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DEPARTMENT OF
POLICE

CITY OF SACRAMENTO
CALIFORNIA

HALL OF JUSTICE
813 SIXTH STREET
SACRAMENTO, CA
95814-2495

916-449-5121

November 7, 1991

JOHN P. KEARNS
CHIEF OF POLICE

APPROVED
BY THE CITY COUNCIL

NOV 19 1991

OFFICE OF THE
CITY CLERK

City Council
Sacramento, California

Honorable Members in Session:

Subject: Augmentation Requests for Special Off-Duty Employment and Reserve Officer Program

LOCATION AND COUNCIL DISTRICT

City.

SUMMARY

The Police Department utilizes an off-duty employment program to allow police officers to work security assignments while off duty. Due to an increase in the demand for additional police services, it is requested that the Police Department's special off-duty employment budget be augmented by \$110,000. The additional cost that will be incurred will be fully offset by additional revenue that will be generated.

It is also requested that the Traffic Section's operating budget be augmented by \$24,000 for the additional cost incurred by reserve officers to provide traffic control during the closure of Interstate 5 for the Discovery Park bridge repairs. The cost of providing these officers is offset by revenue generated from the State Department of Transportation.

COMMITTEE/COMMISSION ACTION

None

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Officer Program

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RECOMMENDATION

It is recommended that the Police Department's operating budget be augmented by \$134,000. It is requested that \$110,000 be augmented to the special off-duty employment program and \$24,000 be augmented to the reserve officer program. The additional expenditures incurred in both programs is fully offset by additional revenue that is generated.

BACKGROUND

The Police Department utilizes an off-duty employment program to allow police officers to work security assignments while off duty. All private individuals and agencies contracting for services are charged an hourly rate based on the hourly rate paid to the officers, in accordance with the current Memorandum of Understanding. Assignment of off-duty officers to special events often prevents occurrences of incidents that would otherwise require a response by patrol units. This is beneficial in that patrol resources are not overburdened. In addition, the organizations sponsoring the events are absorbing the cost of receiving additional police services. Officers are assigned on a rotating basis from an availability list of all eligible volunteers. The increased demand for officers to provide off-duty security services necessitates an increase in the special off-duty employment budget. The expenditures are offset by additional revenue that is generated.

During the period of July 26, 1991 to October 4, 1991, the State Department of Transportation restricted the traffic on Interstate 5 in order to begin repair work on the Discovery Park bridge. Use of the freeway was limited to specified lanes and reserve officers were requested to provide traffic control. It is requested that the Reserve budget be augmented by \$24,000 to cover the cost of providing this service. The expenditures are offset by reimbursement from the State Department of Transportation.

FINANCIAL CONSIDERATIONS

During the first three months of the fiscal year, 35% of the special off-duty employment budget has already been expended. It has been our experience that the demand for service increases significantly during the holiday season, particularly in December. The requested augmentation of \$110,000 will be fully offset by the additional revenue generated.

The total cost of the use of reserve officers to provide traffic control on Interstate 5 during the bridge repairs was \$24,000. This full amount has been reimbursed by the State Department of Transportation.

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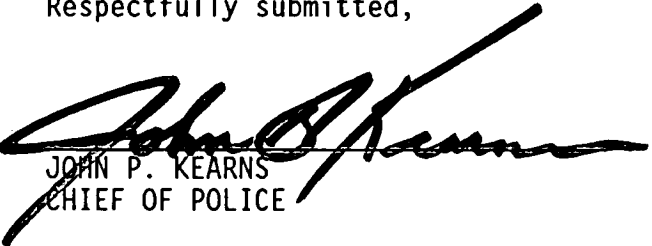
POLICY CONSIDERATIONS

Providing additional police services at special events and billing the requesting organizations for the incurred costs is consistent with past practices. At the time the services are requested, an agreement is signed by the requesting individual acknowledging the billing rate and the estimated costs that will be incurred.

MBE/WBE

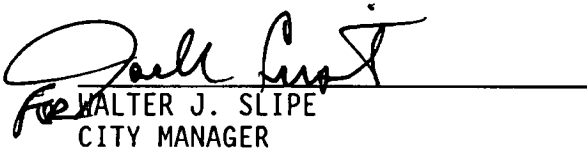
Not applicable.

Respectfully submitted,



JOHN P. KEARNS
CHIEF OF POLICE

RECOMMENDATION APPROVED:



WALTER J. SLIPE
CITY MANAGER

Contact Person to Answer Questions:
Connie Kimoto, Administrative Services Officer
Fiscal Section 449-6215

Ref: 11-15
Attachments

ALL DISTRICTS
NOVEMBER 19, 1991

1964

1964

RESOLUTION NO.

91-924

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

APPROVED
BY THE CITY COUNCIL

NOV 19 1991

OFFICE OF THE
CITY CLERK

**RESOLUTION AMENDING THE POLICE DEPARTMENT'S OPERATING BUDGET
BY \$134,000 FOR SPECIAL OFF-DUTY EMPLOYMENT AND
RESERVE OFFICER PROGRAM**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. The revenue budget for the special off-duty employment program be increased by \$110,000 as follows:
 - 101-210-2125-3698 \$50,000
 - 101-210-2112-3698 \$60,000
2. The revenue budget for the reserve officer program be increased by \$24,000 (101-210-2165-3597).
3. The General Fund Administrative Contingency be increased by \$134,000 then reduced by \$134,000 for the transfer to the Police Department's operating budget (101-710-7012-4999).
4. The Office of Operation's operating budget be increased by \$110,000 for the additional cost of providing off-duty security services as follows:
 - 101-210-21XX-4130 \$100,000
 - 101-210-21XX-4126 \$ 10,000
5. The Traffic Section's operating budget be increased by \$24,000 for the additional cost of reserve officers to provide traffic control during the I-5 closure (101-210-2165-4101).

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

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