

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
JULY 20, 1982

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Joseph L. Russell, in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, California, at 1:30 p.m.

Members Present: Ms. Gail A. Mabbutt
Mr. Jonathan E. Mayhew
Mrs. Vivian C. Nance
Mr. Joseph L. Russell

Member Absent: Ms. Pamela C. Placencia

MINUTES OF THE REGULAR MEETING OF JULY 6, 1982

Motion was made to approve the minutes of the regular meeting of July 6, 1982, as read.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by the following roll call vote:

Ayes: Ms. Mabbutt
Mr. Mayhew
Mr. Russell

Abstain: Mrs. Nance

MINUTES OF THE SPECIAL MEETING OF JULY 13, 1982

President Russell requested that the second word of the first paragraph be amended to read as follows: "The ~~regular~~ meeting..." to "The special meeting..."

Motion was made to approve the minutes of the special meeting of July 13, 1982 as amended.

Motion: Ms. Mabbutt
Second: Mr. Mayhew

Motion was approved by the following roll call vote:

Ayes: Ms. Mabbutt
Mr. Mayhew
Mr. Russell

Abstain: Mrs. Nance

July 20, 1982

REPORTS OF DIRECTOR OF PERSONNEL

Mrs. Donna L. Giles, Director of Personnel, addressed the Board and introduced new staff members: Ms. Charlotte Hollis, Personnel Analyst, who is working on a one-year grant to develop standards for employment of handicapped individuals; and Marianne Jones, a student intern working for the Employee Services Division.

Mrs. Giles informed the Board of the next meeting of the Personnel and Public Employees Committee meeting scheduled for July 21, 1982, at which proposed amendment to Section 92 of the City Charter would be discussed. Mrs. Giles stated that she needed to know if three or more Board members were planning to attend; if so, a special meeting notice would have to be posted. Mr. Mayhew stated that he would not attend, and Mr. Russell, maybe. No other Board members indicated that they would attend this meeting. Mrs. Giles referred to a letter to the P & P E Committee which expressed the Board's concerns on the proposed Charter amendment, which would be discussed at the Committee meeting. Board members indicated that they had received copies, and there were no objections.

EXAMINATION TO BE ANNOUNCED

#1860 - Fire Captain

Mrs. Giles informed the Board that she wished to withdraw this item from the agenda, as the problems regarding this announcement had been resolved. Mrs. Giles stated that there had been some differences between Local 522 and staff on the weighting of this examination, but that the announcement would be changed to reflect a 50/50 weighting, and there was no further dispute.

Mr. Wayne Harbolt, President of Local 522, addressed the Board and informed that he was in agreement with the proposed revisions on the weighting to 50/50 on the examination.

Mr. Bill Carnazzo, Deputy City Attorney, addressed the Board and stated for the record that the decision of staff to change the weighting on this examination was not a part of the meet and confer process. Mr. Harbolt concurred with this statement.

The Board was informed that the examination would be changed to reflect the new weighting, and would be coming to the Board on the next agenda under "Examinations Announced".

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE

David Lee - Greenskeeper

President Russell referred to a letter given to Board from Attorney at Law K. William Curtis requesting a continuance on this appeal for two weeks.

July 20, 1982

Ms. Pamela C. Placencia entered the meeting at 1:45 p.m.

Mr. Sam Jackson, Deputy City Attorney, addressed the Board and expressed his opposition to a continuance of this appeal, stating that there was no good cause for continuance.

Mr. David Lee, appellant, addressed the Board and requested the continuance.

There was some discussion on this issue, and Mr. Carnazzo answered a question from the Board stating that there possibly could be a due process claim if the request for continuance was denied. Mr. Jackson stated that Mr. Lee had had plenty of time to obtain counsel, and that the first hearing in March had been postponed on behalf of Mr. Lee. He added that it was the City's policy to settle these matters as quickly as possible.

Motion was made to grant the request for continuance to the next regular meeting of the Civil Service Board scheduled for August 3, 1982.

Motion: Mr. Mayhew
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

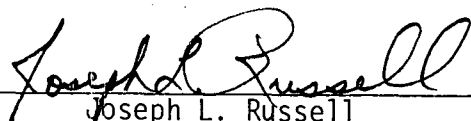
EXAMINATIONS ANNOUNCED

- a. #1883 - Junior Planner
- b. #1884 - Assistant Planner
- c. #1885 - Associate Planner
- d. #1881 - Supervising Dispatcher
(Police)(Promotional)

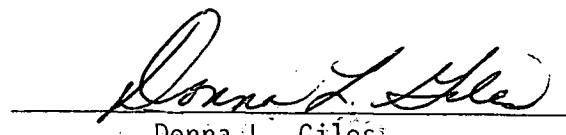
There was some discussion on the Planner classifications, and the education and driver's license requirements for these classifications.

Ms. Thelma Vanesian, Personnel Analyst I, addressed the Board on the Supervising Dispatcher examination and there was some discussion on this, and on the promotional aspects of this classification.

There being no further business, President Russell declared the meeting adjourned at 2:15 p.m.



Joseph L. Russell
President



Donna L. Giles
Secretary