commission. It did not approve the financial agreement with the Cable Commission and deferred (at the recommendation of its Budget and Finance Committee) the issue of fully financing the project until this joint City and County legislative session. The Budget and Finance Committee further recommended that the City Council ultimately approve:

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Financing the Ad-Hoc Charter Commission
September 15, 1988 Joint Meeting
Page 3

1. the project scope estimated to cost \$1,000,000 as recommended by the Local Government Reorganization Commission;
2. Approve the \$500,000 financing agreement with the Cable Television Commission and defer financing the balance of the project costs until the Sacramento Ad-Hoc Charter Commission has more definitive costs and the final results of an initial opinion poll; and,
3. authorize the Sacramento Ad-Hoc Charter Commission to implement Phase I of the full study, secure the results of an opinion poll, "flesh out" the two governmental structural concepts, request proposals to undertake the full fiscal, policy and legal analysis and report back to the City Council with a recommendation for further financing and action. Further, the Sacramento Ad-Hoc Charter Commission is only authorized to undertake this phase of the full study not to exceed approximately \$170,000.

-- the Sacramento Ad-Hoc Charter Commission does not believe the study can be fully successful if it is reduced in scope but agrees with the recommendations of the City Council's Budget and Finance Committee. On August 24, it approved undertaking only Phase I of the original work program, to accept a funding limit of approximately \$170,000 and to report back when more definitive information is available regarding voter acceptance of government change and consultant costs are known in January 1989.

We previously stressed the importance of this study, that it ought to be undertaken as soon as possible and our belief that the costs will most likely approximate \$1,000,000. Reducing the scope of this important effort will deny you the depth of fiscal and policy information, which we believe is necessary and appropriate for you and the general public, to make decisions regarding changes, if any, in the governance of Sacramento.

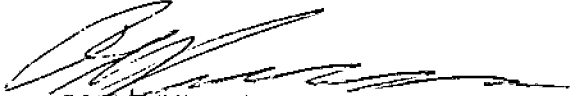
However, these early concerns about the study costs and the potential voter acceptance of merging City and County government by both the Board of Supervisors and City Council are understandable and appropriate. The Budget and Finance Committee and the Sacramento Ad-Hoc Charter Commission have a good suggestion to resolve these issues. Permitting the Commission to proceed with Phase I of the full study will result in more definitive information and budget projections upon which both the City Council and the Board of Supervisors can make a more informed decision about proceeding with the project. At that time, if you determine the project ought to go forward, the additional funding which will need to be appropriated will be based on a better estimate of project costs and voter's desires.

Finally, the Phase I budget attached to the Sacramento Ad-Hoc Charter Commission transmittal appears adequate to accomplish that phase if the

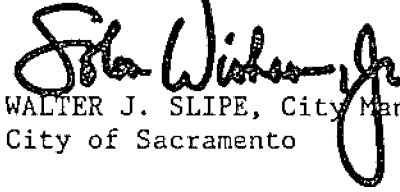
Financing the Ad-Hoc Charter Commission
September 15, 1988 Joint Meeting
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consultant costs could be fully quantified. However, since the consultant cost for this phase must be bid before actual costs are known we recommend you approve a funding ceiling of \$170,000 but adjusted by the actual costs of conducting the Phase I consultant services if the bid amount exceeds the current estimates.

Respectfully Submitted,


BRIAN RICHTER, County Executive
County of Sacramento

Respectfully Submitted,


For: WALTER J. SLIPE, City Manager
City of Sacramento

RES:adj

cc: Sacramento Ad-Hoc Charter Commission
City of Folsom
City of Galt
City of Isleton

All Districts

Attachments

1. Funding Agreement
2. Resolution - County of Sacramento (\$500,000 Repayment)
3. Resolution - City of Sacramento (\$500,000 Repayment)
4. Resolution - County of Sacramento (\$1,000,000 Work Program)
5. Resolution - City of Sacramento (\$1,000,000 Work Program)

88-632.cc

CHARTER COMMISSION
FUNDING AGREEMENT

THIS AGREEMENT is made this ____ day of August, 1988 by and between SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a joint powers agency, ("Commission"), COUNTY OF SACRAMENTO, a political subdivision of the State of California, ("County"), and CITY OF SACRAMENTO, a municipal corporation, ("City").

WHEREAS, Commission is indebted to County by reason of Commission's indemnity obligations pursuant to Cable Television Ordinance section 5.50.710 ("Indemnity Debt") in an amount in excess of One Million One Hundred Eight Thousand Dollars (\$1,108,000) and Commission is indebted to City by reason of Commission's indemnity obligations pursuant to Cable Television Ordinance section 5.50.710 in an amount in excess of Six Hundred Twenty Three Thousand Dollars (\$623,000); and

WHEREAS, County and City have authorized the creation of the SACRAMENTO AD HOC CHARTER COMMISSION ("Charter Commission") to consider, evaluate and propose to the electorate measures relating to the possible reorganization of local government in County and City; and

WHEREAS, County and City desire to properly provide for the funding of the activities of the Charter Commission; and

WHEREAS, Commission has the fiscal and administrative facilities to properly administer such funding of the Charter Commission on behalf of the County and City; and

WHEREAS, County and City desire to utilize Commission to

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CHARTER COMMISSION FUNDING AGREEMENT

provide the requisite fiscal and administrative facilities of the Charter Commission;

NOW THEREFORE THE PARTIES HERETO DO COVENANT AND AGREE AS FOLLOWS:

1. Repayment of Indebtedness by Commission. Effective upon the execution hereof, Commission shall be deemed to have paid to County, as repayment of existing Indemnity Debt, the sum of Three Hundred Forty Thousand Dollars (\$340,000) and Commission shall be deemed to have paid to City, as repayment of existing Indemnity Debt, the sum of One Hundred Sixty Thousand Dollars (\$160,000).

2. Repayments Deposited with Commission. Effective upon the execution hereof, the debt repayments described in paragraph 1 hereof shall be deemed to be deposited with Commission to be maintained by Commission as an identifiable fund in trust for the purposes of this Agreement.

3. Purposes of Funds Deposited. The funds deposited with Commission by County and City pursuant to paragraph 2 of this Agreement shall administered by Commission and disbursed upon direction of Charter Commission, and any lawfully constituted successor organization thereto, to pay any lawful expense of said Charter Commission or successor organization.

4. Limitation of Commission Liability. County and City agree to hold Commission, its officers, employees, agents and attorneys, harmless from and fully protected against any and all claims, liabilities, losses, damages, costs, fees or penalties and reasonable attorneys' fees and costs, asserted against, relating

R880808

PAGE 2

Law Offices of
BRENTON A. BLEJER
A Professional Corporation
1001 G Street, Suite 101
Sacramento, CA 95814
(916) 434-5994
to
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CHARTER COMMISSION FUNDING AGREEMENT

to, imposed upon or incurred by Commission at any time hereafter by reason of, arising in any manner out of, based in any way upon, or in any way in connection with this Agreement and/or Commission's performance hereunder. Without limiting the foregoing, under no circumstances shall Commission be liable for the lawfulness and/or propriety of expenditures directed to be made by Charter Commission.

