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SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

December 8, 1981

Housing Authority of the
City of Sacramento
Sacramento, California

CITY MANAGER'S OFFICE
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HONORABLE MEMBERS IN SESSION:

SUBJECT: Contract with Area 4 Agency on Aging to update and index the River City Information Center information and referral files.

SUMMARY:

The attached resolution authorizes the Executive Director to execute a contract with the Area 4 Agency on Aging for a one-time-only grant under Title III-B of the Older Americans Act for the updating and indexing of our information and referral files.

BACKGROUND:

The Area 4 Agency on Aging allocated \$10,000 for the Fiscal Year 1981-82 for the purpose of assisting the seven counties in updating and indexing their information and referral files according to the Human Services Classification System as developed by the State of California Office of Planning and Research. Recently the California State Department of Aging advised the Area 4 Agency on Aging that the Human Services Classification System would not be mandatory for indexing the senior information and referral files.

As a result the Area 4 Agency on Aging decided to distribute the funds among the seven counties to update and index their files according to each county's needs for accessibility. On November 25, 1981 the Area 4 Agency on Aging awarded the River City Information Center \$6,100 for the development of a comprehensive and updated senior resource file. It is our intent to construct the files

APPROVED
SACRAMENTO HOUSING AUTHORITY
CITY OF SACRAMENTO

12-15-81
All Districts

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SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

Housing Authority of the
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in the following manner:

1. An alphabetical file of all resources by Agency/organization name;
2. A key-word index file by subject heading;
3. A geographic file which will be established by zip code and planning zone;
4. A file constructed by the Human Services Classification System which will correspond to the Community Services Directory.

FINANCIAL DATA:

The amount of the funding for a 75 day period is \$6,100. The funds shall be used to employ a full-time Typist Clerk for the period from January 1, 1982 through April 15, 1982, and a part-time (20 hours/week) Information and Referral Specialist for the period from January 1, 1982 through March 31, 1982. The budget is attached for your review. (Attachment I)

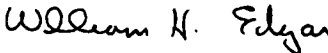
VOTE AND RECOMMENDATION OF COMMISSION

At its regular meeting on December 7, 1981, the Sacramento Housing and Redevelopment Commission recommended adoption of the attached resolution by the following vote:

AYES: Knepprath, Luevano, A. Miller, Teramoto,
 NOES: ^{Walton} None
 ABSENT: Coleman, Fisher, B. Miller
 VACANCY: One

RECOMMENDATION:

The staff recommends approval of the attached resolution.

Respectfully submitted,

 WILLIAM H. EDGAR
 Interim Executive Director

TRANSMITTED TO COUNCIL:



 Walter J. Slupe, City Manager

RESOLUTION NO. 81-109

ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO

ON DATE OF

December 15, 1981

AUTHORIZING EXECUTION OF CONTRACT
WITH AREA 4 AGENCY ON AGING
RIVER CITY INFORMATION CENTER

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY
OF SACRAMENTO:

Section 1. The Interim Executive Director is authorized to execute a contract with the Area 4 Agency on Aging for a grant under Title III-B of the Older American Act in the amount of Six Thousand One Hundred Dollars (\$6,100.00), to be utilized for the development of a comprehensive and updated senior resource file for the River City Information Center.

Section 2. The Authority's budget is hereby amended accordingly.

CHAIRMAN

ATTEST:

SECRETARY

APPROVED
SACRAMENTO HOUSING AUTHORITY
CITY OF SACRAMENTO

DFC 15 1984

RIVER CITY INFORMATION CENTER
ONE-TIME-ONLY FUNDING
BUDGET SUMMARY

1 FTE TYPIST CLERK I

75 days x 8 hours x \$5.67/hour	\$3,402	
6.65% x \$2,903 = FICA	<u>226</u>	
	3,628	\$3,628

.5 FTE INFORMATION AND REFERRAL SPECIALIST

64 days x 4 hours x \$6.66/hour	\$1,705	
6.65% x \$1,705 = FICA	<u>113</u>	
	1,818	\$1,818

SUPPLIES		\$ 325
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PRINTING COSTS		<u>\$ 300</u>
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TOTAL PROJECT COSTS		<u><u>\$6,071</u></u>
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NO LOCAL MATCH REQUIRED