REPORT TO
Personnel and Public Employees Committee
City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

1

Consent Report
June 07, 2012

Honorable Chair and Members of
The Personnel and Public Employees Committee

Title: Approval of Personnel and Public Employees Committee Minutes

Location/Council District: (Citywide)

Recommendation: Approve the Committee's meeting minutes of May 15, 2012

Contact: Stephanie Mizuno, Assistant City Clerk, (916) 808-8093
Presenters: None
Department: City Clerk's Office
Division: N/A
Organization No: 04001011

Description/Analysis

Issue: Approve the minutes to confirm the action of the meeting for the official record.

Considerations: None

Rational for Recommendation: Approving the minutes confirms the action of the meeting.

Approved by: S. Mizuno
Stephanie Mizuno,
Assistant City Clerk

Table of Contents:

Minutes for 05-15-2012 pg. 2

SPECIAL MEETING
DRAFT MINUTES
City of Sacramento
Personnel and Public Employees Committee

MEMBERS:

ANGELIQUE ASHBY, Chair (D-1)

ROBERT KING FONG (D-4)
Member

KEVIN MCCARTY (D-6)
Member

BONNIE PANNELL (D-8)
Vice-Chair

CITY STAFF:

Michelle Kille
Director of Public Policy D-1

Stephanie Mizuno
Assistant City Clerk

Katia Ligaiviu
Deputy City Clerk

Jerry Hicks
Sr. Deputy City Attorney

New City Hall
915 I Street, 1st Floor – Council Chambers

May 15, 2012 – 10:30 A.M.

The Personnel and Public Employees Committee is a Standing Committee, a permanent committee of the City Council established to consider subjects of a particular class. Its purpose is to review applications received for membership to various City Boards, Commissions and Committees; conduct interviews; and to make recommendations to the Mayor concerning appointment of members.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the rack outside the chamber and should be completed and submitted to the City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit http://sacramento.granicus.com/ViewPublisher.php?view_id=21.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

SPECIAL MEETING
MINUTES

May 15, 2012

New City Hall
915 I Street – First Floor, Council Chambers

All items listed are heard and acted upon by the Personnel and Public Employees Committee unless otherwise noted.

Call to Order – 10:30 a.m.

Regular session called to order by Chair Ashby at 10:45 a.m. on Tuesday, May 15, 2012 at the Sacramento City Hall Council Chamber.

Roll Call - Present: Robert King Fong, Kevin McCarty and Angelique Ashby

Absent: Bonnie Pannell

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. Approval of Minutes for February 21, 2012.
Location: (Citywide)

Recommendation: Approve Committee minutes for February 21, 2012.

Contact: Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

Action: Moved/Seconded: Members Fong / Ashby
Yes: Members R. Fong, McCarty and Ashby
Absent: Member Pannell
No: None

Motion **passed** unanimously to approve the February 21, 2012 minutes.

Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to an allocated length of minutes.

2. Review of Applications for Ann Land/Bertha Henschel Memorial Fund Commission.
Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Gudrun Snyder, Administrative Technician, (916) 808-7982, Parks & Recreation Department.

Action: Moved/Seconded: Members Ashby / McCarty
Yes: Members R. Fong, McCarty and Ashby
Absent: Member Pannell
No: None

Motion **passed** unanimously to nominate Jesus Hernandez, Natalie Johnston, Sheila Ellis and Edith Martinez to four (4) seats in Category B (public at large).

3. Review of Applications and Conduct Interviews for Preservation Commission
Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Roberta Deering, Senior Planner, (916) 808-8259, Community Development Department.

Action: Conducted interviews and continued to next meeting for consideration.

4. Review of Applications and Conduct Interviews for Sacramento City/County Bicycle Advisory Committee
Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Ed Cox, Program Analyst, (916) 808-8434, Department of Transportation.

Discussion: Chair Ashby requested a report back on whether there were additional seats on the committee that might be available for the applicants to apply.

Action: Conducted interviews and continued to next meeting for consideration.

5. Review of Applications and Conduct Interviews for Sacramento Heritage, Inc.
Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Roberta Deering, Senior Planner, (916) 808-8259, Community Development Department.

Discussion: Chair Ashby requested a report back on whether city residency was required to qualify for this board.

Action: Conducted interviews and continued to next meeting for consideration.

6. Review of Applications and Conduct Interviews for Planning & Design Commission
Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; David Kwong, Planning Manager, (916) 808-2691, Community Development Department.

Discussion: Chair Ashby requested report backs on: 1) that all applicants applying for Category C-2 are licensed; and 2) that confirmation be made that the qualification language under category C-2 [a minimum of two members be qualified in different categories] was accurate.

Action: Conducted interviews and continued to next meeting for consideration.

Public Comments- Matters Not on the Agenda

7. None

Member Comments, Ideas and Questions

8. None

Adjourned at 12:13 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 15, 2012 meeting as approved by the Personnel and Public Employees Committee.

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Stephanie Mizuno
Assistant City Clerk