



8.6

APPROVED
BY THE CITY COUNCIL

AUG 15 1990

DEPARTMENT OF
GENERAL SERVICES

CITY OF SACRAMENTO
CALIFORNIA

OFFICE OF THE
CITY CLERK

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

OFFICE OF THE DIRECTOR

July 25, 1990
PS:Admin:FM:SA:bd

916-449-5548

DIVISIONS:

City Council
Sacramento, California

COMMUNICATIONS
FACILITY MANAGEMENT
FLEET MANAGEMENT
PROCUREMENT SERVICES

Honorable Members In Session:

SUBJECT: PROCUREMENT OF EQUIPMENT AND MATERIALS FOR THE RESIDENTIAL
CURBSIDE RECYCLING PROGRAM

SUMMARY

The Public Works Department and General Services Department are requesting authorization to informally competitive bid or negotiate for the procurement of equipment, supplies and services needed to implement the newly established Residential Curbside Recycling Program.

BACKGROUND INFORMATION

On June 26, 1990, The City Council passed a resolution establishing the new Residential Curbside Recycling Program, the first phase of which is to be implemented in January, 1991.

Some of the equipment and supplies required to implement this program have delivery lead times of several months. In order to insure that these items will be received by the required dates, the entire procurement process must be expedited and orders placed as soon as possible. The equipment and services needed include, but may not be limited to, the following:

- Stackable bins for recyclables
- Collection vehicles
- Pick Up truck with radio
- Printing services
- Educational and promotional materials and services*
- Materials processing/broker*

Normally, purchases in excess of \$25,000.00 are formally bid and awarded by the City Council. If this process were used, however, it would be difficult, if not impossible, to assure timely delivery of the required equipment and supplies. It is for this reason that

staff is requesting the authority to informally competitive bid or negotiate (in lieu of informal bidding) these items if necessary, and only in the event that normal formal competitive bidding may prevent meeting the scheduled deadlines.

*These services will most likely be executed by the Public Works Department as a professional/consultant service.

FINANCIAL DATA

City Council has approved budget amendments or augmentations for the curbside recycling program.

POLICY CONSIDERATIONS

This request deviates from the City's standard formal bidding provision and requires two-thirds of all Council members voting in accordance with the provisions in the City Code Chapter 57.401(c) for non-professional services and supplies.

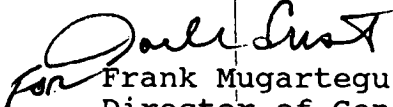
MBE/WBE IMPACT

Unknown at this time but efforts will continue to encourage participation by these enterprises.

RECOMMENDATION

It is recommended that in the best interests of the City, the City Council adopt the attached Resolution Suspending Formal Competitive Bidding, if necessary, and authorizing the City Manager to informally competitive bid or negotiate (in lieu of informal bidding) those equipment, supply and service purchases required to implement the first phase of the Residential Curbside Recycling Program in a total amount not to exceed the Council adopted FY90/91 budget augmentations for this program.

Respectfully Submitted,

For 
Frank Mugartegui
Director of General Services

Recommendation Approved


Walter J. Slipe
City Manager

Contact Person:
Robbin DeShields Randolph
Procurement Services Manager
449-5551

August 14, 1990
All Districts

RESOLUTION NO. 90-663

ADOPTED BY THE SACRAMENTO CITY COUNCIL

August 14, 1990

ON DATE OF _____

APPROVED
BY THE CITY COUNCIL

AUG 15 1990

OFFICE OF THE
CITY CLERK

RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING FOR THE PURCHASE OF EQUIPMENT AND MATERIAL REQUIRED TO IMPLEMENT PHASE I OF THE RESIDENTIAL CURBSIDE RECYCLING PROGRAM AND AUTHORIZING THE CITY MANAGER TO INFORMALLY COMPETITIVE BID OR NEGOTIATE THESE REQUIREMENTS AND EXECUTE THE NECESSARY CONTRACTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, TWO-THIRDS (2/3) OF ALL MEMBERS VOTING IN FAVOR THEREOF:

That pursuant to Section 57.401(c) of the Sacramento City Code, it is hereby determined to be in the best interests of the City to suspend formal competitive bidding, if necessary, for the purchase of equipment and material required to implement Phase I of the Residential Curbside Recycling Program and that the City Manager is hereby authorized to informally competitive bid or negotiate for these requirements and execute the necessary contracts in an amount not to exceed the adopted FY90/91 budget augmentations for this program.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

8/22/90

CITY CLERK'S OFFICE -

ATTACHED ARE COMPLETED PURCHASE ORDER
CONTRACTS WHICH WERE ORIGINALLY AWARDED
DURING THE COUNCIL MEETING HELD 8/14/90,
ITEM NO. 8.6.

BARBARA D.
PURCHASING DIV.



CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION
5730 - 24th Street, BLDG. 4
Sacramento, CA 95822
Telephone 449-5551

PURCHASE ORDER NO.
MUST BE SHOWN ON ALL
DELIVERY PAPERS, INVOICES,
AND CORRESPONDENCE

PURCHASE ORDER

PURCHASE ORDER NUMBER

1194943808

INVOICES MUST BE
FORWARDED IN
TRIPLICATE TO:

CITY OF SACRAMENTO
ACCOUNTS PAYABLE
915 I STREET
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
08 21 90

TO:

ARATA EQUIPMENT CO.
100 CALIFORNIA DRIVE
BURLINGAME, CA 94010

SHIP TO:

FLEET MANAGEMENT ADMIN
CITY CORPORATION CENTER-SOUTH
5730 - 24TH STREET, BLDG 3
SACRAMENTO, CA 95822

425-348-9077

CONTACT: RESOLUTION 90-663/FILE #1418

CONFIRMING OF PHONE ORDER Y-YES
N-NO

DELIVERY DATE: 10 26 90

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: PAYMENT TERMS: NET 30

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	190	1949		GGDV	4632			203,053.45
02									
03									
04									
05									
06									
LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE			
001	07053	LODAL BI-LOADER S433 PER QUOTE 8-17-90 INCLUDING OPTIONS	2	EA	95,107.000	190,214.00			
002	00099	SALES TAX @ 6.75%	10	TAX	1,283.945	12,839.45			
OPTIONS SELECTED: 1, 3(N/C), 6, 10(2@ \$410), 14 & 16 TOTAL OPTION COST = \$2,735.00, ALL OPTIONS LISTED AS NO-CHARGE ARE TO BE INCLUDED.									

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

203,053.45

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

PURCHASE ORDER TOTAL

203,053.45

VENDOR
ARE5050000P



CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION
5730 - 24th Street, BLDG. 4
Sacramento, CA 95822
Telephone 449-5551

**PURCHASE ORDER NO.
MUST BE SHOWN ON ALL
DELIVERY PAPERS, INVOICES,
AND CORRESPONDENCE**

PURCHASE ORDER

PURCHASE ORDER NUMBER

1194943309

**INVOICES MUST BE
FORWARDED IN
TRIPPLICATE TO:**

**CITY OF SACRAMENTO
ACCOUNTS PAYABLE
915 I STREET
SACRAMENTO, CA 95814**

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE

OF 01

DATE

08 21 90

TO:

SUNNYVALE TRUCK EQUIPMENT CO.

755 NO. MATHILDA AVE.
SUNNYVALE, CA 94086

408-739-5475

CONTACT: RESOLUTION 90-663/FILE # 1418
CONFIRMING OF PHONE ORDER Y-YES
N-NO

SHIP TO:

FLEET MANAGEMENT ADMIN
CITY CORPORATION CENTER-SOUTH
5730 - 24TH STREET, BLDG 3
SACRAMENTO, CA 95822

DELIVERY DATE: 11 16 90

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: PAYMENT TERMS: NET 30

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	190	1949		GGDV	4632			199,861.19
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	07053	CCC TRUCK W/DEMPSTER RECYCLE BODY PER COUNTY P.O. #058261	2	EA	93,611.800	187,223.60
002	00099	SALES TAX @ 6.75%	10	TAX	1,263.759	12,637.59
REFERENCE COUNTY OF SACRAMENTO CONTRACT PU 58261						

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

199,861.19

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

PURCHASE ORDER TOTAL

199,861.19

STEVE ALSTROM

VENDOR
SUT5025330P

9/14/90

CITY CLERK'S OFFICE -

ATTACHED IS A COMPLETED PURCHASE ORDER
CONTRACT WHICH WAS ORIGINALLY AWARDED
DURING THE COUNCIL MEETING HELD 8/14/90,
ITEM NO. 8.6.

BARBARA D.
PURCHASING DIV.



CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION
5730 - 24th Street, BLDG. 4
Sacramento, CA 95822
Telephone 449-5551

PURCHASE ORDER NO.
MUST BE SHOWN ON ALL
DELIVERY PAPERS, INVOICES,
AND CORRESPONDENCE

PURCHASE ORDER

PURCHASE ORDER NUMBER

1314253211

INVOICES MUST BE
FORWARDED IN
TRIPLICATE TO:

CITY OF SACRAMENTO
ACCOUNTS PAYABLE
915 I STREET
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE

OF 01

DATE

09 12 90

TO:

REHRIG PACIFIC COMPANY
4010 EAST 26TH STREET
LOS ANGELES, CA. 90023

SHIP TO:

LANDFILL OPERATIONS
SOLID WASTE FACILITIES
28TH AND A STREETS
SACRAMENTO, CA 95814

213-262-5145

CONTACT: STEVE LESSMAN
CONFIRMING OF PHONE ORDER.

