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**DEPARTMENT OF PARKS  
AND COMMUNITY SERVICES**

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City Council  
Sacramento, California

**CITY OF SACRAMENTO  
CALIFORNIA**

November 5, 1991

**APPROVED**  
BY THE CITY COUNCIL

NOV 05 1991

OFFICE OF THE  
CITY CLERK

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DIVISIONS:  
GOLF  
CROCKER ART MUSEUM  
HISTORY AND SCIENCE  
METROPOLITAN ARTS  
SACRAMENTO ZOO  
PARKS AND RECREATION

- NORTH
- SOUTH
- CITY-WIDE

**SUBJECT: AUTHORIZE TRANSFER OF CAPITAL IMPROVEMENT AND ADMINISTRATIVE  
CONTINGENCY MONIES WITHIN THE GOLF FUND**

**LOCATION AND COUNCIL DISTRICT: DISTRICT 2**

**SUMMARY**

This report provides information regarding the transfer of Capital Improvement Project and Administrative Contingency monies within the Golf Fund. Further, this report requests that the City Council take action as specified in the staff recommendation.

**STAFF RECOMMENDATION**

It is recommended that the City Council, by resolution, 1) amend the 1991-92 CIP budget and 2) authorize the transfer of CIP and Administrative Contingency monies within the Golf Fund as follows: a) \$31,075 from OA86 - Haggin Oaks Sewer Tie In to the Golf Fund Administrative Contingency; and b) \$100,000 from the Golf Fund Administrative Contingency to OA71 - Haggin Oaks Maintenance Shed.

**BACKGROUND**

The Golf Fund Capital Improvement Program was approved by the City Council in the 1991 - 1996 Capital Improvement Budget. Projects include greens and irrigation rehabilitation, major golf development, the addition of facilities at existing sites, and renovation of current facilities. The main goal of these projects is to upgrade the city's 40 to 70 year old golf courses and their respective facilities. These projects, funded by the Golf Enterprise Fund, keep the golf facilities at a high degree of excellence for the enjoyment and use of the golfing public.

The Haggin Oaks Golf Course (South 18), opened for play in 1932. The Red 9 and Blue 9 were opened for play in 1957 and 1961, respectively. During FY 90-91 approximately 268,000 rounds were played on these three courses. City maintenance staff perform all greenskeeping duties at this 36 hole complex from a maintenance yard and building constructed in the 1950's. Many features at this site do not meet present building codes nor does this facility adequately meet the needs of staff. Staff determined that a second maintenance shed would

increase productivity and task effectiveness. In conjunction with the General Services Department Facility Management Division, Golf Division staff developed the parameters for this project. The Haggin Oaks Maintenance Shed CIP- OA71, was originally estimated to cost \$120,000 and funds were accumulated to cover this cost. To date, \$106,000 remains available in this CIP for the project.

On July 30, 1991 the City Council approved the plans and specifications and authorized Facility Management to solicit bids for the construction of the maintenance shed. Bids were received from eleven firms, with the low bid being \$116,980. The total project budget has been revised and is now \$209,000, which includes a 10% contingency. Transferring \$100,000 from the Golf Fund Administrative Contingency will allow Facility Management to award the low bid and subsequently continue with this project.

The Haggin Oaks Sewer Tie In CIP - OA86, funded major sewer improvements at this facility by abandoning the old septic tank and leach system and connecting the system into the regional sanitation trunk line along old Roseville Road. The project is complete and \$31,075 remains available. Transferring the remaining funds into the Golf Fund Administrative Contingency will maintain a prudent 4% reserve as recommended by the Budget Office.

**FINANCIAL CONSIDERATIONS**

It is the mission of the Golf Division to provide excellent golf facilities at reasonable fees. The Golf Enterprise Fund is supported solely by revenue generated by user fees, lessee contracts and interest income. There is no impact by this requested transfer of capital improvement monies within the Golf Fund on this fund nor on the General Fund. The requested transfer is as follows:

Haggin Oaks Sewer Tie In	\$(31,075)
Golf Fund Administrative Contingency	31,075
Golf Fund Administrative Contingency	\$(100,000)
Haggin Oaks Maintenance Shed (OA71)	100,000

The Budget Office has reviewed and approved this request.

**POLICY CONSIDERATIONS**


Transfer of funds within the Golf Enterprise Fund is consistent with policies set forth by the City Council insofar as supporting established goals and objectives set by divisions and departments for quality facilities. The requested action is consistent with sound financial principles of project management.

**MBE/WBE**

Every effort is made to meet the City's MBE/WBE goals.

Respectfully submitted By:

  
DALE ACHONDO, Golf Manager

*for -*   
ROBERT P. THOMAS, Director  
Parks and Community Services

Recommendation Approved By:

  
WALTER J. SLIPE, City Manager

BT:bt

District 2  
November 5, 1991

Staff Contact: Dale Achondo, Golf Manager, 449-6788

RESOLUTION NO. 91-894

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

RESOLUTION AMENDING THE FY 1991-92 CIP BUDGET AND TRANSFERRING CAPITAL IMPROVEMENT PROJECT MONIES AND ADMINISTRATIVE CONTINGENCY FUNDS WITHIN THE GOLF FUND

APPROVED BY THE CITY COUNCIL

NOV 05 1991

OFFICE OF THE CITY CLERK

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That the FY 1991-92 CIP Budget is amended as follows:
2. That Capital Improvement Project Golf Funds of \$31,075 are hereby transferred from the Haggin Oaks Sewer Tie In (OA86) to the Golf Fund Administrative Contingency; and,
3. That Golf Funds of \$100,000 are hereby transferred from the Golf Fund Administrative Contingency to the Haggin Oaks Maintenance Shed (OA71) CIP.

Haggin Oaks Sewer Tie In	418-500-OA86-XXXX	\$(31,075)
Golf Fund Administrative Contingency	418-710-7012-4999	31,075
Golf Fund Administrative Contingency	418-710-7012-4999	\$(100,000)
Haggin Oaks Maintenance Shed	418-500-OA71-4820	100,000

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

FOR CITY CLERK ONLY

RESOLUTION NO: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_ 4