



# Measure U Community Advisory Committee Report

915 I Street, 1<sup>st</sup> Floor

Sacramento, CA 95814

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**File ID:** 2019-01325

September 16, 2019

**Discussion Item 02**

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**Title: Approval of Measure U Community Advisory Committee Annual Reports  
FY2016/17 and FY2017/18**

**Location:** Citywide

**Recommendation:** Pass a Motion: 1) approving the FY2016/17 and FY2017/18 Measure U Community Advisory Committee Annual Reports; and 2) forwarding the annual reports to City Council for consideration.

**Contact:** Leyne Milstein, Assistant City Manager, (916) 808-8491, Daniel Sanchez, Special Projects Manager, (916) 808-8796, Office of the City Manager

**Presenter:** None

**Attachments:**

1-Description Analysis

2-Annual Report FY16.17

3-Annual Report FY17.18

## Description/Analysis

**Issue Detail:** The Measure U ballot language requires annual independent financial audits and citizen oversight. As part of complying with the ballot language, the Measure U Community Advisory Committee produces an annual report on Measure U expenses for the previous fiscal year. Once the Measure U Community Advisory Committee approves the report, this item will be formally heard by the City Council.

**Policy Considerations:** The attached reports were completed by an ad hoc committee selected by the Measure U Community Advisory Committee (Committee) consistent with the requirements outlined above.

**Economic Impacts:** None.

**Environmental Considerations:** None.

**Sustainability:** None.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** Review and forward to Council is the next step in the requirements outlined above.

**Financial Considerations:** None.

**Local Business Enterprise (LBE):** None.

Date: August 29, 2019

To: The Mayor, Members of the City Council  
Measure U Community Advisory Committee

From: Ad Hoc Committee

The 2019 Measure U Community Advisory Committee, approved the formation of an Ad Hoc Committee tasked with reviewing Measure U Community Oversight reports for Fiscal Years 2016/17.

The Ad Hoc Committee is providing this letter to the full Measure U Community Advisory Committee to confirm their review of 2016/17 Measure U report prepared by staff of fund expenditures.

Voters passed the first Measure U as a temporary half-cent sales tax to restore and protect police and fire services, park maintenance and other essential City services (including library) that were cut between 2008 and 2013. That sales tax took effect April 1, 2013.

The original Measure U was approved by voters in 2012 as a temporary tax. According to the expenditures report provided by City Staff, Measure U revenues have been used to restore essential City services that had been cut or scaled back since 2008, including those provided by Sacramento fire, police, parks and libraries.

Given the different economic landscape in 2012, the Measure U Ad Hoc Committee reviewed the 2016/17 Measure U expenditures based on the purpose for which the tax increase was created, as set forth in the original ballot proposal.

### **The City of Sacramento Essential Services Protection Measure**

“To restore and protect essential public safety services, including 9-1-1 response, police officers, gang/youth violence prevention, fire protection/emergency medical response, and other essential services including park maintenance, youth/senior services, and libraries, shall the City enact a one-half cent sales tax for six years with all revenue legally required to stay in the City’s General Fund, none for the State, with independent annual financial audits and citizen oversight.”

According to the Measure U 2016/17 Expenditures Report provided to us by City staff, there was \$43 million in revenues for 2016/17. Of that, almost \$22 million went to police, \$13 million went to fire, \$11 million went to capital outlays, \$8 million went to parks and recreation, and small one-time investments averaging \$265,000 went to community development and youth programs.

The Measure U Ad Hoc Committee recommends the full Measure U Community Advisory Committee accept the 2016/17 report as presented by staff and forward to City Council. It should be noted that none of the 2019 Measure U committee members were part of the Measure U Community Oversight Committees operating at the time of the reports or expenditures.

Ad Hoc Committee Members:

Amanda Blackwood  
Debra Oto-Kent  
Lisa Pray

DRAFT

## MEMORANDUM

**DATE:** June 5, 2019  
**TO:** Measure U Community Advisory Committee  
**FROM:** Osvaldo Lopez, Accounting Manager *Osvaldo Lopez*  
**SUBJECT:** Fiscal Year (FY) 2016/17 Measure U Revenue and Expenditures

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The allocation and spending of Measure U resources in FY2016/17 can be summarized as follows:

- **Fire Department (\$13.1 million, 103.0 FTE)**
  - Attachment 1
- **Parks and Recreation Department (\$15.1 million, 135.08 FTE)**
  - Attachment 2
- **Police Department (\$21.8 million, 222.50 FTE)**
  - Attachment 3
- **Miscellaneous Restorations (\$0.8 million, 2.0 FTE)**
  - **Gang Prevention Task Force.** \$124,000 funding for
  - **Library.** \$506,000 to the Sacramento Public Library to restore the City's Parcel Tax Maintenance of Effort funding.
  - **Animal Control.** \$165,000 for two animal control officers. The positions have been filled.
  - **Gang Prevention and Intervention Task Force.** \$124,000 for continued support to community-based organizations to administer anti-gang programming.
- **Measure U Sales Tax Performance Audit**
  - Attachment 4

Please find the following documents in the links provided below. The specific page numbers in each document that provide information on Measure U have been referenced below.

- **Comprehensive Annual Financial Report (CAFR)**
  - <http://www.cityofsacramento.org/-/media/Corporate/Files/Finance/Accounting/Financial-Reporting/CAFR-Documents/CAFR-For-the-Fiscal-Year-Ended-June-30-2017.pdf?la=en>

- Page 12, 24, 28, and 33 provide Measure U financial information.
- **FY2016/17 Approved Budget**
  - [http://www.cityofsacramento.org/-/media/Corporate/Files/Finance/Budget/2016-17Budget/Approved-Budget-FY2016\\_17.pdf?la=en](http://www.cityofsacramento.org/-/media/Corporate/Files/Finance/Budget/2016-17Budget/Approved-Budget-FY2016_17.pdf?la=en)
  - Pages 11-13 provide the City Manager's budget transmittal letter including references to Measure U.
  - Pages 25-37 provide Mayor and Council Priority Budget Initiatives including those funded by Measure U.
  - Pages 38-39 presents Measure U Program and Service Improvements funded in FY2016/17.
  - Page 47 provides the General Fund forecast including the effects of the loss of Measure U revenues in FY2019/20.
  - Pages 58-61 provide the Measure U Fund forecast presented in the Proposed Budget.
  - Page 317 provides the Measure U Financial Management Policy:
    - Establishes a Measure U Reserve to address unanticipated revenue
    - Establishes a Measure U Reserve to address unanticipated revenue reductions and the transition that will occur upon the expiration of the tax;
    - Commits to allocating additional Measure U resources, above the amount needed to fund the Measure U Reserve and to accommodate growth of already-funded Measure U programs, to one-time expenditures;
    - Prohibits using Measure U resources to increase General Fund non- Measure U employee compensation or to balance the General Fund budget;
    - Requires performance audits by the City's external independent auditor in addition to the City's annual financial and compliance audits.
  - Page 341 Resolution, Exhibit 3 provides the approved Measure U Programming by Department/program.
- **FY2016/17 Midyear Budget Report**
  - [http://sacramento.granicus.com/GeneratedAgendaViewer.php?view\\_id=22&clip\\_id=3939](http://sacramento.granicus.com/GeneratedAgendaViewer.php?view_id=22&clip_id=3939) Item #29
  - Pages 8-13 (Attachments 2 and 3 of this document) provide a midyear update on program implementation.
  - Pages 22-26 (Exhibit A of this document) provide an explanation of midyear budgetary adjustments for Measure U programs/projects.

**Fire Department – Measure U Restorations  
FY2016/17 Program Update**

The Measure U budget for the protection and restoration of services is currently \$13.1 million with 103 FTE positions. The following chart provides a status of the hiring to date for filling positions restored with Measure U resources.

<b>Program/Service</b>	<b>Budget FTE</b>	<b>Hired as of April 2017</b>
SAFER Grant Retention	27.00	27.00
Fire Companies	48.00	48.00
Fire Station 43	15.00	15.00
Two Medic Units	12.00	12.00
Fire Prevention	1.00	1.00
<b>Total</b>	<b>103.00</b>	<b>103.00</b>

Measure U has provided the Department with the resources needed to fully restore staffing back to pre-recession levels. The following provides a status on program restorations:

**SAFER Grant Retention – \$2.8 million (27.0 FTE)**

Measure U funds have provided the Department with the resources needed to retain firefighter positions previously funded with the grant.

**Restoration of All Brownd-out Fire Companies – \$7.1 million (48.0 FTE)**

All fire companies brownd-out due to the recession have been restored.

