

Meeting Date: 11/05/2013

Report Type: Discussion

**Personnel and Public
Employees Committee
Report**

915 I Street, 1st Floor

www.CityofSacramento.org

Title: Conduct Interviews for the Sacramento Environmental Commission

Location: Citywide

Issue: Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants for open board and commission positions.

Recommendation: 1) Conduct interviews of applicant(s) for two seats in category A (Public at-large) on the Sacramento Environmental Commission and 2) continue the item to the next meeting for discussion and nomination(s).

Contact: Holly Charléty, Elections & Compliance Manager, (916) 808-7605, Office of the City Clerk; Val Siebal, Director, (916) 875-8444, County Environmental Management Department.

Presenter: None


Department: Office of the City Clerk

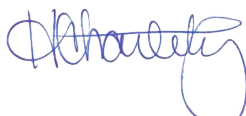
Division:

Dept ID: 04001011

Attachments:

- 01 Description/Analysis**
- 02 Background**
- 03 Board/Commission Synopsis**
- 04 Applications**

Submitted By: Katia Ligaiviu
Adobe
Signature: 

Approved By: Holly Charléty
Adobe
Signature: 

Attachment 01 – Description/Analysis

Issue: Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants of open board and commission positions.

Policy Considerations: None

Economic Impacts: None

Environmental Considerations: None

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: When a position on a City advisory board or commission becomes available thru term expiration or resignation, the Office of the City Clerk and the appropriate department, conduct a recruitment for interested parties. When the application period has closed, or the number of applications exceeds the number of available seats, the Personnel and Public Employee Committee conducts interviews of all applicants. Therefore, the recommendation is to interview applicants and continue the item to the next meeting for review and consideration of applicants for nomination to the Mayor.

Financial Considerations: None

Emerging Small Business Development (ESBD): None

Attachment 02 – Background

Sacramento Environmental Commission (Interviews)

VACANCY INFORMATION

Category Description	Residency	Incumbents
Category A – Public at-large	Required	Andrea K. Leisy (not re-applying) Jason McCoy (resigned)

INCUMBENT INFORMATION

Andrea K. Leisy is an incumbent for category A and has chosen not to re-apply, making her seat available for a full term.

Jason McCoy is an incumbent for category A and resigned on 08/27/13 due to no longer meeting the residency requirement, making his seat available for a full term.

SUMMARY OF APPLICANTS

Applicant Name	Category	District	Interview Status
Mark J. Barry	A	6	Confirmed attendance
Melody Lasiter	A	4	Confirmed attendance
Michael Vecchio	A	4	Confirmed attendance
Richard Hunn	A	3	Unable to attend, letter submitted
Secret Charles-Ford	A	3	Confirmed attendance
Verne Gore	A	4	Confirmed attendance

SACRAMENTO ENVIRONMENTAL COMMISSION

Membership: Nine (9) members as follows:

- A. Three (3) appointed by the Mayor of the City of Sacramento, confirmed by the City Council
- B. Five (5) appointed by the Sacramento County Board of Supervisors
- C. One (1) appointed jointly by Folsom, Isleton and Galt

The appointing authorities strive to provide for appointment of members from the following vocational disciplines/areas of interest or experience: health and legal services, engineering, transportation planning, environmental group, toxins/hazardous materials, environmental health, industrial hygiene, water quality, waste disposal, land use planning, vector control, chemical reuse/recycling and the general public, and other disciplines

Elected officials including appointed members and full-time salaried employees of the Sacramento County Board of Supervisors, City Councils, special districts, or the regulatory agencies of Sacramento County are not eligible for membership.

Appointing Authority: Various as noted above.

Powers & Duties: The powers and duties of this board include: Advise the City Council and the Board of Supervisors with respect to needs for effective implementation of an environmental management program; aid and advise the Sacramento County Environmental Management Department in the formulation and implementations of its programs, including consideration of air quality, environmental health, and hazardous materials control within the boundaries of Sacramento County; assess the impact of state and federal requirements and regulations; review and approve contents of proposed ordinances, rules and regulations.

Meeting Info: Meetings are usually held the 3rd Monday of the month at 6:00pm in the Main Conference Room at 10590 Armstrong Ave, Mather, CA 95655. The meetings for January, April, July and October are held at the County Board of Supervisors' Chambers on 700 H Street at 6:30pm.

Compensation: \$50.00 per meeting attended, not to exceed \$100.00 per month. Subcommittee meetings shall be considered eligible for compensation.

Term: Three (3) year term. Two term limit applies to City appointees. County members in good standing are eligible for reappointment per County Ordinance SCC-0733.

