

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
REGULAR MEETING                      AUGUST 17, 1976

The regular meeting of the Civil Service Board was called to order by President Jimmie Yee at 1:30 p.m. in the Personnel Department Conference Room, 801 Ninth Street.

Present: Oreitha Eggleston-Hausey, Alba Kuchman, Wilfred Street,  
          Ronald Wright, Jimmie Yee.  
Absent:   None.

REPORTS OF PERSONNEL DIRECTOR

a. Mr. Danielson informed the Board that his name is placed in nomination as one of three persons for the office of President-Elect of the International Personnel Management Association.

b. Mr. Danielson reported he recently had met with the new Executive Director of the U.S. Civil Service Commission, Mr. Ray Jacobson, and had discussed the proposed Equal Employment Opportunity Coordinating Council (EEOCC) Guidelines. Further revised guidelines probably will be published within a few months. There still are differences between the Equal Employment Opportunity Commission Guidelines on Employee Selection and other federal agencies within EEOCC.

c. The statement of Findings and Conclusions in the matter of the appeal of Wallace Groves, as amended by the Board on July 20, was submitted for signature to the Civil Service Board.

ELIGIBLE REGISTER ESTABLISHED

<u>Exam No.</u>	<u>Class Title</u>	<u>Effective</u>	<u>Expiration</u>
#1461	Traffic Control Foreman (Promotional)	8/ 3/76	8/ 2/77
#1465	Street Maintenance Foreman (Promotional)	7/27/76	7/26/77

EXAMINATION ANNOUNCED

#1469 Parking Meter Repairman  
#1478 Survey Party Chief (Promotional)

Mr. Wright moved to approve the above examination announcements. Mr. Street seconded the motion which carried by unanimous vote.

WITHDRAWAL OF APPEAL

Jerry Angelides, Assistant Mechanical Engineer

The appeal of Mr. Angelides was withdrawn by Attorney Keith Howard by a letter dated August 10, 1976. He indicated that the matter had been amicably resolved.

EXTENSION OF ELIGIBLE REGISTERS

#1402 Fire Captain from 9/3/76 to 12/31/76

Tony Vasquez, Senior Personnel Analyst, requested the Board to extend Eligible Register #1402, Fire Captain, from September 3, 1976, to December 31, 1976. It was noted that the Fire Chief and the Fire Local 522 had concurred with the extension.

Mr. Street moved to extend the Fire Captain List #1402 as requested. Mr. Wright seconded the motion which carried by unanimous vote.

#1412 Police Lieutenant from 9/28/76 to 5/10/77

By memorandum dated August 6, 1976, Mr. Danielson, Director of Personnel, recommended that the Board extend the Police Lieutenant Eligible Register #1412 to May 10, 1977, so that the list would reflect an active period of a full year. The list initially was established on September 29, 1975; however, the Board, at the request of Sacramento Police Officers Association, at its meeting in October 1975, restricted certification from the list. The restriction was removed by the Board on May 11, 1976. It was, therefore, requested that the list be extended through May 10, 1977.

The reasons for the restriction, which was granted by the Board at the request of SPOA, was discussed by Mr. Danielson. Sgt. Robert Kelley, representing SPOA, expressed his objection to the extension, as did Sgt. Sievertson and Sgt. Castro. Sgt. David Fontaine and Sgt. Jerry Ledbetter expressed their desire to have the list extended.

Captain O'Kane, on behalf of the Chief of Police, indicated that the Chief was in favor of a list being in force for a full year.

After discussion, Mr. Wright moved to continue the request for extension of Police Lieutenant Eligible Register #1412 to the next regular meeting. Mrs. Hausey seconded the motion which carried by the following vote:

Ayes: Hausey, Kuchman, Street, Wright.

Noes: Yee.

The Board requested, for purpose of record, that a written statement from the Chief of Police be obtained as to whether or not he was in favor of the extension of the Police Lieutenant List #1412.

Officer Flores informed the Civil Service Board that the Police Sergeant (#1408) list was due to expire on September 2, 1976; that it was his recommendation that the Police Sergeant list also be extended until such time as a new list is established.

After discussion, the Board requested a report as to the reason an extension was not requested for the Sergeant list prior to its expiration and why an examination was not being planned prior to its expiration. The Police Chief's recommendation in writing was also requested.

After discussion, Mr. Wright moved that the Police Sergeant list be extended for 23 days (to September 9, 1976) and that the matter be placed on

the September 8, 1976, agenda. Mrs. Hausey seconded the motion which carried by the following vote:

Ayes: Hausey, Street, Wright, Yee.  
Noes: Kuchman.

REQUEST TO CERTIFY FROM TRAFFIC CONTROL FOREMAN ELIGIBLE REGISTER TO FILL TRAFFIC CONTROL MAINTENANCE MAN III POSITION IN ACCORDANCE WITH CIVIL SERVICE BOARD RULE 11.6, "CERTIFICATION IN ABSENCE OF ELIGIBLE LIST"

At the request of Traffic Engineer Leslie Frink to fill a Maintenance Man III position from the Traffic Control Foreman eligible list, it was requested that authorization be granted to use the latter list for this purpose.

A review of whether all eligible employees (Traffic Control Maintenance Man II and III) had applied for Traffic Control Foreman examination was made. It was found that two persons in the Traffic Control Maintenance Man II class had not applied. Board members questioned whether the two who had not applied for foreman would have applied for a Traffic Control Maintenance Man III examination.

After discussion, Mr. Wright moved to (1) continue this matter until the next regular meeting; (2) that all persons in the Traffic Control Maintenance Man II classification be provided a copy of the proposal to fill Traffic Control Maintenance Man III position from the Traffic Control Foreman eligible list; and (3) to inform them that the Board would consider and act upon the matter at the next regular meeting. The motion was seconded by Mr. Street and carried by the following vote:

Ayes: Kuchman, Street, Wright, Yee.  
Noes: Hausey.

RANDOM SELECTION


#1459 Parking Meter Checker

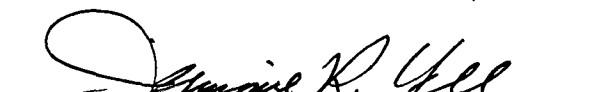
Random selection for Parking Meter Checker was conducted by the Personnel Management Services staff with the assistance of Board member Ronald Wright. Twenty numbers were randomly selected out of 548 numbers, of which 39 applicants currently working for the City were excluded from the random selection procedure and automatically invited to the next phase of the examination.

#1463 Parking Lot Attendant

Random selection for Parking Lot Attendant was conducted by the Personnel Management Services staff with the assistance of Board member Mrs. Hausey. Eighty numbers were randomly selected out of 458 numbers, of which 42 current employees were excluded and invited to the next phase of the examination.

The meeting was adjourned at 3:30 p.m.

  
W.F. Danielson, Secretary

  
Jimmie R. Yee, President

by Mary Ameyna