



3.17

DEVELOPMENT SERVICES
DEPARTMENT

CITY OF SACRAMENTO
CALIFORNIA

1231 I STREET
ROOM 200
SACRAMENTO, CA
95814-2904

ADMINISTRATION
916-264-5930
FAX 916-264-5223

April 28, 2004

City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: APPROVAL OF PROFESSIONAL SERVICE AGREEMENTS FOR FIRE
PLAN CHECK SERVICES**

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION:

Staff recommends adoption of the attached resolution that authorizes the City Manager to:

1. Execute four professional service agreements with CSG Consultants, Inc., DaSilva & Associates Inc., DBI, and VCA Code Group in the total amount of \$145,000 for fire plan check services.

CONTACT PERSON: Dennis Richardson, Chief Building Official – 808-5956
Greg Schulte, Program Manager – 808-7116

FOR COUNCIL MEETING OF: May 11, 2004

SUMMARY:

The attached resolution authorizes the City Manager to approve four professional services agreements in the total amount of \$145,000. These services will allow the Development Services Department to maintain adequate service levels in the specialized area of fire plan check review during the City's record growth, particularly the upcoming peak summer season.

COMMITTEE/COMMISSION ACTION:

None



BACKGROUND:

The use of professional services contracts for consultants and temporary inspections services provides flexibility in meeting service demand levels. At the time of the Mayor's Commission on Development report in 1999, we were utilizing just a few professional services providers. Consistent with the recommendations of that report and supporting the City Managers sustainable budget approach, we are currently utilizing over thirty professional services providers to assist in meeting building permit plan review, fire plan review and field inspection services.

In addition to the utilization of consultants and temporary inspections services, we are working to fill vacancies. Given the high workload period we are currently in, consultants continue to be needed once the positions are filled.

FINANCIAL CONSIDERATIONS:

The expenditures related to the professional services agreements total \$145,000. It is requested that revenue and expenditure budget for the Department be augmented by \$145,000. The appropriations will be funded from higher than expected building fees generated from the pace for development. There is no impact on the General Fund.

POLICY CONSIDERATIONS

This request to adopt the attached resolution is in accordance with the policy recommended by the Mayor's Commission to contract out building inspections workload that cannot be performed by city employees. It is also in accordance with policy requiring City Council approval of all contracts over \$100,000. City Council Resolution 2003-632 requires an identified funding source for new expenditures. This report identifies all funding sources for the new expenditures.

The actions described in this report are consistent with several goals of the City's 2001-2004 Strategic Plan, including: 1) Enhance and preserve the neighborhoods"; 2) "Retain, attract and develop a highly qualified and diverse City workforce"; and 3) "Promote and support economic vitality." In addition, this request is consistent with the DOC goal of "assisting the City of Sacramento in becoming a development-friendly city with a streamlined, time-certain development process that encourages and promotes quality, cost-effective and sensible development while creating jobs and revenue and sustaining our excellent quality of life."

ENVIRONMENTAL CONSIDERATIONS:

None

ESBD CONSIDERATIONS:

The total ESBD efforts of the Supplemental Agreements for Building and Planning Department is 48%.

The total ESBD efforts of the Supplemental Agreements for Building and Planning Department is 48%.

Respectfully Submitted,

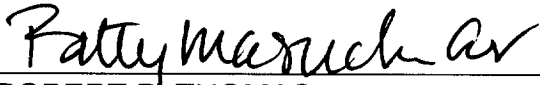


Dennis Richardson
Chief Building Official



Betty Masuoka
Assistant City Manager and
Director of Development Services

RECOMMENDATION APPROVED BY:



ROBERT P. THOMAS
City Manager

Table of Contents
Resolution, Page 4

