



## **MINUTES**

### Sacramento Disabilities Advisory Commission

#### **COMMISSION MEMBERS:**

Darlene Anderson	Joan Barden	Debra Finch, Vice Chair
Todd Patterson	Jessica Springer, Chair	Vacant
Vacant	Vacant	Vacant

#### **CITY STAFF:**

*Ken Fleming, Office of Civil Rights Manager  
Neal Albritton, Citywide ADA Coordinator  
Obi Agha, Program Specialist*

*Historic City Hall  
915 I Street, 2nd Floor - Historic Hearing Room Annex  
Conference Room 206*

*April 18, 2013 – 6:00 P.M.*

*The Sacramento Disabilities Advisory Commission is an advisory board of the City Council with review and recommendation authority. Its purpose is to advise regarding compliance with federal and state disability laws; review policies, programs and activities that affect persons with disabilities; recommend procedures regarding reasonable accommodation; provide information, referral and technical assistance in matters pertaining to disabilities; and liaison with the City's ADA Coordinator.*

#### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the meeting room and should be completed and submitted to the Commission Clerk.**

*Government Code 54950* (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review no less than 72 hours prior to the meeting. Hard copies are available from the Office of Civil Rights, Human Resources Department. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, need alternate formats, or other auxiliary aides, contact Obi Agha at (916) 808-8426 (voice), (916) 264-5707 (TTY), or e-mail at [oagha@cityofsacramento.org](mailto:oagha@cityofsacramento.org) at least 48 hours prior to the meeting.

# MINUTES

**April 18, 2013**

***Historic City Hall  
915 I Street, 2nd Floor - Historic Hearing Room Annex  
Conference Room 206***

***(Enter from I Street)***

All items listed are heard and acted upon by the Sacramento Disabilities Advisory Commission unless otherwise noted.

## **Call to Order – 6:00 p.m.**

**Roll Call of Members:** Regular session called to order by Chair Commissioner Springer at 6:05 PM on Thursday, April 18, 2013. Meeting was held at the Historic City Hall, 915 I Street -2<sup>nd</sup> Floor Historic Hearing Room Annex, Room 206. The roll call of members was also carried out by Commissioner Springer.

**Present:** Anderson, Barden, Finch, Patterson, Springer.

**Absent:** N/A.

**Commission Staff:** Neal Albritton and Obi Agha, City of Sacramento, Office of Civil Rights.

**Presenters:** Neal Albritton, ADA Coordinator, and Obi Agha, Program Specialist, Human Resources Department.

**Guest:** Carmela Yamamoto, RDCC  
Rey DelaCruz, S.O.S  
Robert Benson  
Sergio Alunan

**Agenda Review:** Commissioner Springer reviewed the order of the Agenda. The Agenda order was not changed.



## **Discussion / Action Reports**

Discussion or action reports include oral presentations including those recommending receive and file.

### **1. APPROVAL OF MINUTES FOR MARCH 21, 2013**

**Recommendation:** Approve Commission minutes.

**Contact:** Obi Agha, Program Specialist, (916) 808-8426 or Neal Albritton, ADA Coordinator, (916) 808-8795, Office of Civil Rights, Human Resources Department.

**The meeting minutes of March 21, 2013 were approved by the Commission with revisions made to agenda item #2** (Staff - Greg Sandlund to revisit the DAC in September 2013 to provide an update on the Housing Element).

**Action:** Moved/Seconded: Commissioners Finch/Barden

**Yes:** Anderson, Barden, Finch, Patterson, Springer.

**Absent:** N/A

### **2. FACILITIES ADA TRANSITION PLAN PROCESS UPDATE**

**Recommendation:** Receive and file or provide advice

**Contact:** Neal Albritton, ADA Coordinator, or Obi Agha, Program Specialist, Office of Civil Rights, Human Resources Department.

#### **Discussion:**

Staff explained the City ADA Transition Plan (T-Plan) process and highlighted the key elements shown on the prioritization flow chart. The T-Plan has three basic components; (a) Core Program Area, (b) Priority Setting and (c) Implementation.

- a) Core Program Area: Includes (1) T-Plan Annual Review - staff annually recommends projects for ADA/access modifications; (2) Special Request - limited funds are allocated from each ADA fund to address unforeseen emergency situations; and (3) Maintenance of Accessible Features - covers the ongoing maintenance and resolution of problems related to accessible features within city facilities.
- b) Priority Setting Process: Utilizes five criteria attributes to select the order that facility assessments are performed. The five criteria are: (1) Level of Public Use; (2) Number of Activities Offered; (3) Program Uniqueness; (4) Geographic Concentration/Dispersed; and (5)

Complaint Frequency. Facilities with the highest criteria attributes and total aggregate points equate to a higher level of priority/risk and are consequently selected first for access evaluations to be conducted. Subsequently, facilities with lower total criteria attribute and aggregate points will be surveyed as funding becomes available.

- c) Implementation phase: Occurs when the ADA project is scoped; funding is identified and budgeted; and the actual design and construction work is performed. This typically involves the efforts of other departments to accomplish.

The Commissioners noted that the City ADA T-Plan process presented by staff was understood and is logical.

### **3. UPDATE ON CURRENT ACCESSIBILITY PROGRAMS AND ACTIVITIES**

**Recommendation:** Receive and file or provide advice.

**Contact:** Neal Albritton, ADA Coordinator, (916) 808-8795, or Obi Agha, Program Specialist, (916) 808-8426, Office of Civil Rights, Human Resources Department.

- The City's Office of Civil Rights will be sponsoring two accessibility trainings for staff: (1) Accessible Signage on May 9, 2013 and (2) Accessibility Code Update Training on June 19, 2013.

### **4. PUBLIC COMMENTS- MATTERS NOT ON THE AGENDA**

Rey DelaCruz from Saving Our Seniors (S.O.S) and Carmela Yamamoto from Resource Distribution Consulting Center (RDCC) presented the following:

- SOS and RDCC help people in long term care learn about the benefits they are entitled to.
- The "Lonestar" program helps Medi-cal, Medi-care recipients receive prescription discounts.

### **5. COMMISSION IDEAS, QUESTIONS AND ANNOUNCEMENTS**

- Commissioner Patterson reported that Housing Choice will lose approximately 60 percent of disabled vouchers due to the Sequester as determined by the Housing Authority. Cutbacks will effect the Sacramento Men's Shelter;
- Commissioner Barden announced that the Farmers Market opens Saturday May 4, 2013;

- Commissioner Barden raised concern about accessible curb cuts along the public right of way (PROW), specifically at the 2<sup>nd</sup> Avenue underpass. She also inquired about the status of the McClatchy Park restrooms.

## **6. ISSUES FOR FUTURE MEETINGS**

None

### **Adjournment**

The meeting was adjourned at 7:30 PM.

Moved/Seconded: Commissioners Finch /Anderson

---

Jessica Springer, Chair

Attest:

---

Commission Clerk-Secretary

Obi Agha, Program Specialist  
Office of Civil Right