



# Minutes

City of Sacramento  
Sacramento Disabilities Advisory Commission

## COMMISSION MEMBERS:

Darlene Anderson	David Bain	Joan Barden
Robert Benson	Dawn Correia	Vacant
Evangeline Skierka	Jessica Springer	Jeff Thom

## CITY STAFF:

*Ken Fleming, Office of Civil Rights Manager  
Neal Albritton, Citywide ADA Coordinator  
Obi Agha, Program Specialist*

*New City Hall  
915 I Street, 1st Floor - Conference Room 1104  
March 07, 2011 - 6:00 P.M.*

*The Sacramento Disabilities Advisory Commission is an advisory board of the City Council with review and recommendation authority. Its purpose is to advise regarding compliance with federal and state disability laws; review policies, programs and activities that affect persons with disabilities; recommend procedures regarding reasonable accommodation; provide information, referral and technical assistance in matters pertaining to disabilities; and liaison with the City's ADA Coordinator.*

## NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the meeting room and should be completed and submitted to the Commission Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.*

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review no less than 72 hours prior to the meeting. Hard copies are available from the Office of Civil Rights, Human Resources Department. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, need alternate formats, or other auxiliary aides, contact Obi Agha at (916) 808-8426 (voice), (916) 264-5707 (TTY), or e-mail at [oagha@cityofsacramento.org](mailto:oagha@cityofsacramento.org) at least 48 hours prior to the meeting.

# MINUTES

March 7, 2011

*New City Hall  
915 I Street - 1<sup>st</sup> Floor, Conference Room 1104*

*(Enter from H Street side or Plaza Entrance  
between Historic and New City Halls)*

All items listed are heard and acted upon by the Sacramento Disabilities Advisory Commission unless otherwise noted.

## Call to Order - 6:00 p.m.

**Roll Call of Members:** Regular session called to order by Commissioner Bain at 6:08 PM on Monday, March 7, 2011. Meeting was held at New City Hall, Conference Room 1104. The roll call of members was also carried out by Commissioner Bain.

**Present:** Anderson, Bain, Barden, Benson, Correia, Skierka, Springer.

**Absent:** Thom

**Commission Staff:** Obi Agha, City of Sacramento, Office of Civil Rights  
Neal Albritton, City of Sacramento, Office of Civil Rights

**Presenters:** N/A

**Guest:** Walter Johnson  
Jeffery Tardaguila

**Agenda Review:** Commissioner Bain reviewed the order of the Agenda. The Agenda order was not changed.

## Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

### 1. APPROVAL OF MINUTES OF DECEMBER 6, 2010

**Recommendation:** Approve Commission minutes.

**Contact:** Obi Agha, Program Specialist, (916) 808-8426 or Neal Albritton, ADA Coordinator (916) 808-8795, Office of Civil Rights, Human Resources Department

**The Commission approved the meeting minutes of December 6, 2010**

**Action:** Moved/Seconded: Commissioners Thom and Anderson

**Yes:** Anderson, Bain, Barden, Benson, Correia, Skierka,

**No:** Thom

**Abstain:** Springer

2. **PLANNING OF DAC PRESENTATION TO CITY COUNCIL**

Topics related to designing format and guide for DAC “Quarterly Awards” to City Departments and / or staff that performed exemplary in the area of Accessibility and Disabilities.

**Recommendation:** Receive and file.

**Contact:** Neal Albritton, ADA Coordinator, (916) 808-8795 or Obi Agha, Program Specialist, (916) 808-8426 Office of Civil Rights, Human Resources Department.

The following items were discussed regarding DAC presentation to City Council:

- Staff will utilize the boiler plate from prior Commendation and Certification Award letter as starting point to draft new documents to be review by DAC.
- DAC has tentatively scheduled the Annual Award to City Department on October 4<sup>th</sup> 2011.
- DAC confirmed that the [Quarterly Award] is the format to utilize in recognizing individual city staff who perform exemplary work in the area of disability and accessibility. This format will present opportunities for staff or Commissioner to nominate candidate for consideration.
- DAC will discuss further the criteria and develop process to be used for individual recognition. Staff will outline key criteria for DAC review.

3. **IDENTIFY KEY AGENDA ITEMS FOR THE NEXT 6 MONTHS.**

**Recommendation:** Receive and file or provide advice.

**Contact:** Neal Albritton, ADA Coordinator, (916) 808-8795, or Obi Agha, Program Specialist, (916) 808-8426, Office of Civil Rights, Human Resources Department.

Commissioner Springer led the Commissioners in identifying areas that could be DAC Agenda topics. Ms. Springer identified topics that need follow up by staff for future agenda. She provided a copy of her notes to staff. Staff will develop a running project status table as part of staff update.

4. **UPDATE ON CURRENT ACCESSIBILITY PROGRAM AND ACTIVITIES**

**Recommendation:** Receive and file or provide advice.

**Contact:** Neal Albritton, ADA Coordinator, (916) 808-8795 or Obi Agha, Program Specialist, (916) 808-8426 Office of Civil Rights, Human Resources Department.

The following items were reported by staff:

- Updating the city ADA Facility and Parks Recreation Transition Plan.
- CASp update

**Public Comments- Matters Not on the Agenda**

**5. TO BE ANNOUNCED**

- (a) Mr. Walter Johnson introduced himself and talked about his past involvement in the area of Disabilities. He announced that he had applied for one of the DAC vacant position.
  
- (b) Jeffery Tardaguila who seats on the RT Mobility Access Committee, briefed the Commissioner on Regional Transit activities with regards to accessibilities, specifically, issues related to accessible seating. Mr. Tardaguila asked the DAC to look into Township Nine project. He is concern that they may be issues on compliance in the area of (1) visual access (2) Brick surface application and (3) the Round About traffic pattern.

**Commission Ideas, Questions and Announcements**

**6. ISSUES FOR FUTURE MEETINGS**

Future meeting agenda was discussed on item #3.

**Adjournment**

The meeting was adjourned at 7:56 PM. Moved / Seconded: Commissioners Anderson/ Correia.

---

David Bain, Chair

Attest:

---

Commission Clerk-Secretary

Obi Agha, Program Specialist  
Equal Opportunity / ADA Program