

3.6

INFORMATION TECHNOLOGY
DEPARTMENT

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CITY OF SACRAMENTO
CALIFORNIA

September 28, 2004

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: NEW CITY HALL NETWORK and VoIP EQUIPMENT PURCHASE

LOCATION: 915 I Street/Citywide/All Districts

RECOMMENDATION:

This report recommends that the City Council adopt the attached resolution:

- Suspending competitive bidding for the purchase of Cisco network and VoIP equipment from SBC under a CalNet Agreement (requires 2/3 vote); and
- Authorizing the City Manager to purchase Cisco network and VoIP equipment from SBC in an amount not to exceed \$375,000.

CONTACT PERSON: Karl Rosander, Interim IT Manager, 808-8262

COUNCIL MEETING: October 12, 2004

SUMMARY:

This report requests that the City Council suspend competitive bidding and authorize the City Manager to utilize the statewide CalNet Agreement to purchase Cisco network and VoIP equipment from SBC for the New City Hall project in order to support the facility's data and telecommunications requirements.

COMMITTEE/COMMISSION ACTION: None is required.

BACKGROUND INFORMATION:

The City is currently building the New City Hall complex and in order to support the requirements of the complex for both data and telecommunications, the City needs to

procure additional network routers, switches, and related components to support the network infrastructure of the site.

These switches, routers, and related components will be necessary to support the current Voice over Internet Protocol (VoIP) phone deployment and all data requirements of the City departments moving into the complex in the Spring of 2005. The City currently utilizes a Cisco network backbone and in order to maintain a homogenous network, support the current IT infrastructure, leverage existing network monitoring, and minimize issues arising from interoperability, it is recommended that the City continue to utilize Cisco networking equipment.

Since the CalNet Integrated Services (CalNet) Agreement was competitively bid under California Contracts Code Section 12101(b), Government Code Section 14931 provides authorization for all public agencies, which accept the Terms and Conditions, to procure services through this contract. In addition, City Code Section 3.56.240, Cooperative Purchasing Agreements, allows for the purchase of supplies and nonprofessional services through legal contracts of other governmental jurisdictions or public agencies without separate competitive bidding by the City. The use of the CalNet Agreement allows the City to achieve fair and equitable pricing from vendors who have already competitively bid through the Cooperative Purchasing Agreement process. This large-scale competitive bidding, done on a statewide basis, achieves larger quantity discounts that can typically be obtained by smaller governmental jurisdictions. In addition, it also provides for the effective and efficient use of City processing and staff time. It typically requires at least a 10-12 week processing time to: develop bid request; advertise bid request, hold pre-bid conference(s), accept and review of bids; develop, review, approve, and award of contract to low bidder; and, if contract is for over \$100,000, obtain approval by the City Council. The time and effort savings achieved by using a Cooperative Purchasing Agreement is a substantial benefit to the City.

FINANCIAL CONSIDERATIONS:

No additional funds are requested at this time. Funding for this purchase of Cisco network and VoIP equipment from SBC will come from the New City Hall CIP budget for IT Infrastructure (711-500-BB83-4463) in an amount not to exceed \$375,000.

ENVIRONMENTAL CONSIDERATIONS:

The current project has been determined to be exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15061(b)(3), which states that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The current project involves only the purchase of network equipment. Therefore, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

POLICY CONSIDERATIONS:

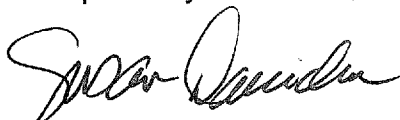
This recommendation is in conformance with the goals, objectives, initiatives and operating principles of the City's Information Technology Strategic Plan. In particular, it is in accordance with Goal #1, Improve Technical Infrastructure, since the installation of the new City Hall network will help support the continued implementation of a secure, reliable, flexible and scalable technical infrastructure for the City.

The action requested is also consistent with Chapters 3.56.230 and 3.56.240 of the Sacramento City Code relating to the suspension of competitive bidding for purchases when it is in the best interests of the City and relating to the use of cooperative purchasing agreements when it is advantageous to the City.

ESBD CONSIDERATIONS:

SBC is not certified as a small business.

Respectfully submitted,



Susan Davidson
Program Manager

RECOMMENDATION APPROVED:



Robert P. Thomas
City Manager

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RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION SUSPENDING COMPETITIVE BIDDING AND APPROVING THE PURCHASE OF CISCO NETWORK AND VoIP EQUIPMENT UNDER THE CALNET AGREEMENT FROM SBC FOR THE NEW CITY HALL IT INFRASTRUCTURE

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

- 1) In the best interests of the City, competitive bidding is hereby suspended to allow for the purchase of Cisco network and VoIP equipment from SBC under the CalNet Agreement (CNT-001) for the New City Hall IT Infrastructure;
- 2) In accordance with the provisions of Chapter 3.56 of the City Code, including Section 3.56.240, the City Manager is hereby authorized to contract for the purchase of the Cisco network and VoIP equipment from SBC in an amount not to exceed \$375,000; and
- 3) Funding for this project will be provided from:
 - a. New City Hall – IT Infrastructure (711-500-BB83-4463) \$375,000

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____