Residency: City Residency Is Required for City Appointed Positions

Formation Authority: County Ordinance No: Scc-0733
City Code Section 2.76
http://www.qcode.us/codes/sacramento/view.php?topic=2-2_76&frames=on

Managing Department: County Environmental Management Department
10590 Armstrong Ave
Mather, CA 95655

Contact(s): Val F Siebal; siebalv@sacounty.net; (916) 875-8444
Vicki M Kloock; klloockv@sacounty.net; (917) 875-8584

Website: <http://www.emd.sacounty.net/sec.html>

Filings: Statement of Economic Interests Form – Required. File with Sacramento City Clerk (916) 808-7200
Local Ethics Training Certification – Required. File with Sacramento City Clerk (916) 808-7200



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission (SEC)

CATEGORY FOR WHICH YOU ARE APPLYING: Public-at-large A
Description (if applicable) Category Letter

☐ Name of Company/Organization Being Represented (if applicable): N/A
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Barry Mark J **E-Mail:** _____
Last First Middle

Home Address: 64th Street Sacramento CA 95820
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Six (6) **Business in Council District No:** _____
Required If Applicable

Home Telephone: (916) **Business Telephone:** (916)

Please state the reason you would like to be a member of this board/commission (or attach):

My ultimate goal is to help promote environmental stewardship in my community and assist with advocating for the mission and goals of the City of Sacramento. My educational background is in urban and regional planning, and I have relevant experience working for an environmental non-profit organization. I would like to utilize my work history in the public, private and non-profit sectors, combined with my knowledge of land use issues to assist with the implementation of the environmental management program; improving air quality; assisting with environmental health and other important issues.
 As a young professional who was raised in Sacramento, I offer a fresh prospective and interest in long range planning and hope to contribute to the success of the Sacramento Environmental Commission.

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

Masters in Urban and Regional Planning (San Jose State University, 2010)
B.A. History/Legal Studies (UC Santa Cruz, 2005)

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 11/2011 EMPLOYER NAME: California Department of Transportation (Caltrans)
TO DATE: Current ADDRESS: Street Sacramento CA
Street # Street Name City State

DUTIES:

Transportation Planner: Coordinate and help write the long range 2040 California Transportation Plan

PRIOR EMPLOYER(S):

FROM DATE: _____ EMPLOYER NAME: Self
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

Independent Land Use and Economics Consultant (in coordination with ALH Urban and Regional Economics)

FROM DATE: 8/2010 EMPLOYER NAME: CB Richard Ellis (CBRE)
TO DATE: 6/2011 ADDRESS: 101 California Street, 44th Floor San Francisco CA
Street # Street Name City State

DUTIES:

Land Use/Economics Consultant: researched and wrote land use and urban decay studies for commercial real estate

FROM DATE: 06/2009 EMPLOYER NAME: San Jose State University
TO DATE: 06/2010 ADDRESS: 1 Washington Square San Jose CA
Street # Street Name City State

DUTIES:

Trained and supervised 14 residential advisors. Mentored and advised the campus hall governments.

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: _____ BUSINESS NAME: N/A
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Barry, Mark J

APPLICANT NAME

FROM DATE: _____ BUSINESS NAME: N/A

TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Mark Jonathan Barry
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 08-15-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

N/A



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (**confidential data**)
For administrative purposes only

This completed section is confidential and will be detached from your application. The following information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our equal opportunity efforts.

Mark J. Barry (916)

Education	Master of Arts (M.A.) in Urban & Regional Planning, San José State University (May 2010)
	Bachelor of Arts (B.A.) in History, Legal Studies, University of California, Santa Cruz (March 2005)
	Continuing Education in Real Estate - California Real Estate License #01888061 (May 2011)
Skills	Project Analysis, Land Use Development, Public Relations, Budgeting, Grant and Contract Management, Computer knowledge of PCs and Macs (GIS, Microsoft Office, Windows XP, Databasing, InDesign, SPSS, and Adobe Suite)
Work Experience	Transportation Planner – California Department of Transportation (Caltrans). Manage a statewide planning public engagement contract. Provide oversight for statewide community-based transportation planning and environmental justice grant programs. Assist with preparation of budget change proposals, request for proposals, contractual documents. Prepare written and analytical technical state and federal reports. (November 2011 – Present).
	Land Use and Economics Consultant – CB Richard Ellis/Independent. Research and analysis of real estate markets and conditions. Utilized financial and real estate models. Prepared written reports to deliver economic and financial consultant services to public and private sector clients; focused on Highest and Best Use studies and Urban Decay Analysis. (August 2010 – October 2011).
	Assistant Residential Life Coordinator – University Housing Services, San José State University. Supervision and guidance to fourteen Residential Advisors. Facilitated student development training sessions in crisis management and conduct. Implemented internal analytical and information systems. Administered and enforced policies and procedures. Advisor of the Campus Village Suites Hall Government. (June 2009 – June 2010).
	Volunteer & Outreach Coordinator – AmeriCorps/Our City Forest. Coordinated, recruited, trained, and lead over 5,000 volunteers of all ages and skills levels in tree planting projects. Planned and initiated Tree Amigo training courses, acted as lead presenter at school and job fair recruitment events. More than doubled goal of 14,000 volunteer hours. Certified Green Amigo. (September 2008 – August 2009).
	Deputy Clerk III – Superior Court of California, County of Sacramento, Juvenile Delinquency. Performed legal support to five active courtrooms, responded to and resolved difficult court related inquires and handled court documents. Acted as lead contact to State Court of Appeals. Court Wellness and Recognition Committee Member. (August 2005 – February 2008).
	County Supervisor Analyst. Liaison to the 3 rd District County Supervisor Santa Cruz County. Researched, reviewed and analyzed planning and transportation projects. (February 2003 – June 2003).
Volunteer Experience	Intern – Smithsonian Institute - National Museum of American History (Winter 2005)
	Intern – The Office of Governor Gray Davis, Constituent Affairs Unit (Summer 2001)
	Volunteer – Kiwanis, American Cancer Society - Just for Kids Program (1997- Present)
Awards	San José State University, Urban Planning Department Service Award (May 2010)
	National Residence Hall Honorary, Advisor of the Month (November 2009)
	City of San José, Commendation for Outstanding Service (August 2009)
	Louie Armstrong Jazz Award, Jim Pantages Memorial Music Scholarship (June 2001)
Professional Involvement	Urban Land Institute – Young Leaders Group Member (February 2011 – Present)
	American Planning Association Member (January 2008 – Present)
	Heritage, Preservation and Public History Committee (March 2008 – May 2010)
	Urban Planning Coalition – Co-President (June 2008 – July 2010)
	Carmichael Colony Association – Vice President (April 2006 – September 2007)
	City of Sacramento Planning and Management Academy Graduate (Fall 2007)
	UC Santa Cruz Stevenson College Student Council, Representative and Chair (2001 – 2004)