5. Termination of Agreement. This Agreement may be terminated by County and City at any time by the giving of written notice to Commission with a copy to Charter Commission, provided that said termination shall not be effective until notice is given by the latter of County and City.

6. Expiration of Agreement. Unless otherwise extended by the parties hereto in writing, this Agreement shall expire EIGHTEEN MONTHS after the date hereof.

7. Application of Remaining Funds. Upon the termination and/or expiration hereof, all funds remaining in the fund specified hereunder shall be deemed paid to Commission for expenditure pursuant to its Agreement of Formation and the indebtedness of Commission to County and City shall be deemed increased by such amount in such respective amounts as shall be proportional to the respective deposits of County and City pursuant to paragraph 2 hereof, that is, sixty eight percent (68%) of said amount shall be added to Commission's indebtedness to County and thirty two percent (32%) of said amount shall be added to Commission's indebtedness to City.

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CHARTER COMMISSION FUNDING AGREEMENT

8. Exhaustion of Commission Resources. In the event that, at any time during or after the term of this Agreement, the assets of Commission (apart from the resources specified hereunder) shall have been exhausted by any lawful expenditure or expenditures, including without limitation the payment of costs of defense, attorneys' fees, judgments, awards, and/or settlements in connection with Commission's obligations to indemnify its constituent entities pursuant to Cable Television Ordinance section 5.50.710, County's and City's obligation as to any proportion of any remaining obligations of Commission to which County and City would otherwise be obligated shall be increased by the amount by which the amount of funds repaid to County and/or City exceed the respective prorata repayment of all Indemnity Debt of all constituent entities.

9. Construction. The existence, validity, construction and operation of this Agreement, and all of its covenants, agreements, representations, warranties, terms and conditions shall be determined in accordance with the laws of the State of California exclusive of its conflicts of law rules.

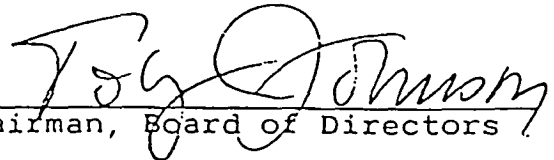
10. Attorney's Fees. In the event of any controversy, claim or dispute between the parties hereto, affecting or relating to the purpose or the subject matter of this Agreement, the prevailing party shall be entitled to recover from the nonprevailing party all of his reasonable expenses, including, without limitation, reasonable attorneys' fees.

In witness whereof, this Agreement is executed at Sacramento,

CHARTER COMMISSION FUNDING AGREEMENT

California as of the date first above written.

SACRAMENTO METROPOLITAN CABLE
TELEVISION COMMISSION, a Joint
Powers Agency



Chairman, Board of Directors

COUNTY OF SACRAMENTO, a Political
Subdivision of the State of California

Chairman, Board of Supervisors

CITY OF SACRAMENTO, a Municipal
Corporation

Mayor

RESOLUTION No. 88-797

Adopted by The Sacramento City Council on date of

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION AND THE COUNTY OF SACRAMENTO TO PROVIDE FUNDING FOR THE SACRAMENTO AD-HOC CHARTER COMMISSION

WHEREAS, the Sacramento Metropolitan Cable Television Commission agreed to repay up to \$500,000 of prior litigation debt due the City and County of Sacramento; and,

WHEREAS, the Sacramento City Council finds and determines that it is important that the Sacramento Ad-Hoc Charter Commission explore possibilities for more efficient delivery of local government services through local government reorganization; and,

WHEREAS, Phase I of the Sacramento Ad-Hoc Charter Commission study will provide such definitive information at a cost of \$170,000 plus legal and public opinion survey consultant costs; and,

WHEREAS, the Sacramento City Council desires to utilize a portion of this available financing to undertake Phase I of the Sacramento Ad-Hoc Charter Commission study.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Council that the Mayor is authorized to execute the \$500,000 repayment agreement between the City of Sacramento, County of Sacramento and the Sacramento Metropolitan Cable Television Commission.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

SEP 15 1988

OFFICE OF THE
CITY CLERK

SACRAMENTO AD-HOC CHARTER COMMISSION

1010 8th Street, Sacramento, CA 95814, 440-6661

September 6, 1988

For Joint Meeting of:
September 15, 1988

TO: Members, Sacramento Board of Supervisors
Members, Sacramento City Council

APPROVED
BY THE CITY COUNCIL

FROM: Roy Brewer, Chairman
Sacramento Ad-Hoc Charter Commission

SEP 15 1988

OFFICE OF THE
CITY CLERK

SUBJECT: APPROVAL AND FINANCING OF THE SACRAMENTO AD-HOC CHARTER
COMMISSION'S PHASE I WORK PROGRAM

RECOMMENDATION

It is the recommendation of the Sacramento Ad-Hoc Charter Commission that the Board of Supervisors and the Sacramento City Council:

1. Approve the full \$1,000,000 work program as recommended by the Local Government Reorganization and the Sacramento Ad-Hoc Charter Commission; but
2. Utilizing only a portion of the \$500,000, permit the Sacramento Ad-Hoc Charter Commission to implement only Phase I of the work program, not to exceed \$170,000 plus any upward adjustment based on actual consultant bids to undertake this portion of the study; and,
3. Instruct the Sacramento Ad-Hoc Charter Commission to report back with the results of Phase I and their recommendations to proceed with the project at a joint meeting with the Board of Supervisors and the City Council at 2:00 p.m., Thursday, January 5, 1989 in the Board of Supervisors Chambers.

BACKGROUND

On behalf of the Sacramento Ad-Hoc Charter Commission, I wish to express our appreciation for the thorough and thoughtful review both the Board of Supervisors and City Council have devoted to the Local Government Reorganization Commission recommendations.

To summarize, the Local Government Reorganization Commission recommended, among other suggestions, that the Board of Supervisors and the City Council:

- establish a Charter Commission with adequate staff and financing to hold public hearings and conduct public opinion polls for the purpose of

determining the content of a Charter Amendment for submission to the voters at the earliest general election, preferably November 1989; and,

- instruct the Charter Commission to consider the two models of government forwarded by the Local Government Reorganization Commission with the note that the Commission preferred the model known as the Local Control/Metropolitan Plan.

