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**DEPARTMENT OF
GENERAL SERVICES**

PROCUREMENT SERVICES DIVISION

**CITY OF SACRAMENTO
CALIFORNIA**

June 29, 1993
PS:Admin:RBH:SA:bd

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

916-449-5551

PURCHASING
CENTRAL STORES
CENTRAL SERVICES

City Council
Sacramento, California

Honorable Members In Session:

**SUBJECT: ADOPTION OF BID SPECIFICATIONS AND AWARD OF BID NO. 1605, SKID STEER
LOADERS/TRACTORS, IN THE TOTAL AMOUNT OF \$78,155.25**

LOCATION AND COUNCIL DISTRICT

City-wide - All Districts

STAFF RECOMMENDATION

It is recommended that, in the best interest of the City, the City Council adopt the specifications used in the bidding process and accept the lowest responsible bids submitted for the contracts resulting from Bid No. 1605 for Skid Steer Loaders/Tractors to the following firms: Bobcat of Sacramento and C & R Parts and Equipment, Inc., in the total amount of \$78,155.25.

CONTACT PERSON: Steve Alstrom, Buyer II, 433-6240

FOR A COUNCIL MEETING OF: June 29, 1993

SUMMARY

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing equipment in accordance with the specifications used in the bidding process, and recommendation of bid award for Bid No. 1605 for Skid Steer Loaders/Tractors, being purchased by Fleet Management Division for various City organizations.

BACKGROUND

Specifications for Bid No. 1605 were advertised and mailed by the City Clerk, with mailing to vendors, bid advertising firms, and minority outreach agencies, beginning on March 31, 1993. Sealed bids were publicly opened by the City Clerk on April 21, 1993.



The following is a summary of the recommendation for contract award:

<u>Bidder</u>	<u>Award Items</u>	<u>Contract Amount</u>
Bobcat of Sacramento 2410 Grand Avenue Sacramento, CA 95838	2 Each - Group I	\$20,144.79*
C & R Parts and Equipment, Inc. 3312 Power Inn Road Sacramento, CA 95826	3 Each - Group II	\$58,010.46*

*The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.

FINANCIAL CONSIDERATIONS

Sufficient funds for these purchases are available in the Fleet Management Division's budget lines 4631 and 4632 for replacement and new vehicles.

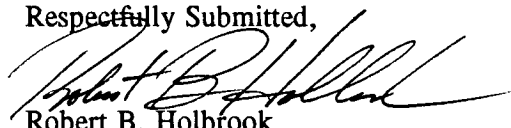
POLICY CONSIDERATIONS

This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 57 of the Sacramento City Code.


MBE/WBE EFFORTS

Requests for bid (RFB) were sent to sixteen vendors, two of which are M/WBE firms. The names of the M/WBEs were obtained from the City bid list and by researching the EBMUD Minority and Women Business Enterprise 1992-93 Directory, the Human Rights Commission MBE/WBE Directory and the State of California - Winter 1993 Disadvantaged Business (DB) and Woman Business Enterprise (WBE) List. In addition, the RFB was sent to several bid advertising agencies, including the Minority Business Exchange and the Sacramento Minority Business Development Center. No responses were received from M/WBE firms.

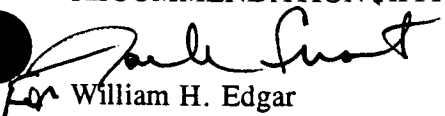
Respectfully Submitted,


Robert B. Holbrook
Procurement Services Manager

Approved:


Betty Masuoka
Director of Finance

RECOMMENDATION APPROVED:


for William H. Edgar
City Manager

**BID TABULATION SHEET FOR
BID NO. 1605 - SKID STEER LOADERS/TRACTORS**

<u>Bidder</u>	<u>1 EACH Group I w/ Option 7.0a</u>	<u>1 EACH Group I w/ Opts. 7.0a & c</u>	<u>2 EACH Group II w/ Opts. 8.0a,b,c</u>	<u>1 EACH Group II w/ Opts. 8.0c,d,e,f</u>	<u>Prompt Payment Discount</u>	<u>City Tax Preference</u>
Case Power & Equipment	\$11,591.98	No Bid	\$26,134.54	\$21,388.43	None	Yes
Bobcat of Sacramento	<u>\$ 8,608.46</u>	<u>\$11,349.37</u>	\$21,077.51	\$16,114.45	None	Yes
Sacramento Ford Tractor	\$11,208.75	\$17,613.75	\$27,615.16	\$21,188.81	None	Yes
C & R Parts & Equipment	No Bid	No Bid	<u>\$20,634.03</u>	<u>\$15,934.84</u>	1/2 of 1%-21 days	Yes
Woodland Tractor	\$13,906.22	\$20,366.91	\$25,593.86	\$19,235.15	None	No

NOTE: Above unit prices include prompt payment discount and City Tax Preference, if applicable, and 7 3/4 percent Sales Tax

Total Award of Contracts To:	2 Each - Group I	3 Each - Group II
	Bobcat of Sacramento 2410 Grand Avenue Sacramento, CA 95838 \$20,144.79	C & R Parts and Equipment, Inc. 3312 Power Inn Road Sacramento, CA 95826 \$58,010.46

Original Estimated Cost: \$106,000.00 Total Amount of Contracts: \$78,155.25* Total Bid Amounts: \$78,155.25

Due Date: April 21, 1993

Using Department: Fleet Management for various organizations

*The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.

Total No. of
Bids Solicited
16

No. of M/WBE
Bids Solicited
2

No. of M/WBE
Responses
None

Award to
M/WBE Vendor?
No