



Meeting Date: 11/05/2013

Report Type: Discussion

**Personnel and Public
Employees Committee
Report**

915 I Street, 1st Floor

www.CityofSacramento.org

**Title: Review applications and make nominations for the Measure U
Citizens Oversight Committee.**

Location: Citywide

Issue: After conducting interviews for open board and commission seats, the Personnel and Public Employees Committee reviews applications and forwards nominations to the Mayor for appointment.

Recommendation: 1) Review and discuss applications and 2) pass a motion to nominate five applicants, and forward to the Mayor for appointment; one nominee to category A (certified public accountant), one nominee to category B (representative of business interests), one nominee to category C (representative from a neighborhood association), one nominee to category D (representative of a bona-fide taxpayer association), and one nominee to category E (community-at-large) on the Measure U Citizens Oversight Committee.

Contact: Holly Charl  ty, Elections & Compliance Manager, (916) 808-7605, Office of the City Clerk; Mark Prestwich, Special Projects Manager, (916) 808-5380, Office of the City Manager.

Presenter: None

Department: Office of the City Clerk

Division:

Dept ID: 04001011

Attachments:

- 1 **Description/Analysis**
- 2 **Background & Interview Summaries**
- 3 **Board/Commission Synopsis**
- 4 **Applications**

Submitted By: Holly Charl  ty

Adobe
Signature:

A handwritten signature in blue ink, appearing to read "H. Charl  ty", written over a horizontal line.

Approved By: Wendy Klock-Johnson

Adobe

Signature:

A handwritten signature in blue ink, appearing to read 'wkjmsk', with a stylized flourish at the end.

Attachment 01 – Description/Analysis

Issue: After conducting interviews for open board and commission seats, the Personnel & Public Employees Committee reviews applications and forwards nominations to the Mayor for appointment.

Policy Considerations: None

Economic Impacts: None

Environmental Considerations: None

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: The Personnel & Public Employees Committee conducts interviews for available positions on City advisory boards and commissions to identify the most qualified candidate(s). Subsequent to conducting interviews, the Committee reviews applications and forwards nominations to the Mayor for appointment. As interviews have been conducted, the recommendation is to 1) review and discuss applications and 2) pass a motion to nominate five applicants, and forward to the Mayor for appointment; one nominee to category A (certified public accountant), one nominee to category B (representative of business interests), one nominee to category C (representative from a neighborhood association), one nominee to category D (representative of a bona-fide taxpayer association), and one nominee to category E (community-at-large) on the Measure U Citizens Oversight Committee.

Financial Considerations: None

Emerging Small Business Development (ESBD): None

Attachment 02 – Background and Interview Summaries

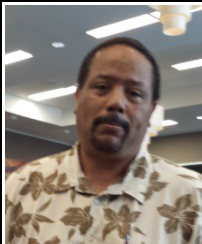


Measure U Citizens Oversight Committee (Nominations)

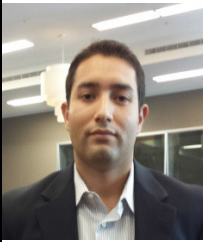
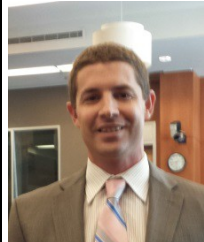

Interviews for the following vacancies were conducted at the Personnel & Public Employees Committee meeting held on October 1, 2013.

VACANCY INFORMATION

Category Description	Residency	Incumbent
Category A – A certified public accountant with audit experience.	Required	New Board, no incumbent
Category B – A representative of business interests.	Required	New Board, no incumbent
Category C – A representative from a neighborhood association.	Required	New Board, no incumbent
Category D – A representative of a bona-fide taxpayer organization.	Required	New Board, no incumbent
Category E – A member of the community-at-large.	Required	New Board, no incumbent

SUMMARY OF APPLICANTS (INCLUDING INTERVIEWS)

	Applicant	Categories	District	Interview Summary
	Bishop Baker	E	8	<ul style="list-style-type: none"> - Active in the community - Involved with law enforcement - Interested in being part of community-wide solutions
	Cecily Hastings	B, C, E	3	<ul style="list-style-type: none"> - Publisher for 3 community newspapers. - Was involved with Measure U election and education and supportive of the committee - Involved in 2 neighborhood associations
	Chris Shipman	C, E	7	<ul style="list-style-type: none"> - Works in contract monitoring - Graduate of City and County citizen academies - Involved in academic decathlons for youth for city and state
No Photo	Jamie Matthews	A	4	- Not interviewed, letter submitted and included in this packet
No Photo	Tamie Dramer	E	6	- Not interviewed, letter submitted and included in this packet
No Photo	Ying Her	C,E	5	- Not Interviewed

	Carlos Anguiano	E	5	<ul style="list-style-type: none"> - Resident of Sacramento for 3 years - Intern at the capitol - New homeowner interested in public services - Works with non-profits and tax exempt status
	Josh Rosa	B,E	4	<ul style="list-style-type: none"> - Interested in being a generator of public trust and scrutiny over increases - Served on SHRA commission for 5 years, including an audit investigation
No Photo	Michael Day	D	5	<ul style="list-style-type: none"> - Not interviewed, letter submitted and included in this packet
	Michelle Smira	B,D,E	4	<ul style="list-style-type: none"> - Strives to be a bridge between council and business community - Hopes to articulate decisions to the public - Business owner and resident - Involved in several associations

Attachment 03 - Board/Commission Synopsis

MEASURE U CITIZENS OVERSIGHT COMMITTEE

Membership: Five (5) members as follows:

- A. One (1) member shall be a certified public accountant with audit experience
- B. One (1) member shall be a representative of business interests
- C. One (1) member shall be a representative from a neighborhood organization
- D. One (1) member shall be a representative of a bona-fide taxpayer organization
- E. One (1) member from the community at-large

All members shall be at least 18 years of age. Members may not be current City of Sacramento employees, City of Sacramento Council Members, or any vendor, contractor, or consultant with active contracts or agreements with the City of Sacramento.

Appointing

Authority: Appointed by the Mayor and confirmed by the City Council.

Powers & Duties: The Citizens Oversight Committee shall have the following responsibilities for each fiscal year in which the Measure U half-cent transactions and use tax is collected: 1) Review the City's annual audit report; 2) Prepare and submit a written report to be presented to the City Council at a public meeting and made available to the public, recording: a) The amount of revenue generated by Measure U; b) The allocation of revenue reflecting the services and programs funded by proceeds to Measure U and c) The results of the Committee's review of the City's annual independent audit report as it pertains to use of Measure U proceeds

Meeting Info: To be advised

Compensation: To be advised

Term: Two (2) year term. Two term limit does not apply

Residency: City residency is required

Formation Authority: City Resolution 2012-344 (Available from the Sacramento City Clerk)

Managing Department: Office of the City Manager
915 I Street, 5th Floor
Sacramento, CA 95814
Telephone: (916) 808-5380

Contact(s): Mark Prestwich, mPrestwich@cityofsacramento.org (916) 808-5380

Website: None

Filings: To be advised



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: measure u

CATEGORY FOR WHICH YOU ARE APPLYING: committe

e

Description (if applicable)

Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): _____
- ☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: baker bishop chris E-Mail: _____
Last First Middle

Home Address: franklin blvd apt 27 sacramento ca 95823
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Eight (8) Business in Council District No: _____
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

to help and be part of this committe to make sure each community is treated fairly in receiving this funding and to be part of how we can better serve each community in the city of sacramento that receives measure u funding.. in all just ensure all areas are represented fairly.

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

woodrow wilson high
san francisco,ca

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 12/08 EMPLOYER NAME: disabled

TO DATE: current ADDRESS: _____
Street # Street Name City State

DUTIES:

PRIOR EMPLOYER(S):

FROM DATE: 10/96 EMPLOYER NAME: sams club

TO DATE: 12/04 ADDRESS: greenback citrus heights ca
Street # Street Name City State

DUTIES: area supervisor for a high dollar amount area. supervise 5 to 10 employees

FROM DATE: _____ EMPLOYER NAME: _____

TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE: _____ EMPLOYER NAME: _____

TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: _____ BUSINESS NAME: _____

TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

bishop chris baker

APPLICANT NAME

FROM DATE: _____ BUSINESS NAME: _____

TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

none

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

none

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ chris baker
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 07-12-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

none



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (**confidential data**)
For administrative purposes only

This completed section is confidential and will be detached from your application. The following information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our equal opportunity efforts.