Attachments A, B and C are the timeline, budget and narrative work program (respectively) for the project estimated to cost approximately \$1,000,000. In addition, attachments D and E are the narrative description of the Phase I milestones to be achieved by the Sacramento Ad-Hoc Charter Commission during the remaining months of this calendar year and the corresponding budget for monies expended through that time. Total known estimated operating costs are \$170,000, of which \$110,000 are fairly firm operating estimates and \$60,000 simply "guesstimates" of unknown amounts to be bid by the consultants and law firms (preliminary discussions with consultants produce estimates which range from the budgeted \$30,000 to \$120,000).

I am convinced that the total work program and financing estimate at \$1,000,000 should be approved as soon as possible. However, I recognize the need for the Board of Supervisors and City Council to have as much quantifiable information as feasible before approving such a sensitive, expensive and important project. Therefore, while the Sacramento Ad-Hoc Charter Commission does not believe that the project scope can effectively be reduced it is in agreement to undertake only a portion of the work which would result in the kind of information the Board and City Council requires to make a comfortable decision.

On August 24, 1988, the Commission agreed to suggest implementing only Phase I, including fleshing of the two governmental restructuring concepts, conducting the public opinion poll, holding public hearings and report back with the results to the Board and City Council in January 1989. A more complete description is contained in attachment D to receive the results of the Phase I study and finance the balance of the project costs. If the Board and City Council agree with this limited implementation plan, I suggest you establish a joint meeting now to be held in early January 1989.

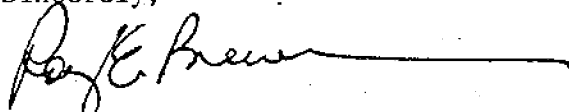
It is very important that the consultant be selected on the bases of both cost as well as the overall quality of the Phase I and Phase II work products contained in their proposals. Selecting a consultant only on the portion of the bid relating to Phase I and only on its costs may be troublesome and not result in the best overall selection. Therefore, the Sacramento Ad-Hoc Charter Commission urges you to permit it to have the financial flexibility to pick the best consultant even if the actual costs exceed the amount currently estimated in the Phase I budget.

The Sacramento Ad-Hoc Charter Commission believes its work should commence as soon as possible and that the governmental models proposed by the Local Government Reorganization Commission ought to receive a thorough public

Approval of the Phase I Work Program
September 15, 1988 Joint Meeting
Page 3

discussion and, if appropriate, that a ballot measure, probably a Charter Amendment, be submitted to the voters as soon as is practical. Without such timely action, incorporations will continue to be sought and may, in fact, occur which will, in our judgment, make it impossible to build an efficient and orderly solution to the problems identified by the Local Government Reorganization Commission.

Sincerely,



ROY BREWER, Chairman
Sacramento Ad-Hoc Charter Commission

RES:adj 88-633.cc

cc Brian Richter, County Executive
Walter J. Slipe, City Manager
City of Folsom
City of Galt
City of Isleton

All Districts

Attachments:

- A - Timeline
- B - Full Budget
- C - Work Program
- D - Milestones
- E - Phase I Budget

BUDGET

August 1, 1988 through July 31, 1989

Budget

SALARIES AND WAGES Positions (F.T.E.)

Executive Director	1.00	\$	
(Provided by Personal Service Agreement)			
Analyst	2.00		70,000
Secretary	1.00		29,700
Subtotal			<u>99,700</u>
Employee Benefits (15.2% of Salaries)			15,200
Subtotal Employee costs			<u>114,900</u>
Commission Expenses \$50/meeting			11,000
TOTAL POSITIONS AND SALARIES		4.00	\$ 125,900

SERVICES AND SUPPLIES

Advertising			1,000
Insurance			40,000
Office Supplies			7,700
Telephone			4,400
Legal Services			160,000
Financial Services			8,000
Cablecasting meetings			10,000
Equipment Rental			4,000
Other Professional Services			
Executive Director (80% time including indirect costs)			68,000
Consultant Services (Opinion Surveys)			50,000
Consultant Services (Fiscal/Policy Analysis)			325,000
Printing			13,000
Postage/Mail			3,000
Rent and Utilities \$1.23/sq. ft.			18,000

TOTAL SERVICES AND SUPPLIES		\$ 712,100
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TOTAL CONTINGENCIES		\$ 150,000
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TOTAL FIXED ASSETS		\$ 12,000
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GRAND TOTAL	P.T.E. 4.0	<u>\$1,000,000</u>
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DESCRIPTION OF PHASE I AND II OF THE STUDY

Attached is a chart detailing the major milestones to accomplish the two-phased \$1,000,000 study recommended by the Local Government Reorganization Commission and implemented by the Sacramento Ad-Hoc Charter Commission. Generally, the Commission will determine, through an initial opinion poll, which of the two models recommended by the Local Government Reorganization Commission (or most likely some other form of governance) is the most likely to receive voter approval if submitted in the form of a Charter Amendment.

Utilizing staff and consultant services, it will determine if governmental services and decisions can be more efficient under the model selected by the Sacramento Ad-Hoc Charter Commission when compared against the existing City and County government structure. The final result of the study must include sufficient fiscal, administrative and policy detail and be presented so as to be clearly understood by and enable the Sacramento Board of Supervisors, the Sacramento City Council, the voters of Sacramento and the Commission to make informed decisions about changes in the existing forms of government, most likely through a Charter Amendment.

Description of Study

The Ad-Hoc Charter Commission will be undertaking a two phased study as follows:

Phase I consists of developing and conducting an opinion poll to ascertain the Sacramento Voters desires, if any, for local government change and what changes are most acceptable and those which are not. The results of this initial opinion poll will assist the Commission in selecting a model governance structure, if any, to be studied in phase II from the two recommended by the Local Government Reorganization Commission and establishing policies for crafting the first draft of a Charter Amendment or Amendments for public scrutiny and recommendation.

Voter desires and acceptance of such issues as local elected community legislative bodies based on logical community boundaries, regional government services provided by a Metropolitan Legislature, merged police force, consolidated regional planning agency, local planning control at the neighborhood level and a general separation of service delivery between those provided at the neighborhood and at the metropolitan wide level are examples of the types information desired by the Commission. These are examples only; the Commission is seeking expert advice regarding the essential conceptual details which must be developed to conduct a meaningful opinion poll.

The Consultant will identify those elements of the two models detailed in Volume I of the Local Government Reorganization Commission's final "Observations and Recommendations" which require more specificity in order to conduct a productive initial opinion poll.

The Commission will also require immediate staff and consultant assistance to identify logical community boundaries for both models. The boundaries must be logical allocations of neighborhoods, but also comport with the legal requirements of equal legislative representation. Legal analysis and assistance will be provided by Commission Counsel. It is anticipated that these will be permanent community boundaries with mechanisms to provide for future annexations, if appropriate, or creation of new boundaries as rural areas become more urbanized. (The initial community boundaries are intended to be only definitive enough for the affected communities and the Sacramento Ad-Hoc Charter Commission, working together, to ultimately define the actual boundaries.)