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large

A

Description (if applicable)

Category Letter

☐ Name of Company/Organization Being Represented (if applicable): _____

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Lasiter Melody A **E-Mail:** _____
Last First Middle

Home Address: T Street Unit B Sacramento CA 95811
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Four (4) **Business in Council District No:** _____
Required If Applicable

Home Telephone: 916 **Business Telephone:** 916

Please state the reason you would like to be a member of this board/commission (or attach):

I would like to use my knowledge to aid in the development and implementation of environmental policies and programs in my community, in hopes to better the health of the environment and my neighbors.

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

Melody Lasiter

APPLICANT NAME

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

B.A. Environmental Studies with a concentration in Environmental Sustainability and Social Justice from San Francisco State University.

FROM DATE:	11-12-2010	EMPLOYER NAME:	Group, Inc.		
TO DATE:	Present	ADDRESS:	Eureka Road, Suite 220	Roseville	CA
			Street #	Street Name	City State

FROM DATE: 1-20-2008
TO DATE: 6-1-2010

EMPLOYER NAME: Palomino

ADDRESS: Spear Street San Francisco CA

Street #	Street Name	City	State
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FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

FROM DATE: _____ EMPLOYER NAME: _____

TO DATE: _____ ADDRESS: _____

Street # Street Name City State

FROM DATE: _____ BUSINESS NAME: _____

TO DATE: _____ ADDRESS: _____

Street # Street Name City State

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CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Melody Lasiter

APPLICANT NAME

FROM DATE:

BUSINESS NAME: _____

TO DATE:

ADDRESS: _____

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

No

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Melody Lasiter
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 8-26-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

T Street Unit B
Sacramento, CA 95811

AREAS OF EFFECTIVENESS

Outreach
Relationship Building
Communications
Teamwork
Organization
Technical Writing
Policy Development

EDUCATION

B.A., Environmental Studies
Concentration in Environmental
Sustainability and Social Justice
San Francisco State University,
May 2010

OVERVIEW

A municipal solid waste management consultant with a Bachelor's Degree in Environmental Studies. An effective communicator both orally and in writing, with excellent organizational and outreach skills.

PROJECT WORK

- Assisted on a range of professional solid waste and recycling consulting services for R3 Consulting Group including, but not limited to, monitoring solid waste and recycling activities to comply with AB 939 reporting requirements, grant management and reporting, waste characterization studies, developing solid waste ordinances, revising municipal codes, and preparing annual reports to CalRecycle.
- Assistant Project Manager with R3 Consulting Group providing assistance to the Humboldt Waste Management Authority in the preparation of a strategic plan. This role involved documenting background conditions; preparing and evaluating various program, facility, funding and policy options; assisting in the formation of a Planning Advisory Group, preparing presentations and educational materials for delivery at Board of Directors, Planning Advisory Committee, and general stakeholder meetings; and maintaining client relations.
- Lead analyst and author with R3 Consulting Group for the San Francisco Local Agency Formation Commission's study to examine the practices for selecting refuse collection, hauling and service providers in the Greater Bay Area. The Northern California Recycling Association stated that the study was "the most complete compilation regarding Bay Area governmental infrastructure interfacing with private waste haulers on crucial matters for public decision makers."
- As a garden assistant for Willie Brown Jr. Academy School, led lessons in an outdoor classroom, and was a main contributor and organizer in the design and construction of a rain catchment system. The system was installed at a community volunteer event that brought together master gardeners, neighbors, students, parents, and the press.

EMPLOYMENT

Associate III: R3 Consulting Group, Inc. – November, 2010-Present
Intern: Island Earth Farmers Market, San Francisco 2009
Server: Palomino, San Francisco 2008-2010

VOLUNTEER WORK

Alchemist Community Development Corporation, Sacramento 2011
Garden Assistant: Willie Brown Junior Academy Garden, San Francisco 2009-2010
San Francisco Sunday Streets, San Francisco 2008-2009

AFFILIATIONS

California Resource Recovery Association
Toastmasters International

PRESENTATIONS

"Do High Fees and More "Free" or Discounted Services Lead to a Higher Diversion Rate?", presented at the 2013 California Resource Recovery Association Annual Conference and Tradeshow.



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

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IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Member

Description (if applicable)

Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): _____
- ☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Vecchio Michael J E-Mail: _____
Last First Middle

Home Address: _____ San Luis Court Sacramento CA 95818
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: _____ Business in Council District No: _____
Required If Applicable

Home Telephone: 916- _____ Business Telephone: 916- _____

Please state the reason you would like to be a member of this board/commission (or attach):

I would like to participate on the Environmental Commission because I think I can add value to its deliberations based on my background managing large flood protection and water supply projects in the Sacramento area. My appreciation and engagement with the natural world is also a factor. I'd like to contribute to the sustainable management of our rivers, forests, and wildlife.

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

B.A. English (1985), B.S. Geological Sciences (1986), M.S. Civil Engineering in Environmental Engineering Department (1989). University of Texas and Austin.

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: May 2005

EMPLOYER NAME: HDR Engineering

TO DATE: Current

ADDRESS: _____, Suite 1300 Sacramento CA
Street # Street Name City State

DUTIES:

Manager, Water Management Modeling Section; Senior Project Manager, P.E.

PRIOR EMPLOYER(S):

FROM DATE:

EMPLOYER NAME: _____

TO DATE:

ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: _____
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME: _____

TO DATE:

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Michael J. Vecchio

APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

Not applicable.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Michael J. Vecchio, P.E.
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: September 3, 2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

From: [Richard](#)
To: [Katia Ligaiviu](#)
Subject: Re: INTERVIEW: Sacramento Environmental Commission
Date: Friday, October 25, 2013 7:42:09 AM

Dear Public and Personnel Employees Committee Members:

I am currently out of the country and will not return until after your 11/05 meeting I am still interested in serving on the SEC and hope my inability to attend the scheduled interview will not eliminate me from further consideration.

I would like to offer the following brief answer to the two interview questions.

1) I believe that serving on the SEC is as a means for me to give back to the community using my experience and expertise that I have obtained as an environmental planner over the past 30 years.

2) In addition to my M.S. degree in Natural Resource Planning, I have over 30 years experience as an environmental consultant in matter related to land use, water supplies, and environmental management. I was previously a member of the SEC between 1998 - 2004; and was SEC Chair for one year.

I am very familiar and knowledgeable of many local and regional environmental matters and I am prepared to participate in discussions on the Commission and contribute to it's performance and conduct.

I was interviewed by the PPEC earlier this year for another vacancy on the SEC. Although I was not selected, I was strongly encouraged to reapply for future vacancies that may arise.

Thank you for your consideration.

Richard Hunn

Sent from my Android device. Please excuse my brevity.



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Commissioner

A

Description (if applicable)

Category Letter

☐ Name of Company/Organization Being Represented (if applicable): _____

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Hunn, Jr Richard C E-Mail: _____
Last First Middle

Home Address: P Street Sacramento CA 95819
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: Four (4)
Required If Applicable

Home Telephone: 916. Business Telephone: 916.

Please state the reason you would like to be a member of this board/commission (or attach):

I have a strong interest in local and regional environmental topics which are of concern to Sacramento County residents. The combination of my expertise and background will enable me to contribute to the value of the Sacramento Environmental Commission.

I also want to re-initiate my community involvement since I last sat on the Environmental Commission during 1998 - 2004.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

SEC Commissioner 1998-2004; SEC Chair in 2002

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

See Attached resume

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

PRIOR EMPLOYER(S):

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Richard Hunn

APPLICANT NAME

FROM DATE:

BUSINESS NAME: _____

TO DATE:

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Richard Hunn, Jr
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 01-14-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

None

Richard C. Hunn, Jr.