City of Sacramento

JUN 26 2013

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Measure U Advisory Oversight Committee
CATEGORY FOR WHICH YOU ARE APPLYING: Neighborhood, Business or At-Large B, C, E
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): East Sacramento Improvement Assn.
Company/Organization Authorization Letter Attached (if applicable to qualifications of category) McKinley East Sac Neighborhood Assn.
East Sac Chamber of Commerce

Applicant Name: Hastings Cecily E-Mail: _____
Last First Middle
Home Address: 33rd St Sac CA 95826
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: _____ Business in Council District No: _____
Required If Applicable

Home Telephone: 916 Business Telephone: 916

Please state the reason you would like to be a member of this board/commission (or attach):

My extensive experience as a neighborhood and community leader on various boards and commissions prepares me to be an ideal candidate for this position. My fiscal experience as a small business owner and practicing civic journalist for more than 20 years also prepares me for this position. Thank you for your consideration.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

Charter Review Committee 2009/10

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes ☒ No ☐ If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Cecily Hastings
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 1996
TO DATE: Current
DUTIES: Owner/Publisher
EMPLOYER NAME: Inside Publications
ADDRESS: 0 St #120 Sac CA 95816
Street # Street Name City State

PRIOR EMPLOYER(S):

FROM DATE: EMPLOYER NAME:
TO DATE: ADDRESS: Street # Street Name City State
DUTIES:

FROM DATE: EMPLOYER NAME:
TO DATE: ADDRESS: Street # Street Name City State
DUTIES:

FROM DATE: EMPLOYER NAME:
TO DATE: ADDRESS: Street # Street Name City State
DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: 1996
TO DATE: Current
BUSINESS NAME: Inside Publications
ADDRESS: 0 St #120 Sac CA 95816
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

Publish 3 monthly community news magazines.

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Cecily Hastings
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction: NO

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/  Date: 5/2/13

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

Cecily Hastings
33rd Street
Sacramento, CA 95816
916-203-8528
Cecily@insidepublications.com

Community Involvement

Co-founder, Friends of East Sacramento

Our neighborhood nonprofit organization manages operations for the McKinley Rose Garden and the Clunie Community Center under lease agreement with the City of Sacramento; raised \$250,000 in private donations to restore both city assets and managed the restoration work; responsible for the management of the McKinley Park Volunteer Corps, and the East Sac Home Remodeling Tour fundraiser each fall; recipient of East Sacramento Improvement Association Orchid Award 2012; recently raised more than \$30,000 for the rebuilding of the McKinley Playground.

Co-founder, past president and current board member, East Sacramento Chamber of Commerce

Co-founder, past president, and 15-year board member of McKinley East Sac Neighborhood Association

Appointed member, Sacramento City Charter Review Committee, 2009-2010

Appointed member, Sacramento Metropolitan Arts Commission, 2011-present



June 5, 2013

Kevin Johnson, Mayor
City of Sacramento
New City Hall
915 I Street
Sacramento, CA 95814

Dear Mayor Johnson,

On behalf of the Board of Directors of the East Sacramento Improvement Association (ESIA) it is my distinct pleasure to write a letter in support of Cecily Hastings, who is applying to be the neighborhood representative on the Measure U Citizens Oversight Committee. Cecily has played a vital role in the life of East Sacramento, and of the city as a whole. As the founding member of Friends of East Sacramento, she has been instrumental in the restoration of the rose garden in McKinley Park. More recently she negotiated a joint management agreement with the City to restore and operate the Clunie Community Center. Everyone who has been in the center recently has marveled at how effective the restoration has been in restoring the beauty of this historic structure. Even more important, the center provides space for important neighborhood functions, from meetings of various neighborhood associations to gala events.

Cecily has had extensive practical financial experience in running a small business and, more recently, in the management of the Clunie Center. If Cecily is appointed to the Oversight Committee, we are confident that she will work effectively to be certain that the proceeds from Measure U are spent as intended to restore essential city services that have been cut back during the economic downturn, especially the police, fire department and city parks. It is with great enthusiasm and entirely without reservation that the ESIA Board supports the nomination of Cecily Hastings to the Measure U Citizens Oversight Committee.

Sincerely,

A handwritten signature in black ink, appearing to read 'P. Noble', is positioned below the word 'Sincerely,'.

Paul Noble, President
East Sacramento Improvement Association

East Sacramento Improvement Association
P.O. Box 19147
Sacramento, CA 95819
Eastsacimprovement.org



June 5, 2013

Kevin Johnson, Mayor
City of Sacramento
City Hall
Sacramento, Ca 95814

Deane Dana
President/Secretary

Rian Troth
Treasurer

Marty Katz
Membership Chair

Brian Holloway
Land Use Chair

Greg Lim
Parks Chair

P.O. Box 160222
Sacramento, Ca.
95816

Re: Appointment of Cecily Hastings to Measure U Citizens
Oversight Committee, Association Member

Dear Mayor Johnson,

The Board of Directors of MENA has unanimously endorsed
Cecily Hastings for the position noted above.

As a founding Director and active participant in MENA, Cecily
would bring a broad range of business and neighborhood
association skills to this important committee.

Cecily has proven experience in managing other associations
including Friends of East Sacramento which is dedicated to
preserving and maintaining the McKinley Rose Garden and
Clunie Center at McKinley Park. Without her business and
professional acumen and dedication to our city and local parks,
McKinley Park would not be the jewel that it is today.

Cecily's business experience is extensive and she brings proven
analytical, budget and audit experience to this position if
appointed.

The MENA Board is confident that Cecily would represent the
residents of Sacramento well if appointed to this position. She has
a broad range of experience in working with associations and
current city issues and would be an outstanding addition to the
Measure U Citizens Oversight Committee. We are confident that
she will focus on the restoration of essential city services which
are vital to our neighborhoods.

Sincerely,

Deane Dana, President
McKinley East Sacramento Neighborhood Association



Established in 1996 by members of the local business community, the mission of the East Sacramento Chamber of Commerce is to promote East Sacramento businesses, whose merchants are dedicated to maintaining the neighborhood values that make East Sacramento an attractive place to live and conduct business.

Honorable Kevin Johnson
Mayor, City of Sacramento
City Hall
915 I Street
Sacramento, CA 95814

Re: Recommendation of Cecily Hastings to serve on the
Measure U Citizens Oversight Committee

Dear Mayor Johnson:

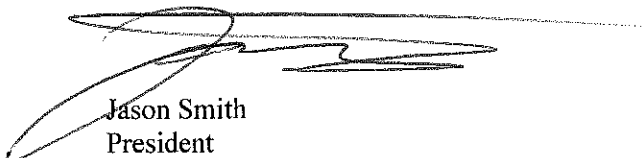
The East Sacramento Chamber of Commerce was established in 1996 by members of the local business community to promote area businesses. Among the founding members was Cecily Hastings, the publisher of Inside Publications which produces both community newspapers *Inside East Sacramento* and *Inside the City*. Since she first helped to start our organization, she has remained an active participant and currently is serving on the chamber's board of directors. Her appointment to the Measure U Citizens Oversight Committee would provide tremendous assurance to the taxpayers of our community that someone with her business acumen and civic involvement is watching out for the public's interest.

As a businessman, you understand how a business perspective can be helpful in the public policy arena. Cecily has the practical experience of running a successful small business and she has even applied those skills to the renovation and operation of McKinley Park's Clunie Community Center. She understands finance, budgets, and auditing as well as working with city staff, departments, and managers.

Each of 150 members of our business association chose to do business in Sacramento and we believe it is important to know that the sales tax dollars we generate under Measure U are accounted for. Cecily Hastings would be an excellent representative on the Citizens Oversight Committee not only for our local business community but for Sacramento business as a whole.

Thank you for your consideration of our recommendation of Cecily Hastings.

Sincerely,



Jason Smith
President

O" Street #222, Sacramento, California 95816



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Measure U Citizens Advisory Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Member at larger; Community member

Description (if applicable)

Category Letter

☐ Name of Company/Organization Being Represented (if applicable): _____

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Shipman Chris E-Mail: _____
Last First Middle

Home Address: Cutting Way Sacramento CA 95831
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Seven (7) Business in Council District No: _____
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

I welcome the opportunity to work with other citizens to be a voice for needed services throughout the city of Sacramento. There is still a fair amount of negative expressions about measure U and that the funds for this additional sales tax will get "lost in the abyss" of the general fund. As a committee, we need to develop strategies for successful fiduciary accountability and evaluation. Contrary to public tweets and electronic posting, this committee can make this process a success for everyone in the City, including the "small voices." Let's continue to make it an enjoyable place for all of our citizens to live, work and play.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

•Planning, Joint Physically Handicapped Persons Appeal, Sac County Children's Commission

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

MS Degree in Hospital Administration from Columbia University School of Public Health;
BA Rutgers University.

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 6/20/2006 EMPLOYER NAME: Solano County
TO DATE: present ADDRESS: Texas Street Suite 210 Fairfield, CA
Street # Street Name City State

DUTIES:

Work in a team environment, provide support to a Commission, Commission Committees and assist in the evaluation.

