



**REPORT TO
Personnel and Public Employees Committee
City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604
www.cityofsacramento.org**

6

**Discussion Calendar
August 16, 2011**

**Honorable Chair and Members of
The Personnel and Public Employees Committee**

Title: Review of Applications for Utilities Rate Advisory Commission

Location/Council District: (Citywide)

Recommendation: Review applications and nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk;
Jessica Hess, Media Specialist, (916) 808-8260, Department of Utilities.

Presenters: None

Department: City Clerk's Office / Department

Division: N/A

Organization No: 04001011

Description/Analysis

Issue: Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

Policy Considerations: None.

Environmental Considerations: None.

Commission/Committee Action: None.

Rational for Recommendation: To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

Financial Considerations: None.

Emerging Small Business Development (ESBD): None.



Respectfully Submitted by: _____

Katia Ligaiviu,
Deputy City Clerk

Recommendation Approved:



Stephanie Mizuno,
Assistant City Clerk

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ATTACHMENT 1

Background:

The following applicants are under consideration for positions on city boards and commissions.

Board/Commission:	Utilities Rate Advisory Commission
Available Positions:	Two (2)
Category Description(s):	Category B: Public-at-large
Status of Incumbent:	Ernest Lehr and William Harriman – Both resigned

No.	Applicant Name	District	Category	Comments
1	Jeff Donlevy	6	B	
2	Kevin Schubert	3	B	

Applicant Name:	Jeff Donlevy	
Applying for:		
<u>Utilities Rate Advisory Commission</u>		
Incumbent?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<ul style="list-style-type: none"> • Resident of District 6 for 8 years. • Would like to serve on this position. • He has worked in recycling for the past 20 years so he understands services & budgets, as well as the projects affected by the Department of Utilities. 		
<u>Utilities Rate Advisory Commission</u>		
Applicant Name:	Kevin Schubert	
Applying for:		
<u>Utilities Rate Advisory Commission</u>		
Incumbent?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<ul style="list-style-type: none"> • Recent resident of District 3. • Is an advocate for participating in community. • Currently works as a Project Manager and comes from an engineering background so he naturally gravitates towards this kind of work. 		
<u>Utilities Rate Advisory Commission</u>		



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Utility Rate Advisory Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Single Family Residential Customer B
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): _____
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Donlevy Jeff _____ E-Mail: _____
Last First Middle

Home Address: _____ Garden Glen Way Sacramento ca 95826
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Six (6) Business in Council District No: Six (6)
Required If Applicable

Home Telephone: 916 Business Telephone: 916-

Please state the reason you would like to be a member of this board/commission (or attach):

I have been in the solid waste and recycling industry since 1991. My experience includes design and evaluation of collection, recycling processing, green waste composting, disposal, street sweeping, and public outreach programs. I understand the Sacramento region and options available to support residential and commercial customer services.

I would be happy to offer my experience to the City of Sacramento and the Department of Utilities to assist them in evaluating future programs and rate impacts to the City and customers.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

65th Street RAC - 2011

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

I was the General Manager of Sacramento Recycling and I am currently working for Recycling Industries. Since the City is under contract for all residential and commercial recyclables, I would not have a potential financial gain from any future recycling programs implemented by the City.

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Jeff Donlevy
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 04-15-2011

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento

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IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Utilities Rate Advisory Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Member At-Large; Single family residential B
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): N/A
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Schubert Kevin E-Mail: _____
Last First Middle

Home Address: 45th Street Sacramento CA 95819
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: _____
Required If Applicable

Home Telephone: 916- Business Telephone: N/A

Please state the reason you would like to be a member of this board/commission (or attach):

The first and foremost reason I have, is to take an active part in my community and the services that support it. As such I would take pride in acting as a liaison to encourage my community's understanding of, and participation in, the utility service rate setting process. As a benefit, I would begin to understand the City of Sacramento's civil process along with the scope and workings of our utility and infrastructure systems. I believe I can contribute with my analytical, engineering, and program management background to the process of department rate changes, recommendations on relevant issues, and participation in rate hearings.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

N/A

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

N/A

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Kevin Schubert
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 04-18-2011

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

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ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

Kevin Schubert

WORK EXPERIENCE:

Office of the Secretary of Defense (OSD) Defense MicroElectronics Activity (DMEA) – Sacramento, CA (June 2009 – Present)

I work as a Project Electrical Engineer (855 Series) managing a portfolio of R&D tasks on the DMEA Advanced Technology Support Plan (ATSP) IDIQ contract. My current management portfolio is focused on SATCOM, RADAR, & Communications projects with a total value of \$120M through FY10. My primary responsibility with these tasks is to perform project management support including performance, schedule, cost, risk, and contract management. Partner agencies include DARPA, ONR, JIDDEO, OSD NII, and ARMY RDECOM. Executing vendors include Lockheed Martin, Raytheon, General Dynamics & Northrop Grumman.