P Street Sacramento
California 95819

Key Career Highlights

- Acquired over 25 years experience as a consulting environmental planner and scientist managing a variety of biological, cultural, socioeconomic, and other environmental investigations for large, high-profile infrastructure and utility development projects; including the design and construction of water intakes, pipelines, wastewater treatment facilities, tunnels, dams, and electric transmission lines.
- Performed as a senior project manager responsible for preparing scopes of work, budgets and schedules for in-house staff; coordinating with business partners, and evaluating, selecting, and overseeing contractors and outside technical specialists.
- Applied extensive knowledge and expertise in federal and state government environmental statutes and other regulatory programs including Endangered Species Act(s), Clean Water Act, and other regulatory programs, including the negotiation of study requirements, mitigation measures, and permit terms with agencies and stakeholders.
- Lead public outreach and facilitation efforts, including preparation and delivery of presentations, newsletters, other public meetings and workshops.
- Directed engineering and planning teams in development of design and construction plans incorporating identified measures and solutions to minimize and mitigate environmental impacts.

Employment History

2007 to Present: Associate Principal/Senior Water Resources Planner – AECOM (formerly EDAA)

I guided the preparation of environmental documents for large and controversial projects that required extensive biological data collection and analysis. Projects included the Bay-Delta Conservation Plan (BDCP), San Joaquin River Restoration Project, Franks Tract Tidal Gate Project, Delta Stewardship Council Delta Plan, and other water infrastructure projects.

2004 to 2007: Senior Project Manager – Environmental Science Associates

I managed the preparation of environmental impact studies for the Los Vaqueros Dam Expansion Project and the Woodland-Davis Water Supply Project addressing construction of new water storage and conveyance facilities. These investigations included extensive biological studies addressing effects to a variety of special-status species, habitats, and wetlands.

1989 to 2004: Senior Environmental Planner/Senior Project Manager – CH2M HILL

I directed the preparation environmental documents for large and complex projects working with technical scientists, engineers, and environmental specialists to address a wide range of issues required for a complete environmental analysis. Example projects included studies for the Clavey River Hydroelectric Project, Solano County Water Agency Water Supply Contract, Water Transfer Program

Richard C. Hunn, Jr.

management for CALFED, and numerous water rights and water transfer projects for municipal parties.

1986 to 1989: Manager of Environmental Planning – Resource Management International, Inc.

I managed the activities of a team of engineers, legal counsel, public relations specialists, and environmental scientists assembled to oversee the licensing and regulatory approval of the proposed Salt Caves Hydroelectric Project. I directed development of strategies and programs to support the licensing of the project by the FERC, as well as, permits from numerous state and federal resource management agencies.

1979 to 1986: Natural Resource Planner/Director of Environmental Planning — Ott Water Engineers, Inc.

I was responsible for all aspects of completing planning studies and preparing environmental documents for a wide range of projects in northern California and Alaska. I oversaw technical biological, physical, and socioeconomic studies associated with the development of projects located in both urban and wildland areas. I directed the work of technical specialists from a wide range of disciplines facilitating communications within the project team as well to the public and stakeholders. Example projects included the Muck Valley and Collette Dam Hydroelectric Project, and Montgomery Creek Hydroelectric Project, and Xtra Power Aggregate Mine.

Education

M.S., 1979 Natural Resource Planning, Humboldt State University

B.S., 1975 Conservation of Natural Resources, University of California, Berkeley

Post Baccalaureate Studies, School of Forestry, University of California, Berkeley

Certifications and Publications

Field Techniques For Stream Habitat Analysis, U.S. Fish and Wildlife Service

G. Young and R.C. Hunn, 2001 "ON TAP: An Interactive Web Site to Facilitate Water Transfers in California" Presented at the USCID Transbasin Water Transfer Conference, Denver, Colorado. September, 2001.

J. H. Humphrey, R. C. Hunn, and G. B. Shea, 1985 "Hydraulic Characteristics of Steep Mountain Streams During Low and High Flow Conditions, and Implications for Fishery Habitat." Published in the Proceedings of the Symposium on Small Hydropower and Fisheries, May 1985 American fisheries Society.

R.C. Hunn, 1985 "Case Study: Determining Instream Flow Requirements for the Arbuckle Mountain Hydroelectric Project." Published in the Proceedings of the Symposium on Small Hydropower and Fisheries, May 1985 American fisheries Society

and capabilities. I am proud to provide these references upon request.



City of Sacramento

SEP 04 2013

Application for Appointment to Boards/Commissions and Committees

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IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large

Description (if applicable)

Category Letter

☐ Name of Company/Organization Being Represented (if applicable): n/a

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Charles-Ford Secret E-Mail: _____
Last First Middle

Home Address: Pebblewood Drive Sacramento CA 95833
Street # Street Name City State Zip

Mailing Address (if different than home address): PO Box Sacramento CA 95838
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: _____
Required If Applicable

Home Telephone: 206-_____ Business Telephone: n/a

Please state the reason you would like to be a member of this board/commission (or attach):

I am interested in securing a position with this commission because I have a passion for wanting to take care of our environment and building strong communities. Being a member of this board is a great way for me to give back to the community and to work with a group of like-minded citizens aiming towards common goals. I have previous experience in serving on an advisory group. At that time it was a huge investment of my time and was well worth it. I met some great people that were working in various social services fields and learned a lot by sharing duties and cultivating cultural competencies.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

In the past I served on an advisory group that examined reproductive justice issues and environmental toxins.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

Fielding Graduate University (2007 - present) - Ed.D Educational Leadership and Change

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 08/2009

EMPLOYER NAME: Home Maker

TO DATE: 08/2013

ADDRESS: _____
Street # Street Name City State

DUTIES:

I am a full-time student and a full-time home maker. I am responsible for daily duties and domestic management.