The Consultant and staff will also develop an initial allocation of existing City and County governmental services between those which might logically be provided by a Metropolitan Board and those by the Local Community Councils for both conceptual models included in the Local Government Reorganization Commission's final "Observations and Recommendations".

Fleshing of the models and preparation of the questionnaire must be completed and approved by the Sacramento Ad-Hoc Charter Commission so that the first opinion poll is to be undertaken no later than October 19, 1988 with the written results including an analysis, no later than November 16, 1988.

During this period, the Commission Counsel will review and recommend the legal processes necessary for establishing of a Charter Commission to draft a Charter Amendment.

Phase II will not be undertaken until authorized by the Board and City Council, sometime in January 1989. However, it consists of an assessment of fiscal, policy and administrative impact, including conducting a second opinion poll of a select model government. If legally required, the Commission will secure all necessary assessments to comply with the California Environmental Quality Act of a defined but draft Charter Amendment based on a model defined by the Sacramento Ad-Hoc Charter Commission after its review of the first opinion poll.

The Charter Amendment will not include the consolidation of the Special Districts nor the Cities of Galt, Folsom or Isleton.

Phase II will result in sufficient fiscal and policy analysis to enable the Commission, Board of Supervisors, Sacramento City Council and the Voters to fully assess the impact of implementing a merger of City and County government and/or its functions as ultimately detailed in the proposed Charter Amendment.

The Commission expects to submit written recommendations including, if appropriate, a Charter Amendment for consideration by the Board and City Council on or about June 1989, which includes:

1. A legally acceptable Charter Amendment for submission to the Registrar of Voters and a description of the form of local government (assuming such a Charter Amendment is appropriate). This will also include a determination of logical community boundaries for the subunits of local government, if recommended.
2. Analysis of the expenditures per function per government, on a per capita basis and other appropriate indices, and comparisons of this data with similar data from comparable areas within California.
3. Trends of revenues and expenditures per government per function and forecasts:
 - a) assuming no reorganization;
 - b) assuming the most logical future incorporations and annexations (information and projections of future incorporations will be obtained from the Local Agency Formation Commission); and,
 - c) assuming reorganization.

Included in these trends will be an analysis of the potential economies of scale, new revenue sources, bond interest rates, and other unique aspects of reorganization.

4. Projections of revenues and expenditures per government, per function over five years at one year increments.
5. Five year projections of tax levies, fees or other local revenue sources for reorganized existing governments as well as future incorporated governments.
6. Estimate of transition costs from existing to new form of government.
7. Comparisons of tax levies, fees, or other local revenues sources at three and five year periods.
8. Relate representative comparisons to tax code areas. The intent of this element is to compare the funds paid by a homeowner for all government services against what might be paid under a new government structure or a series of incorporations.

9. Projections of bonding potentials for reorganized entity.
10. An analysis of potential use and feasibility of differing tax rates and levels of service within the reorganized government.
11. An analysis of the impact of the three smaller cities opting out, its effect on them and on the reorganized government.
12. An assessment of voter acceptance of a proposed Charter Amendment through public hearings held in the community as well as a second opinion survey.

It is anticipated that additional public hearings and adjustments to the draft Charter Amendment will be made when the Board of Supervisors and City Council conduct their hearings in June. Finally, while the Sacramento Ad-Hoc Charter Commission will actively participate with informing the voters and the informational program will be undertaken and financed by the private sector.

Sacramento Ad-Hoc Charter Commission

SUMMARY OF MAJOR MILESTONES FOR 1988

(PHASE I)

(This time schedule was developed utilizing the mandate from the Local Government Reorganization Commission that if a Charter Amendment is proposed it be placed on the November 1989 election.)

AUGUST 24

Commission establishes its organization, elects officers, adopts bylaws, establishes an Executive Committee, hires staff and establishes regular but initial meeting schedule. Initial draft Request For Consultant Proposals (RFP) circulated and referred to Executive Committee.

AUGUST 26

Executive Committee reviews RFP and develops its recommendation for Commission approval. Committee reviews and establishes process for selecting Commission legal counsel.

AUGUST 30

Commission approves and issues Consultant RFP as well as Executive Committee's recommendations for selecting Commission Counsel.

SEPTEMBER 1

RFP issued with three week response time for submission of detailed consultant proposals. Executive Committee and staff hold a pre-bid conference with consultants on September 7.

Consultants will bid a two-phased project. Although total project cost will be submitted by the consultant, only phase I (the opinion poll, community council boundaries and other limited activities will be awarded an initial contract). The remaining phase II (cost estimate and project proposal) will be utilized to determine if additional funds must be requested from the Board of Supervisors and City Council.

SEPTEMBER 7

Executive Committee conducts a pre-bid conference with interested respondents to RFP at 10:00 a.m. in the conference room, 1010 8th Street, Sacramento.

OCTOBER 4

Executive Committee reviews consultant proposals, conducts oral interviews and recommends a consultant for Commission approval.

OCTOBER 11

Commission awards consultant contract and consultant begins drafting survey questionnaire.

OCTOBER 25

Commission, upon receipt of initial legal advice, agrees on the concepts described in Volume I of the Local Government Reorganization Commission's recommendations and approves the opinion poll survey instrument.

OCTOBER 26

Consultant begins opinion poll.

NOVEMBER 22

Consultant submits written survey results.

DECEMBER 20

Commission reviews survey results, selects model for fiscal and policy analysis and requests additional funding for the project if appropriate. In addition, the Commission approves study assumptions (i.e. no employee will lose their job; and any reduction in force will be by attrition, utilize 1988 revenue information, etc.)

January 3, 1989

If funding approved by the Board of Supervisors and City Council, the Commission awards Phase II consultant work program and begins fiscal and policy analysis.

99-634.cc

August 1, 1988 through January 3, 1989

Monies Expended
by January 3, 1989

SALARIES AND WAGES Positions (F.T.E.)

Executive Director	1.00	\$
(Provided by Personal Service Agreement)		
Analyst	2.00	35,040
Secretary	1.00	8,040
Subtotal		<u>43,080</u>
Employee Benefits (15.2% of Salaries)		6,548
Subtotal Employee costs		<u>49,628</u>
Commission Expenses \$50/meeting		6,750
TOTAL POSITIONS AND SALARIES	4.00	\$ 56,378

SERVICES AND SUPPLIES

Advertising		0
Insurance		10,000
Office Supplies		2,150
Telephone		1,450
Legal Services		30,000
Financial Services		2,600
Cablecasting meetings		0
Equipment Rental		1,320
Other Professional Services		
Executive Director (80% time including indirect costs)		22,440
Consultant Services (Opinion Surveys)		30,000*
Consultant Services (Fiscal/Policy Analysis)		0
Printing		2,600
Postage/Mail		1,000
Rent and Utilities \$1.23/sq. ft.		3,645

(Estimate; Actual expenditures by Jan. 3, 1989 may exceed this estimate. Actual costs will be determined by bids from RFP response. Preliminary discussions with consultants show a range of \$30,000 to \$120,000.