**Fire Station 43 – \$2.3 million (15.0 FTE)**

The Truck Company at Station 43 was placed into service January 2016.

**Medic Units – \$764,000 (12.0 FTE)**

The two medic units were funded to be staffed as dual role (Firefighter/Paramedic) medic units. The first medic unit was placed in service July 2015 and the second medic unit was placed in service in January 2016.

**Fire Prevention – \$153,000 (1.0 FTE)**

Measure U restored a position for the coordination of fire prevention services. The position restored in Fire Prevention was necessary for providing critical oversight for Fire Prevention activities.

## **Parks and Recreation Department - Measure U Restorations FY2016/17 Program Update**

The Measure U budget for the protection and restoration of services is currently \$15.1 million with 135.08 FTE positions.

### **Aquatics – \$2.1 million (36.85 FTE)**

All twelve City swimming pools and five stand-alone wading pools will be open this summer.

### **Community Centers – \$1.5 million (22.8 FTE)**

Oak Park, Mims Hagginwood, George Sim, South Natomas and Pannell Meadowview Community Centers are open four to six days per week with Measure U supporting staffing, operations and supplies.

Positive and safe activities for at-risk youth are offered at the community centers for free including sports for 200 youth ages 7–13 (flag football, basketball and other sports in co-ed instructional leagues); Kids Camps for youth ages 6-12 to develop friendships, play sports, experience art, field trips, etc., and a Tweeners Club at George Sim Center for youths ages 12–17 (homework assistance, indoor and outdoor recreational activities and life skills workshops).

### **Park Maintenance Operations – \$4.0 million (53.0 FTE)**

Measure U funding provided for an increase in litter removal and park restroom checks. Response time for irrigation issues is currently two days or less (a decrease from five days prior to Measure U). Weeding, edging and debris removal in parks occurs once or twice a month on average.

The Park Safety Rangers are included in Park Maintenance Operations. Measure U funding doubled the size of Park Safety staffing. This allows for increased park patrols/park safety presence, faster response times, and an increased number of homeless camp clean-ups.

### **Older Adult Services – \$0.3 million (4.48 FTE)**

Measure U funding has provided for the increasing number of participants at the Hart Senior Center. This funding supports:

- The ARMS program (Assistance Referrals & More for Seniors) which provides one-on-one assistance to seniors coping with a variety of issues including health



and wellness, housing and care, income, transportation and mobility, and loss of family and friends

- Caring Neighborhoods which provides technical assistance to neighborhood-based volunteers to help elderly persons live safely and independently in their homes.

### **Teen Services – \$0.4 million (4.45 FTE)**

Measure U restorations provides programs for at-risk teens including the Prime-Time Teen program and Intramural Middle School Sports program.

- Prime-Time Teen focuses on developing life skills, job readiness, resume development, interviewing techniques, financial literacy, leadership and community service. All participants who complete the program will receive a stipend. Programing is offered 5 community centers.
- Intramural middle school sports provide programing for boys and girls in grades 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>. The participants learn the fundamental skill and strategies of flag football and basketball and skills competition in co-ed instructional leagues. Practices are held two to three days each week and games are held on Saturday. Programing is offered at 5 community centers.

### **Youth Employment– \$0.3 million (5.60 FTE)**

The City is the region’s leader in youth vocational training programs for youth between the ages of 14-17. Youth Employment in partnership with Measure U funds the year-round Landscape and Learning Program designed for youth ages 14-17 that reside within the City and are eligible for a work permit. Youth work directly in community parks and green spaces weeding, pruning, general clean-up and landscape maintenance.

### **Other Recreation Programs – \$0.6 million (5.25 FTE)**

- Permitting and Events: Located at the Coloma Community Center, staff provides administrative and fiscal support for community events, reviews permit applications, assists with registrations, and coordinates services with other departments and outside agencies.
- Children Services: Measure U provides necessary financial support for the Summer Oasis Camp and specialty sports. These funds subsidize the labor and supply costs so that camp fees can be offered at reduced rates.

### **Gang Prevention - \$0.3 million (2.65 FTE)**

- Summer at City Hall will provide internships with City departments, guest speakers, field trips and other learning opportunities for 100 teens.

- Hot Spots are held on Friday evenings for youth ages 13-17 at school gyms and three community centers. Activities include basketball, volleyball, dance, board games, guest speakers and healthy snacks. Attendance ranges from 50 – 200 at each location.

#### **4<sup>th</sup> R – \$0.3 million**

As one-time funding assistance, Measure U has provided financial support to the 4<sup>th</sup> “R” before and after school program. These funds help subsidize the program’s operating budget until full cost recovery can be achieved.

#### **Capital Investment - \$5.3 million**

City Council approved \$4.4 million in funding to address deferred maintenance issues at community centers, the softball complex and pools.

In addition to the \$4.4 million in the approved FY2016/17 budget, City Council approved an additional appropriation of \$857,402 in January 2017 for a total of Measure U capital investment of \$5.3 million for park repair and improvements.

**Police Department - Measure U Restorations  
FY2016/17 Program Update**

The Measure U budget for the protection and restoration of services is currently \$21.8 million with authority to fill 222.5 Full Time Equivalent (FTE) (184 sworn and 38.5 civilian).

The following chart provides a status of the hiring to date and projection for filling positions restored with Measure U resources.

<b>Program/Service</b>	<b>FTE Positions</b>	<b>As of 4/28/2017</b>	<b>Projected 7/1/2017</b>	<b>Projected 1/1/2018</b>
FY09 COPS Hiring Recovery Program (CHRP) and FY11 COPS Hiring Program (CHP Match and Retention)	60.0	57.0	60.0	60.0
FY13 CHP Match and Retention	10.0	10.0	10.0	10.0
FY14 CHP Match and Retention	15.0	15.0	15.0	15.0
FY15 CHP Match and Retention	15.0	14.0	15.0	15.0
Police Officers	15.0	2.0	9.0	15.0
BWC Pilot Program	2.0	1.0	2.0	2.0
Public Safety Counter (Kinney Station)	3.0	3.0	3.0	3.0
Field & Operations	61.0	56.0	61.0	61.0
Investigations	8.0	8.0	8.0	8.0
Forensics	6.0	5.0	6.0	6.0
Communications	4.0	4.0	4.0	4.0
Crime Analysis	1.0	1.0	1.0	1.0
Hiring Pipeline	22.5	22.5	22.5	22.5
<b>Total</b>	<b>222.5</b>	<b>198.5</b>	<b>216.5</b>	<b>222.5</b>

The following provides a summary of the Measure U program restorations:

**FY09 CHRP and FY11 CHP Match and Retention - Budget: \$5.483 million**

Purpose of Restoration: Funding protects CHRP (35 FTE) and CHP (25 FTE) grant funded positions by fulfilling required grant retention requirements and provides for the continued retention of the positions after the grant requirements are met.

Status of Restoration: Currently there are three vacant positions within this program. The Department anticipates filling these positions with academy graduates in June 2017.

### **FY13 CHP Match and Retention - Budget: \$775,000**

Purpose of Restoration: Funding is for grant match and retention requirements for 10.0 Police Officer positions.

Status of Restoration: Currently there are no vacant positions within this program.

### **FY14 CHP Match and Retention – Budget: \$1.004 million**

Purpose of Restoration: Funding is for grant match and retention requirements for 15.0 Police Officer positions.

Status of Restoration: Currently there are no vacant positions within this program.

### **FY15 CHP Match and Retention – Budget: \$1.066 million**

Purpose of Restoration: Funding is for grant match and retention requirements for 15.0 Police Officer positions as well as vehicles.

Status of Restoration: Currently there is one vacant position within this program. The Department anticipates filling this position with an academy graduate in June 2017. The vehicles have also been purchased.

### **Police Officers – Budget: \$860,000**

Purpose of Restoration: Implementation of City Council’s twenty-year plan to reach 2.0 officers per 1,000 residents by adding 15.0 Police Officer positions per year.

Status of Restoration: Currently there are 13.0 vacant positions within this program. The vacancies will be filled with a combination of graduates from the June 2017 and December 2017 academy and Limited Term Community Service Officers.

### **Body Worn Camera Pilot Program - \$535,000**

Purpose of Restoration: Funds to fulfill the first-year match requirements for the BWC Pilot Implementation Program grant approved by City Council (R2015-0333).

Status of Restoration: Currently there is 1.0 vacant position within this program. The remaining vacancy will be filled by June 2017. The City Council has authorized the purchase contract for body worn cameras. Deployment will begin in May 2017.

