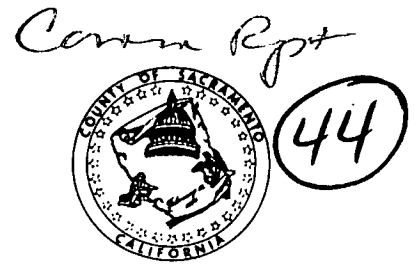




**SACRAMENTO
HOUSING AND REDEVELOPMENT
AGENCY**



May 21, 1984

Sacramento City Council
Redevelopment Agency of the
City of Sacramento
Sacramento, California.

APPROVED
BY THE CITY COUNCIL
MAY 29 1984

CITY MANAGER'S OFFICE
RECEIVED
MAY 23 1984

Honorable Members in Session
OFFICE OF THE
CITY CLERK

SUBJECT: Amendments to the 79/80, 80/81, 81/82, 1982 and 1983
Community Development Block Grant (CDBG) Program
(Del Paso A/D #6A, Hagginwood Center and Child Care
Center)

SUMMARY

The attached budget amendments reprogram surplus funds to the 1983 Contingency, and thereby create funding for two existing projects which need budget supplements (Del Paso A/D #6A and Hagginwood Center Improvements) and one new project (Child Care Center Improvements).

BACKGROUND

As you know, the CDBG program is periodically amended to ensure surplus or unused funds are programmed to active projects. Chart A shows completed projects with surplus funds which are recommended to be reprogrammed to the 1983 Contingency Fund. Additionally, this Chart shows projects recommended for Contingency funding. These projects are:

1. Del Paso Heights #6A:

This project is currently jointly funded with tax increment (\$125,000) and CDBG (\$475,000). An additional \$35,000 is needed to cover the low bid on this project. The low bidder, R.C. Collet, was within 1% of the engineering estimate for the project.

5-29-84
All Districts

Page 1

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is essential for the proper management of the organization's finances and for ensuring compliance with applicable laws and regulations.

2. The second part of the document outlines the specific procedures that must be followed when recording transactions. This includes the requirement to use the correct accounting entries and to ensure that all supporting documentation is properly maintained and filed.

3. The third part of the document discusses the role of the accounting department in providing accurate and timely financial information to management. It highlights the importance of regular reporting and the need to identify and address any discrepancies or errors as soon as they are discovered.

4. The fourth part of the document addresses the issue of internal controls and the need to implement effective measures to prevent fraud and other types of financial misstatements. It stresses the importance of a strong internal control system and the role of the accounting department in monitoring and evaluating its effectiveness.

5. The fifth part of the document discusses the importance of maintaining accurate records of all transactions.

6. The sixth part of the document outlines the specific procedures that must be followed when recording transactions. This includes the requirement to use the correct accounting entries and to ensure that all supporting documentation is properly maintained and filed.

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

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Redevelopment Agency of the
City of Sacramento
Sacramento, California
Page Two

2. Hagginwood Community Center:

In 1983, the City Council allocated funds (\$60,000) for improvements to the Hagginwood Community Center. Since, that time an energy audit of the facility was conducted which indicated that retrofitting for energy conservation was needed. The energy retrofit program is estimated to cost an additional \$27,000, and is being recommended for funding this year.

For you future information, a second phase of improvements for Hagginwood Park has been identified by Community Services which would include ball diamond renovation, high pressure sodium lighting and improved irrigation. This second phase would cost approximately \$45,000, and will be referred to the Del Paso Heights Project Area Committee for future 1985, or 1986 funding.

3. Child Care Center Improvements:

An inspection of the River Oaks and Dos Rios Child Development Centers by the office of Child Development resulted in the following improvements being necessary to maintain their State of California license to operate day care centers:

River Oaks

A.	Wall papering all rooms.	\$ 3,587
B.	Carpet all floors except the dining area and kitchen area.	2,782
C.	Remove dining area and kitchen area carpet and replace with linoleum tile.	928
D.	New baseboards throughout entire center.	568

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SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

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Redevelopment Agency of the
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Sacramento, California
Page Three

E.	Install 25 shelves for storage of art materials and supplies.	400
F.	Replace all windows shades (both centers).	1,269
	TOTAL	\$ 9,534

Dos Rios

A.	Painting entire interior of center.	\$ 1,070
B.	Carpet entire center.	2,546
	TOTAL	\$ 3,616

It is being recommended that \$13,150 be reprogrammed from contingency to cover these costs.

ENVIRONMENTAL REVIEW

Del Paso Heights 6A has received prior environmental clearance from both CEQA and NEPA. Hagginwood Center improvements and the Child Care improvements will be submitted for review, however, no significant impacts are anticipated.

POLICY IMPLICATIONS

The recommended reprogrammings are consistent with CDBG regulation, and in keeping with our local community development targeting strategy. The Child Development Center recommendations represent a new policy direction. It should be made clear that, although the centers are not located in CDBG target areas, this is a one time expenditure, which will benefit low-moderate income families living in the River Oaks and Dos Rios housing projects.

FINANCIAL DATA

The recommended reprogramming will decrease the 1983 Contingency from \$121,909 to \$ 97,109. (Staff recommends that the remaining funds be reserved until current year construction bids are received.)

