

San Sac.
APPLICATION FOR PERMIT TO BUILD

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Street No. *2932-34*

Lot *10* Block *19*

Permit

Date

District

Owner *(1)* Address *2932-34*

Architect Address

Contractor *(1)* Address

Kind of Building *Single*

Foundation

	Girder		Span		Mud Sills	
	1st Floor	2nd Floor	3rd Floor	4th Floor	5th Floor	6th Floor

Joists						
Max. Span	<i>12'</i>	<i>12'</i>	<i>12'</i>	<i>12'</i>	<i>12'</i>	<i>12'</i>
Bearing Partitions						
Non Bearing Partitions						
Story Height						
Outside Walls						

Ceiling Joists Span

Roof Rafters

Water Heater Chimney

Size of Building—Length Width Height

It is hereby agreed that this building will be constructed in conformity with the Ordinances of the City of Sacramento and the Laws of the State of California.

ESTIMATED COST, \$ *50*

Plans must be submitted

[Signature]
OWNER OR OWNER'S REPRESENTATIVE.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in the context of public administration and government operations. The text notes that such records are not only required by law but also serve as a critical tool for monitoring performance and identifying areas for improvement.

2. The second part of the document outlines the specific requirements for record-keeping, including the need for clear, concise, and consistent documentation. It stresses that records should be maintained in a secure and accessible format, ensuring that they are readily available for review and audit. The document also highlights the importance of regular updates and the timely reporting of any changes or discrepancies.

3. The third part of the document addresses the challenges associated with record-keeping, such as the volume of data generated and the complexity of the information. It suggests that the use of modern technology, such as digital databases and cloud storage, can help overcome these challenges by providing a more efficient and scalable solution. Additionally, the document recommends the implementation of robust security protocols to protect sensitive information from unauthorized access or loss.

4. The fourth part of the document discusses the role of record-keeping in the broader context of public administration. It notes that accurate records are essential for the effective delivery of services and the efficient use of resources. By providing a clear and reliable record of activities, public administrators can better understand the needs of the community and make informed decisions to improve the quality of their services.

5. The fifth part of the document concludes by reiterating the importance of record-keeping and the need for ongoing commitment and vigilance. It encourages public administrators to embrace a culture of transparency and accountability, where accurate records are not just a requirement but a fundamental part of their professional practice. The document also provides a list of resources and references for further information on record-keeping best practices.