TOTAL SERVICES AND SUPPLIES	\$107,205
------------------------------------	------------------

TOTAL CONTINGENCIES	\$ 0
---------------------	------

TOTAL FIXED ASSETS	\$ 12,000
--------------------	-----------

REVENUE	<5,583>
(From Local Government Reorganization Commission)	

GRAND TOTAL	F.T.E. 4.0	<u>\$170,000</u>
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RESOLUTION No. 88-798

Adopted by The Sacramento City Council on date of

RESOLUTION APPROVING THE RECOMMENDATIONS OF THE LOCAL GOVERNMENT REORGANIZATION COMMISSION CONCERNING A STUDY AND AUTHORIZING THE SACRAMENTO AD-HOC CHARTER COMMISSION PHASE I STUDY

WHEREAS, the Sacramento City Council finds and determines that it is important to explore possibilities for more efficient delivery of local government services through local government reorganization; and,

WHEREAS, while the Sacramento City Council approves the recommendations of the Local Government Reorganization Commission to undertake a study estimated to cost approximately \$1,000,000 to identify such possibilities through the establishment of a Charter Commission it requires more definite information before it can fully finance the effort, and,

WHEREAS, Phase I of the study will provide such definitive information at a cost of \$170,000 plus legal and public opinion survey consultant costs.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sacramento that the City Council:

1. Approves the full scope of the study recommended by the Local Government Reorganization Commission to be implemented by the Sacramento Ad-Hoc Charter Commission; and,
2. Authorizes the Sacramento Ad-Hoc Charter Commission to undertake only Phase I of the recommended study which will provide additional data upon which the City Council will make a final determination to undertake and finance the balance of the study; and,
3. Approves financing of the Phase I study at a cost of \$170,000 plus legal and public polling consultant costs based upon the receipt of actual bids for such services from the \$500,000 available from the Sacramento Metropolitan Cable Television Commission.

ATTEST:

MAYOR

APPROVED
BY THE CITY COUNCIL

SEP 15 1988

CITY CLERK

OFFICE OF THE
CITY CLERK

COUNTY OF SACRAMENTO

Inter-Department Correspondence

RECEIVED
CITY OF SACRAMENTO
SEP 22 2 02 PM '88
Date September 19, 1988

*Spec Mtg
9-15-88
1A*

To : Brian Richter, County Executive
Walter J. Slipe, City Manager

From : *3rd* Beverly A. Williams, Clerk
Board of Supervisors

Subject : Item No. 1 - September 15, 1988 Agenda

Joint meeting of the Sacramento City Council/Sacramento County Board of Supervisors with the Sacramento Ad Hoc Charter Commission

The Board of Supervisors, at a special meeting with the Sacramento City Council on September 15, 1988, moved to approve the Funding Agreement by Resolution No. 88-2315; Approved recommendations 1, 3 and 4 of the September 15, 1988 memorandum by Resolution No. 88-2316; and continued meeting to January 5, 1989 at 2:00 p.m.

The Sacramento City Council approved all 4 recommendations by Resolution Nos. 88-797 and 88-798.

BAW:hd

cc: Roy Brewer, Chairman, Sacramento Ad Hoc Charter Commission
City of Folsom
City of Galt
City of Isleton

SACRAMENTO AD-HOC CHARTER COMMISSION

1010 8th Street, Sacramento, CA 95814, 440-6661

September 6, 1988

For Joint Meeting of:
September 15, 1988

TO: Members, Sacramento Board of Supervisors
Members, Sacramento City Council

APPROVED
BY RESOLUTION # 88-2315
BOARD OF SUPERVISORS

FROM: Roy Brewer, Chairman
Sacramento Ad-Hoc Charter Commission

and 88-2316

SEP 15 1988

SUBJECT: APPROVAL AND FINANCING OF THE SACRAMENTO AD-HOC CHARTER
COMMISSION'S PHASE I WORK PROGRAM

C. J. Williams
Chair of the Board

RECOMMENDATION

It is the recommendation of the Sacramento Ad-Hoc Charter Commission that the Board of Supervisors and the Sacramento City Council:

1. Approve the full \$1,000,000 work program as recommended by the Local Government Reorganization and the Sacramento Ad-Hoc Charter Commission; but
2. Utilizing only a portion of the \$500,000, permit the Sacramento Ad-Hoc Charter Commission to implement only Phase I of the work program, not to exceed \$170,000 plus any upward adjustment based on actual consultant bids to undertake this portion of the study; and,
3. Instruct the Sacramento Ad-Hoc Charter Commission to report back with the results of Phase I and their recommendations to proceed with the project at a joint meeting with the Board of Supervisors and the City Council at 2:00 p.m., Thursday, January 5, 1989 in the Board of Supervisors Chambers.

BACKGROUND

On behalf of the Sacramento Ad-Hoc Charter Commission, I wish to express our appreciation for the thorough and thoughtful review both the Board of Supervisors and City Council have devoted to the Local Government Reorganization Commission recommendations.

To summarize, the Local Government Reorganization Commission recommended, among other suggestions, that the Board of Supervisors and the City Council:

- establish a Charter Commission with adequate staff and financing to hold public hearings and conduct public opinion polls for the purpose of

determining the content of a Charter Amendment for submission to the voters at the earliest general election, preferably November 1989; and,

- instruct the Charter Commission to consider the two models of government forwarded by the Local Government Reorganization Commission with the note that the Commission preferred the model known as the Local Control/Metropolitan Plan.

Attachments A, B and C are the timeline, budget and narrative work program (respectively) for the project estimated to cost approximately \$1,000,000. In addition, attachments D and E are the narrative description of the Phase I milestones to be achieved by the Sacramento Ad-Hoc Charter Commission during the remaining months of this calendar year and the corresponding budget for monies expended through that time. Total known estimated operating costs are \$170,000, of which \$110,000 are fairly firm operating estimates and \$60,000 simply "guesstimates" of unknown amounts to be bid by the consultants and law firms (preliminary discussions with consultants produce estimates which range from the budgeted \$30,000 to \$120,000).

I am convinced that the total work program and financing estimate at \$1,000,000 should be approved as soon as possible. However, I recognize the need for the Board of Supervisors and City Council to have as much quantifiable information as feasible before approving such a sensitive, expensive and important project. Therefore, while the Sacramento Ad-Hoc Charter Commission does not believe that the project scope can effectively be reduced it is in agreement to undertake only a portion of the work which would result in the kind of information the Board and City Council requires to make a comfortable decision.

