

MINUTES OF REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
JULY 21, 1987

The meeting of the City of Sacramento Civil Service Board was called to order by Vice President Jonathan Mayhew in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:35 p.m.

MEMBERS PRESENT: Ms. Catherine Harris
Ms. Dora Huntzing
Mr. Jonathan Mayhew

MEMBERS ABSENT: Mr. Joseph Russell
Mr. Bill White

MINUTES OF REGULAR MEETING OF JULY 7, 1987

A motion was made to approve the minutes of the July 7, 1987 Civil Service Board meeting as amended:

Motion: Ms. Huntzing
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Ms. Donna Giles, Director of Personnel, informed the Board that a leave of absence has been approved for Suzan L. Tobin, Engineering Aide I (Medical/Personal). Ms. Giles introduced Jonita Whitaker, Personnel Analyst, to the Board.

Mr. Russell entered the meeting at 1:40 p.m.

PROPOSED NEW CLASSIFICATIONS - CHILD CARE PROGRAM COORDINATOR, CHILD CARE SITE COORDINATOR, AND CHILD CARE ACTIVITY PROGRAMMER - FIRST AND SECOND READING

Ms. Cathy Bodenhamer, Personnel Analyst, addressed the Board on this item. Ms. Bodenhamer informed the Board that the Department of Parks and Community Services was awarded a grant from the California State Department of Education, Child Development Division to provide funds for the operation of a latch key/child care program. This program provides before and after school child care for elementary school children while the children's parents are at work.

The City currently operates 12 child care sites. The proposed classification of Child Care Program Coordinator will be used to coordinate and direct the operations of all 12 sites, the Child Care Site Coordinator will be used to coordinate and direct the daily operations of a single child care site; and the Child Care Activity Programmer will be used to select and coordinate a variety of games, sports, arts, crafts and other leisure-time activities. Ms. Bodenhamer informed the Board that Local 39 is in agreement with the proposed new classifications. The request for first and second readings is so staff can recruit for these classes prior to the beginning of the school year.

Ms. Bodenhamer informed the Board that Ms. Helen Harper, Recreation Supervisor, and coordinator of the Program was present to answer any questions.

After a brief discussion and questions by the Board to Ms. Bodenhamer and Ms. Harper a motion was made to adopt the proposed new classifications of Child Care Program Coordinator, Child Care Site Coordinator, and Child Care Activity Programmer for first and second readings.

Motion: Ms. Harris
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

EXTENSION OF ELIGIBLE LIST

Information item only.

ELIGIBLE LIST ESTABLISHED

Information item only.

EXAMINATIONS ANNOUNCED

Information item only.

CITIZENS ADDRESSING THE CIVIL SERVICE BOARD ON MATTERS NOT ON THE AGENDA

Information item only.

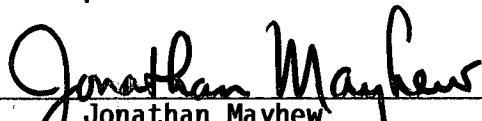
RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE IN THE MATTER OF THE APPEAL OF MICHAEL MURRAY, POLICE OFFICER

A motion was made to continue this matter until the next regular meeting of the Civil Service Board.

Motion: Ms. Harris
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

There was no further business, Vice President Mayhew declared the meeting adjourned at 1:55 p.m.


Jonathan Mayhew
Vice President


Donna L. Giles
Secretary