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DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

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May 14, 2004
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City Council
Sacramento, California

Honorable Members In Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1914 FOR HELICOPTER MAINTENANCE SERVICES IN A TOTAL AMOUNT NOT TO EXCEED \$125,000.00 PER CONTRACT YEAR

LOCATION: Citywide

STAFF RECOMMENDATION:

Staff recommends the City Council adopt specifications of Bid No. 1914 and accept the lowest responsible bid received in response to Procurement's solicitation for Helicopter Maintenance Services on behalf of the Police Department. It is also recommended that a contract for Helicopter Maintenance Services be awarded to San Joaquin Helicopters in an amount not to exceed \$125,000.00 per contract year.

CONTACT PERSON: Kirk Campbell, Sergeant, Police Department, 231-0192
Dennis Kerhulas, Sr. Buyer, Procurement Services Division, 433-6240

FOR COUNCIL MEETING OF: June 1, 2004

SUMMARY:

The Police Department has a requirement to provide helicopter maintenance services in accordance with the specifications used in the bidding process. Staff recommends the award of Bid No. 1914 for such services to San Joaquin Helicopters, 1407 South Lexington, Delano, CA, in an amount not to exceed \$125,000.00 per contract year.

BACKGROUND:

The Police Department has a requirement for maintenance on two Bell 0H58 helicopters, which are used to provide highly effective visual and crime prevention support to ground units. It is necessary to perform maintenance on the helicopters every 25 hours of flight time. In addition, most parts on the helicopter are finite life items, which means they have to be replaced after a certain number of flight hours are recorded on the part. Such services require highly trained technicians, which are not on City staff. Alternatively, some maintenance can be performed on site by a licensed Contractor, while other maintenance intervals require more complicated work, which must be performed by the Contractor at their maintenance facility. The vendor performing the maintenance must hold a FAA repair station license. In addition, it is necessary for the vendor to have a mechanic who holds a FAA commercial helicopter rating, in order for the vendor to be able to ferry the helicopter back and forth from the SPD hanger and the contractor's facility and to perform maintenance test flights.

The only responsible bid received was from San Joaquin Helicopters in the amount of \$116,520.10. However, staff recommends the contract be awarded in a total amount not to exceed \$125,000.00, which reflects the anticipated amount to be spent during the contract term. The contract also includes the option to be renewed annually for two additional years.

FINANCIAL CONSIDERATIONS:

Sufficient funds will be coming from a Local Law Enforcement Block Grant (LLEBG). The Bureau of Justice Assistance (BJA) has awarded funding for the LLEBG to the Sacramento Police Department on an annual basis since 1996. Funding is computed by a formula based on the Uniform Crime Report Part I violent crimes reported to the FBI each year and is allocated to local government to underwrite projects to reduce crime and improve public safety.

ENVIRONMENTAL CONSIDERATIONS:

The current project has been determined to be exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The current bid involves only the purchase helicopter maintenance services. Therefore, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 3.56 of the Sacramento City Code.

E/SBE EFFORTS:

There are no known Emerging or Small Business Enterprises that provide the highly technical helicopter maintenance services as required by the City.

Respectfully Submitted,



Chris Stewart
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager