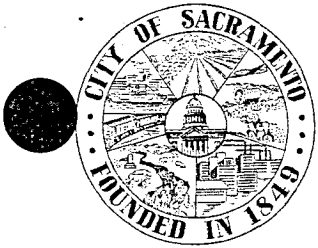


CITY OF SACRAMENTO



DEPARTMENT OF POLICE
HALL OF JUSTICE
813 - 6TH STREET
SACRAMENTO, CALIFORNIA 95814
TELEPHONE (916) 449-5121

JOHN P. KEARNS
CHIEF OF POLICE

June 17, 1986

Budget & Finance Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: REQUEST FOR ADMINISTRATIVE TRAINEE POSITION
FOR NARCOTICS TASK FORCE

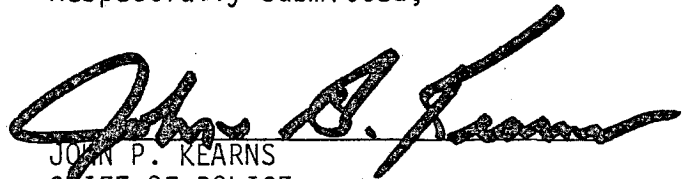
SUMMARY

Attached for your consideration and approval is a report requesting an Administrative Trainee position for the Narcotics Task Force. The total salary and benefit cost of \$30,000 will be funded by money assigned to the Task Force and authorized for expenditure per Resolution 85-311.

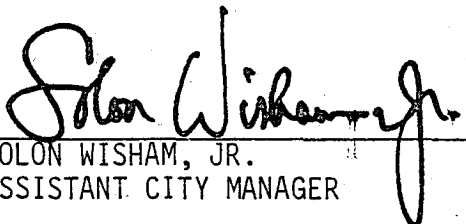
RECOMMENDATION

It is recommended that the Budget & Finance Committee approve this request to augment the Police Department's budget by one (1) F.T.E. and refer the request to the City Council for action.

Respectfully submitted,


JOHN P. KEARNS
CHIEF OF POLICE

RECOMMENDATION APPROVED:


SOLON WISHAM, JR.
ASSISTANT CITY MANAGER

JPK:ket
REF: 6-35



CITY OF SACRAMENTO

DEPARTMENT OF POLICE
HALL OF JUSTICE
813 - 8TH STREET

SACRAMENTO, CALIFORNIA 95814
TELEPHONE (916) 449-5121

JOHN P. KEARNS
CHIEF OF POLICE

June 12, 1986

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: REQUEST FOR ADMINISTRATIVE TRAINEE POSITION
FOR NARCOTICS TASK FORCE

SUMMARY

The Comprehensive Crime Control Act of 1984 allows state and local agencies to petition the U.S. Government for a share of monies seized or forfeited as a result of drug and narcotic investigations.

Due to insufficient manpower, the Sacramento City/County Narcotics Task Force is unable to complete the necessary administrative tasks to secure seized assets to which it is entitled. An Administrative Trainee position is requested to coordinate and administer the seizure program.

The total cost of the Administrative Trainee position, \$30,000, will be funded by a portion of the money assigned to the Task Force and authorized for expenditure per Resolution 85-311.

BACKGROUND

The Sacramento City/County Narcotics Task Force consists of City Police Officers and County Sheriff Deputies responsible for the investigation and enforcement of narcotic laws.

In April 1985, a major narcotics investigation by the Task Force culminated with the conviction of several conspirators in Federal Court. During the investigation, considerable cash assets, subject to federal forfeiture, were seized. A portion of the seized assets was assigned to the Task Force as a result of a pre-sentence plea bargain. A court order signed by the presiding judge stipulated that these funds be used exclusively for narcotic law enforcement by the Task Force.

A letter was submitted to the City Council requesting authorization to allow the Task Force to expend the assigned funds, subject to the joint approval of the Chief of Police and County Sheriff. Resolution 85-311 was adopted on April 23, 1985, directing the City Director of Finance to open and oversee a special account for the maintenance of the funds assigned to the Task Force. The resolution further resolved that the expenditures from the account be made only with the joint approval of the Chief of Police and County Sheriff.

As of June 1, 1986, 40 seizures have been made by the Task Force. To date, the Task Force has received title to three vehicles. No money has been received even though the first seizures date back to March 1985. The delay in receiving funds under the Federal Adopted Seizure Program is due in part to the fact that we do not have anyone working full time on the administrative tasks associated with the seizures.

While the potential benefit of this Act to the Narcotics Task Force is great, specific policies and procedures must be followed in order to claim the money and property. Much negotiation is involved in determining each agency's share of the seized assets and determining the value of the property. Background checks must be conducted to establish that the seized assets were in fact obtained through illegal activities.

Both the Police and Sheriff's Departments are concerned with the backlog of claims to be processed by the federal government. It is requested that an Administrative Trainee be added to the Police Department's budget to: 1) administer and coordinate the seizure of assets program, 2) prepare other statistical reports, 3) supervise input of information into the new computer system, and 4) eventually assume supervision of the two clerical positions in the Narcotics Section. The Administrative Trainee will assume the responsibilities of filing the appropriate claims, processing reports, maintaining financial records for audit, managing the sales of real and personal property, and following up on the claims until the money is received. The Administrative Trainee position will act as liaison with the Federal and State authorities.

FINANCIAL DATA


There is no cost to the City. The total cost of salary and benefits for the requested Administrative Trainee position is \$30,000. This position will be funded by the money assigned to the Task Force for the exclusive use of narcotic law enforcement per City Resolution 85-311. The addition of this position will be cost-effective as it will enable the Task Force to receive the full amount of seized monies it is entitled to, resulting in revenues well in excess of the salary cost of the requested position.

Continued funding of the position is expected in anticipation of the continued success of the program. However, if sufficient funding is not available from the seizures, the position will be eliminated.

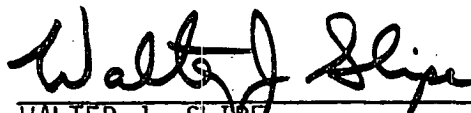
RECOMMENDATION

It is recommended that this request to augment the Police Department's budget by one (1) F.T.E. be approved, as there is no cost to the City. Approval of the expenditure of seized funds has been obtained from the Sheriff's Department.

Respectfully submitted,


JOHN P. KEARNS
CHIEF OF POLICE

RECOMMENDATION APPROVED:


WALTER J. SLIRE
CITY MANAGER

JPK:ket

REF: 6-25

RESOLUTION No.

Adopted by The Sacramento City Council on date of

A RESOLUTION AMENDING THE POLICE DEPARTMENT
BUDGET FOR FISCAL YEAR 1986-87

Be it resolved by the Council of the City of Sacramento:

1. The staff of the Sacramento Police Department is hereby augmented by the addition of one (1) Administrative Trainee for the Narcotics Task Force.
2. The Police Department budget for Fiscal Year 1986-87 is hereby amended by transferring \$30,000 from the City/County Narcotics Task Force Special Account 5-79-0000-0000-2153 to the Office of Investigations 101213400004101.
3. This action will generate an undetermined amount of additional revenue. The revenue will be jointly owned and administered by the City and County and is limited exclusively to use for narcotic enforcement.

MAYOR

ATTEST:

CITY CLERK