### **ShotSpotter - \$210,000**

Purpose of Restoration: Funds to expand deployment of the ShotSpotter audio gunfire detection system into an area that crosses City Council Districts 7 and 8.

Status of Restoration: The gun detection system has been installed and is in use.

## **Public Safety Counter – Budget: \$228,000**

Purpose of Restoration: Provide funds to restore public counter services at the William J. Kinney Police Station. This restoration will enhance service levels and collaborations in the north area.

Status of Restoration: All positions have been filled and program objectives are being implemented.

## **Field and Operations - Budget: \$8.379 million**

Purpose of Restoration: Allows for increased crime prevention, intervention, proactive deployment and the ability to respond to crimes in progress. In addition, this restoration will allow specialty units to enhance the response to gang activity, resolve traffic complaints, address citizen concerns, conduct parolee intervention, follow-up on highly sensitive investigations, and train officers.

Status of Restoration: Currently there are five vacant positions in this program. Considering estimated attrition and academy graduation rates the Department anticipates filling these positions by July 2017. As officers continue to complete required training throughout FY2016/17, the additional positions will allow the Department to fulfill restoration objectives including expanded proactive deployment as well as gang and traffic response.

## **Investigations - Budget: \$1.145 million**

Purpose of Restoration: Provides the necessary resources to investigate and follow up on violent felony crimes.

Status of Restoration: Currently there are no vacant positions in this program.

## **Forensics - Budget: \$606,000**

Purpose of Restoration: Provides the Department the ability to increase staffing in Forensics allowing for the redeployment of Police Officers, currently performing forensic services, to patrol assignments.

Status of Restoration: There is currently one vacant position within this program. The Department anticipates filling it by June 2017 as applicants are finishing the backgrounds process.

## **Communications - Budget: \$343,000**

Purpose of Restoration: Allows for the continued expansion of the pilot program to receive cellular 911 calls, reduce wait times, provide more rapid response, and a higher level of customer service.

Status of Restoration: All positions have been filled and program objectives are being implemented.

### **Crime Analysis - Budget: \$109,000**

Purpose of Restoration: To merge integrated crime analysis with patrol functions and investigative elements to improve effectiveness of public safety operations.

Status of Restoration: Position has been filled and program objectives are being implemented.

### **Hiring Pipeline Program - Budget: \$1.0 million**

Purpose of Restoration: To establish a program to transition young adults into careers in law enforcement. This restoration will increase public safety services and aid in increasing diversity. The funds have also been authorized for recruiting expenses including advertising and overtime.

Status of Restoration: The Department has hired 55 part-time employees into the program. In addition, the Department continues to fill and recruit for these positions as young adults transition into full time employment within the Department or vacancies arise.

### **Summer Night Lights - Budget: \$40,000**

Purpose of Restoration: Funding for summer violence and crime reduction programs in the South and North Sacramento areas. The south area program, Sacramento Summer Night Lights, was run by the Re-Imagine Mack Road Foundation (RMRF) and served the Mack Road/Valley Hi communities. The north area program, Night Life Turned Right, was run by Roberts Family Development Center (RFDC) and served the North Sacramento and Del Paso communities.

Status of Restoration: Program objectives were implemented as scheduled. The balance of funding was paid upon completion of the programs.

**CITY OF SACRAMENTO, CALIFORNIA**

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**MEASURE U SALES TAX  
PERFORMANCE AUDIT**

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**PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

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PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

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**VAVRINEK, TRINE, DAY & CO., LLP**  
Certified Public Accountants

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## INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

To the Mayor, Members of the City Council,  
and the Measure U Citizen's Oversight Committee  
City of Sacramento  
Sacramento, California

We were engaged to conduct a performance audit of the City of Sacramento, California (City), Measure U Sales Tax funds for the period of July 1, 2016 to June 30, 2017.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the City's compliance with the performance requirements as referred to in the Measure U ballot measure approved by voters of the City of Sacramento on the November 6, 2012 ballot. Management is responsible for the City's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the City's internal control in order to determine if the internal controls were adequate to help ensure the City's compliance with the requirements of the Measure U Ballot Measure. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

The results of our tests indicated that the City expended Measure U funds only for the specific projects approved by the voters, in accordance with the Measure U ballot measure for the period of July 1, 2016 to June 30, 2017.

*Vavrinek, Trine, Day & Co. LLP*

Sacramento, California  
December 22, 2017

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

**PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

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***OBJECTIVES OF THE AUDIT***

The objectives of our performance audit were to document that revenues related to Measure U were deposited in the Measure U Fund and accompanied by supporting documentation from the State of California Board of Equalization; to review a list of activities and ensure they are consistent with the Measure U ballot language; to compare expenditures by category to budgets to determine if expenditures were in excess of appropriations; and to select a sample of expenditures and review supporting documentation that funds were expended on specific Measure U activities approved in the City Council's budget. The objectives of our performance audit were not to determine if the City used Measure U revenues in an efficient or effective manner.

***BACKGROUND INFORMATION***

On November 6, 2012, voters of the City of Sacramento, California approved Measure U to enact a one-half cent sales tax for six years *"To restore and protect essential public safety services, including 9-1-1 response, police officers, gang/youth violence prevention, fire protection/emergency medical response, and other essential services including park maintenance, youth/senior services, and libraries... with independent financial audits and citizen oversight"*.

A five member Measure U Citizen's Oversight Committee was established during the year ended June 30, 2013. The purpose of the committee is to review the City's annual independent auditors' report and prepare a report to City Council documenting the revenues generated by Measure U, the services and programs funded, and the results of their oversight.

***SCOPE OF THE AUDIT***

The scope of our performance audit covered the period of July 1, 2016 to June 30, 2017. The population of expenditures tested included all account and project codes associated with Measure U. The propriety of expenditures funded through other local funding sources, other than Measure U, were not included in the scope of the audit. Expenditures incurred subsequent to June 30, 2017, were not reviewed or included within the scope of our procedures or in this report.

***PROCEDURES PERFORMED***

We obtained the Measure U Fund general ledger and project expenditure summary reports and detail prepared by the City for the period of July 1, 2016 to June 30, 2017. For the period, we obtained the actual invoices and other supporting documentation to ensure consistency with the Measure U ballot language and compliance with the City Council's Measure U budget on a sample basis. We performed the following procedures:

- 1) We compared the list of activities performed to verify that the list of activities is consistent with the Measure U ballot language.
- 2) We verified that the Measure U revenue was deposited in the Measure U Fund.
- 3) We traced the Measure U revenue deposits to supporting documentation from the State of California Board of Equalization.
- 4) We selected a sample of expenditures in the period and reviewed supporting documentation to ensure the funds were expended on the specific Measure U activities approved in the City Council's budget.

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

**PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

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***PROCEDURES PERFORMED (CONTINUED)***

- 5) We compared the expenditures by category to budgets to determine if there were any expenditures in excess of appropriation.

***RESULTS OF PROCEDURES PERFORMED***

The City utilized Measure U funds for 79 of the 100 budgeted projects. The City received Measure U revenues of \$45.393 million and incurred expenditures on a budgetary basis of \$47.496 million and on a GAAP basis of \$46.182 million during the period ended June 30, 2017 for the Measure U projects as shown in the accompanying table (table shown in thousands):

