

Meeting Date: 04/18/2013

Report Type: Discussion

**Personnel and Public  
Employees Committee  
Report**

915 I Street, 1<sup>st</sup> Floor

[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Title: Review of Application for Sacramento Disabilities Advisory Commission**

**Location:** Citywide

**Issue:** Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment

**Recommendation: Nominate candidate**

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Obi Agha, Program Specialist, (916) 8908-8426, Human Resources Department

**Presenter:** None

**Department:** Office of the City Clerk / Human Resources Department

**Division:** N/A

**Dept ID:** 04001011

**Attachments:**

01 Description/Analysis

02 Background

03 Attendance Report

04 Application

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Submitted By: Katia Ligaiviu

Adobe Signature:

Approved By:

Adobe Signature:

## **Attachment 01 – Description/Analysis**

**Issue:** Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment

**Policy Considerations:** None

**Economic Impacts:** None

**Environmental Considerations:** None

**Sustainability:** None

**Commission/Committee Action:** None

**Rationale for Recommendation:** To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

**Financial Considerations:** None

**Emerging Small Business Development (ESBD):** None

## Attachment 02 – Background

### Background:

The following applicants are under consideration for positions on city boards and commissions.

<b>Board/Commission:</b>	<b>Sacramento Disabilities Advisory Commission</b>
<b>Available Positions:</b>	One (1)
<b>Category Description(s):</b>	Member shall be representative of different groups including, but not limited to physical, sensory, developmental and mental disabilities. Applicants shall have experience with disability issues, knowledge or experience with disability law, such as ADA, or Title 24 of the California Code of Regulations
<b>Status of Incumbent:</b>	<b>Darlene Anderson:</b> Eligible to re-apply and Application attached

No.	Applicant Name	District	Category	Comments
1	Darlene Anderson	8	-	Incumbent





# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees

2013 MAR - 5 P 1:48

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: ADA COMMISSION Sacramento Disabilities

CATEGORY FOR WHICH YOU ARE APPLYING: Advisory Commission  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Anderson Darlene E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: Candelwood Way Sacramento CA 95822-  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Eight (8)  Business in Council District No: Other   
Required If Applicable

Home Telephone: 916- Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

I have served on the A.D.A. Commission for the past two years and have enjoyed helping to make decisions that were relative to the Disabled Community.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

\_\_\_\_\_

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

\_\_\_\_\_

See Attached

Darlene Anderson  
APPLICANT NAME

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

**PRIOR EMPLOYER(S):**

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Darlene Anderson

APPLICANT NAME

FROM DATE: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_

TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: N/A

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

None

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature:         /s/ Darlene Anderson         Date:         3-4-13          
Type Name if Returning Via E-mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?       Yes       No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?       Yes       No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

Darlene Anderson  
Candelwood Way  
Sacramento CA. 95822

I have served a Commissioner for the City of Sacramento for the past two years helping to make to ensure that the disabled community had a voice at the table when the city makes decision. It is important to have the community present in the decision making process and I hope to serve as a commissioner for another term.

As a volunteer for The Corporation for National Service; I served as a VISTA, in the capacity as a Resident Services Coordinator, and Community Organizer for Rural California Housing. Working with residents to promote self sufficiency, Mercy Housing's Resident Services include: After-School and Summer Programs for Children GED and English Courses Financial Education Programs Health Classes Health Care Services for seniors. The organization is committed to building grassroots leadership and empowering participants in its self-help housing, multifamily housing, housing rehabilitation and community development programs. I worked with residents to support them in understand the importance of becoming involved in their community.

My second year of Community Service, I served as Youth Development Services Coordinator for Mercy Housing. These two positions were developed to promote civic engagement with a partnership with the federal government and the non profit agency to promote community development. As, Mercy Housing's Resident Services coordinator the integral part of the mission was through individual leadership training and workshops, resident help to create neighborhood association and neighborhood watch groups. These services include after-school and summer programs for children, financial education classes for adults and health care services for seniors. They provide our residents with opportunities, tools and resources to help them to stabilize their lives, develop economic self-sufficiency and become active participants in their communities. As the Coordinator Youth Development for Mercy housing, I worked to implement the after school program here in Sacramento working with community partners for acquiring computers and tutors with a partnership with Sacramento State College and the America Reads programs that allows students to volunteer to work in the after school program.

In the past I representative of California Association of Compensatory Education, and organization of which has hundreds of volunteers that organizes and host conferences for parents in local school districts. To provide and opportunity to participate in site based decision making for that local school to prepare all students with a quality education. As a resident of the State of California in the early 80's Californian's voted that they would have local governing board and the governing board representatives to insure that locally all children would have access to a quality education. Over time our local schools have faded away from parent involvement in the decision making process of crucial planning for the single plan for student achievement. Governing Board members must be aliened with Federal Policies and guidance from the United States of America Department of Education. As I see it's critical for citizens to except responsibility of their civic responsibility to participate in our democratic process. Without continued civic involvement and the promotions all Americans we risk loosing our personal freedoms.

I served as a Board member of the California Alliance for School and Families and Community Partnerships, under West Ed, as am member of the Alliance is planning opportunities for the development of Community and Families to participate in local school district in the State of California. This board position gives me the opportunity to represent the voice of hundreds of CACE members in California. The California Association of Compensatory Education has many members in the State Of California, this is the one organization that still has out reach to parents and teachers and community's members that volunteer in the public educational school system. CACE is a vital link that must remain strong in order to build leadership capacity for the public education system. As a strong advocate for the public education system, I personally believe that it allows me opportunity to bring the voices of many parents and concerned citizens to the table.

I am a single parent and I have three children two which college, and one in high school. I have Fibromyalgia and arthritis so I have not worked since 1996 but I became very involved in the public school system supporting my children through graduation. Through this process I found

that it is critical that citizens participate in the public oversight of community services. I am involved in community partnership such as the Justice Reform Coalition where I serve as the Education Chair support local communities in oversight for the local school system.

## Resume

Presently I serve as a Commissioner for the ADA for the City of Sacramento for the past two years

Past President of the  
Sacramento City Unified School District  
Citizen Advisory Committee for Title 1

PRESENT MEMBER CALIFORNIA ALLIANCE FOR SCHOOL, FAMILY AND COMMUNITY PARTNERSHIPS  
UNDER WEST ED

2003-2005

Sacramento Employment and Training Agency  
Head Start, Vice Chair

Head Start, Community Representative  
Sacramento Employment and Training Agency  
Governing Board

Community Representative for  
Sacramento Employment and Training Agency  
Sacramento City Unified School District Advisory  
Committee for Title 1

2001-2002

Youth Development Coordinator Mercy Housing  
VISTA Volunteer Through  
Corporation of National Service

2000-2001

Resident Services  
Community Organizer  
VISTA Volunteer Thorough  
The Corporation of National Service  
Rural California Housing Corporation

1990-1996

Administrative Clerk II  
Consumes River College  
Lois Rios Community College District

1989

Instructor  
Barbizon School of Modeling

Education:

Sacramento City College  
Licensed Cosmetologist

John F. Kennedy High School  
Graduated 1976

Sacramento City Unified School District  
9 wks 1998  
Adult Education  
Computer Repair Class