On August 24, 1988, the Commission agreed to suggest implementing only Phase I, including fleshing of the two governmental restructuring concepts, conducting the public opinion poll, holding public hearings and report back with the results to the Board and City Council in January 1989. A more complete description is contained in attachment D to receive the results of the Phase I study and finance the balance of the project costs. If the Board and City Council agree with this limited implementation plan, I suggest you establish a joint meeting now to be held in early January 1989.

It is very important that the consultant be selected on the bases of both cost as well as the overall quality of the Phase I and Phase II work products contained in their proposals. Selecting a consultant only on the portion of the bid relating to Phase I and only on its costs may be troublesome and not result in the best overall selection. Therefore, the Sacramento Ad-Hoc Charter Commission urges you to permit it to have the financial flexibility to pick the best consultant even if the actual costs exceed the amount currently estimated in the Phase I budget.

The Sacramento Ad-Hoc Charter Commission believes its work should commence as soon as possible and that the governmental models proposed by the Local Government Reorganization Commission ought to receive a thorough public

Approval of the Phase I Work Program
September 15, 1988 Joint Meeting
Page 3

discussion and, if appropriate, that a ballot measure, probably a Charter Amendment, be submitted to the voters as soon as is practical. Without such timely action, incorporations will continue to be sought and may, in fact, occur which will, in our judgment, make it impossible to build an efficient and orderly solution to the problems identified by the Local Government Reorganization Commission.

Sincerely,



ROY BREWER, Chairman
Sacramento Ad-Hoc Charter Commission

RES:adj 88-633.cc

cc Brian Richter, County Executive
Walter J. Slipe, City Manager
City of Folsom
City of Galt
City of Isleton

Attachments:

- A - Timeline
- B - Full Budget
- C - Work Program
- D - Milestones
- E - Phase I Budget

Charter Commission, Revision 23, 8/12/86
 Prepared by BOB SMITH

Job Description	Aug			Sep			Oct			Nov			Dec			Jan			Feb			Mar			Apr			May														
	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	31	7	14	21	28	7	14	21	28	4	11	18	25	2	9			
1 Appoint Ad-Hoc Commission	X
2 BOARD & COUNCIL APPROVE BUDGET	X
3 First meeting of Ad-Hoc Comm.	.	0	
4 Comm App Budget & Hire Staff	.	0	
5 Executive Committee Select Alt.	.)====)	
6 Review Consultant RFP	.	0====)	
7 Request Consultant Proposals	.	.)=====X	
8 Seek Preliminary Legal Advice	.	.)=====)	
9 Ex Comm Interview Consultants	1	
10 Commission Select Consultant)====)	
11 Hire Consultant	1	
12 Dev Concepts of Two Government	.	.)=====)	
13 Public Input on Two Concepts	.	0=====)	
14 Consultant Draft Questionair)=====)	
15 Commission Approve Survey	1	
16 Conduct 1st Opinion Survey)=====)	
17 Written Survey Results)====)	
18 Research Charter Commission	0=====)		
19 APPOINT CHARTER COMMISSION)=====)		
20 SECURE ANY ADDITIONAL FUNDING	1		
21 Commission Modify Plan)=====)		
22 Comm Select Model For Study	1		
23 Comm Approv Study Assumptions	1		
24 Detailed Fiscal Analysis-Const	0=====)		
25 Conduct 2nd Opinion Poll		
26 Conduct Public Hearings on Plan	0=====)		
27 Finalize Charter Amendment		
28 BOARD & COUNCIL REVIEW CHARTER		
29 Public Comment re. Charter		
30 Submit Charter to Registrar		
31 VOTE APPROVAL/DISAPPROVAL		
32 Inform the Public re. Charter		

- 0 - Explanation
- . - Duration of a normal job
- 0.5 - Slack time for a normal job
- ==== - Duration of a critical path job
- ==== - Duration of a completed job
- 1 - Job with zero duration
- 0==== - Job with no prerequisites
- ==== - Job with no successors

BUDGET

August 1, 1988 through July 31, 1989

Budget

SALARIES AND WAGES Positions (F.T.E.)

Executive Director	1.00	\$	
(Provided by Personal Service Agreement)			
Analyst	2.00		70,000
Secretary	1.00		29,700
Subtotal			<u>99,700</u>
Employee Benefits (15.2% of Salaries)			15,200
Subtotal Employee costs			<u>114,900</u>
Commission Expenses \$50/meeting			11,000
<hr/>			
TOTAL POSITIONS AND SALARIES	4.00	\$	125,900
<hr/>			

SERVICES AND SUPPLIES

Advertising			1,000
Insurance			40,000
Office Supplies			7,700
Telephone			4,400
Legal Services			160,000
Financial Services			8,000
Cablecasting meetings			10,000
Equipment Rental			4,000
Other Professional Services			
Executive Director (80% time including indirect costs)			68,000
Consultant Services (Opinion Surveys)			50,000
Consultant Services (Fiscal/Policy Analysis)			325,000
Printing			13,000
Postage/Mail			3,000
Rent and Utilities \$1.23/sq. ft.			18,000
<hr/>			
TOTAL SERVICES AND SUPPLIES		\$	712,100
<hr/>			

TOTAL CONTINGENCIES \$ 150,000

TOTAL FIXED ASSETS \$ 12,000

GRAND TOTAL F.T.E. 4.0 \$1,000,000

DESCRIPTION OF PHASE I AND II OF THE STUDY

Attached is a chart detailing the major milestones to accomplish the two-phased \$1,000,000 study recommended by the Local Government Reorganization Commission and implemented by the Sacramento Ad-Hoc Charter Commission. Generally, the Commission will determine, through an initial opinion poll, which of the two models recommended by the Local Government Reorganization Commission (or most likely some other form of governance) is the most likely to receive voter approval if submitted in the form of a Charter Amendment.

Utilizing staff and consultant services, it will determine if governmental services and decisions can be more efficient under the model selected by the Sacramento Ad-Hoc Charter Commission when compared against the existing City and County government structure. The final result of the study must include sufficient fiscal, administrative and policy detail and be presented so as to be clearly understood by and enable the Sacramento Board of Supervisors, the Sacramento City Council, the voters of Sacramento and the Commission to make informed decisions about changes in the existing forms of government, most likely through a Charter Amendment.

Description of Study

The Ad-Hoc Charter Commission will be undertaking a two phased study as follows:

Phase I consists of developing and conducting an opinion poll to ascertain the Sacramento Voters desires, if any, for local government change and what changes are most acceptable and those which are not. The results of this initial opinion poll will assist the Commission in selecting a model governance structure, if any, to be studied in phase II from the two recommended by the Local Government Reorganization Commission and establishing policies for crafting the first draft of a Charter Amendment or Amendments for public scrutiny and recommendation.