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

**PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

(amounts in thousands)	Budgeted Amounts		Actual Amounts - Budgetary Basis	Variance with Final Budget- Positive (Negative)	Budget to GAAP Reconciliation	Actual Amounts
	Original	Final				
<b>Revenues:</b>						
Taxes	\$ 43,732	\$ 43,732	\$ 45,165	\$ 1,433	\$ -	\$ 45,165
Interest, rents and concessions	-	-	228	228	-	228
<b>Total revenues</b>	<b>43,732</b>	<b>43,732</b>	<b>45,393</b>	<b>1,661</b>	<b>-</b>	<b>45,393</b>
<b>Expenditures:</b>						
<b>Current:</b>						
General Government (Gang Prevention Task Force)	-	124	488	(364)	-	488
Police:						
Summer Night Lights	-	40	40	-	-	40
Field & Operations	7,590	7,591	7,482	109	(189)	7,293
Body Worn Camera (BWC) Pilot Program	535	535	518	17	-	518
Investigations	1,145	1,142	969	173	-	969
Forensics	606	606	657	(51)	-	657
Communications	343	343	305	38	-	305
Crime Analysis	109	109	97	12	-	97
COPS Hiring Program Match and Retention (CHP & CHRP)	5,483	5,483	5,483	-	-	5,483
FY13 COPS Hiring Program Match & Retention (CHP)	775	775	805	(30)	-	805
Hiring Pipeline	1,000	1,000	691	309	-	691
Public Safety Counter (Kinney Station)	228	229	230	(1)	-	230
Shot Spotter	210	210	200	10	-	200
FY14 COPS Hiring Program Match and Retention (CHP)	1,004	1,005	1,098	(93)	-	1,098
Police Officers	860	860	549	311	-	549
FY15 COPS Hiring Program Match and Retention (CHP)	1,066	1,066	1,038	28	-	1,038
Less Than Lethal	-	759	46	713	-	46
Events Passenger Van	-	30	31	(1)	-	31
Fire:						
SAFER (Staffing for Adequate Fire and Emergenc Response) Grant Retention	2,803	2,803	3,080	(277)	-	3,080
Fire Company Restorations	7,141	7,141	6,634	507	-	6,634
Fire Station 43	2,276	2,276	1,829	447	-	1,829
Two Medic Units	764	764	1,460	(696)	-	1,460
Fire Prevention	153	153	134	19	-	134
Parks and recreation:						
Aquatics	2,054	2,054	1,892	162	(282)	1,610
Community Centers	1,484	1,484	1,274	210	(129)	1,145
Park Maintenance (includes Park Ranger)	4,035	4,035	3,642	393	(53)	3,589
Senior Programs	342	342	246	96	-	246
Teen Services	696	696	480	216	(25)	455
Summer at City Hall	334	334	251	83	(6)	245
Recreation Programs	554	554	380	174	-	380
4th R	340	340	-	340	-	-
Community Development (Animal Care)	165	165	170	(5)	-	170
Library Restoration	506	506	506	-	-	506
<b>Capital outlay:</b>						
Fire:						
Fire Station #14	1,458	1,458	744	714	(275)	469
Fire Station #15	1,464	1,464	672	792	(5)	667
Parks and Recreation:						
Garcia Bend Bike Trail Study	449	449	102	347	(11)	91
Coloma CC Water Line Rplc	-	1,500	164	1,336	(31)	133
Softball Complex Water Supply	-	1,000	140	860	(12)	128
Sheppard Gard. Roof,Fence,Ceil	-	300	200	100	(153)	47
Clunie Pool Roof	-	200	122	78	(4)	118
Pannell Center HVAC	-	600	177	423	(1)	176
Cabrillo Pool Chemical Roof	-	45	27	18	-	27
McClatchy Pool Repair	-	55	1	54	-	1
Land Park Ponds	307	361	301	60	(72)	229
Multi-Water Site Improvements	-	60	42	18	(1)	41
Cabrillo Pool House Renovation	-	69	69	-	-	69
McKinley Park Pond Renovation	259	253	253	-	-	253

(continued)

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

**PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

(amounts in thousands)	Budgeted Amounts		Actual Amounts - Budgetary Basis	Variance with Final Budget- Positive (Negative)	Budget to GAAP Reconciliation	Actual Amounts
	Original	Final				
Woodbine Park Playground Renov	-	75	75	-	-	75
Measure U Park Improvements	785	71	138	(67)	(39)	99
MU Park Assessment Study	206	129	91	38	-	91
MU Fremont Pk Concrete/bench	128	25	25	-	(17)	8
MU Belle Cooleedge Concrete Imp	28	-	8	(8)	-	8
MU Cabrillo Concrete Imp.	20	8	67	(59)	-	67
MU Chorley Concrete Imp.	24	(5)	7	(12)	-	7
MU Coltonwood Concrete Imp.	12	9	47	(38)	-	47
MU Garcia Bend Concrete Imp.	54	1	80	(79)	-	80
MU Hagginwood Concrete Imp.	52	6	94	(88)	-	94
MU McKinley Concrete Imp.	70	65	275	(210)	-	275
MU Miller Concrete Imp.	8	4	40	(36)	-	40
MU Redbud Concrete Imp.	10	4	4	-	-	4
MU Tahoe Concrete/Furn. Impr.	2	11	211	(200)	-	211
MU Cabrillo Pool Concrete	16	(1)	-	(1)	-	-
MU East Portal Park Furnishing	86	72	72	-	-	72
MU Freeport Park Furnishings	24	19	19	-	-	19
MU Kemble Park Furnishings	33	33	33	-	-	33
MU Mama Marks Park Furnishings	27	-	-	-	-	-
MU Meadowview Park Furnishings	24	20	20	-	-	20
MU Oki Park Furnishings	70	65	65	-	-	65
MU Phoenix Green Park Furnishi	21	-	-	-	-	-
MU Granite Park Furnishings	43	59	59	-	-	59
MU Wood Park Furnishings	30	-	-	-	-	-
MU Woodbine Park Furnishings	29	1	1	-	-	1
MU Willow Park Furnishings	17	-	-	-	-	-
MU Roosevelt Park Irrigation	-	12	12	-	-	12
MU Golden Poppy Concrete Imp	-	115	115	-	-	115
MU Witter/Redtail/Tanz Soccer	-	36	6	30	(3)	3
MU Del Paso Parking/Picnic Imp	-	180	11	169	-	11
MU Mama Marks BB Court Repair	-	27	-	27	-	-
MU Fort Natomas Shade Structur	-	175	4	171	-	4
MU Gardenland Pk Security	-	32	-	32	-	-
MU Land Pk Restroom Demo/Repla	-	157	3	154	-	3
MU Land Park Walkway Repairs	-	157	59	98	-	59
MU Oak Park Comm Center Imp	-	157	-	157	-	-
MU Airport Leagu Ball Field Rp	-	67	-	67	-	-
MU Granite Skate Pk Safety Rep	-	180	-	180	-	-
MU Oki Park Field Renovations	-	32	-	32	-	-
MU Garcia Bend Restroom Replac	-	158	4	154	-	4
MU Garcia Bend Fish Sta Reloca	-	68	-	68	-	-
MU Freeport Pk Playgrnd Renov	-	180	-	180	-	-
MU Phoenix Gm/Jacinto Crk Rep	-	32	-	32	-	-
MU Contingency & Small Project	-	46	27	19	-	27
MU Redtail Hawk Pk Improvement	-	30	30	-	-	30
MU City Cemetery Survey	-	45	5	40	-	5
Citywide Pool Assess/Repair	307	238	22	216	(6)	16
Clunie Pool Resurface	-	-	7	(7)	-	7
Oki Park Pool Repairs	80	80	-	80	-	-
Convention Cultural Services:						
PA1 - Art in Places	-	5	-	5	-	-
PA2 - Art in Places	-	6	-	6	-	-
Public Works:						
City Facility Reinvest Program	4,153	300	-	300	-	-
Facilities Assessment	-	153	41	112	-	41
<b>Total expenditures</b>	<b>\$ 54,897</b>	<b>\$ 56,707</b>	<b>\$ 47,496</b>	<b>\$ 9,211</b>	<b>\$ (1,314)</b>	<b>\$ 46,182</b>

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

**PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

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***NOTE TO SCHEDULE***

The City Manager submits a proposed budget to the City Council no later than 60 days prior to the commencement of the fiscal year. The City Council holds public hearings, modifies the City Manager's recommendations, and adopts a final budget in June. The budget adoption resolution specifies that budgets will be controlled at the department level (i.e., police, fire, public works, parks and recreation, etc.) by fund.

An annual budget is adopted for the Measure U Fund. Expenditures are appropriated on a modified accrual basis, except that commitments related to purchase orders are treated as expenditures in the year of the commitment.

Budgets are modified throughout the year when the tax base changes, fees are modified, new revenue sources are identified, or programs are changed. The City Manager is authorized to administratively amend the budget during the year for transactions up to \$100 without City Council approval. All other appropriation adjustments during the year require City Council approval. Total net budget adjustments of \$1,810 were made during the year ended June 30, 2017. Unencumbered annual budget appropriations lapse at fiscal year-end. The City honors contracts represented by year-end encumbrances and the appropriations carried over provide authority complete these transactions in future years. Multi-year project-length budget appropriations are automatically carried over in the next fiscal year.

***CONCLUSION***

Based on the procedures performed, the results of our testing indicated, for the items tested, the City of Sacramento has complied with the Measure U ballot language, in all significant respects, for the period of July 1, 2016 to June 30, 2017. Our audit does not provide a legal determination on the City's compliance with specific requirements or a determination of whether the City used Measure U revenue in an efficient or effective manner.

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
PERIOD OF JULY 1, 2016 TO JUNE 30, 2017**

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***MANAGEMENT COMMENTS AND RECOMMENDATIONS***

None reported.

