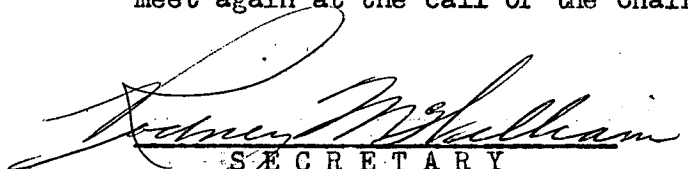


There being no further business, the Board adjourned at 4:00 P.M. to meet again at the call of the Chair.


S E C R E T A R Y

P R E S I D E N T

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING JANUARY 18, 1961

The Civil Service Board met in regular session at 817 - 10th Street at 2:00 P.M.

PRESENT: Members J. Alexander, Genshlea, Grebitus, Street, and C. Alexander.

ABSENT: None.

Minutes of the last regular meeting held January 4, 1961, were read and approved.

ELECTION OF PRESIDENT
Ed Grebitus

Ed Grebitus was nominated for the office of President of the Civil Service Board for the 1961 term by Clarence Alexander. Nomination was seconded by James Alexander, and by an unanimous vote Mr. Grebitus was elected President for the year 1961.

ELECTION OF VICE-PRESIDENT
Joseph Genshlea

Joseph Genshlea was nominated for the office of Vice-President of the Civil Service Board for the 1961 term by Bill Street. Nomination was seconded by James Alexander, and by an unanimous vote Mr. Genshlea was elected Vice-President for the year 1961.

ELECTION OF REPRESENTATIVE TO RETIREMENT BOARD
James Alexander

James Alexander was nominated by Bill Street to serve as representative

ELECTION OF REPRESENTATIVE TO
RETIREMENT BOARD (Cont'd)

on the City Employee's Retirement Board, from the Civil Service Board for the year 1961. Nomination was seconded by Mr. Genshlea and by unanimous vote Mr. Alexander was declared elected.

TREE TRIMMER II EXAMINATION NO. 657
Eligible Register

Written test scores of Tree Trimmer II Examination No. 657, held December 20,

1960, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 125 of a possible 185 items and that Qualifications Appraisal Board consisted of Phil Macdonald, Personnel Technician; James Alexander, Civil Service Board member; and James Poindexter, Sacramento Municipal Utility District Tree Foreman.

The following eligible register was established and made effective January 4, 1961:

TREE TRIMMER II ELIGIBLE LIST NO. 657

| | |
|-----------------------|--------|
| 1. Joe Anderson | 81.93% |
| 2. Kenneth D. Odell | 77.95 |
| 3. Terrance E. Murphy | 76.95 |
| 4. David L. Ritter | 75.83 |
| 5. Ronald W. Hermann | 72.18 |

COMPARATIVE SALARY DATA
Patrolman & Fireman

Salary data showing present relative position of maximum salaries for

policemen and firemen in Sacramento with other California agencies submitted to Board for their information.

Policeman & Fireman
Maximum Salary Rates in
Effect

January 1961

| | | |
|-----|---------------------|------------|
| 1. | San Francisco | \$596 |
| 2. | Oakland | 596 |
| 3. | Richmond | 587 |
| 4. | San Diego | 587 |
| 5. | Long Beach | 587 |
| 6. | State of California | 584 |
| 7. | Santa Monica | 580 |
| 8. | Glendale | 579 |
| 9. | Pasadena | 579 (est.) |
| 10. | Burbank | 579 |
| 11. | San Jose | 578 |
| 12. | Los Angeles | 575 |
| 13. | <u>SACRAMENTO</u> | 575 |
| 14. | Berkeley | 570 |
| 15. | Sacramento County | 567 |
| 16. | Fresno | 563 |
| 17. | Stockton | 552 |
| 18. | Alameda | 543 |

Median Maximum Rate: \$579

Mean Maximum Rate: \$577

Sacramento Maximum Rate: \$575

FRINGE BENEFITS & EMPLOYMENT PRACTICES:
Survey

Secretary advised that an analysis
of the city's fringe benefits and

employment practices, compared with other agencies both within and outside the
state, is being prepared, and which will be submitted to the Board for their
information at the first meeting in February.

TARGET DATES FOR SALARY RECOMMENDATIONS:

Target date of June 1, 1961, set
for presentation of salary re-

commendations for 1961-62 to City Council. Secretary instructed to set date
of first regular meeting in April for submission of adjustment recommendations
to the Board for consideration.

LETTER OF APPRECIATION
Leroy E. Deise

Letter of appreciation from Leroy Deise, former member and Chairman of the Civil Service Board, for courtesies extended on the occasion of his retirement from the Board, read and noted.

AGENDAS FOR MEETINGS

Secretary was instructed by the President, Ed Grebitus, to prepare an agenda of matters to come before each meeting, to be mailed to Board members and any other interested parties several days prior to the date of the scheduled meeting.

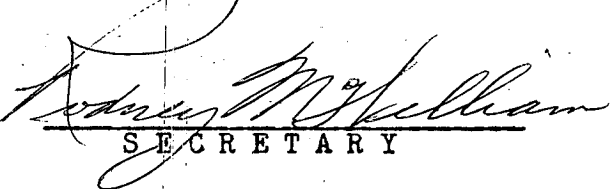
RULES AND REGULATIONS

Proposed new rules and regulations, as amended after discussions and recommendations made at the meeting held January 4, 1961, were presented by the Secretary. Major revisions in the rules were outlined by the Secretary, and requests for further revisions were presented by Mr. Ken Wright, Executive-Secretary of City Employees' Association. After further discussion and consideration, the rules as recommended and presented by the Secretary, with changes as noted below, were adopted by unanimous action of the Board, and a copy of the rules to be made a part of the minutes.

Rule 3. The order of 3.5 and 3.6 to be reversed, and words "and regulations" to be added to 3.5.

Rule 7. The words "without formal examination of any kind" to be stricken from 7.5.

There being no further business, the Board adjourned at 4:00 P.M. to meet again at the call of the Chair.


SECRETARY

PRESIDENT