

MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
APRIL 6, 1982

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Joseph L. Russell, in Conference Room 103 Department of Personnel, 801 - 9th Street, Sacramento, California, at 1:30 p.m.

Members present:       Mrs. Vivian C. Nance  
                              Mr. Jonathan E. Mayhew  
                              Ms. Pamela C. Placencia  
                              Mr. Joseph L. Russell

Member absent:         Ms. Gail A. Mabbutt

MINUTES OF THE REGULAR MEETING OF MARCH 16, 1982

It was requested that the minutes of the regular meeting of March 16, 1982 be amended to include the phrase "Motion was approved by unanimous roll call vote", under the second reading of proposed rule change to Rule 7.4 (Page 2) and under the second reading adopting the class specification for Junior Planner and Assistant/Associate Planner (Page 3).

Motion was made to approve the minutes of the regular meeting of March 16, 1982 as amended. Ms. Mabbutt entered the meeting at 1:32 p.m.

Motion:       Mrs. Nance  
Second:       Mr. Mayhew

Motion was approved by the following roll call vote:

Ayes:         Mrs. Nance  
                  Mr. Mayhew  
                  Ms. Placencia  
                  Mr. Russell

Abstain:      Ms. Mabbutt

REPORTS OF DIRECTOR OF PERSONNEL

Leave of Absence - Sherrie H. Hughes

Mrs. Donna L. Giles, Director of Personnel, addressed the Board and informed that a leave of absence had been granted to Sherrie H. Hughes.

Mrs. Giles also informed the Board that the City Council had approved the Affirmative Action Status Report, had voted to deny appropriating \$2,000 as requested for recruitment purposes, and supported the recommendation to amend the City Charter section on certification from an eligible list.

April 6, 1982

PROPOSED CIVIL SERVICE BOARD RULE CHANGES (Cont.)

- a. 4.1 - Announcements
- b. 4.8(e) - Correction of Grading or Rating Error
- c. 5.4 - Duration of Eligible Lists
- d. 5.9 - Adoption of Sacramento County Eligible Lists

The Board was informed that the meet and confer process on these proposed rule changes had not finalized any modifications, and staff requested that this matter be continued to the next regular meeting. There were no objections.

REQUEST FOR TRANSFER

Roy C. Andrew, Golf Course Marshal - Greenskeeper

Ms. Verna Banks, Senior Personnel Analyst, addressed the Board, and in a response to a question, informed that Mr. Andrew was aware that he would be taking a reduction in salary.

Motion was made to approve the request for transfer of Roy C. Andrew, from Golf Course Marshal to Greenskeeper.

Motion: Mr. Mayhew  
Second: Ms. Placencia

Motion was approved by unanimous roll call vote.

EXTENSION OF ELIGIBLE LISTS

a. Programmer Analyst

Ms. Thelma Vanesian, Personnel Analyst I, addressed the Board and explained the rationale for requesting an extension on this list for six months.

Motion was made to approve the extension of Eligible List for Programmer Analyst, Examination No. 1807 from 4/20/1982 to 10/19/1982.

Motion: Mrs. Nance  
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

b. Greenskeeper

Motion was made to approve the extension of Eligible List for Greenskeeper, Examination No. 1806 from 4/19/1982 to 4/18/1983.

April 6, 1982

Motion: Mr. Mayhew  
Second: Ms. Placencia

Motion was approved by unanimous roll call vote.

c. Maintenance Worker II

Motion was made to approve extension of Eligible List for Maintenance Worker II, Examination No. 1809 from 5/4/1982 to 5/3/1983.


Motion: Mr. Mayhew  
Second: Ms. Mabbutt


Motion was approved by unanimous roll call vote.

ELIGIBLE LISTS ESTABLISHED

- a. #1850 - Associate Architect
- b. #1851 - Machinist
- c. #1853 - Assistant Architect
- d. #1855 - Dispatcher I (Police)
- e. #1858 - Dispatcher III (Fire) (Promotional)
- f. #1861 - Storekeeper (Automotive)

There being no further discussion, President Russell declared the meeting adjourned at 1:57 p.m.

  
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Joseph L. Russell  
President

  
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Donna L. Giles  
Secretary