Date: August 29, 2019

To: The Mayor, Members of the City Council  
Measure U Community Advisory Committee

From: Ad Hoc Committee

The 2019 Measure U Community Advisory Committee, approved the formation of an Ad Hoc Committee tasked with reviewing Measure U Community Oversight reports for Fiscal Years 2017/18.

The Ad Hoc Committee is providing this letter to the full Measure U Community Advisory Committee to confirm their review of 2017/18 Measure U report prepared by staff of fund expenditures.

Voters passed the first Measure U as a temporary half-cent sales tax to restore and protect police and fire services, park maintenance and other essential City services (including library) that were cut between 2008 and 2013. That sales tax took effect April 1, 2013.

The original Measure U was approved by voters in 2012 as a temporary tax. According to the expenditures report provided by City Staff, Measure U revenues have been used to restore essential City services that had been cut or scaled back since 2008, including those provided by Sacramento fire, police, parks and libraries.

Given the different economic landscape in 2012, the Measure U Ad Hoc Committee reviewed the 2017/18 Measure U expenditures based on the purpose for which the tax increase was created, as set forth in the original ballot proposal.

### **The City of Sacramento Essential Services Protection Measure**

“To restore and protect essential public safety services, including 9-1-1 response, police officers, gang/youth violence prevention, fire protection/emergency medical response, and other essential services including park maintenance, youth/senior services, and libraries, shall the City enact a one-half cent sales tax for six years with all revenue legally required to stay in the City’s General Fund, none for the State, with independent annual financial audits and citizen oversight.”

The Measure U Ad Hoc Committee recommends the full Measure U Community Advisory Committee accept the 2017/18 report as presented by staff and forward to City Council. It should be noted that none of the 2019 Measure U committee members were part of the Measure U Community Oversight Committees operating at the time of the reports or expenditures.

Ad Hoc Committee Members:

Amanda Blackwood  
Debra Oto-Kent  
Lisa Pray



## MEMORANDUM

**DATE:** June 5, 2019  
**TO:** Measure U Community Advisory Committee  
**FROM:** Osvaldo Lopez, Accounting Manager *Osvaldo Lopez*  
**SUBJECT:** Fiscal Year (FY) 2017/18 Measure U Revenue and Expenditures

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The allocation and spending of Measure U resources in FY2017/18 can be summarized as follows:

- **Fire Department (\$18.3 million, 103.0 FTE)**
  - Attachment 1
- **Youth Parks and Community Enrichment Department – formerly Parks and Recreation Department (\$17 million, 137.08 FTE)**
  - Attachment 2
- **Police Department (\$25.5 million, 222.50 FTE)**
  - Attachment 3
- **Miscellaneous Restorations (\$5.5 million, 2.0 FTE)**
  - **Library.** \$506,000 to the Sacramento Public Library to restore the City's Parcel Tax Maintenance of Effort funding.
  - **Animal Control.** \$262,000 for two animal control officers. The positions have been filled.
  - **Capital Improvement Projects (\$4.8 million).** \$2.5 million for critical capital replacements and LED lighting at the libraries. \$2.3 million for the Sacramento River Bike Trail (\$2.3 million).
- **Measure U Sales Tax Performance Audit**
  - Attachment 4

Please find the following documents in the links provided below. The specific page numbers in each document that provide information on Measure U have been referenced below.

- **Comprehensive Annual Financial Report (CAFR)**
  - <http://www.cityofsacramento.org/-/media/Corporate/Files/Finance/Accounting/Financial-Reporting/CAFR-Documents/CAFR-For-the-Fiscal-Year-Ended-June->

[30-2018.pdf?la=en](#)

- Reference pages page numbers 12, 22, 26 and 31 for specific Measure U financial information.
  
- **FY2017/18 Approved Budget**
  - [http://www.cityofsacramento.org/-/media/Corporate/Files/Finance/Budget/2017-18-Budget/Approved/FY18-Approved\\_Final.pdf?la=en](http://www.cityofsacramento.org/-/media/Corporate/Files/Finance/Budget/2017-18-Budget/Approved/FY18-Approved_Final.pdf?la=en)
  - Pages 11-12 provide the City Manager's budget transmittal letter including references to Measure U.
  - Page 25 presents budget policies adopted by the City Council for Measure U.
  - Pages 27-30 provide Mayor and Council Priority Budget Initiatives including those funded by Measure U.
  - Page 33 includes discussion on Measure U.
  - Pages 41-42 provides the Approved Measure U Fund Forecast and the Approved General Fund Forecast with the Loss of Measure U.
  - Pages 57-60 provide the Measure U Fund forecast presented in the Proposed Budget.
  - Pages 345-347 provides the Measure U Financial Management Policy.
    - Establishes a Measure U Reserve to address unanticipated revenue
    - Establishes a Measure U Reserve to address unanticipated revenue reductions and the transition that will occur upon the expiration of the tax;
    - Commits to allocating additional Measure U resources, above the amount needed to fund the Measure U Reserve and to accommodate growth of already-funded Measure U programs, to one-time expenditures;
    - Prohibits using Measure U resources to increase General Fund non- Measure U employee compensation or to balance the General Fund budget;
    - Requires performance audits by the City's external independent auditor in addition to the City's annual financial and compliance audits.
  - Page 396 provides the Approved Measure U Programming by Department/program.
  
- **FY2017/18 Midyear Report**
  - [https://sacramento.granicus.com/MetaViewer.php?view\\_id=22&clip\\_id=4137&meta\\_id=513834](https://sacramento.granicus.com/MetaViewer.php?view_id=22&clip_id=4137&meta_id=513834), Item 12.
  - Pages 13-15 (Exhibit A of this document) provides an explanation of midyear budgetary adjustments for Measure U programs/projects.
  - Pages 25-28 (Exhibits E and F of this document) provide a midyear update on program implementation.

**Fire Department – Measure U Restorations  
FY2017/18 Program and One-time Funding Update**

The Measure U budget for the protection and restoration of services is currently \$18.3 million with 103.0 FTE positions. The following chart provides a status of the hiring to date for filling positions restored with Measure U resources.

<b>Program/Service</b>	<b>Budget FTE</b>	<b>Hired as of 4/26/17</b>
SAFER Grant Retention	27.00	27.00
Fire Company Restorations	48.00	48.00
Fire Station 43	15.00	15.00
Two Medic Units	12.00	12.00
Fire Prevention	1.00	1.00

Measure U has provided the Department with the resources needed to fully restore staffing back to pre-recession levels and provided one-time funding for a variety of ageing infrastructure. The following provides a status on program restorations and one-time funding:

**SAFER Grant Retention – \$2.8 million (27.0 FTE)**

Measure U funds have provided the Department with the resources needed to retain firefighter positions previously funded with the grant.

**Restoration of All Brownd-out Fire Companies – \$7.0 million (48.0 FTE)** All fire companies brownd-out due to the recession have been restored.

**Fire Station 43 – \$2.3 million (15.0 FTE)**

The Truck Company at Station 43 was placed into service January 2016.

**Medic Units – \$875,000 (12.0 FTE)**

The two medic units were funded to be staffed as dual role (Firefighter/Paramedic) medic units. The first medic unit was placed in service July 2015 and the second medic unit was placed in service in January 2016.

**Fire Prevention – \$152,000 (1.0 FTE)**

Measure U restored a position for the coordination of fire prevention services. The position restored in Fire Prevention was necessary for providing critical oversight for Fire Prevention activities.

**Capital Investment and Equipment - \$5.2 million**

Measure U funds have provided the department the ability to purchase mobile air compressors, two air compressor trailers, early replacement of two fire engines, and replacement of frontline personal protective equipment (PPE). Measure U funds also allowed the department to start construction at Station 15 and the design processes for Station 14.

## **Youth, Parks, and Community Enrichment Department - Measure U Restorations FY2017/18 Program Update**

The Measure U budget for the protection and restoration of services is currently \$17.0 million with 137.08 FTE positions.

### **Aquatics – \$2.1 million (38.85 FTE)**

All twelve City swimming pools and five stand-alone wading pools will be open this summer.

### **Community Centers – \$1.5 million (22.80 FTE)**

The Community Center is the hub of the neighborhood, providing a safe and positive environment for all residents. The centers offer wellness programs, sports, meeting space and an array of other activities.

The Department offers programming at the following locations: Oak Park Community Center, Joe Mims Jr. Hagginwood Community Center, George Sim Community Center, South Natomas Community Center and Sam and Bonnie Pannell Community Center. The centers are open four to six days per week with Measure U supporting staffing, operations and services and supplies.