SPAWAR Systems Center - San Diego, CA (July 2004 – June 2009)

I worked as an Electrical/Electronics Engineer (855 series) for PEO C4I PMW/A 170, the Navy Communications Acquisition Office. My primary role is to work as a microelectronics technology engineer and perform systems engineering and project management on future Navy EHF Protected SATCOM Terminals including the Navy Multiband Terminal (NMT) and the Transformational Communications (TC) terminal suites. Both systems are complex leading-edge weapon systems, ACAT IC and Pre-MDAP ACAT ID respectively, and provide EHF, Ka/GBS and X band to Navy sea vessels, land vehicles/equipment and submarine platforms while interfacing with MILSTAR I/II, Advanced EHF (AEHF), WGS, DSCS, and UFO/E/EE satellites. Working on these systems has required me to understand the physical characteristics and intended operation of MILSATCOM RF links, complex processing satellite protocols, associated electronics, and their jointly defined satellite interface control documents (ICD). My specific work activities include:

NTC Assistant Program Manager - Lead a diverse team of engineers (federal civilians, SAIC, MITRE, BAH, Linquest) to develop an innovative solution for next generation IP enabled protected satellites terminal (eg. AFSPC TSAT) while considering cost, schedule, risk and multiple technical centers including: user interfaces, networking, Information Assurance (IA), and RF performance. This development is a system upgrade to the current EHF terminal.

Superconducting Direct to digital RF Small Business Innovation Research (SBIR) - Act as the technical liaison to Hypres Inc. with the goal of retrofitting their proprietary Niobium (Nb) receive microelectronic chipset into the NMT baseline to allow direct-to-digital conversion of SHF signals potentially resulting in a 3dB gain increase through noise floor reduction and the elimination of a mixing chain.

Navy Networking - Investigated layer 2 and layer 3 devices in navy network centers (NCTAMS PAC) to determine the cause of network instabilities plaguing RF MILSATCOM and commercial communication systems. I co-authored a paper that summarized the results of this study. The paper was accepted and presented at the MILCOM 08 conference.

NMT EHF Amplifier - Provided engineering supervision/surveillance on two high power semiconductor electronics MMIC and SSPA designs (US monolithic & Raytheon) for Q-band (~40 GHz), and Ka-Band (~30 GHz) with the goals of high linearity, power output and reliability.

NMT Submarine Variant - Provided technical input and preliminary system planning on an analysis of alternatives (AoA) for the development and integration of future submarine unique EHF/SHF/X band antennas considering multiple microelectronics technologies including phased arrays and gimbal dishes with various amplification technologies including multi stage solid state amplifiers (gallium arsenide (GaAs) PHEMT, tracking GaN maturation) and traveling wave tube amplifiers (TWT).

NMT DDG1000 Variant - Gained electronics engineering experience, developed a Technical Direction Letter (TDL), and managed a Time and Material (T&M) contractual task award on the order of \$2.5M as a risk reduction measure (electrical and software interfaces) for the insertion/retrofit of the NMT into the Future Navy Ship system (DDG-1000 Zumwalt Class Destroyer).

AEHF Interface Control Working Group (ICWG) - Acted as Navy voting member on process of updating interface documents, maintaining backwards compatibility, and resolving technical issues while interfacing on a joint level (DoD terminals (Army, Navy, Air Force), mission planning & satellite contractors (Lockheed Martin/Northrop Grumman), and external agencies (NSA, STRATCOM, ect.).

EDUCATION:

University of California, San Diego
M.Eng. Electrical Engineering, June 2004

University of California, Berkeley
B.S. Electrical Engineering Computer Science, August 2002

ADDITIONAL CERTIFICATIONS:

Defense Acquisition University
Program Management LVL III Certified
Systems Engineering LVL III Certified