PRIOR EMPLOYER(S):

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: _____ BUSINESS NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Shipman, Chris

APPLICANT NAME

FROM DATE: _____ BUSINESS NAME: _____

TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No!

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None!

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Chris Shipman
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 07/16/2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (**confidential data**)
For administrative purposes only

This completed section is confidential and will be detached from your application. The following information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our equal opportunity efforts.

**CHRISTINE SHIPMAN
CUTTING WAY
Sacramento, CA 95831**
Home Telephone (
Office Telephone (
E-mail

PROFESSIONAL EXPERIENCE

Health Program Manager First 5 Solano- Solano County (7/23/2006- present)

Work in a team environment to provide support to the Commission, Commission Committees and assist in the evaluation of FIRST 5 Solano County and its grantees.

Managed the Health and Well Being grantee contracts for First 5 Solano and actively participate in the planning for major Commission initiatives. Also work with community organizations to achieve outcomes. Work effectively across multiple functions with a high level of professionalism and strong coordination and collaboration skills.

Project Manager - Sacramento, (6/11/2002- 6/23/2006) of FHC Health Systems, subsidiary Corporations for Standards and Outcomes (CS&O).

Summary of duties:

Team with department directors/manager, principals, coordinators of the First 5 Sacramento Commission. Conduct trainings for all agencies under contract with First 5 Sacramento Commission in the use of the data system OCERS.NET. Team with other consultants and State coaches for the development of application specific reports and annual reporting to the California First 5 Commission. Collection, Evaluation, and Reporting Service, OCERS is a comprehensive and collaborative combination of services and application modules that enable large funding entities to collect relevant information and dynamically report on the outcomes achieved by each of its funded programs. Such funded programs include local hospitals, child health projects, county programs and school districts.

Interface with clients and clients contractors to train on the system, monitors funded programs work process; monitor quality data standards and prepare special reports on the funded programs. Establish relationships and effective communications with contractors and State coach to meet performance deliverables.

Director (10/1999 – 4/20/2002) Pit River Health Services Burney, CA 96013

Direct the management of the Clinic, which includes Dental, Medical, Behavior Health, and Outreach and a satellite Clinic for a rural Native American community. My work experience at Pit River Health, a FHQC includes State, federal, private and local funded programs. Such grants includes Breast and Cervical Cancer Control Program, (CA Dept of Health Services); Title VI Administration on Aging, Grant (federal); Special Diabetes Program for Native American (Federal) Quality Improvement Specialist

Summary of duties:

Still other duties include liaison with the tribal council. Also responsible for formulating strategic program plans, which assess program feasibility and include realistic short-and long-term goals and objectives. Plan and direct performance improvement and utilization programs for clinic services. Provide financial management expertise for approximately 4.0 million-dollar budget. Direct reports (6): Include the Fiscal Officer, Administrative Director, Medical, Dental Directors, Behavior Health and Outreach Directors. The total staff complement is approximately 52 FTEs. Secured grant funds for 1.0 million and serves as the management authority for all grants. Develops and implements policies and procedures and interaction with federal oversight agencies (IHS).

Practice Manager, Outpatient Rehabilitation Services- Alta Bates Medical Center, Berkeley, CA. 94704. (5/1996-6/1999) Alta Bates is a member of Sutter Health System in Sacramento, CA.). Sutter Health is a non-profit community based health care organization serving more than three million people throughout Northern California, with over 40,000 employees.

Summary of duties:

Directs the management of the Outpatient Rehab Program, which includes Audiology, Physical, Occupational, Speech Therapy, Neuropsychology Services, Disabled Community Health Clinic (DCHC) and Small Voice, a pre-school program for children with communication delays. Also responsible for planning, directing performance improvement and utilization programs for the .Provides financial management expertise for approximately 3.2 million-dollar revenue budget and a 1.8 expense budget. Direct reports (6): Include the supervisors of Audiology, Physical, Occupational and Speech Therapy and Neuropsychology; and DCHC. The total staff complement is approximately 32 FTEs. Develops and implements policies and procedures. Accomplishments are:

- ◆ Implemented a customer service program in the department and improved ratings by 20 percentage points.
- ◆ Developed marketing brochures.
- ◆ Improved productivity and maintain new target of 100%.
- ◆ Develop collaborative working relations with external partners such as Head Start to provide speech and early intervention services in Oakland and Berkeley.
- ◆ Implemented an automated scheduling system for the Outpatient Program, and computerized the Medicare 700's forms.

Practice Manager, University of California Davis, Department of Dermatology (October 1994-April 1996). UCD is one of the teaching hospitals of the State of California.

Summary of Duties:

Direct the day-to-day clinic and billing functions. Serve as the technical authority for all clinic-billing issues. Plans and conducts seminars on proper coding for maximum reimbursement for faculty and residents. Develops and implements policies and procedures. Develop training program for staff. Highlights of accomplishments are:

- ◆ Rearranged medical records to provide for an improved record and retention process.
- ◆ Developed billings systems to secure \$300,000 in revenue.

Administrator, Kaiser Foundation Rehabilitation Center (KFRC) (8/1992-8/1994) - a regional program of Kaiser Permanente of Northern California. The Kaiser Permanente Medical Care Program is a group practice prepayment plan providing comprehensive inpatient and outpatient services. KFRC represents one of Kaiser's regional programs that accept patients throughout northern California.

Summary of duties:

Administratively responsible for the 46-bed Rehab Service with an 8-bed Traumatic Brain Injury Program. Direct reports include 7 managers. The total staff extends to approximately 60 FTEs, and includes Nursing Services, Occupational Therapy, Physical therapy, Speech therapy, Neuropsychology, EEG, Admissions, and Outpatient Clinics. Plan organizes, coordinate and direct this regional program, which includes an additional regional area budget for rehabilitation services for Northern California. Work closely with the Board to manage out-of-plan referrals for rehabilitation.

Highlights of accomplishments are:

- ◆ Secured JACHO accreditation for the program with a commendation rating.
- ◆ Developed an implementation Plan for an additional 20-bed expansion.
- ◆ Secured cost savings amounting to \$300,000 for durable medical equipment
- ◆ Develop a program to assist nursing staff in securing CRRN status through training and classroom work groups.
- ◆ Promoted quality through effective use of the organizations performance management system, appraising staff accomplishments, using developed standards, and taking action to reward and counsel.

Director of Rehabilitation's Services (December, 1988-May 1992, Mercy American River Hospital, Carmichael, CA. a 300 bed acute care hospital of Mercy Healthcare Sacramento, a division of Catholic Healthcare West. The inpatient program includes general rehabilitation.

Summary of Duties:

Directs a 20 bed Inpatient Rehab Program, Outpatient Rehabilitation Services and the environmental and engineering services related to a free standing outpatient facility. The outpatient program includes programs in Head Injury, Neurology, Industrial Rehabilitation, Arthritis, Sport Injuries, Work Capacity Evaluation/Work Hardening, Maternity fit, Mastectomy Program and Pediatrics.

Lead an assigned team in preparing marketing material, talking points, and fact sheets, in addressing a variety of audiences from physicians, boards and community. Direct reports include 6 FTEs; Managers of Occupational Therapy, Physical Therapy, Speech Therapy, Social Services and Inpatient Program.

Highlights of accomplishments are:

- ◆ Increased referrals by 20% over prior year.
- ◆ Completed design and development of a comprehensive outpatient facility that includes programs in Neurology, Orthopedic and Industrial injuries, Aquatic Therapy, Arthritis and Fitness Programs. Ensured compliance with Title 22.
- ◆ Secured JCAHO specialty comprehensive certification for the Rehabilitation Programs.
- ◆ Developed a marketing campaign for physicians to elicit useful information, impart information on new and existing programs and solidify hospital-physician rapport.

Associate Hospital Director (6/1985-10/1987) Memorial Hospital of South Bend, Indiana, a 587 bed non-profit hospital with a parent corporation and numerous for-profit entities and joint venture operations.

Summary of Duties:

Administratively responsible for the Departments of Laboratory (and its courier and transportation services), Medical Records, Quality Assurance and Risk management (Safety), Radiology (and Radiology transportation), and the office of Medical Staff Affairs and the volunteer escort service. Also served as Administrative Liaison to the Board Committee on Quality Assessment.

Highlights of accomplishments are:

- ◆ Reduced charts pending diagnosis from weekly average of \$2,200,000 to \$1,400,000.
- ◆ Developed a hospital customer satisfaction questionnaire and incident reporting system that emphasized trend information and departmental specific information related to safety and risk incidents
- ◆ Served as the Administrative Representative to the following Medical Staff Committees: Quality Assurance, Departments of Laboratory, Radiology, Ophthalmology, and Otolaryngology, Credentials Committee, and the Medical Staff Executive Committee.

