

**City of Sacramento
Disabilities Advisory Commission**

MEETING MINUTES

Meeting Date: August 16, 2007 @ 6:00 P.M.

Meeting Location: New City Hall, 915 I Street, 1st Floor Conference Room -1104

Present: Commissioner Benson, Brown, Kysor, Thom, Riker, Springer, Sylvia.

Excused: Commissioner Bain, Skierka.

Absent: N/A.

Commission Staff: Ken Fleming, Michael Paravagna, Obi Agha.

Presenters: N/A.

Guest: N/A

1. Call to Order & Introduction of Members

The meeting was call to order at 6:00 P.M. by the Chair, Commissioner Brown.

The Chair welcomed the Commissioners, especially the newly appointed Commissioners. Brief introduction of members were conducted.

The newly appointed Commissioners - Kysor, Sylvia, expressed gratitude for the warmth welcome they had received from the commissioners and staff. They said that were very happy and excited to be part of the Sacramento Disabilities Advisory Commission (DAC). Commissioner Kysor indicated that he was looking forward to the tasks ahead and would work towards making accessibility awareness a mainstream thinking in Sacramento.

Ken Fleming, the City Equal Opportunity Manager introduced the new City ADA Coordinator, Michael Paravagna. The Commissioners welcomed him aboard. Mr. Paravagna expressed gratitude for the warmth welcome and said that he was ready and would play his part in furthering the Commission wishes.

2. Review of the Agenda

No changes were made to the meeting agenda.

3. Approval of Minutes

The meeting minutes of May 17, 2007 and June 21, 2007 were approved. Commissioner Thom made the motion to approve the May 17th minutes, and was seconded by Commissioner Kysor. Commissioner Thom also made the motion to approve the June 21st minutes, and was seconded by Commissioner Springer. Commissioners Riker, Kysor and Sylvia abstained. MSP

**City of Sacramento
Disabilities Advisory Commission**

MEETING MINUTES

Meeting Date: August 16, 2007 @ 6:00 P.M.

Meeting Location: New City Hall, 915 I Street, 1st Floor Conference Room -1104

4. Board Orientation & Strategic Planning of DAC activities

Staff facilitated discussion and sought commitment and approval from the Commissioners to conduct Board Orientation & Strategic Planning of DAC activities. Staff identified three areas of training that would be important for a better functioning of DAC as they carry out their duties. The three areas of focus presented to the Commissioners were the Brown Act requirements, Board Orientation and Strategic planning and the Overview of the Americans with Disabilities Act (ADA).

Staff answered questions from the Commissioners relative the reasons for these sought actions and the logical order of the suggested training. It was decided to start the first workshop, with the general requirements of the Brown Act, and the Overview of the Americans with Disabilities Act (ADA) scheduled for September 10, 2007. The Board Orientation and Strategic planning was scheduled for September 20, 2007.

The Brown Act would be facilitated by Staff from the City Clerks Office, the ADA overview by staff from City Equal Opportunity / ADA office and the Strategic Planning by City Organization Office.

Commissioner Thom made the motion to approve the staff recommendation and to set up dates for the training / workshop. Commissioner Kysor seconded. Motion passed.

5. Administrative Requirements under Title II of the ADA

Staff, Michael paravagna reported on the recent development of the ADA public notice, ADA complaints and grievance procedure on the public City ADA website, and encouraged the Commissioners to visit the website.

6. City Disability Awareness Event

Staff announced that the Equal opportunity Division was contemplating hosting a Disability Awareness Fair on October 4, 2007 to be held at the City Hall Plaza location. The Commissioners commitment, participation were sought. Staff answered questions from the Commissioners relative the reasons for the event. Mr. Paravagna, the City ADA Coordinator stated the need for the DAC and Disability issues to be visible, and to have City employees start to think about different kinds of disabilities.

Commissioner Thom made the motion to approve having the event and for DAC to have a table at the Disability Awareness Fair. Seconded by Commissioner Kysor. MSP

7. Staff Update

Staff Updated the Commissioners on the City's evaluation tools relative to employment, training program, and the need to streamline our processes to better serve our citizens. Mr.

**City of Sacramento
Disabilities Advisory Commission**

MEETING MINUTES

Meeting Date: August 16, 2007 @ 6:00 P.M.

Meeting Location: New City Hall, 915 I Street, 1st Floor Conference Room -1104

Paravagna spoke of the need of inclusion of people of Disabilities in the City employment. Commissioner Thom expressed interest to be involved in putting together the training.

8. Comments / Announcements

Commissioners Riker brought up the Taxi debacle relative to setting up a training program for the Taxi Drivers relative to Disability issues and the requirements on City Taxi ordinance. Commissioner Thom would like staff to brief the Commissioners on the status of the Taxi operations relative to the governing authority of the Taxi program and who actually does the enforcement.

9. Adjournment

The meeting was adjourned at 8:03 P.M. Moved by Commissioner Riker and seconded by Commissioner Brown.

Respectfully Submitted:

Obi Agha, Program Specialist

Equal Opportunity / ADA Program