PRIOR EMPLOYER(S):

FROM DATE: 06/2006

EMPLOYER NAME: Community Coalition for Environmental Justice

TO DATE: 08/2009

ADDRESS: PO Box 95938 Seattle WA
Street # Street Name City State

DUTIES:

Collaborated with nail salon owners to improve environmental health conditions, to educate, and prepared reports.

FROM DATE: 09/2005

EMPLOYER NAME: Antioch University Seattle

TO DATE: 06/2007

ADDRESS: 2326 Sixth Avenue Seattle WA
Street # Street Name City State

DUTIES:

Provided direct services in the university's library to faculty and students. Created the first AUS library newsletter.

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: _____
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME: _____

TO DATE:

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

none

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Secret Charles-Ford
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

no

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

none

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Secret Charles-Ford Date: August 29, 2013
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

none

Mrs. Secret Charles-Ford
PO Box
Sacramento, CA 95838
(Cell):
E-mail:

Objective: To successfully secure a position requiring lean management skills in a growing business.

Experience

06/2006 to 08/2009

Community Organizer

Community Coalition for Environmental Justice, Seattle, WA

- Conducted professional outreach to nail salon patrons about the health impacts of toxic nail polish and other beauty products.
- Worked with salon owners to improve environmental health education and best practices for reducing exposure to toxic chemicals.
- Prepared reports and documentation about the progress of the project.

09/2005 to 06/2007

Library Graduate Assistant

Antioch University Seattle, Seattle, WA

- Provided direct reference assistance for library patrons.
- Successfully spearheaded the first AUS library newsletter for the library.
- Assisted patrons with technical training and database search engine training.

11/2002 to 06/2005

Registrar Office Assistant

Antioch University Seattle, Seattle, WA

- Provided direct assistance to students and maintained student records.
- Utilized excellent written and verbal communication skills.
- Performed data entry, answered phone inquiries, and processed transcripts requests.

Education

Fielding Graduate University, Santa Barbara, CA
2007, Educational Leadership and Change Doctoral Program

Antioch University Seattle, Seattle, WA
2007, M.A., Education

Antioch University Seattle, Seattle, WA
2005, M.A., Environment and Community

University of Washington, Seattle, WA
2001, B.A., Geography

AUG 06 2013



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Commission Member - Public at Large A
Description (if applicable) Category Letter

☐ Name of Company/Organization Being Represented (if applicable): _____
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: GORE VERNE L E-Mail: _____
Last First Middle

Home Address: Campden Way Sacramento CA 95833
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: Four (4)
Required If Applicable

Home Telephone: 916- Business Telephone: 916-

Please state the reason you would like to be a member of this board/commission (or attach):

See Attached Statement of Qualifications

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

See Attached Statement of Qualifications

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

VERNE L. GORE
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

Please see attached Resume.

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 08-01-2012

EMPLOYER NAME: Department of General Services

TO DATE: CURRENT

ADDRESS: Street Sacramento CA
Street # Street Name City State

DUTIES:

Office Building Manager III - Full Building Office management 24 stories, 2,500 occupants, 616, sq/ft office / 711 parking

PRIOR EMPLOYER(S):

FROM DATE: 2/5/2001

EMPLOYER NAME: Department of Housing & Community Development

TO DATE: 7/31/2012

ADDRESS: 1800 3rd Street Sacramento CA
Street # Street Name City State

DUTIES:

HCDM I - Asset Management & Compliance Branch for long term loan Compliance and Fiscal Management

FROM DATE: 10/5/1975

EMPLOYER NAME: Capitol Towers Apartments

TO DATE: 2/4/2001

ADDRESS: 1500 7th Street Sacramento CA
Street # Street Name City State

DUTIES:

Property Management Specialist- Asset Management / Project Operations

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street City State
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS: Street City State
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

N/A

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

VERNE L. GORE
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: N/A

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

NONE

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

NONE

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Verne Gore Date: 8/1/13
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

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City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

Statement of Qualifications

Verne Gore, CPM® #14148 / California Real Estate Broker #00943600

Executive Profile

A **CERTIFIED PROPERTY MANAGER** since 1993 and a UC Davis Extension Certificate Program graduate for Human Resources Management for Site Assessment and Remediation and for Hazardous Materials Management, I have applied and demonstrated these skills effectively in each employment position.