The following programs are funded through Measure U at the community centers:

Hot Spots: A Friday night program for youths ages 13-19 that offers indoor sports, games, movies, snacks, dance, guest speakers, and summer job readiness programs.

Youth Sports: Youth participate in co-ed leagues they are taught the basic skills for a variety of sports (flag football, basketball, tennis, skills competition etc.) Program serves 200 plus youth annually.

Kids Camp: A structures and supervised recreation program for youth ages 6-12. The program includes arts, crafts, sports, theme weeks, special events, field trips and many other fun activities at 5 Community Centers. The program creates a safe environment for youth to develop lasting friendships.

Tweener Club: Is a program offered at George Sim Center for youths ages 12–17. The program offers: (homework assistance, indoor and outdoor recreational activities and life skills workshops).

### **Park Maintenance Operations – \$4.2 million (53.0 FTE)**

Park site inspections, litter removal and park restroom cleaning occurs twice per day/seven days per week starting spring 2016 by instituting a secondary afternoon shift. Response time for irrigation issues is currently two days or less (a decrease from five

days prior to Measure U). Weeding, edging and removing debris in parks occurs once or twice a month on average.

The Park Safety Rangers are included in Park Maintenance Operations. Measure U funding doubled the size of Park Safety staffing. This allows for higher amount of park patrols/park safety presence, faster response times, and increased number of homeless camp clean-ups.

**Older Adult Services – \$0.3 million (4.48 FTE)**

Measure U funding has provided for the increasing number of participants at the Hart Senior Center, which supports:

The ARMS program (Assistance Referrals & More for Seniors) which provides one-on-one assistance to seniors coping with a variety of issues including health and wellness, housing and care, income, transportation and mobility, and loss of family and friends.

Caring Neighborhoods which provides technical assistance to neighborhood-based volunteers to help elderly persons to live safely and independently in their homes.

**Youth Enrichment – \$0.5 million (4.60 FTE)**

Measure U restorations provide the following programs:

Prime Time Teen focuses on developing life skills, preparing for a first job, and providing community service. This more intensive program is for groups of 20 after school and/or evenings with a stipend earned at the end for full attendance and participation.

Intramural middle school sports programs include co-ed football and basketball at George Sim, Oak Park, Mims Hagginwood, Pannell Meadowview and South Natomas Community Centers.

**Youth Employment - \$0.3 million (5.60 FTE)**

In partnership with Measure U, the City is the region's leader in youth vocational training programs for those between the ages 14-18 years old. Workforce Investment and Opportunity Act (WIOA) is a year-round Federal Grant program funded through the Sacramento Employment and Training Agency. Landscape and Learning (L&L) is a seasonal youth employment program focusing on landscape maintenance in city parks. These programs provide training, employment, mentoring, leadership development, community service, life-skills, educational support, and recreation.

**Other Recreation Programs – \$0.3 million (5.25 FTE)**

Permitting and Events is located at the Coloma Community Center and staff provides administrative and fiscal support for community events; reviews permit applications, assist with registrations, and coordinates services with other departments and outside agencies.

**Neighborhood Services - \$0.5 million (2.50 FTE)**

Measure U restorations have provided programs for at-risk teens and administrative fiscal support.

Summer at City Hall (S@CH) youth internship program is a six-week summer learning experience that provides students the opportunity to learn local government processes and skills development on organizing and creating solutions to issues affecting their neighborhoods and communities, empowering students to become leaders in their communities. Students are supported throughout the program by certified teachers that deliver a curriculum focused on civic engagement and youth development. Upon completion of the program, students receive a \$350 stipend and 5 elective credits.

Gang Prevention Administrative and Fiscal support for both the Neighborhood Services Division and the following gang prevention programs: Summer at City Hall (S@CH), the Sacramento Youth Commission and the annual Youth Job Fair.

**Children Services - \$0.1 million**

Measure U provides necessary financial support for the Summer Oasis Camp and year-round youth sports. These funds subsidize the labor and supply costs so that camp fees can be offered at reduced rates.

**Capital Investment - \$7.2 million**

City Council approved over \$7 million in funding to address deferred maintenance in parks. Use of Measure U also included concrete walkway replacement, site furniture replacement and additions, irrigation system renovations, and a complete conversion of the landscape at Historic City Hall from turf to drought tolerant landscaping.

**Police Department - Measure U Restorations  
FY2017/18 Program Update**

The Measure U budget for the protection and restoration of services is currently \$25.5 million with authority to fill 222.5 Full Time Equivalent (FTE) (184 sworn and 38.5 civilian).

The following chart provides a status of the hiring to date and projection for filling positions restored with Measure U resources.

<b>Program/Service</b>	<b>FTE Positions</b>	<b>As of 4/17/2018</b>	<b>Projected 7/1/2018</b>	<b>Projected 1/1/2019</b>
FY09 COPS Hiring Recovery Program (CHRP) and FY11 COPS Hiring Program (CHP) Match and Retention	60.0	58.0	60.0	60.0
FY13 CHP Match and Retention	10.0	10.0	10.0	10.0
FY14 CHP Match and Retention	15.0	15.0	15.0	15.0
FY15 CHP Match and Retention	15.0	15.0	15.0	15.0
BWC Pilot Program Staff*	2.0	2.0	0.0	0.0
Public Safety Counter (Kinney Station)	3.0	3.0	0.0	0.0
Field & Operations	61.0	56.0	61.0	61.0
Police Officers	15.0	12.0	15.0	15.0
Investigations	8.0	8.0	8.0	8.0
Forensics	6.0	6.0	6.0	6.0
Communications	4.0	4.0	4.0	4.0
Crime Analysis	1.0	1.0	1.0	1.0
Hiring Pipeline	22.5	22.5	0.0	0.0
<b>Total</b>	<b>222.5</b>	<b>212.5</b>	<b>195.0</b>	<b>195.0</b>

\*Positions transferred to Information Technology Department.

The following provides a summary of the Measure U program restorations:

**FY09 CHRP and FY11 CHP Match and Retention - Budget: \$5.483 million (60.0 FTE)**

Purpose of Restoration: Funding protects CHRP (35 FTE) and CHP (25 FTE) positions by fulfilling required grant retention requirements and provides for the continued retention of the positions after grant completion.

Status of Restoration: Currently there are two vacant positions within this program. The Department anticipates filling these positions with academy graduates in June 2018.

**FY13 CHP Match and Retention - Budget: \$1.214 million (10.0 FTE)**

Purpose of Restoration: Funding is for grant match and retention requirements for 10.0 Police Officer positions.

Status of Restoration: Currently there are no vacant positions within this program.

**FY14 CHP Match and Retention – Budget: \$1.134 million (15.0 FTE)**

Purpose of Restoration: Funding is for grant match and retention requirements for 15.0 Police Officer positions.

Status of Restoration: Currently there are no vacant positions within this program.

**FY15 CHP Match and Retention – Budget: \$1.051 million (15.0 FTE)**

Purpose of Restoration: Funding is for grant match and retention requirements for 15.0 Police Officer positions as well as vehicles.

Status of Restoration: Currently there are no vacant positions within this program.

**Body Worn Camera Pilot Program - \$1.201 million (2.0 FTE)**

Purpose of Restoration: Funds to fulfill the second-year match requirements for the BWC Pilot Implementation Program grant approved by City Council (R2015-0333).

Status of Restoration: All positions filled and program objectives implemented.

**ShotSpotter - \$180,000**

Purpose of Restoration: Funds to expand deployment of the ShotSpotter audio gunfire detection system into an area that crosses City Council Districts 7 and 8.

Status of Restoration: The gun detection system has been installed and is in use.

**Public Safety Counter – Budget: \$247,000 (3.0 FTE)**

Purpose of Restoration: Provide funds to restore public counter services at the William J. Kinney Police Station. This restoration will enhance service levels and collaborations in the north area.

Status of Restoration: All positions filled and program objectives implemented.

**Field and Operations - Budget: \$7.901 million (61.0 FTE)**

Purpose of Restoration: Allows for increased crime prevention, intervention, proactive deployment and the ability to respond to crimes in progress. Also, this



restoration will allow specialty units to enhance the response to gang activity, resolve traffic complaints, address citizen concerns, conduct parolee intervention, follow-up on highly sensitive investigations, and train officers.

Status of Restoration: Currently there are five vacant positions within this program. The Department anticipates filling these positions with academy graduates in June 2018.

### **Police Officers – Budget: \$1.648 million (15.0 FTE)**

Purpose of Restoration: Funding for additional positions to support field and operations.

Status of Restoration: Currently there are three vacant positions within this program. The Department anticipates filling these positions with academy graduates in June 2018.

