



CITY OF SACRAMENTO

24

DEPARTMENT OF PUBLIC WORKS
915 I STREET SACRAMENTO, CALIFORNIA 95814
CITY HALL ROOM 207 TELEPHONE (916) 449-5281

M. H. JOHNSON
Director

January 24, 1985

City Council
Sacramento, California

CITY MANAGER'S OFFICE
RECEIVED
JAN 24 1985

Honorable Members in Session:

SUBJECT: Various Requests Regarding the Reorganization of
the Public Works and General Services Departments

SUMMARY:


The attached reports were initially submitted to the City Council on January 15, 1985. At that time the Council referred the reports to the Personnel and Public Employees Committee for review.

On January 23, 1985 the Personnel and Public Employees Committee heard the attached reports and approved them for action by the Council by a vote of 4-0.

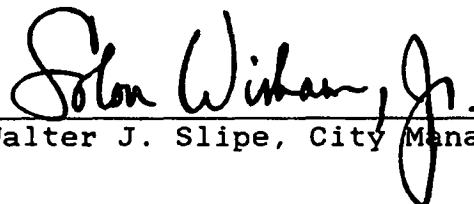
RECOMMENDATION:

It is recommended that the Council approve the attached reports and resolutions relating to the reorganization of the Public Works and General Services Departments.

Respectfully submitted,


MELVIN H. JOHNSON
Director of Public Works

Recommendation Approved:


for: Walter J. Slipes, Jr., City Manager

APPROVED
BY THE CITY COUNCIL

JAN 29 1985

OFFICE OF THE
CITY CLERK

January 29, 1985



CITY OF SACRAMENTO

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M. H. JOHNSON
Director

January 24, 1985

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Transfer of Architectural Function and Water
and Sewer Engineering Function

SUMMARY:

This report recommends the approval of the transfer of the Architectural Section in the Engineering Division of the Public Works Department to the Facility Maintenance Division of the General Services Department. This transfer would include nine FTE's and the amendment of the Department of General Services 1984-85 operating budget by \$203,310 as identified in the attached resolution.

As a part of the Public Work's reorganization, this report also informs the Council of the transfer of the Engineering Section of the Water and Sewer Division to the Engineering Division.

BACKGROUND INFORMATION:

In the October 30, 1984 Public Works Reorganization Report to the Council, it was mentioned that future reports would be submitted which would outline the specific intra- and inter-departmental transfer of some Public Works' functions. This report will describe two of those transfers.

In order to consolidate the planning, design, construction, and maintenance of public buildings into one division, this report recommends the transfer of the Architectural section from Public Works to General Services. This section is currently a unit within the Engineering Division of Public Works and would become a part of the Facility Maintenance Division of General Services. The positions which would be transferred include:

- 1 Senior Engineer
- 3 Associate Architects
- 1 Engineering Technician
- 2 Construction Inspectors II
- 1 Construction Inspector I
- 1 Typist Clerk II

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The effective date of this transfer is proposed to be February 2, 1985. However, the Architects will remain physically located in City Hall until suitable space is prepared for them at the Corporation Yard. The organization of this unit within the Facility Maintenance Division is described in a separate report from the General Services Department.

As previously reported to the Council, it is staff's intent to also intra-departmentally transfer the engineering function currently in the Water and Sewer Division to the Engineering Division. This transfer will result in a more efficient utilization of engineering personnel since they will all be under the direction of one Division Manager who can assign them as priorities dictate. The nine positions which have been identified for transfer include:

- 1 Supervising Engineer
- 2 Associate Engineers
- 1 Engineering Technician
- 1 Drafting Technician II
- 1 Drafting Technician I
- 1 Stenographer Clerk III
- 1 Account Clerk II
- 1 Water Quality Specialist

The effective date of this transfer also will be February 2, 1985.

FINANCIAL DATA:

As identified in the attached resolution, the transfer of the nine positions from the Engineering Division to the Facility Maintenance Division will entail amending the Facility Maintenance Division operating budget by \$203,310 for related costs for the remainder of the 1984-85 fiscal year.

There will be no increase or decrease to the Public Works budget due to the transfer of the Water and Sewer Division Engineering function to the Engineering Division since it is an intra-departmental transfer.

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City Council

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January 24, 1985

RECOMMENDATION:

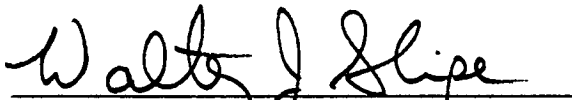
It is recommended that the Council adopt the attached resolution amending the General Services Department/Facility Maintenance Division's 1984-85 operating budget by the transfer of nine FTE's and \$203,310 in related costs from the Department of Public Works/Engineering Division.

Respectfully submitted,



MELVIN H. JOHNSON
Director of Public Works

Recommendation Approved:



Walter J. Slipe, City Manager

January 29, 1985

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RESOLUTION NO. 85-071

Adopted by The Sacramento City Council on date of

AMENDING THE GENERAL SERVICES
DEPARTMENT - FACILITY MAINTENANCE
DIVISION FISCAL YEAR 1984-85
OPERATING BUDGET BY \$203,310

NOW BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That the architectural function be transferred from the Department of Public Works/Engineering Division to the Department of General Services/Facility Maintenance Division.

2. The City budget for Fiscal Year 1984-85 is hereby amended by transferring \$203,310 from Public Works/Engineering Division to General Services/Facility Maintenance Division as follows:

From:	1-01-3132-0000-4101	\$ 115,549.00
	4114	288.00
	4117	321.00
	4120	3,296.00
	4122	7,605.00
	4123	9,372.00
	4125	330.00
	4126	1,880.00
	4132	9,965.00
	4133	4,935.00
	4234	3,300.00
	4252	20,000.00
	4101	<u>16,000.00</u>
		\$ 192,841.00

APPROVED
BY THE CITY COUNCIL
JAN 23 1985
OFFICE OF THE
CITY CLERK

To: 1-01-1938-0000 (Same as above)

From:	1-01-3132-0000-4101	\$ 7,535.00
	4117	58.00
	4120	464.00
	4122	532.00
	4123	1,150.00
	4125	23.00
	4126	24.00
	4132	<u>683.00</u>
		\$ 10,469.00

To: 1-01-1932-0000 (Same as above)

TOTAL \$ 203,310.00

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MAYOR

ATTEST:

CITY CLERK