My property management skills turned around the failing Capitol Towers Property in downtown Sacramento during the 1980's. I developed the building Asbestos Operations and Maintenance Manual and the Employee Health and Safety Manual. Additionally I have applied these skills successfully while employed with Christian Church Homes (CCH). As I arrived as Chief Operations Officer for CCH, several senior housing developments in the CCH portfolio were seeking another management company to manage and operate their housing and commercial developments. My efforts and negotiations with the owner and the Board members of CCH secured a long term management contract for CCH. At Strawberry Creek Lodge Development in Berkeley, as the project manager for a \$850,000 Asbestos pipe replacement and remediation project, I brought together the resources and stakeholders to successfully complete the project under budget and within the time frame projected.

While employed with the Department of Housing and Community Development (HCD) as Multi-Family Housing Program Manager, was responsible for the compliance monitoring of over 314 affordable housing developments throughout California. This included oversight of 12 management staff, collaborating with Developers, Owners, Investors, our Legal Assistant Division, Financial Accounts Division and our Division of Financial Assistance Director. In a two year period, 2009-2010, our Asset Management & Compliance Branch (AMC) closed over 115 affordable housing development loans. This was an unprecedented accomplishment for the Branch. My team of 12 received an Outstanding Accomplishment Recognition Award and cash from the State of California for this effort. I also received an Individual Distinguished Staff Award in 2011. Additional, I developed and produced the MHP Operational and Staff Desk Manual for MHP, Prop 46 and Prop 1-C loan programs.

In an effort enhance staff morale and recognize individual performance, I was appointed to by our Deputy Director, Nicole Carr to lead and head up an effort to meet this objective. With a team of dedicated HCD individuals, we developed the Internal Recognition Award Program (IRA). In six months we were up and running with our first IRA awards presentation. I was able to tap into my Human Resource Management training and skills to effectively develop a program that is in its third year of successfully recognizing the efforts of HCD staff. I am truly proud of this accomplishment.

My assignment with DGS/BPM as the Office Building Manager III for the Board of Equalization (BOE) Building, 450 "N" Street Sacramento started August 1, 2012. Duties included planning the work of a large staff engaged in the maintenance, custodial operations, upkeep and other services for the State-owned BOE building and grounds;

preserving the integrity of building design; maintain timeliness of schedule and quality control; and protect the State's investment and customer's ability to operate programs in accordance with the DGS Manual, SAM, RESD/BPM Strategic Plan, and the Excellence in Public Buildings Initiative.

Provide direction that subordinate supervisory staff is trained, understands and applies policies and sound business practices in an efficient and effective manner including but not limited to granting or denying subordinate staff request for time off or requests to work overtime; verifying subordinate staff has sufficient leave credits available for the requested leave; entering and approving time in PAL system, i.e., time charged to projects, leave usage, approved leave without pay (dock or NDI), Absence without Leave (AWOL), etc.

Additional responsibilities included maintaining a safe and healthful environment for the benefit of all employees and the public, under the direction of the Regional Manager and BPM Environmental Safety and Health Unit (ESHOP), in accordance with the rules, regulations and guidelines set forth in the Occupational Safety and Health Administration (OSHA), Safety Training, Injury and Illness Prevention Program (IIPP) (Title 8), and Workers' Compensation (Title 8)

As a Sacramento community volunteer for over 20 years, my participation includes:

- **Commissioner / Chair - Sacramento Human Rights & Fair Housing Commission**
- **Commissioner / Chair - Sacramento Housing & Redevelopment Commission,**
- **Mayor appointed Committee Member - Sacramento 15 Year General Plan Update**
- **Mayor appointed Committee Member - Ten Year Plan to End Chronic Homelessness**
- **Appointed Sacramento Army Depot Restoration Advisory Board - 1993**
- **President - Sacramento Valley Chapter of IREM 1996 & 1999**
- **Sacramento Heritage Foundation Committee Member 2010**

VERNE LESTER GORE

CPM® / CALIFORNIA REAL ESTATE BROKER & CALIFORNIA NOTARY COMMISSION
CAMPDEN WAY, SACRAMENTO, CA 95833 • 916•

OBJECTIVE

To enhance an organization's effectiveness by applying my education, work experience, inter-personal and technical skills with networking abilities in meeting the overall goals and objectives of the organization. Provide a work environment that delivers quality service to the customers of the organization and quality work environment

EXPERIENCE

8/01/12 – Present Dept. of General Services-BPM Sacramento, CA

Office Building Manager III

Office Building Manager III for the Board of Equalization (BOE) Building, 450 "N" Street Sacramento started August 1, 2012. Duties included planning the work of a large staff engaged in the maintenance, custodial operations, upkeep and other services for the State-owned BOE building and grounds; preserving the integrity of building design; maintain timeliness of schedule and quality control; and protect the State's investment and customer's ability to operate programs in accordance with the DGS Manual, SAM, RESD/BPM Strategic Plan, and the Excellence in Public Buildings Initiative.