### **Investigations - Budget: \$1.131 million (8.0 FTE)**

Purpose of Restoration: Provides the necessary resources to investigate and follow up on violent felony crimes.

Status of Restoration: Positions filled and program objectives implemented.

### **Forensics - Budget: \$608,000 (6.0 FTE)**

Purpose of Restoration: Provides the Department the ability to increase staffing in Forensics allowing for the redeployment of Police Officers, currently performing forensic services, to patrol assignments.

Status of Restoration: Positions filled and program objectives implemented.

### **Communications - Budget: \$359,000 (4.0 FTE)**

Purpose of Restoration: Allows for the Department to receive cellular 911 calls, reduce wait times, provide a more rapid response, and a higher level of customer service.

Status of Restoration: Positions filled and program objectives implemented.

### **Crime Analysis - Budget: \$115,000 (1.0 FTE)**

Purpose of Restoration: To merge integrated crime analysis with patrol functions and investigative elements to improve the effectiveness of public safety operations.

Status of Restoration: Position filled and program objectives implemented.

**Hiring Pipeline Program - Budget: \$1.0 million (22.50 FTE)**

Purpose of Restoration: To establish a program to transition young adults into careers in law enforcement. This restoration will increase public safety services and aid in improving diversity.

Status of Restoration: Position filled and program objectives implemented.

**Vehicles and Equipment – Budget: \$622,000**

Purpose of Restoration: Provides the necessary resources to purchase electronic tracking services, safety equipment, and training vehicles.

Status of Restoration: The Department is on track to spend all funding and successfully implement program objectives.

**CITY OF SACRAMENTO, CALIFORNIA**

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**MEASURE U SALES TAX  
PERFORMANCE AUDIT**

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**PERIOD OF JULY 1, 2017 TO JUNE 30, 2018**

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

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PERIOD OF JULY 1, 2017 TO JUNE 30, 2018**

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VAVRINEK, TRINE, DAY & CO., LLP  
Certified Public Accountants

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## INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

To the Mayor, Members of the City Council,  
and the Measure U Citizen's Oversight Committee  
City of Sacramento, California

We were engaged to conduct a performance audit of the City of Sacramento, California (City), Measure U Sales Tax funds for the period of July 1, 2017 to June 30, 2018.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the City's compliance with the performance requirements as referred to in the Measure U Ballot Measure approved by voters of the City of Sacramento on the November 6, 2012 ballot. Management is responsible for the City's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the City's internal control in order to determine if the internal controls were adequate to help ensure the City's compliance with the requirements of the Measure U Ballot Measure. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

The results of our tests indicated that the City expended Measure U funds only for the specific projects approved by the voters, in accordance with the Measure U Ballot Measure for the period of July 1, 2017 to June 30, 2018.

*Vavrinek, Trine, Day & Co. LLP*

Sacramento, California  
December 20, 2018

**CITY OF SACRAMENTO  
MEASURE U SALES TAX  
PERFORMANCE AUDIT**

**PERIOD OF JULY 1, 2017 TO JUNE 30, 2018**

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***OBJECTIVES OF THE AUDIT***

The objectives of our performance audit were to document that sales tax revenues related to Measure U were deposited in the Measure U Fund and accompanied by supporting documentation from the California Department of Tax and Fee Administration; to review a list of activities and ensure they are consistent with the Measure U ballot language; to compare expenditures by category to budgets to determine if expenditures were in excess of appropriations; and to select a sample of expenditures and review supporting documentation that funds were expended on specific Measure U activities approved in the City Council's budget. The objectives of our performance audit were not to determine if the City used Measure U revenues in an efficient or effective manner.

***BACKGROUND INFORMATION***

On November 6, 2012, voters of the City of Sacramento, California approved Measure U to enact a one-half cent sales tax for six years *"To restore and protect essential public safety services, including 9-1-1 response, police officers, gang/youth violence prevention, fire protection/emergency medical response, and other essential services including park maintenance, youth/senior services, and libraries... with independent financial audits and citizen oversight"*.

A five member Measure U Citizen's Oversight Committee was established during the year ended June 30, 2013. The purpose of the committee is to review the City's annual independent auditors' report and prepare a report to City Council documenting the revenues generated by Measure U, the services and programs funded, and the results of their oversight.

***SCOPE OF THE AUDIT***

The scope of our performance audit covered the period of July 1, 2017 to June 30, 2018. The population of expenditures tested included all account and project codes associated with Measure U. The propriety of expenditures funded through other local funding sources, other than Measure U, were not included in the scope of the audit. Expenditures incurred subsequent to June 30, 2018, were not reviewed or included within the scope of our procedures or in this report.

***PROCEDURES PERFORMED***

We obtained the Measure U Fund general ledger and project expenditure summary reports and detail prepared by the City for the period of July 1, 2017 to June 30, 2018. For the period, we obtained the actual invoices and other supporting documentation to ensure consistency with the Measure U ballot language and compliance with the City Council's Measure U budget on a sample basis. We performed the following procedures:

- 1) We compared the list of activities performed to verify that the list of activities is consistent with the Measure U ballot language.
- 2) We verified that the Measure U revenue was deposited in the Measure U Fund.
- 3) We traced the Measure U revenue deposits to supporting documentation from the California Department of Tax and Fee Administration.
- 4) We selected a sample of expenditures in the period and reviewed supporting documentation to ensure the funds were expended on the specific Measure U activities approved in the City Council's budget.

**CITY OF SACRAMENTO  
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**PERIOD OF JULY 1, 2017 TO JUNE 30, 2018**

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***PROCEDURES PERFORMED (CONTINUED)***

- 5) We compared the expenditures by category to budgets to determine if there were any expenditures in excess of appropriation.

***RESULTS OF PROCEDURES PERFORMED***

The City utilized Measure U funds for 90 of the 117 budgeted projects. The City received Measure U revenues of \$46.664 million and incurred expenditures on a budgetary basis of \$57.063 million and on a GAAP basis of \$55.173 million during the period ended June 30, 2018 for the Measure U projects as shown in Table 1 (table shown in thousands).

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**Table 1**  
(amounts in thousands)

	Budgeted Amounts		Actual Amounts - Budgetary Basis	Variance with Final Budget- Positive (Negative)	Budget to GAAP Reconciliation	Actual Amounts
	Original	Final				
Revenues:						
Taxes	\$ 46,542	\$ 46,542	\$ 46,484	\$ (58)	\$ -	\$ 46,484
Interest, rents and concessions	-	-	180	180	-	180
Total revenues	46,542	46,542	46,664	122	-	46,664
Expenditures:						
Current:						
Police:						
Mission Critical IT	-	560	424	136	(63)	361
Ballistic Door Shields	-	460	198	262	-	198
Property Services/Supplies	-	301	301	-	-	301
Field & Operations	7,901	7,901	7,902	(1)	-	7,902
Body Worn Camera (BWC)	1,201	1,201	1,032	169	-	1,032
Investigations	1,131	1,131	1,124	7	-	1,124
Forensics	608	608	608	-	-	608
Communications	359	359	362	(3)	-	362
Crime Analysis	115	115	113	2	-	113
COPS Hiring Program Match and Retention (CHP & CHRP)	5,483	5,483	5,483	-	-	5,483
FY13 COPS Hiring Program Match & Retention (CHP)	1,214	1,214	1,204	10	-	1,204
Hiring Pipeline	1,000	1,000	986	14	-	986
Public Safety Counter (Kinney Station)	247	247	248	(1)	-	248
Shot Spotter	180	180	87	93	-	87
FY14 COPS Hiring Program Match and Retention (CHP)	1,134	1,134	1,134	-	-	1,134
Police Officers x 15	1,648	1,648	1,493	155	-	1,493
FY15 COPS Hiring Program Match and Retention (CHP)	1,051	1,051	1,051	-	-	1,051
Less Than Lethal Supplies /Equip	-	638	649	(11)	-	649
EVOC Vehicles	-	223	198	25	-	198
Investigations Services/Supplies	-	98	91	7	-	91
Fire:						
SAFER (Staffing for Adequate Fire and Emergency Response) Grant Retention	2,803	2,803	2,961	(158)	(34)	2,927
Fire Company Restorations	9,308	7,032	7,237	(205)	-	7,237
Fire Station 43	-	2,276	2,035	241	-	2,035
Two Medic Units	875	875	894	(19)	-	894
Fire Prevention	152	152	139	13	-	139
Fire PPE Supplies	-	600	600	-	-	600
Parks and recreation:						
Aquatics	2,113	2,153	2,149	4	(365)	1,784
Community Centers	1,494	1,494	1,439	55	(192)	1,247
Park Maintenance (includes Park Ranger)	4,082	3,686	3,863	(177)	(507)	3,356
Senior Programs	371	371	340	31	(3)	337
Teen Services	660	377	337	40	(29)	308
Neighborhood Services (Gang Prevention, Hotspots & Summer at City Hall)	455	412	459	(47)	(76)	383
Park Safety	-	556	500	56	(17)	483
Other Recreation Program /Permitting and Events	313	313	251	62	-	251
Youth Employment	-	283	243	40	-	243
Child Services (Summer Camps)	-	123	86	37	(1)	85
Community Development:						
Animal Care/Spay & Neuter for Shelter Animals	262	262	250	12	-	250
Library Restoration	506	506	506	-	-	506
Capital outlay:						
Fire:						
Fire Station #14	1,171	1,171	217	954	(13)	204
Fire Station #15	868	3,369	3,514	(145)	(9)	3,505
Fire Apparatus Equipment	2,086	2,086	-	2,086	-	-
Fire Station Replacement Program	2,500	-	88	(88)	(88)	-
Parks and Recreation:						
Garcia Bend Bike Trail Study	376	376	21	355	(7)	14
Coloma CC Water Line Rplc	1,351	1,251	43	1,208	(8)	35
Sac River Pkwy Bike Trail Ph1	2,300	2,300	110	2,190	-	110
Citywide Park Tree Assessment	350	350	-	350	-	-
Land Park Ponds	60	60	133	(73)	(1)	132
Multi-Water Site Improvements	18	18	19	(1)	-	19
Johnston Park Irrigation Improvement	-	50	48	2	(1)	47
Land Park Amphitheater Renov	1,000	1,000	93	907	(59)	34
Softball Complex Water Supply	860	860	579	281	(36)	543
Sheppard Gard. Roof, Fence, Ceiling	100	41	194	(153)	-	194
Clunie Pool Roof	77	77	6	71	-	6
Pannell Center HVAC	423	423	77	346	(1)	76