Assistant Director (6/1984-6/1985) University of Irvine, Medical Center. The University of California Irvine, Medical Center is one of the five teaching hospitals operated by the University of California system.

Summary of Duties:

Responsible for the departments of Laboratory, Psychiatry, Radiology, Physical Medicine and Rehabilitation, the ambulatory care center (60,000 clinic visits annually), Environmental services and engineering services via a direct report, and major programming activities with Departmental Chairmen: Laboratory, Medicine Obstetrics, and Gynecology, Pediatrics, Physical Medicine and Rehabilitation and Radiology.

Highlights of accomplishments are:

- ◆ Effected organizational savings of \$1,000,000 in a four-month period.
- ◆ Renegotiated purchased contracts for \$75,000 savings.
- ◆ Instituted a new admission procedure to affect a smoother patient admission process.
- ◆ Decreased turn around time in the clinical laboratory by one hour and established turn around time standards.

Assistant Hospital Director, Emory University Hospital, Atlanta, Georgia (30322). 9/1978-6/ 1984

Summary of Duties:

Administratively responsible for the functions of the Departments of Clinical Laboratory, Cell Separator, Dietetics, Radiology (and Clinical Engineering), Pharmacy, Respiratory Care Services, 58 bed Rehabilitation Center, Social Services, and Pathology (including specimen collection and charting service).

Highlights of accomplishments are:

- ◆ Achieved CARF accreditation for the Rehabilitation Center.
- ◆ Developed Emory's first formulary and distributed it to the medical staff.
- ◆ Effected the transition of the technical components of the Department of Radiology from Emory Clinic to Emory Hospital.

Assistant Manager at United Hospitals of Newark, 6/1974 – 9/1978 - 635 bed Medical Complex affiliated with the New Jersey Medical School. The hospital is a merger of one general hospital and three specialty hospitals: Children's, Eye and Ear, and Orthopedics.

Summary of Duties:

Responsible for the Laboratory, EKG and EEG, Cancer Program and the Physicist, Pharmacy, Radiology, Social Services, Respiratory Therapy and Child Development Center.

Highlights of accomplishments are:

- ◆ Secured child abuse grant funds in the amount of \$650,000.
- ◆ Developed a School of Diagnostic Ultrasonography.
- ◆ Reorganized Outpatient Clinics to provide for improved traffic flow while addressing physician concerns.

COMMUNITY ACTIVITIES

- ◆ Chair- Sacramento Families and Children's Coalition; selected to serve on the County Wide Coalition that addresses the welfare of the families and children in Sacramento County. This committee is responsible for the development of the Children's Report Card for Sacramento County. (March 2004-March 2005)
- ◆ Member of the National Coalition of 100 Black Women, a non-profit organization of women dedicated to community service and enhancing the lives of women and children of color in our communities. The organization is one of 63 chapters in 25 states with over 8,000 members.
- ◆ Member of the District Attorney Citizens Academy 2003 – Selected as a participant in a 10 week program to learn the function of the DA Office and the collaboration with the County's Sheriff's Department, City of Sacramento's Police Department. The program encourages citizen's involvement in all aspects of the legal process, inclusive of the Appellate Court.
- ◆ Member of the City Management Academy 2000 – Selected as one of 20 participants to participate in a 6-week program to learn and see how the City is managed and operated. The program encourages shared decision-making and active involvement in City government.
- ◆ Member of the Area 2 Neighborhood Planning and Development Services (1998-present). An area wide community group that works for the improvement of all aspects of the city.
- ◆ Member – Sacramento Families and Children's Coalition; selected to serve on the County Wide Coalition that addresses the welfare of the families and children in Sacramento County. Chair the Grant Review Sub-Committee. This committee manages the Children's Trust Fund, which approximates 1 million annually. (April 2000 –March 2004)
- ◆ Member- Joint City/County (Sacramento) Accommodations for the Physically Handicapped Persons Appeal Board. (1992-1999)
- ◆ Loaves and Fishes Volunteer – A local community effort that provides food and shelter for the homeless, including homeless mothers and children due to victims abuse situations. (1989-present)
- ◆ Host Coordinator, 1987 International Summer Special Olympic Games. Coordinated the activities of 10 community hosts in working with the Olympic participants and the official delegations from ten Asian Countries totaling 500 athletics and 50 coaches

EDUCATION AND OTHER

Master of Science Degree in Hospital Administration from Columbia University School of Public Health, June 1974.

BA Degree in Economics at Rutgers University, College of Arts and Science, Newark, New Jersey, June, 1972.

REFERENCES

Ronnie Spellman
Cardiff
Irvine, CA 92606
949-689-0151

Don Hudson (916) 983-7400
Vice-President
Mercy Folsom
Creekside
Folsom, CA 95630

Fred Melroy (212) 404-3913
Director of Contracting
Park Avenue 9th floor
New York, NY 10016

Michael French (510) 264-4241
Manager
St Rose Hospital
Calaroga Avenue
Hayward, CA. 94545

Applicant: Jamie Matthews, CPA

Measure U Citizens Oversight Committee for position 1, category A, Certified public accountant with audit experience

Why are you interested in serving on this commission?

I would like this great opportunity to utilize my knowledge as a CPA to serve the Citizens of Sacramento.

Briefly describe the knowledge and experience that qualify you for this commission?

I am a CPA that has been working with state and local government for 11 years. I am currently a Senior Audit Manager working at Gilbert Associates, Inc. As a part of my role as a Senior Audit Manager, I have presented audited financial statements to committees and boards and am a leader in the development and implementation of a variety of in-house trainings. I also provide consulting in financial statement preparation, review and modification of policies and procedures, accounting and reporting for other postemployment benefits (OPEB), conversion entries and related GASB 34 preparation and review, complicated debt transaction accounting (i.e. debt refunding) or review, GASB 45 Alternative Measurement Method preparation or review, and internal control evaluation, analysis and/or procedure preparation and implementation.

Thank you for your time and consideration.

Best regards,

Jamie

Matthews

Digitally signed by Jamie Matthews
DN: cn=Jamie Matthews, o=ou,
email=jamie@gilbertcpa.com, c=US
Date: 2013.09.25 16:39:36 -0700

Jamie Matthews, CPA



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Measure U Citizens Oversight Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Certified public accountant audit experience A
Description (if applicable) Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): _____
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Jamie Matthews A E-Mail: _____
Last First Middle

Home Address: Swinging Bridge Ct Sacramento CA 95833
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: One (1) Business in Council District No: _____
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

I am a CPA and interested in this great opportunity to serve the citizens of Sacramento.

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Jamie Matthews, CPA
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

California State University, Sacramento, B.S. (Accountancy) and a Certified Public Accountant

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: January 2003

EMPLOYER NAME: Gilbert Associates, Inc

TO DATE: Present

ADDRESS: Gateway Oaks Drive Sacramento CA
Street # Street Name City State

DUTIES:

Senior Audit Manager on a variety of government, non-profit & privately held business audits and consulting projects

PRIOR EMPLOYER(S):

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictional name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS: Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Jamie Matthews
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 08-29-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (**confidential data**)
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September 25, 2013

Measure U Selection Committee,

Thank you for the opportunity to introduce myself to you, and for your consideration as a candidate to serve on the City of Sacramento's Measure U Oversight Commission.

My name is Tamie Dramer and I am a 40 year resident of the City of Sacramento. In those 40 years, I have lived or worked in every Council District. I currently reside in District 6 in the community of College Greens. I am a graduate of both the City's Planning, and Management Academies, and look forward to serving on the Measure U Oversight Commission as a way to fulfill my civic duty.

I am interesting in serving on the Commission in order to ensure that the annual collection of the 1/2 cent sales tax Measure U revenue is accurately reported and audited to the public's satisfaction, that the annual revenue collected is reflected in the services and programs funded with the tax, and that the *use* of these funds is independently audited, and reported properly and annually to the public for their review.

I have a decade of auditing and oversight experience through my service on nonprofit community boards and commissions, as well as a decade of professional accounting experience in auditing, and accounting for revenue and expenses through my employment with the businesses I have been employed with. I also believe that my knowledge gained in the 2011 City's Management Academy has given me insight into what the City's budgetary divisions look like, and prepared me with a base of understanding that will be helpful with serving on the Commission.

Thank you in advance for your consideration,

A handwritten signature in black ink, appearing to read 'Tamie A. Dramer', with a long, flowing horizontal stroke extending to the right.