Voter desires and acceptance of such issues as local elected community legislative bodies based on logical community boundaries, regional government services provided by a Metropolitan Legislature, merged police force, consolidated regional planning agency, local planning control at the neighborhood level and a general separation of service delivery between those provided at the neighborhood and at the metropolitan wide level are examples of the types information desired by the Commission. These are examples only; the Commission is seeking expert advice regarding the essential conceptual details which must be developed to conduct a meaningful opinion poll.

The Consultant will identify those elements of the two models detailed in Volume I of the Local Government Reorganization Commission's final "Observations and Recommendations" which require more specificity in order to conduct a productive initial opinion poll.

The Commission will also require immediate staff and consultant assistance to identify logical community boundaries for both models. The boundaries must be logical allocations of neighborhoods, but also comport with the legal requirements of equal legislative representation. Legal analysis and assistance will be provided by Commission Counsel. It is anticipated that these will be permanent community boundaries with mechanisms to provide for future annexations, if appropriate, or creation of new boundaries as rural areas become more urbanized. (The initial community boundaries are intended to be only definitive enough for the affected communities and the Sacramento Ad-Hoc Charter Commission, working together, to ultimately define the actual boundaries.)

The Consultant and staff will also develop an initial allocation of existing City and County governmental services between those which might logically be provided by a Metropolitan Board and those by the Local Community Councils for both conceptual models included in the Local Government Reorganization Commission's final "Observations and Recommendations".

Fleshing of the models and preparation of the questionnaire must be completed and approved by the Sacramento Ad-Hoc Charter Commission so that the first opinion poll is to be undertaken no later than October 19, 1988 with the written results including an analysis, no later than November 16, 1988.

During this period, the Commission Counsel will review and recommend the legal processes necessary for establishing of a Charter Commission to draft a Charter Amendment.

Phase II will not be undertaken until authorized by the Board and City Council, sometime in January 1989. However, it consists of an assessment of fiscal, policy and administrative impact, including conducting a second opinion poll of a select model government. If legally required, the Commission will secure all necessary assessments to comply with the California Environmental Quality Act of a defined but draft Charter Amendment based on a model defined by the Sacramento Ad-Hoc Charter Commission after its review of the first opinion poll.

The Charter Amendment will not include the consolidation of the Special Districts nor the Cities of Galt, Folsom or Isleton.

Phase II will result in sufficient fiscal and policy analysis to enable the Commission, Board of Supervisors, Sacramento City Council and the Voters to fully assess the impact of implementing a merger of City and County government and/or its functions as ultimately detailed in the proposed Charter Amendment.

The Commission expects to submit written recommendations including, if appropriate, a Charter Amendment for consideration by the Board and City Council on or about June 1989, which includes:

1. A legally acceptable Charter Amendment for submission to the Registrar of Voters and a description of the form of local government (assuming such a Charter Amendment is appropriate). This will also include a determination of logical community boundaries for the subunits of local government, if recommended.
2. Analysis of the expenditures per function per government, on a per capita basis and other appropriate indices, and comparisons of this data with similar data from comparable areas within California.
3. Trends of revenues and expenditures per government per function and forecasts:
 - a) assuming no reorganization;
 - b) assuming the most logical future incorporations and annexations (information and projections of future incorporations will be obtained from the Local Agency Formation Commission); and,
 - c) assuming reorganization.

Included in these trends will be an analysis of the potential economies of scale, new revenue sources, bond interest rates, and other unique aspects of reorganization.

4. Projections of revenues and expenditures per government, per function over five years at one year increments.
5. Five year projections of tax levies, fees or other local revenue sources for reorganized existing governments as well as future incorporated governments.
6. Estimate of transition costs from existing to new form of government.
7. Comparisons of tax levies, fees, or other local revenues sources at three and five year periods.
8. Relate representative comparisons to tax code areas. The intent of this element is to compare the funds paid by a homeowner for all government services against what might be paid under a new government structure or a series of incorporations.

9. Projections of bonding potentials for reorganized entity.
10. An analysis of potential use and feasibility of differing tax rates and levels of service within the reorganized government.
11. An analysis of the impact of the three smaller cities opting out, its effect on them and on the reorganized government.
12. An assessment of voter acceptance of a proposed Charter Amendment through public hearings held in the community as well as a second opinion survey.

It is anticipated that additional public hearings and adjustments to the draft Charter Amendment will be made when the Board of Supervisors and City Council conduct their hearings in June. Finally, while the Sacramento Ad-Hoc Charter Commission will actively participate with informing the voters and the informational program will be undertaken and financed by the private sector.

Sacramento Ad-Hoc Charter Commission

SUMMARY OF MAJOR MILESTONES FOR 1988

(PHASE I)

(This time schedule was developed utilizing the mandate from the Local Government Reorganization Commission that if a Charter Amendment is proposed it be placed on the November 1989 election.)

AUGUST 24

Commission establishes its organization, elects officers, adopts bylaws, establishes an Executive Committee, hires staff and establishes regular but initial meeting schedule. Initial draft Request For Consultant Proposals (RFP) circulated and referred to Executive Committee.

AUGUST 26

Executive Committee reviews RFP and develops its recommendation for Commission approval. Committee reviews and establishes process for selecting Commission legal counsel.

AUGUST 30

Commission approves and issues Consultant RFP as well as Executive Committee's recommendations for selecting Commission Counsel.

SEPTEMBER 1

RFP issued with three week response time for submission of detailed consultant proposals. Executive Committee and staff hold a pre-bid conference with consultants on September 7.

Consultants will bid a two-phased project. Although total project cost will be submitted by the consultant, only phase I (the opinion poll, community council boundaries and other limited activities will be awarded an initial contract). The remaining phase II (cost estimate and project proposal) will be utilized to determine if additional funds must be requested from the Board of Supervisors and City Council.

SEPTEMBER 7

Executive Committee conducts a pre-bid conference with interested respondents to RFP at 10:00 a.m. in the conference room, 1010 8th Street, Sacramento.

OCTOBER 4

Executive Committee reviews consultant proposals, conducts oral interviews and recommends a consultant for Commission approval.

OCTOBER 11

Commission awards consultant contract and consultant begins drafting survey questionnaire.

OCTOBER 25

Commission, upon receipt of initial legal advice, agrees on the concepts described in Volume I of the Local Government Reorganization Commission's recommendations and approves the opinion poll survey instrument.

OCTOBER 26

Consultant begins opinion poll.

NOVEMBER 22

Consultant submits written survey results.