Y - YES
 N - NO

DELIVERY DATE: 01 11 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: CONFIRMED WITH Mike
DATE 9-11-90

"DO NOT DUPLICATE"

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	415	310	3142		PKKS	4630			434,878.26
02									
03									
04									
05									
06									
LINE NO.	COMMODITY CODE	DESCRIPTION				QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	10007	RB-R STACKABLE BINS, 3 BINS PER SET, MINIMUM RECYCLED 25,000 SET 14.830				370,750.00			370,750.00
		CONTENT OF 25 PERCENT (IDENTIFIED ON SIDE PANEL OF EACH CONTAINER), EACH BIN TO BE HOT STAMPED WITH BOTH CITY RECYCLING MARK AND THE TYPE OF MATERIALS TO BE PLACED IN EACH CONTAINER, FIVE(5) YEAR WARRANTY.							
002	10007	RB-R STACKABLE BINS, SAME AS ABOVE, LESS "TYPE OF MATERIALS" 2,470 SET 14.830				36,630.10			36,630.10
		STAMP							
003	00099	SALES TAX @ 6.75%				27,498.16			27,498.16
		10 TAX 2,749.816							
ALL BINS TO BE THE SAME COLOR. THE COLOR OF THE BINS, AS WELL AS THE CAMERA READY ARTWORK FOR THE CITY RECYCLING MARK, TO BE PROVIDED BY THE CITY AT A LATER DATE.									
REHRIG PACIFIC COMPANY TO SCHEDULE PRODUCTION OF CONTAINERS BEGINNING NO LATER THAN NOVEMBER 24, 1990, CONTINGENT UPON RECEIPT OF CITY FURNISHED INFORMATION/MATERIALS ON OR BEFORE NOVEMBER 1, 1990. REFERENCE RESOLUTION 90-663/FILE 1418.									

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

434,878.26

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

PURCHASE ORDER TOTAL

434,878.26

VENDOR
REP5250000P

Rehrig Pacific Company

September 11, 1990

Mr. Steve Alstrom
 City of Sacramento
 Procurement Services Division
 5730 24th Street, Building 4
 Sacramento, CA 95814
 via fax: (916) 399-0263

Dear Steve:

Thank you for giving us the opportunity to bid our bins on your 25,000 home curbside recycling program. As I mentioned, our current customer machine time commitments on our stacking ribbed container take us up to Thanksgiving. If we are chosen as your supplier, then we would start production of your sets on Saturday, November 24. It would take roughly forty-two days to manufacture your primary order (75,000 units), and three to eight days more to produce replacements (6,000 to 15,000 units). Please note that these production estimates are based upon us using one mold.

I want to assure you that we will do everything in our power to meet your January 1 start date. There is an outside chance that we may have a second mold to help us out if delivery schedules are tight. Given that your delivery dates coincide with the holiday season, it is realistic to expect distribution of your bins to continue into early January if we are limited to one mold. We will have better information as we approach production.

As you requested, the following is a summary of our prices for your program:

	<u>Non-Brown</u>	<u>Brown Only</u>
Price per bin (RB-R)	\$4.93	\$4.93
Less: 25% recycled plastic	(.20)	(.20)
	<u>\$4.73</u>	<u>\$4.73</u>
Discount for choosing brown bins	0	(.17)
	<u>\$4.73</u>	<u>\$4.56</u>
	x 3	x 3
	<u>\$14.19</u>	<u>\$13.68</u>
Set of 3	\$14.19	\$13.68
Freight	<u>.64</u>	<u>.64</u>
TOTAL	<u>\$14.83 plus tax</u>	<u>\$14.32 plus tax</u>

4010 EAST 26TH ST. • LOS ANGELES, CALIF. 90023/213-262-3145

QUALITY PRODUCTS FOR INDUSTRY SINCE 1913

OHHS

These prices are based on current resin costs, and include the upcoming October 1st \$.03 per pound resin increase.

It is our understanding that you will be ordering 25,000 three bin sets. All bins will be the same color, and three different commodities will be branded on each set with the city's logo. Molded-in logo(s) will be placed on the short side(s), not the back side. Bins will be delivered to the downtown Sacramento area. You also mentioned that you may be purchasing an additional 2,000 to 5,000 three bin sets which will not be branded, but will have your custom molded-in logo information.

We appreciate you considering our company and products for this very important project. Please feel free to call me if you have any questions or if I can be of service.

I hope to talk with you soon.

Respectfully submitted,

Mike Morris

Michael Morris
Sales Representative

MAM/sr

10/10/90

CITY CLERK'S OFFICE -

ATTACHED IS A COMPLETED PURCHASE ORDER
CONTRACT WHICH WAS AWARDED DURING THE COUNCIL
MEETING HELD 8/14/90, ITEM NO. 8.6.

BARBARA D.
PURCHASING DIV.