Tamie A. Dramer
20 Elton Court
Sacramento, CA 95826
916.628.7709



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are **optional**. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Measure U Citizens Oversight Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Community at-Large E
Description (if applicable) Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): _____
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Dramer Tamie Ann E-Mail: _____
Last First Middle

Home Address: Elton Court Sacramento CA 95826
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Six (6) ☒ Business in Council District No: _____
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

I would like to be a member of the Measure U Citizens Oversight Committee to make sure our sales tax dollars are used for maximum efficiency in restoring and protecting Sacramento's essential public safety and other services. I have been a resident of Sacramento for over 40 years and have lived and/or worked in each of the City's 8 districts. I am an active resident and I am knowledgeable about the City's budget processes and circumstances. I am also a graduate of both the City's Management Academy, and the City's Planning Academy. Thank you in advance for your consideration.

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Tamie A. Dramer
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: Sacramento High School, Sacramento City College, Cook School of Real Estate, Sacramento City Management Academy, Sacramento City Planning Academy

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 1/2013 EMPLOYER NAME: Sacramento Housing Alliance
TO DATE: present ADDRESS: 21st Street, Suite 100 Sacramento CA
Street # Street Name City State

DUTIES: Organizing and Advocacy Director

PRIOR EMPLOYER(S):

FROM DATE: 1/2011 EMPLOYER NAME: Democratic Party of Sacramento County
TO DATE: 8/2012 ADDRESS: S' Street, Suite 200 Sacramento CA
Street # Street Name City State

DUTIES: Executive Director

FROM DATE: 9/2005 EMPLOYER NAME: Sacramento Housing Alliance
TO DATE: 12/2010 ADDRESS: 21st Street, Suite 100 Sacramento CA
Street # Street Name City State

DUTIES: Program Associate

FROM DATE: 9/2002 EMPLOYER NAME: Prudential CA Real Estate
TO DATE: 9/2005 ADDRESS: K' Street Sacramento CA
Street # Street Name City State

DUTIES: Sales Associate

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: 1/2013 BUSINESS NAME: Organize Sacramento
TO DATE: present ADDRESS: 21st Street Sacramento CA
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

charitable nonprofit organization

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Tamie A. Dramer
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

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Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Tamie A. Dramer
Type Name If Returning Via E-Mail or Print, Sign and Mail

Date: 7/15/2013

DISCLOSURE AND REGULATORY REQUIREMENTS

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City of Sacramento

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BOARD / COMMISSION OR COMMITTEE NAME: Measure U Citizens Oversight Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Community at Large/Rep. of Neighborhood 1e/1c
Description (if applicable) Category Letter

☒ Name of Company/Organization Being Represented (if applicable): Rainbow Housing Assistance Corp
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Her Ying E-Mail: Y
Last First Middle

Home Address: 49th Ave Sacramento CA 95822
Street # Street Name City State Zip

Mailing Address (if different than home address):
Street # Street Name City State Zip

Resident of City Council District No: Five (5) Business in Council District No: Two (2)
Required If Applicable

Home Telephone: Business Telephone:

Please state the reason you would like to be a member of this board/commission (or attach):

Please see attachment(s).

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

Please see attachment(s).

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

PRIOR EMPLOYER(S):

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Ying Her

APPLICANT NAME

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Ying Her

Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 05-17-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (**confidential data**)
For administrative purposes only

This completed section is confidential and will be detached from your application. The following information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our equal opportunity efforts.

May 22, 2013

Office of the City Clerk
Historic City Hall
915 I Street, Rm. 116
Sacramento, CA 95814

Re: Statement of interest for membership in the Measure U Citizens Oversight Committee

To whom it may concern:

It is with great interest that I am submitting my application for appointment to become a member of the Measure U Citizens Oversight Committee. I have given much consideration for my decision, and I'm confident that the skills, knowledge, and abilities I have attained as an alumni of the City Management Academy 2013 here in Sacramento, California coupled with my employment positions and university training in business administration and corporate financing will prove useful in serving the committee.

Throughout my professional and academic careers, I have consistently driven myself to meet challenges and achieve goals. Since 2008, I have been bettering my community by serving as a volunteer nonprofit business consultant for the Asian Business Institute and Resource Center (ABIRC) and the United Way. Through ABIRC, I help small businesses build capacity by analyzing organizational structures, monitoring market trends and competition, and design strategic growth assessments with new marketing ideas. I am also involved with the United Way's Sparkpoint program that targets low income and underserved populations. I have met with over 500 families to review their financial standing and reposition them into a manageable personal financing system. Many of these families were diverted from losing their homes and my family lives.

My current position as a Residential Services Coordinator requires me to develop, implement, promote, evaluate, monitor, and adjust policy options and recommendations in line with the corporation's strategic plan, mandate, and objectives in order to ensure the program's integrity, security, and efficiency. As a Residential Services Coordinator, I am responsible for the management, organization and administration of the program by innovative evaluation, the implementation of new strategies, and the promotion of the program. I am also providing leadership to 2 non-local sites across the province by analyzing complex situations and issues, proposing recommendations and implementing policy initiatives. The ability to establish personable relationships and maintain rapport with key stakeholders such as cooperative partners, personnel at training/education institutions, government personnel, and non-government agencies is critical to the effective administration of the program.

During my tenure with GreatCal Properties, I provided technical and analytical support to

approximately 600 institutional clients and managed a portfolio worth \$34 millions in asset. I was responsible for guiding client accounts of all sizes towards their financial goals by listening, asking the right questions and customizing a financial solution right for their needs, arriving at mutually beneficial solutions when customer concerns arise, remaining current on market trends as well as the pros and cons of various financial options, and maintaining strict compliance to ethics, procedures, protocols and regulatory standards that would allow my organization to better meets its business requirements. Above all, my duty allotted me the opportunity to lead new team members to productive careers.

I have a passion to give and help others, and as our city addresses the financial challenges that are facing us during this difficult time, it is with great conviction and enthusiasm that I do my part to assist in the process. I understand that this committee will be in charge with reporting back to the council how the money generated through Measure U is being spent along with providing some recommendations on how to spend it. As a resident and a concern citizen, I felt it is critical to be engaged in the entire process as it has a great impact not just on me but all of the residents of this great city. I believe that as a member of this committee not only will I be one step up in understanding the city management process but I will be making a change in the direction of our future.

Thank you for your time and consideration.

Respectfully,

A handwritten signature in black ink, appearing to read 'Ying Her', with a stylized, flowing script.

Ying Her

SUMMARY

Highly analytical finance/MBA graduate with 10 years of professional management experience and proven ability with resource planning in the area of real estate, financial analysis, business and marketing, and administration.

- Strong communication skills, verbal and written, developed through client developments, projects and interactions with top management teams and stakeholders.
- Demonstrated ability in gathering and interpreting huge amounts of data for design, proposal, negotiation, and management of contractual services.
- Skilled in coordination, cooperation and collaboration with colleagues/teams over remote locations on projects and assignments from South America, the United Kingdom, China, and the Netherlands.

EXPERIENCE

Residential Services Coordinator, 3/2013- present

Rainbow Housing Assistance, Phoenix, AZ

- Assist residents that have requested support in enhancing the quality of their daily lives and in more fully and successfully participating in the educational and economic mainstream.
- Provides residents with information about and supportive access to local services and resources that may assist the residents in achieving their life opportunities objectives.
- Surveys residents to assess their needs and wishes, works with the Director of Resident Services to develop a Yearly Service Plan for the property that is approved by the Director of Resident Services prior to implementation.
- Creates a supportive atmosphere in which services staff works side-by-side with property management staff to develop a comprehensive approach that focuses on helping residents to sustain their housing and maintain a quality of life.
- Ensures that all programs and services are culturally appropriate and special needs sensitive, and works with all additional partnering agencies to make certain that residents are fully engaged in program planning and implementation.
- Coordinates schedules, community/service space, volunteers, and personnel for third-party service providers, organizes recreational and community building activities, educational activities (i.e. computer classes), and support groups.
- Establishes resident services programs targets. Consistently tracks and measures program targets progress. Regularly reports program outcomes to both internal and external stakeholders.
- Helps the property manager identify potential resident problems and intervenes before a situation becomes a crisis.

Broker/Co-Founder, 5/2005 – 4/2013

GreatCal Properties, Sacramento, CA 9/2010-4/2013

- Hire, train, and supervise office personnel in real estate and mortgage processes.
- In charge of payroll and expense; and management of accounts payable and receivable.
- Manage a \$34 million portfolio that includes real estate and paper assets.

- Perform cost analysis by examining and interpreting various data sources for leasing and contractual services.
- Perform written economic, market, and investment reports for stakeholders. These reports are also available for purchase.
- Compiles financial data and perform cost analysis quarterly for managements and board members.
- Assist with financial review and audits of business operation with accountants and stakeholders.
- Perform consultations, sales presentations, and contract negotiation services.
- Designed, organize, and manage digital backup filing system for the whole organization.