DECEMBER 20

Commission reviews survey results, selects model for fiscal and policy analysis and requests additional funding for the project if appropriate. In addition, the Commission approves study assumptions (i.e. no employee will lose their job; and any reduction in force will be by attrition, utilize 1988 revenue information, etc.)

January 3, 1989

If funding approved by the Board of Supervisors and City Council, the Commission awards Phase II consultant work program and begins fiscal and policy analysis.

99-634.cc

August 1, 1988 through January 3, 1989

Monies Expended
by January 3, 1989

SALARIES AND WAGES Positions (F.T.E.)

Executive Director (Provided by Personal Service Agreement)	1.00	\$	
Analyst	2.00		35,040
Secretary	1.00		8,040
Subtotal			43,080
Employee Benefits (15.2% of Salaries)			6,548
Subtotal Employee costs			49,628
Commission Expenses \$50/meeting			6,750
TOTAL POSITIONS AND SALARIES	4.00	\$	56,378

SERVICES AND SUPPLIES

Advertising			0
Insurance			10,000
Office Supplies			2,150
Telephone			1,450
Legal Services			30,000
Financial Services			2,600
Cablecasting meetings			0
Equipment Rental			1,320
Other Professional Services			
Executive Director (80% time including indirect costs)			22,440
Consultant Services (Opinion Surveys)			30,000*
Consultant Services (Fiscal/Policy Analysis)			0
Printing			2,600
Postage/Mail			1,000
Rent and Utilities \$1.23/sq. ft.			3,645

(Estimate; Actual expenditures by Jan. 1989 may exceed this estimate. Actual costs will be determined by bids from RFP responses. Preliminary discussions with consultants show a range of \$30,000 to \$120,000.

TOTAL SERVICES AND SUPPLIES \$107,205

TOTAL CONTINGENCIES \$ 0

TOTAL FIXED ASSETS \$ 12,000

REVENUE <5,583>
(From Local Government Reorganization Commission)

GRAND TOTAL F.T.E. 4.0 \$170,000

RESOLUTION OF THE SACRAMENTO COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 88-2315

WHEREAS, the Sacramento Metropolitan Cable Television Commission agreed to repay up to \$500,000 of prior litigation debt due the County of Sacramento and,

WHEREAS, the Sacramento County Board of Supervisors finds and determines that it is important that the Sacramento Ad-Hoc Charter Commission explore possibilities for more efficient delivery of local government services through local government reorganization; and,

WHEREAS, Phase I of the Sacramento Ad-Hoc Charter Commission study will provide such definitive information at a cost of \$170,000 plus legal and public opinion survey consultant costs; and,

WHEREAS, the Sacramento Board of Supervisors desires to utilize a portion of this available financing to undertake Phase I of the Sacramento Ad-Hoc Charter Commission study.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento County Board of Supervisors that the Chairman of the Board is authorized to execute the \$500,000 repayment agreement between the City of Sacramento, County of Sacramento and the Sacramento Metropolitan Cable Television Commission.

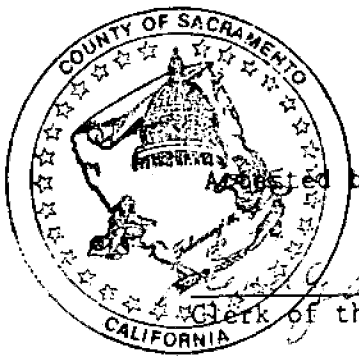
On a motion by Supervisor I. COLLIN, seconded by Supervisor J. STRENG, the foregoing resolution was passed and adopted this 15th day of Sept., 1988 by the following vote to wit:

- Ayes: Supervisor, Collin, T. Johnson, Streng
- Noes: Supervisor, None
- Absent: Supervisor, Smoley

Abstain: Supervisor, G. Johnson Sacramento County Board of Supervisors

By: Jim Streng
Chairman

In accordance with Section 25133 of the Government Code of the State of California a copy of this document has been delivered to the Chairman of the Board of Supervisors, County of Sacramento on



Attest: by: [Signature]
Clerk of the Board

SEP 15 1988

FILED

By: [Signature]
Deputy Clerk, Board of Supervisors

SEP 15 1988

88-651.cc

BOARD OF SUPERVISORS
BY: [Signature]
CLERK OF THE BOARD

RESOLUTION OF THE SACRAMENTO COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 88-2316

WHEREAS, the Sacramento County Board of Supervisors finds and determines that it is important to explore possibilities for more efficient delivery of local government services through local government reorganization; and,

WHEREAS, while the Sacramento County Board of Supervisors approves the recommendations of the Local Government Reorganization Commission to undertake a study estimated to cost approximately \$1,000,000 to identify such possibilities through the establishment of a Charter Commission it requires more definitive information before it can fully finance the effort; and,

WHEREAS, Phase I of the study will provide such definitive information at a cost of \$170,000 plus legal and public opinion survey consultant costs.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento County Board of Supervisors that the Board of Supervisors:

1. Authorizes the Sacramento Ad-Hoc Charter Commission to undertake only Phase I of the recommended study which will provide additional data upon which the Board of Supervisors will make a final determination to undertake and finance the balance of the study; and,
2. Approves financing of the Phase I study as a cost of \$170,000 plus legal and public polling consultant costs based upon the receipt of actual bids for such services from the \$500,000 available from the Sacramento Metropolitan Cable Television Commission.

On a motion by Supervisor I. COLLIN, seconded by Supervisor J. STRENG, the foregoing resolution was passed and adopted this 15th day of Sept., 1988 by the following vote to wit:

Ayes: Supervisors, Collin, T. Johnson, Streng

Noes: Supervisors, None

Absent: Supervisors, Smoley

Abstain: Supervisors G. Johnson SACRAMENTO COUNTY BOARD OF SUPERVISORS



Attested by: [Signature]
Clerk of the Board

By: [Signature: Jim Streng]
Chairman

FILED

SEP 15 1988

SEP 15 1988

[Signature]
BOARD OF SUPERVISORS
CLERK OF THE BOARD

In accordance with Section 25103 of the Government Code of the State of California a copy of this document has been delivered to the Chairman of the Board of Supervisors, County of Sacramento on

By: [Signature]
Deputy Clerk, Board of Supervisors

October 5, 1988

Sacramento Metropolitan Cable Television Commission
1010 8th Street
Sacramento, CA 95814

Dear Gentlemen:

On September 15, 1988, the Sacramento City Council adopted Resolution No. 88-797 authorizing the execution of City Agreement #88053, Charter Commission Funding Agreement.

Enclosed, for your records, is one fully certified copy of said agreement and authorizing resolution.

Sincerely,

LORRAINE MAGANA, CITY CLERK

JANICE BEAMAN
Acting Assistant City Clerk

JB/cc/1
Enclosure

cc: County of Sacramento
Risk Management