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APPROVED
BY THE CITY COUNCIL

APR 28 1987

OFFICE OF THE
CITY CLERK

AG 86190

DEPARTMENT OF
DATA MANAGEMENT

CITY OF SACRAMENTO
CALIFORNIA

819 TENTH STREET
SACRAMENTO, CA
95814-2601

916-449-5763

JAMES L. PUTHUFF
DIRECTOR

April 14, 1987

City Council
Sacramento, California

CITY MANAGER'S OFFICE
RECEIVED
APR 23 1987
ALFRED S. ORTIZ
INFORMATION SYSTEMS
MANAGER
VAN MITCHELL
OPERATIONS MANAGER

Honorable Members:

SUBJECT: Consultant to Manage Technical Systems
Staff until Permanent Replacement is
Hired

MARV BROYLES
TECHNICAL SYSTEMS
MANAGER

SUMMARY

This report recommends that the City Council, by Resolution, authorize the City Manager to execute a consultant services agreement for a consultant to manage the Department of Data Management's Technical Systems Division. Said consultant would be hired for a period of no more than three months for a cost not to exceed \$35,000.

BACKGROUND

The Department's Technical Systems Division Manager resigned effective April 18, 1987. This Division is responsible for the highly technical support of the City's mainframe computers, both the new IBM 4381 and the Sperry 90/80. They also maintain the computer systems operating system software. The work this Division performs requires careful planning and a high degree of technical skill.

The City's technical systems staff is still very much in the learning stage and requires guidance and expertise. While the current manager was, himself, in a training mode, he could still provide the necessary guidance and expertise to keep the staff moving in the right direction.

By bringing in an outside consultant with all the skills we need for that position, we can keep our computer operating properly. This person could also share his/her skills with the existing staff.

PROCESS

The Data Management Department will solicit resumes from the sixteen consulting firms that provide this type of on-site consulting service, three of which are minority or women-owned businesses. From those resumes, the staff will narrow them to about four or five. The Data Management staff, along with assistance from an outside department, will select the consultant we feel will best meet the City's needs.

The City will then enter into an agreement with the consulting firm that represents the selected candidate.

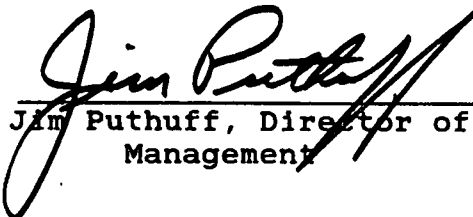
FINANCIAL

Funds for this consultant for an amount not to exceed \$35,000 are available utilizing the Division's Salary Savings.

RECOMMENDATION

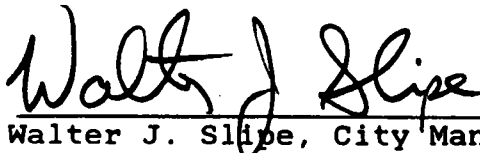
It is recommended that the City Council approve the attached Resolution authorizing the City Manager to execute a consultant services agreement for an amount not to exceed \$35,000.

Respectfully submitted,



Jim Puthuff, Director of Data
Management

RECOMMENDATION APPROVED:



Walter J. Slife, City Manager

RESOLUTION NO. 87-314

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

APPROVED
BY THE CITY COUNCIL

APR 28 1987

OFFICE OF THE
CITY CLERK

**RESOLUTION AUTHORIZING EXECUTION OF
AGREEMENT WITH A CONSULTING FIRM TO
PROVIDE A CONSULTANT MANAGER FOR
DATA MANAGEMENT DEPARTMENT'S
TECHNICAL SYSTEMS DIVISION**

**BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF
SACRAMENTO THAT:**

The City Manager be authorized to execute a consultant services agreement with the selected consulting firm for an amount not to exceed \$35,000.

FURTHER RESOLVED THAT,

The Data Management Department's current FY 86/87 budget be modified by allocating \$35,000 from the Technical System Division budget, Salary and Wages (4101) to Other Professional Services (4258).

Mayor

ATTEST:

City Clerk

July 31, 1987

Computer Resources Group
303 Sacramento,
San Francisco, CA 94111

Dear Gentlemen:

On April 28, 1987, the Sacramento City Council adopted a Resolution No. 87-314 authorizing the execution of City Agreement #86190 to execute a agreement with a consulting firm to provide a consultant manager for Data Management Department's Technical Systems Division.

Enclosed, for your records, is one fully certified copy of said agreement and authorizing resolution.

Sincerely,

LORRAINE MAGANA, CITY CLERK

JANICE BEAMAN
Deputy City Clerk

JB/cc/#23
Enclosure

cc: Data Management
Risk Management