All Stop Real Estate, Fresno, CA 5/2005 – 8/2010

- Provided leadership in incorporating the company, creating the business plan, crafting the corporate mission, vision, organization structure, and compensation plan; Engaged in business strategy discussions as related to sales, marketing, employee recognition/leadership development, and growth challenges; Execution of business strategies grew company one office to five offices in two states; Known for being an inspirational leader and team player who always listens with an intent to understand and follows through on commitments.
- Oversaw operations in 5 branch offices consisting of 10 managers and 30 agents; Primary responsibilities included selling the company's mission and vision, managing overhead expenses, monitoring sales volume, setting performance expectations, conducting team meetings and keeping conflicts constructive and negotiations positive; Build relationship with network partners and sales representatives to reduce closing time; Known for "leading by example" and "listening with the intent to understand, not to respond".

Easton Mortgage Wholesale Corp, San Francisco, CA

Regional Account Executive, 2004 – 2005

- Team lead in charge of training sales agents via classroom style and webinars; and making presentations at conferences for complex real estate financing.
- Provide sales forecasts and budget projection for upper managements and stakeholders.
- Manage and maintain records of travel expenses, rental records, and promotional expenses for all sales personnel.
- Negotiate and mediate in all purchase transactions and major business contracts.
- Provide monthly written performance reports that address issues, improvement suggestions, and sales goal of sales teams for upper managements.
- Coordinated process improvements, staff development, and policy implementation to enhance employee competence for cross functional responsibilities.
- Assistant to underwritings and analysis of loan programs.

Sales Agent, 2003 – 2004

Nissan of Elk Grove, Elk Grove, CA

- Conduct sales presentations, product demonstrations, and contract negotiations that minimize the haggling experienced in car sales.
- Created a monitoring system that track inventory, product turnover, sales volume, and expenses to assist salesmen in the car lot.

- Designed and implemented a marketing strategy to reduce advertisement cost and increase sales production.
- Formulated a customer-oriented sales program that introduces the full services of the dealership to capture life time services and maintenance of car buyers and owners.

EDUCATION

City Management Academy 2013
City of Sacramento, Sacramento, CA

Masters of Business Administration and Finance – 10/2011
Walden University, Minneapolis, MN

Bachelor of Science-- 05/1996
San Francisco State University, SF, CA

ACTIVITIES

Non Profit Business Consulting 2008 to current
United Way of Fresno County, CA

- Provide cultural information and community relations to build awareness for the VITA Program within the Southeast Asian community.
- Provide consultation and information for the development of the SparkPoint Fresno Center
- Assist United Way with directions on how to conduct and deliver information to the general public with regard to first time home buyers

Asian Business Institute and Resource Center (ABIRC), central valley, CA

- Provide existing Asian Pacific Islander (API) businesses with analysis to strengthen their business core through organizational, market, and strategic assessments.
- Provide consultation on all levels of business functions: finance, growth, staffing, marketing, expansion, and dissolution.
- Strategically plan and develop new business start-up, including marketing plan execution, purchasing, budgeting, financial guidelines, and customer service training.
- Implemented successful marketing strategy; conceptual design for brochure and website, copy writing, and internet presence.
- Assist business owners with securing contracts with city and state government entities through the ABIRC clearing house initiative.

Lao Family, central valley, CA

- Provide financial education and consultation to the community on personal budgeting, finance management, and investment.
- Assist the community with credit creation, management, and repairs.

Computer Skills

- Excellent in Microsoft Word, Excel, Microsoft Access, and PowerPoint.
- Proficient in Python, R Language, C++, SPSS (statistical software) and Palisade@Risk (risk analysis and simulation)
- Certified Microsoft Professional (CMP)
- Certified Network and Hardware Technician



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO

2013 JUL 25 P 3:59

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Measure U Citizens Oversight Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Community-at-large

E

Description (if applicable)

Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): _____
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Anguiano Carlos E-Mail: _____

Last

First

Middle

Home Address: 32nd Avenue Sacramento CA 95822

Street #

Street Name

City

State

Zip

Mailing Address (if different than home address): _____

Street #

Street Name

City

State

Zip

Resident of City Council District No: Five (5) Business in Council District No: _____

Required

If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

See Attached

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Carlos Anguiano
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

See Attached Resume

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

PRIOR EMPLOYER(S):

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Carlos Anguiano
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

NO

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ [Signature]
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 07-25-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (confidential data)
For administrative purposes only

This completed section is confidential and will be detached from your application. The following information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our equal opportunity efforts.

32nd Ave.
Sacramento, CA 95822

July 25, 2013

Office of the City Clerk
Historic City Hall
915 I Street, Rm. 116
Sacramento, CA 95814

Re: Measure U Citizens Oversight Committee

City Clerk's Office,

I am a Consultant for the California Assembly Committee on Revenue and Taxation, a graduate of UC Hastings College of the Law, and I write in application for a position with the Sacramento Measure U Citizens Oversight Committee. The Oversight Committee will provide oversight of the ½ cent sales tax in Sacramento, which was recently passed by its voters. I believe that my education and years of professional experiences in taxation will allow me to serve the citizens of Sacramento as a member of the Oversight Committee.

I have valuable professional and legal experience in the area of taxation. During law school, I volunteered my time with *Insight, the Center for Community Economic Development*, to ensure that non-profits maintained their tax-exempt status. I was accepted into Hastings' Legislative Clinic where I interned for the Assembly Committee on Revenue and Taxation. During my placement, I spent most of my time researching and analyzing tax proposals, focusing my analysis on the legal, policy, and economic implications. After graduation, I continued my work as a legislative staffer for then Majority Leader, Charles Calderon where I staffed the Amazon Tax bill, which dealt with the collection of online sales and use tax. Soon after my term with Assemblymember Calderon, I was offered a position as an Associate Consultant with the Committee on Revenue and Taxation.

My work for the Committee has been extremely rewarding and has allowed me to become very familiar with a number of areas of tax law. Specifically, I have become knowledgeable with the application of California's sales and use tax law. Understanding the policy concerns, revenue impacts, and administrative process of the sales tax is critical in providing appropriate oversight. I feel that my professional experience in taxation and my training as an attorney afford me the qualities needed to be a valuable member of the Measure U Citizens Oversight Committee.

Thank you for your consideration, and I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to be 'CA' with a stylized flourish.

Carlos Anguiano

Associate Consultant

Assembly Committee on Revenue and Taxation

Carlos Anguiano

Sacramento, CA

EDUCATION

University of California, Hastings College of the Law
J.D., 2010

San Francisco, CA

Member of the California State Bar: 281699

Activities: Hastings Economic Development Clinic, Hastings Legislative Clinic, *La Raza* Law Students Association

Journals: Hastings Constitutional Law Quarterly Journal, 2008-2009, Senior Notes Editor, 2009-2010

Awards: Hastings Public Interest Law Foundation (HPILF) Summer Award, 2008

Woodbury University

Burbank, CA

B.S., *cum laude*, Business and Management, concentration in Finance, 2006

Honors: Dean's List: 2002 – 2006, *Delta Mu Delta* - International Honor Society in Business Administration, 2006

EMPLOYMENT

California State Assembly, Committee on Revenue and Taxation

Sacramento, CA

Associate Consultant, 2013-Present

Analyze and provide technical and substantive recommendations on legislation. Staff the Committee Chair's legislative proposals. Coordinate meetings among staff, interested parties, and agencies in an effort to improve legislation.

Organize Committee hearings, invite guest speakers, and draft background information for the general public. Update reference manuals and other publications provided by Committee.

California State Assembly, Office of Assembly Majority Leader Charles Calderon

Sacramento, CA

Legislative Aide, 2010 - 2013

Analyzed legislation and provided advice on issues relating to legislative programs and constituent concerns. Drafted bills, amendments, background material, and speeches for committee presentations. Drafted memorandums and analyzed legal issues relating to federal and state taxation, election law, eviction defense, constitutional initiatives, and federal preemption. Carried legislative proposals.

California State Assembly, Committee on Revenue and Taxation

Sacramento, CA

Law Clerk, Spring of 2010

Analyzed legislation for the committee. Analyses focused primarily on the legal, political, and policy concerns relating to changes in law. Suggested substantive and technical amendments to address concerns raised by stakeholders and interested parties. Coordinated meetings with members, staff, lobbyists, and state agencies. Drafted legal memos on the constitutionality and substantive due process implications of proposed law.

Law Office of Michael M. Felix

Los Angeles, CA

Law Clerk, Summer of 2009

Worked on immigrant and non-immigrant visa applications in family and entertainment law areas. Advised community members as to the available options and procedures necessary to obtain permanent residence and US citizenship. Prepared responses to requests for additional evidence on previously denied visa applications by the US Citizen and Immigration Services. Researched and drafted memorandums with respect to procedural and jurisdictional questions of law.