1/08/08 – 7/30/12 Dept. of Housing & Community Development Sacramento, CA

Housing Management Manager I

Asset Management & Compliance for MHP/FWHG/CCFFP/RCAC loan programs. Provide supervision for 9 HCDR II staff persons. Supervise and direct staff on project transfer from underwriting to monitoring to assure that transfers are complete and in compliance to the regulations, loan documents and fiscal soundness.

5/29/07 – 1/04/08 Christian Church Homes of Northern CA. Oakland, CA

V.P. Director of Operations

Chief Operations Officer, providing oversight for the Compliance Department, Social/Supportive Service Department, Property Management / Maintenance Departments. Our operations included 68 senior housing / independent living properties consisting of approximately 6,000 units in 6 states including California. Work in conjunction with the Human Resources Department, the Finance Department and the Development Department and provided corporate office supervision for 46 staff persons.

7/15/05 – 5/28/07 Dept. of Housing & Community Development Sacramento, CA

Housing Management Manager I

Asset Management & Compliance for FWHG/MPROP/CHRP-O/ SERA Loan Programs 2,860 total affordable owner housing loan portfolio; Asset Management & Compliance for DPRLP/Cal-DAP/DDS-R/CCFFP Loan Programs; 165 total project affordable rental housing portfolio; Personnel supervision of 7 HCD Management Representatives & 3 Clerical Staff; Regulatory oversight for all program compliance issues;

2/05/01–7/15/05 Dept. of Housing & Community Development Sacramento, CA

Housing Management Representative II

Rental Loan Management Portfolio CHRP/SUHRP/ DDS-R 38 total projects; Monitoring & Management / annual fiscal reporting / approve budgets; Regulatory oversight for all program compliance issues; Prepare loan/regulatory documents for existing projects; Participate in Department strategic planning and policy development.

10/05/75–2/04/01 Scheuer Family Trust [Capitol Towers] Sacramento, CA

Project Property Manager

Eight acre mixed-use hi-rise & garden housing in central downtown Sacramento; oversight for project management and operations for 15 Story hi-rise/garden residential; retail; commercial; Successful project turn-around from HUD foreclosure proceedings, Annual operating budget \$5.25 Million; Developed employee health and safety manual; Develop PNA / project renovation, developed Haz-Mat Operation & Procedures Manual

EDUCATION

1970-1975 California State University, Sacramento B.A. Geography / Minor Business Administration	Sacramento, CA
1990-1992 Institute Of Real Estate Management CPM® Designation 1992	Chicago, IL
1993-2001 U.C. Davis, Extension Certificate Program, Hazardous Material Management. Certificate Program, Site Assessment / Remediation. Certificate Program, Human Resource Development & Management	Davis, CA
2002-2004 LEAD Training Program @ HCD Leadership skills development and training	Sacramento, CA
September 2007 Certified Occupancy Specialist Training Qualifying Exam	Oakland, CA

SKILL & ABILITIES

- Act decisively to promote customer service with quality supervision.
- Apply analytical skills to meet objectives and establish performance criteria.
- Develop insights and innovative solutions for a better organizational culture.
- Coach, develop, motivate and guide staff toward higher performance objectives.
- Foster cultural diversity and sensitivity toward achieving organizational goals.
- Adaptable to technology changes for improved organization planning and development.
- Self-evaluation techniques for improvement in my personal skills and performance.
- Excellent organizational skills demonstrated as a high performing self-motivator.
- Ability to deliver on organizational objectives in a crisis management situation.
- Independently work towards self-actualization.
- Apply use of *Critical Thinking Process* to attain desired objectives.
- Bi-lingual English / German with minimal conversational Spanish abilities.
- Use effective communication skills to reach cross-levels of management.

AFFILIATIONS / ACHIEVEMENTS

- Sacramento Housing & Redevelopment Commission – 2003-Present & Chair 2006
- Inter-Agency Council Ten Year Plan to End Homelessness - Sacramento 2006 to present
- Appointment to Sacramento General Plan Update Advisory Committee – 8/04
- Sacramento City Planning Academy – Graduate 6/04
- Sacramento City Management Academy – Graduate 11/03
- Sacramento Human Right Fair Housing Commission 1996 - 2003 & Chair 1999
- IREM Sacramento Valley Chapter President 1996, 1999
- IREM Nation Ethics & Disciplinary Committee 1996-1999.
- IREM Nation Governing Council Member 1996-1999
- Volunteer of the Year/1997 – Mexican Cultural Center of Northern California
- Volunteer of the Year/1996 – Sacramento Hispanic Chamber of Commerce
- Restoration Advisory Board Sacramento Army Depot 1995-Present
- IREM Sacramento Chapter 22 member since 1991 - CPM® of the Year 1993
- Interagency Council to End Homelessness – Sacramento 2008/2009

REFERENCES

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HCD Legal Division

916-327-4064

Please contact my "Immediate Supervisor" only if I am considered for this position.

Thank you