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Sacramento, California
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VOTE AND RECOMMENDATION OF COMMISSION

At its regular meeting of May 21, 1984, the Sacramento Housing and Redevelopment Commission adopted a motion recommending adoption of the attached resolution. The votes were as follows:

AYES: Amundson, Angelides, Glud, Hall, Luevano, Miller, Moose, Ose,
Pettit, Vargas, Walton, Teramoto

NOES: None

ABSENT: Luttrell

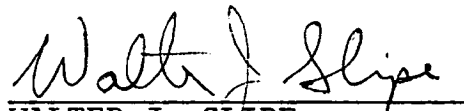
RECOMMENDATION

The staff recommends adoption of the attached resolution reprogramming \$50,350.60 in surplus funds to 1983 Contingency; adding \$35,000 to Del Paso Heights A/D #6A, adding \$27,000 to Hagginwood Community Center and appropriating \$13,150 to Child Care improvements at River Oaks and Dos Rios.

Respectfully submitted,


WILLIAM H. EDGAR
Executive Director

TRANSMITTAL TO COUNCIL


WALTER J. SLIPE
City Manager

Contact Person: Trish Davey

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RESOLUTION No. 84-457

Adopted by The Sacramento City Council on date of

May 29, 1984

**AMENDMENTS TO THE 79/80, 80/81, 81/82,
82 AND 83 COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

**SECTION 1. The City Council hereby approves the amend-
ments to the above-referenced Community Development Block Grant
Programs, as specified in Chart A, attached to this Resolution.**

**SECTION 2. The City Council approves an amendment to
the City's Capital Improvement Plan and Budget reflecting in-
creases for Del Paso Heights A/D #6A and Hagginwood Center
Improvements, as specified in Chart A.**

MAYOR

ATTEST:

CITY CLERK

MAY 29 1984

APPROVED
BY THE CITY COUNCIL

MAY 29 1984

OFFICE OF THE
CITY CLERK

44

RESOLUTION NO. 84-031

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

ON DATE OF

May 29, 1984

AMENDING 1984 AGENCY BUDGET

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO:

Section 1. The 1984 Agency Budget is hereby amended in accordance with the specific reprogramming actions outlined in Chart A attached to this Resolution.

CHAIRMAN

ATTEST:

SECRETARY

APPROVED
SACRAMENTO REDEVELOPMENT AGENCY
CITY OF SACRAMENTO

MAY 29 1984

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CHART A: RECOMMENDED REPROGRAMMING ACTIONS

(6)

YEAR/COST CENTER	PROJECT	CURRENT ALLOCATION	REPROGRAMMED ALLOCATION	NET CHANGE TO CONTINGENCY	COMMENTS
83/4286	CONTINGENCY		BEGINNING CONTINGENCY BALANCE:		\$ 121,909.33
83/4113	Oak Park Center	\$250,000	\$217,619.31	+ 32,380.69	Project complete. Surplus Funds.
80/81 4117	CDMG Audit	10,000	9,696.68	+ 303.32	Project complete. Surplus Funds.
81/82 4209	Relocation	59,600.20	59,376.20	+ 224.00	Project Complete. Surplus Funds.
81/82 4271	Oak Park Land Acquisition	188,168.25	186,961.47	+ 206.78	Project Complete. Surplus Funds.
81/82 4226	Alkali Parking	9,150.00	7,792.02	+ 1,357.98	" "
81/82 4249	Freeport Vehicle Curbs	8,000.00	7,463.95	+ 536.05	" "
81/82 4227	Mortgage Revenue Bond	7,500.00	-0-	+ 7,500	Project Cancelled.
82/4256	Shared Housing	30,800	30,626.49	+ 173.51	Project Complete. Surplus Funds.
82/4272	Southgate Preferential Parking	12,000	5,652.92	+ 6,347.08	Project Complete. Surplus Funds.
83/0520	Del Paso PAC	96,073	95,655.11	+ 417.89	" "
83/0620	Alkali PAC	75,890	75,003.42	+ 886.58	" "
83/0720	Oak Park PAC	69,893	69,876.28	+ 16.72	" "
82/4268	Del Paso A/D #6A	475,000	510,000	- 35,000 -	Additional funds needed to cover low bid.
83/4288	Hagginwood Center Improvements	60,000	87,000	- 27,000 -	Funds needed to cover costs of energy retrofit.
84/ (new project)	Public Housing Child Care Improvements	-0-	13,150	- 13,150 -	New project.
			ENDING CONTINGENCY BALANCE:		\$ 97,109.93

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84-031

RESOLUTION NO.

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

ON DATE OF

May 29, 1984

AMENDING 1984 AGENCY BUDGET

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO:

Section 1. The 1984 Agency Budget is hereby amended in accordance with the specific reprogramming actions outlined in Chart A attached to this Resolution.

CHAIRMAN

ATTEST:

William H. Elgar
SECRETARY

84-031

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CHART A: RECOMMENDED REPROGRAMMING ACTIONS

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			ENDING CONTINGENCY BALANCE:		\$ 97,109.93