Neighborhood Legal Services

Los Angeles, CA

Law Clerk, Summer of 2008

Researched foreclosures proceedings, Section 8 benefits, and eviction procedures as authorized by the Los Angeles County Housing Authority. Conducted client intake interviews and gathered information for attorneys. Provided guidance and options to tenants who were in jeopardy of losing their homes. Assisted attorneys and clients during negotiation and settlement agreements with cities.

COMMUNITY INVOLVEMENT

Insight: Center for Community Economic Development

Oakland, CA

Law Clerk, September 2008 – April 2009

Assisted in the creation and dissolution of nonprofit corporations. Drafted memorandums relating to tax, corporate formation, non-profit status, and reporting requirements. Drafted articles of incorporation and letters of dissolution as required by the Secretary of State and Attorney General.

From:
To: [Holly Charlety](#)
Subject: Re: Interviews for Measure U Citizens Oversight Board
Date: Wednesday, October 16, 2013 11:49:08 AM

Hello Holly,

If it isn't too late, I am interested in amending my application to the Measure U Citizens Oversight Committee.

My current application says that I am applying for Category E - member of the community-at-large. I would like to also make myself available for Category B - representative of business interests.

I believe I would be eligible for Category B because my employer, Nossaman LLP, is a prominent law practice business in the City of Sacramento. Also, my professional background in economic development (I previously served in the Governor's Office of Economic Development) provides me with insights and understanding into the region's business landscape.

Please let me know if you have any questions, concerns or other input.

Thank you again for your assistance!

Josh Rosa
916-531-5723

On Wed, Sep 18, 2013 at 10:13 AM, Holly Charlety <HCharlety@cityofsacramento.org> wrote:

Good morning,

Thank you for your application and interest in participating on the Measure U Citizens Oversight Committee. The Personnel and Public Employees committee (P&PE) will be conducting interviews on **October 1, 2013 at 1:30 pm**. You are invited to attend and interview with P&PE. If you cannot attend, you are welcome to submit a written statement to the Office of the City Clerk for distribution to the P&PE members.

Please respond to confirm your attendance, or your unavailability.

For those who cannot attend, letters should be submitted (via email) no later than Wednesday, September 25, 2013.

Please feel free to contact me if you have any questions. Thank you!

Holly M. Charléty

Elections & Compliance Manager

Direct: [\(916\) 808-7605](tel:(916)808-7605)

Office of the City Clerk

915 I Street, 5th Floor

Sacramento, CA 95814

Main: [\(916\) 808-7200](tel:(916)808-7200)

E-mail correspondence with the City of Sacramento (and attachments, if any) may be subject to the California Public Records Act, and as such may therefore be subject to public disclosure unless otherwise exempt under the act.



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO

2013 JUL 24 PM 1:15

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Measure U Citizens Oversight Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Community-at-large E
Description (if applicable) Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): _____
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Rosa Josh D E-Mail: _____
Last First Middle

Home Address: _____ River Plaza Drive Sacramento CA 95833
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Four (4) ☒ Business in Council District No: _____
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

I would like to be a member of the Oversight Committee because I wish to serve the City of Sacramento in the most effective ways that I can. I have a strong background in evaluating public agency programs. I also have training in analysis of public fiscal management and policies. Finally, I am experienced in overseeing City programs through my role on another City commission. Therefore, I believe my skills are well-suited to the task of the Oversight Committee. This role presents an opportunity for me to effectively serve the City of Sacramento.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

(attached)

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Josh Rosa

APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

Bachelor of Arts, History, University of California at Davis, 2004
Master of Public Policy and Administration, California State University, Sacramento, 2008

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: December 2010

EMPLOYER NAME: Nossaman LLP

TO DATE: current

ADDRESS: Capitol Mall Sacramento CA
Street # Street Name City State

DUTIES: I advise and represent clients before the California State Legislature and state agencies and departments.

PRIOR EMPLOYER(S):

FROM DATE: March 2010

EMPLOYER NAME: State of California, Governor's Office of Economic Development

TO DATE: December 2010

ADDRESS: Tenth Street Sacramento CA
Street # Street Name City State

DUTIES: I administered economic development programs and coordinated interagency action plans to assist businesses.

FROM DATE: March 2009

EMPLOYER NAME: State of California, California Recovery Task Force

TO DATE: March 2010

ADDRESS: Tenth Street Sacramento CA
Street # Street Name City State

DUTIES: I analyzed federal ARRA program guidelines and implementation to advise the Governor's Office and assist agencies.

FROM DATE: January 2007

EMPLOYER NAME: State of California, Office of Planning and Research

TO DATE: March 2009

ADDRESS: 1400 Tenth Street Sacramento CA
Street # Street Name City State

DUTIES: I analyzed legislation related to local government, tax measures, land use, transportation, and housing.

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Josh Rosa

APPLICANT NAME

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

n/a

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature:

/s/

JR

Date:

7/24/13

Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (confidential data)
For administrative purposes only

This completed section is confidential and will be detached from your application. The following information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our equal opportunity efforts.

ATTACHMENT

I currently serve on the Sacramento Housing and Redevelopment Commission, an advisory board overseeing the policy development, strategy, and operations of the Sacramento Housing and Redevelopment Agency, a joint-powers authority that consolidates community development and affordable housing programs of the City and County of Sacramento, and their respective Housing Authorities.

This service supports my application to serve on the Measure U Citizens Oversight Committee because I am experienced in overseeing, evaluating, monitoring, and understanding City programs. I am familiar and comfortable with the role of an advisory committee member, as well as the member's interactions with staff and other members. I am excited to participate on the Oversight Committee.

Members and Staff of the Personnel and Public Employees committee,

My name is Michael Day. I am one of the applicants for the Measure U Oversight Committee, and due to an unavoidable delay associated with business travel, did not arrive at City hall until just after 2 pm. I apologize for this, in particular as it is so out of character for me.

I am a 4th generation Sacramentan, and live in Curtis Park with my wife Kristy and our 3 children ages 5-2. I fill two positions professionally. First, I am the BESTCO Division President of Beutler Corporation, located at McClellan Park. BESTCO is an Energy Services Contractor, or ESCO, that provides energy related services to private and institutional clients in California, Nevada, and Arizona. The City of Sacramento is not a client, and should any City work come up during my prospective tenure on the Oversight Committee, I would recuse myself from involvement in that project. Second, I am the managing Principal of Rockwood Consulting. Rockwood also works in the energy field, but where BESTCO focuses on acting as a contractor on specific projects, Rockwood acts as a consultant in designing energy related programs. Examples of our work are included in nearly a dozen current and legacy utility incentive programs in Roseville Electric, Pacific Gas & Electric, and Southern California Edison territories. Rockwood is also involved in energy finance program design, including the highly successful CHF/MIST-1 residential program, The CHF/Five Star Bank MIST-2 residential finance program, and the new SPARCS sub-program of the Placer County mPOWER Commercial PACE Program.

In my volunteer work I have previously served on the Sacramento City Unified School District Bond Oversight Committee, including 19 months as Chair. I am also co-founder and current President of the California League of Bond Oversight Committees (www.CaLBOC.com). As many if not most oversight committee members are from areas that do not have a direct professional relevance to the tasks involved in providing oversight, CaLBOC provides training to committee members statewide so that they can more effectively fulfill their tasks. Lastly, I actively serve on several boards, including the executive board of the Sacramento Taxpayers Association (STA). I believe that it is my combination of professional work and deep experience in oversight matters that led STA to unanimously vote to recommend me to the City for the Taxpayer Group position on the Measure U Oversight Committee.

Again, please allow me to express my deep regret for being late to your meeting today. Should you have any questions, please do not hesitate to reach out to me via the contact points below.

Yours truly,

Michael Day
Candidate for Measure U Committee
916 416-2250 (cell)
daym@beutlercorp.com
michael@rockwood-consulting.com



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Measure U Citizen's Oversight Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Taxpayer group

D

Description (if applicable)

Category Letter

☒ Name of Company/Organization Being Represented (if applicable): Sacramento County Taxpayer's Association

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Day Michael S E-Mail: _____
Last First Middle

Home Address: 2nd Ave Sacramento CA 95818
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Five (5) Business in Council District No: Five (5)
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

I am currently the President of the California League of Bond Oversight Committees, an association of BOC members from around the State. Previous to this I was on the Sacramento City unified School District BOC for four years, including 18 months as Chair. I am on the Board of the Sacramento Taxpayer's Association, and have been for several years.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

4 yrs on the SCUSD BOC, 18 mo. as Chair. 5 years as President of a statewide BOC training organization

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

Not Applicable

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Michael S. Day
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

Current CV to be submitted separately.