(continued)



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**Table 1 (Continued)**  
(amounts in thousands)

	Budgeted Amounts		Actual Amounts - Budgetary Basis	Variance with Final Budget- Positive (Negative)	Budget to GAAP Reconciliation	Actual Amounts
	Original	Final				
Cabrillo Pool Chemical Roof	17	17	-	17	-	-
McClatchy Pool Repair	39	39	18	21	(15)	3
S. Natomas CC Lot Refresh	-	31	31	-	-	31
Colonial Heights Library Roof	-	200	148	52	-	148
Historic Central Library Roof	-	279	279	-	-	279
McClatchy Library Paint/Windows	-	280	166	114	(3)	163
Camp Sac Electrical Upgrade	-	1,000	13	987	-	13
Hagginwood CC Parking Lot	-	24	24	-	-	24
Del Paso Library Concrete	-	28	28	-	-	28
McKinley Park Pond Renovation	-	41	41	-	-	41
NinoPEKQy/Rio Tierra Dev Wt	-	175	-	175	-	-
Measure U Park Improvements	1,924	110	68	42	(65)	3
MU Park Assessment Study	38	38	21	17	(3)	18
MU McKinley Concrete Imp.	40	-	-	-	17	17
MU Witter/Redtail/Tanz Soccer	30	30	10	20	-	10
MU Del Paso Parking/Picnic Imp	169	324	287	37	(37)	250
MU Mama Marks BB Court Repair	27	27	2	25	(1)	1
MU Fort Natomas Shade Structure	172	172	148	24	-	148
MU Gardenland Pk Security	31	31	-	31	-	-
MU Land Pk Restroom Demo/Replacement	118	142	258	(116)	(103)	155
MU Land Park Walkway Repairs	99	74	2	72	-	2
MU Oak Park Comm Center Imp	158	158	9	149	-	9
MU Airport Leagu Ball Field Rp	68	68	-	68	-	-
MU Granite Skate Pk Safety Rep	180	230	22	208	-	22
MU Oki Park Field Renovations	32	32	12	20	-	12
MU Garcia Bend Restroom Replac	152	152	22	130	(5)	17
MU Garcia Bend Fish Sta Reloca	68	68	2	66	-	2
MU Freeport Pk Playgrnd Renov	180	65	65	-	-	65
MU Phoenix Grn/Jacinto Crk Rep	32	32	-	32	-	-
MU Contingency & Small Project	19	13	-	13	-	-
MU City Cemetery Survey	40	690	65	625	-	65
MU Chorley Pk Piple Replacement	-	140	-	140	-	-
MU Johnston Pk Pipe Replacement	-	80	52	28	-	52
MU Ballfield Improvements	-	300	109	191	(24)	85
MU Miller Park Pile Removal	-	200	9	191	-	9
MU Park Safety Security Camera	-	200	117	83	(30)	87
MU Oak Park CC Crime Prevent	-	100	80	20	(33)	47
MU Independence Field Resurface	-	110	-	110	-	-
MU Sojourner Truth Comm Garden	-	50	-	50	-	-
MU Max Mendoza Field Improvement	-	40	-	40	-	-
MU St Rose of Lima Ice Skate R	-	100	-	100	-	-
MU East Lawn Plygrnd ADA Modification	-	40	-	40	-	-
MU Swainsons Hawk Drought Land	-	70	-	70	-	-
MU Fremont Pk/Concrete/bench	-	-	17	(17)	(17)	-
Parks Sidewalk Repairs	-	290	139	151	-	139
Oki Park Pool Repairs	80	80	-	80	-	-
Citywide Pool Assess/Repair	238	238	6	232	-	6
Citywide Pool Repair-Johnston	-	100	-	100	-	-
Citywide Pool Repair-Mangan	-	105	-	105	-	-
Citywide Pool Repair-McClatchy	-	50	-	50	-	-
Citywide Pool Repair-Tahoe	-	95	-	95	-	-
Citywide Pool Repair-GlennHall	-	105	-	105	-	-
Citywide Pool Repair-Pannell	-	35	-	35	-	-
Citywide Pool Repair-Clunie	-	120	-	120	-	-
Facility Improve-Hart Senior Center	-	250	-	250	-	-
Convention Cultural Services:						
PA1 - Art in Places	5	5	-	5	-	-
PA2 - Art in Places	6	6	-	6	-	-
Public Works:						
City Facility Reinvest Program	3,552	1,118	46	1,072	(46)	-
Facility Assessment	111	111	114	(3)	-	114
Energy Reinvestment Program	1,500	-	48	(48)	(48)	-
Energy Efficient Lighting Retrofit	-	1,500	58	1,442	-	58
Central Lib Water Intrusion	-	450	408	42	33	441
<b>Total expenditures</b>	<b>\$ 69,331</b>	<b>\$ 73,916</b>	<b>\$ 57,063</b>	<b>\$ 16,853</b>	<b>\$ (1,890)</b>	<b>\$ 55,173</b>

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**PERIOD OF JULY 1, 2017 TO JUNE 30, 2018**

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***NOTE TO TABLE***

The City Manager submits a proposed budget to the City Council no later than 60 days prior to the commencement of the fiscal year. The City Council holds public hearings, modifies the City Manager's recommendations, and adopts a final budget in June. The budget adoption resolution specifies that budgets will be controlled at the department level (i.e., police, fire, public works, parks and recreation, etc.) by fund.

An annual budget is adopted for the Measure U Fund. Expenditures are appropriated on a modified accrual basis, except that commitments related to purchase orders are treated as expenditures in the year of the commitment.

Budgets are modified throughout the year when the tax base changes, fees are modified, new revenue sources are identified, or programs are changed. The City Manager is authorized to administratively amend the budget during the year for transactions up to \$100 without City Council approval. All other appropriation adjustments during the year require City Council approval. Total net budget adjustments of \$4,585 were made during the year ended June 30, 2018. Unencumbered annual budget appropriations lapse at fiscal year-end. The City honors contracts represented by year-end encumbrances and the appropriations carried over provide authority complete these transactions in future years. Multi-year project-length budget appropriations are automatically carried over in the next fiscal year.

***CONCLUSION***

Based on the procedures performed, the results of our testing indicated, for the items tested, the City has complied with the Measure U ballot language, in all significant respects, for the period of July 1, 2017 to June 30, 2018. Our audit does not provide a legal determination on the City's compliance with specific requirements or a determination of whether the City used Measure U revenue in an efficient or effective manner.

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**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
PERIOD OF JULY 1, 2017 TO JUNE 30, 2018**

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***MANAGEMENT COMMENTS AND RECOMMENDATIONS***

None reported.