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 08-15-2008 EMPLOYER NAME: Beutler Corporation
TO DATE: Present ADDRESS: Lang Ave McClellan CA
Street # Street Name City State

DUTIES: Commercial energy efficiency (ESCO) division president

PRIOR EMPLOYER(S):

FROM DATE: 01-01-2001 EMPLOYER NAME: Rockwood Consulting
TO DATE: Present ADDRESS: 2nd Ave Sacramento CA
Street # Street Name City State

DUTIES: Energy policy consultant

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES: _____

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES: _____

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: 01-01-2001 BUSINESS NAME: Rockwood Consulting
TO DATE: Present ADDRESS: 2nd Ave Sacramento CA
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

Energy Policy consultant

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Michael S. Day
APPLICANT NAME

FROM DATE: _____ BUSINESS NAME: _____

TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

Not Applicable

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Michael S. Day
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 06-11-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (**confidential data**)
For administrative purposes only

This completed section is confidential and will be detached from your application. The following information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our equal opportunity efforts.



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Measure U Oversight Committee

CATEGORY FOR WHICH YOU ARE APPLYING: At Large, Business Interest or Taxpayer Org B,D,E

Description (if applicable)

Category Letter

☒ Name of Company/Organization Being Represented (if applicable): Sac Metro Chamber/Sac Taxpayer Association/

☒ Company/Organization Authorization Letter Attached (if applicable to qualifications of category) Region Builders/

Applicant Name: Smira Michelle E-Mail: _____
Last First Middle

Home Address: 8th Avenue Sacramento CA 95818
Street # Street Name City State Zip

Mailing Address (if different than home address): P.O. Box 162758 Sacramento ca 95816
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: Four (4)
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

I believe I could be helpful to the Oversight Committee by archiving and reviewing documents, from a business perspective. I would take careful review of the annual report and lend input to the written report for review by the City Council.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

Sacramento City Planning Commission

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Michelle Smira
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

Bio Attached

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: Dec 2005

EMPLOYER NAME: MMS Strategies

TO DATE: present

ADDRESS: 21st Street Sacramento CA
Street # Street Name City State

DUTIES:

PRIOR EMPLOYER(S):

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: Dec 2005

BUSINESS NAME: MMS Strategies

TO DATE: present

ADDRESS: 21st Street Sacramento CA
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

Public Affairs

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Michelle Smira

APPLICANT NAME

FROM DATE:

BUSINESS NAME: _____

TO DATE:

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: _____

/s/ Michelle Smira

Type Name if Returning Via E-Mail or Print, Sign and Mail



Date: 07-22-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

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City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento
Application to Boards/Commissions and Committees
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Michelle M. Smira

Michelle Smira is well known for her innovative strategies and her ability to generate groundswells of political, public and media support for client objectives.



Under her direction, MMS Strategies has been at the forefront of major initiatives undertaken by the hospitality and health care industries, real estate, solid waste and transportation communities.

As the Principal of MMS Strategies, Michelle has specialized in media relations, coalition building and government affairs. Michelle has served as District Director to United States Congressman Doug Ose and was the spokesperson and public information officer for the City of Elk Grove, the fastest growing City in the nation.

Michelle has more than fifteen years of experience working on large scale development projects and management of Fortune 500 contracts. Clients include MV Transportation, Kaiser Permanente, Granite Construction, McDonald's Corporation, Nestle Waters, Republic Services and the Paradise Shops.

Active in the community, Michelle serves on the Board of Directors for the Sacramento Metropolitan Chamber of Commerce, Sacramento County Taxpayers League, Elk Grove Chamber PAC, Sacramento Metro PAC and WEAVE. In addition she is a member of the North State Building Industry Association, Region Builders, International Council of Shopping Centers and the Urban Land Institute.

Michelle is a Senior Fellow of the American Leadership Forum, Class XIV and a former member of the Sacramento City Planning Commission.

An alumna of Arizona State University, Michelle currently resides in historic Land Park, Sacramento with her husband David.



July 25, 2013

Vice Mayor Angelique Ashby
Chair, P&PE Committee
915 I Street
Sacramento, CA 95814

Re: **Appointment to the Measure U Oversight Committee**

Vice Mayor Ashby,

On behalf of Region Builders, I am writing today in support of Michelle Smira's application for the Measure U Oversight Committee. Our organization represents hundreds of professional members within the Sacramento City business community. We focus on ensuring that our members have ample opportunity to work in the communities they represent and reside.

In our opinion, Michelle would be a worthy candidate for any number of the positions currently being sought on the committee, including a representative of the business community (B), representative of a bona-fide taxpayer association (D) or representing the community at large E. Michelle brings a wealth of experience and community involvement to the City. As a 10 year resident, small business owner and community activist, Michelle would serve the City with integrity and professionalism.

Region Builders works to streamline the regulatory environment, promote high quality civic amenities and create jobs in the City. We believe that Michelle's involvement on the Oversight Committee will be beneficial to us and the City and that she will exercise a responsible fiscal approach in reviewing the City's annual audit report and in the preparation of a report to the City Council and the community.

I respectfully ask that you appoint Michelle Smira to the Measure U Oversight Committee.

Sincerely,

Joshua Wood
Executive Director
Region Builders, Inc.



metrochamber

SACRAMENTO METROPOLITAN
CHAMBER OF COMMERCE

July 25, 2013

Vice Mayor Angelique Ashby
Chair, P&PE Committee
915 I Street
Sacramento, CA 95814

Re: Appointment to the Measure U Oversight Committee

Vice Mayor Ashby,

On behalf of the Sacramento Metropolitan Chamber of Commerce, I am writing today in support of Michelle Smira's application for the Measure U Oversight Committee. The Metro Chamber is the region's leading business organization for promoting economic strength and serving as a unified voice of business throughout the six-county Sacramento region. As one of the largest chambers in California, we bring business interests to the forefront of civic and community leaders' agendas, inspiring landmark economic development projects, important public policy issues and business growth.

Michelle would be our candidate representing the interests of the business community (B) however we also feel she should be a great candidate representing a bona-fide taxpayer association (D) or representing the community at large (E). Michelle brings over a decade of experience and community involvement to the City. As a resident, business owner and community leader, Michelle would serve the City with honor and the utmost professionalism.

The Metro Chamber looks forward to continuing our working relationship with the City and respectfully requests you appoint Michelle Smira to the Measure U Oversight Committee.

Thank you for your support,

Roger Niello
President/CEO
Sacramento Metro Chamber

2013 CYBER

Martha Clark Lofgren
Brewer Lofgren LLP

1ST VICE CHAIR

James Beckwith
Five Star Bank

2ND VICE CHAIR

Christi Black-Davis
Edelman Public Relations Worldwide

IMMEDIATE PAST CHAIR

John Frisch
Cornish & Carey Newmark Knight Frank

COMMUNITY DEVELOPMENT

Chris Deffino
Downey Brand LLP

WORK & BUSINESS GROWTH

Ashil Abhat
Global Commercial Banking
Bank of America Merrill Lynch

MARKETING & COMMUNICATIONS

Gordon Fowler
3fold Communications

PROGRAMS & EVENTS

Timothy Murphy
Aerojet

PUBLIC POLICY

Maggie Townsley
ICF International

SMALL BUSINESS

Chris Johnson
The Johnson Group, Inc.

BOARD AROUND BUSINESS COUNCIL

Tim Cahill
Charles C. Bell, Inc.

AT-LARGE REPRESENTATIVES

Elisabeth Brinton
SMUD

Brian Dowd

Granite Construction Company

Ann Madden Rice

UC Davis Medical Center

Beverly "Babs" Sandeen

Los Rios Community College District

Robert Swanson

Boutin Jones Inc.

OFFICER PAC

Frank Washington
Crossings TV KBTV - Channel 238

LEGAL COUNSEL

Sheila Carroll
Carroll & Associates, PC

TREASURER

Warren Kashiwagi
Crowe Horwath

PRESIDENT & CEO

Roger Niello
Sacramento Metro Chamber



July 25, 2013

Vice Mayor Angelique Ashby
Chair, P&PE Committee
915 I Street
Sacramento, CA 95814

Re: Appointment to the Measure U Oversight Committee

Vice Mayor Ashby,

On behalf of the R Street Sacramento Partnership, we ask that you support Michelle Smira's application for the Measure U Oversight Committee. The R Street Partnership is a Property based Business Improvement District (PBID) that was recently formed. Our organization represents 103 parcels and spans from R Street, and the north side of S Street, between 7th – 13th Streets and the north side of R Street between 14th – 16th Streets.

We have worked with Michelle since 2010 and found her to be a great communicator and project manager. She is organized, articulate and thoughtful. We believe she would be a good asset to the City and serve the community well on the Oversight Committee.

We hope that you will consider Michelle Smira for an appointment to the Measure U Oversight Committee.

Thank you for your support,

A handwritten signature in black ink that reads 'Michael R. Wiley'.

Michael R. Wiley
Chair
R Street Sacramento Partnership